

Warwick School District Board of School Directors

The Board meets at 7:00 p.m. on the third Tuesday of each month except for December, when it meets on the first Tuesday in December for organization.

Visitors are welcome and will be given an opportunity to speak at the time they are recognized by the Board President.



AGENDA

October 15, 2019

PLEDGE OF ALLEGIANCE

ROLL CALL

WEF CHECK PRESENTATION

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

APPROVAL OF MINUTES ([Regular meeting](#) of September 17, 2019)

TREASURER'S REPORT

PAYMENT OF BILLS

COMMUNICATIONS

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It is recommended that the Board approve the retirements of the following individuals:

Administration

Karen Miller as Director of Food & Nutrition Services at Warwick School District, effective March 13, 2020.

Instructional

Tina Barnhart as an English as a Second Language (ESL) Teacher at Lititz Elementary School, effective December 31, 2019.

Non-Instructional

Dianne Skilling as an Executive Assistant at Warwick School District, effective January 17, 2020.

Marcia Styer as a Building Services employee at John Beck Elementary School, effective October 31, 2019.

B. Resignations

It is recommended that the Board approve the resignation of the following individuals:

Instructional

Andy Chacon as an Autistic Support Teacher at Warwick Middle School, effective upon release from his contract.

Non-Instructional

Lena Crespo as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, effective August 28, 2019.

Lauren Risser as a Student Support Assistant at John R. Bonfield Elementary School, effective September 2, 2019.

Jennifer Shreiner as a Student Support Assistant at John R. Bonfield Elementary School, effective October 9, 2019.

Gina Dietrich as a Student Support Assistant at Lititz Elementary School, effective October 1, 2019.

C. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Tara Sheaffer as a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$11.25, effective pending receipt of the appropriate paperwork. Ms. Sheaffer is replacing Faye Zechman who resigned.

Kayla Ziegler as a Student Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$11.00, effective pending receipt of the appropriate paperwork. Ms. Ziegler is replacing Valerie Dorosz who resigned.

Non-Instructional-Rehire

Lynette Fasnacht as a Student Support Assistant at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$11.53, effective September 16, 2019. Ms. Fasnacht is replacing Jennifer Shreiner who resigned.

Stephen Herman as a Building Services employee at John Beck Elementary School, 8.0 hours/day, at the hourly rate of \$13.06, effective pending receipt of the appropriate paperwork. Mr. Herman is filling a vacancy which was created from his resignation in September of 2019.

In-House Substitute

It is recommended that the Board approve the election of the individual listed below, effective October 15, 2019, until a resignation is submitted or active status is changed by the district:

Support Staff

Lena Crespo

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective October 16, 2019, until they submit their resignation or have their active status changed by the district.

Porsha Barbosa	Natalie Green	Ashley Luckenbaugh	Robert Noble
Katherine Cox	Jessica Guevara	Gina Martin	Nutan Patel
Rachelle Das	Jason Hall	Jody Mateyak	MaryJo Platt
Julie Flores	Bethany Harnish	Alexandra (Ali) Mauro	Kimberly Rivera-Gracia
Silmara Fry	Leanne Hoffman	Arielle Miller	Tara Ross
Jason Garman	Barnaby Holmes	Brittany Morgan	Carmen Walton
Kate Gomez	Ashley Jacobs	Tracy Motz	Kiley Ziegler
Nicole Grecco			

Volunteer Coaches

It is recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective October 16, 2019, until they submit their resignation or have their active status changed by the district.

Laurel Etter-Longenecker	Joe Narkiewicz
--------------------------	----------------

District Approved Photographers

It is recommended that the Board approve the election of the individuals listed below as district approved photographers, effective for the 2019/2020 school year, until they submit their resignation or have their active status changed by the district.

Ed Campbell	Kathryn Christy	Katrina Weiss
-------------	-----------------	---------------

2. CHANGE OF STATUS REQUESTS

It is recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Patricia Ketner from a Building Services Substitute at Warwick School District, to a Building Services district-wide floater at Warwick School District, 4.0 hours/day, at the hourly rate of \$12.20, effective October 16, 2019. This position was added to address coverage needs.

Ryleigh Rachiele from a Behavior Support Assistant at Warwick Middle School, 5.75 hours/day, to a Student Support Assistant at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$11.00, effective September 16, 2019. Ms. Rachiele will be replacing Heather Gouse who resigned.

Catherine Rivera from a Food & Nutrition Services Substitute at Warwick School District, to a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 3.0 hours/day, at the hourly rate of \$11.10, effective November 4, 2019. Ms. Rivera is replacing Lena Crespo who resigned.

3. LEAVE OF ABSENCE REQUEST

It is recommended that the Board approve the leave of absence request for the following individual:

Non-Instructional

Stacy McSparran is requesting an unpaid Leave of Absence to begin October 9, 2019 and continue through October 31, 2019. Ms. McSparran is anticipating her return to work as November 1, 2019, pending release from her doctor.

4. 2020-2021 CALENDAR - START OF SCHOOL

It is recommended that the Board approve the calendar for the start of school only for the 2020-2021 school year as per [ATTACHMENT #1](#).

5. BOARD POLICY REVISIONS – SECOND READING

It is recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #2](#).

<u>Policy No.</u>	<u>Title</u>
004	Membership
201	Admission of Students
204	Attendance
208	Withdrawal From School
209	Health Examinations/Screenings
808	Food Services

Information from the Superintendent

COMMITTEE REPORTS

Student Representative

The student representative, Olivia Hartman, provided an overview of student activities across the district.

Building and Property Committee

The Building & Property Committee met on Monday, October 14, 2019. The committee welcomed new members, reviewed some non-repetitive requests, discussed the status of the current turf field and potential replacement, and discussed the possible use of a construction manager related to the potential field house project. The committee does not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in October and does not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, October 1, 2019. The committee welcomed new members, reviewed the 2019-20 transportation contracts, heard an update on the audit and

discussed suggested fund balance commitments and a capital reserve transfer for 2018-19, reviewed 2019-20 budget transfers, and reviewed obsolete equipment. The committee has the following recommendations for Board approval:

1. It is recommended that the Board approve the 2019-20 transportation contracts as presented on [ATTACHMENT #3](#).
2. It is recommended that the Board approve the transfer of \$2,000,000 to the Capital Reserve fund for 2018-19.
3. It is recommended that the Board approve the general fund balance commitments for 2018-19 as presented on [ATTACHMENT #4](#).
4. It is recommended that the Board approve the 2019-20 budget transfers as presented on [ATTACHMENT #5](#).
5. It is recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #6](#).

Student Activities Committee

The Student Activities Committee did not meet in October due to lack of discussion topics for the month, but a Sunday Use Facilities Request and several Overnight/Out of State Field Trip requests were discussed and approved via digital communication for recommendation to the Board. The Committee has the following recommendations for Board approval:

1. It is recommended that the board approve the following Sunday Use Facilities request:
 - a. Ephrata Thunder to use the MS gym on November 17, 2019, January 5, 2020, January 26, 2020 from 1:00 – 4:30 p.m. for basketball games.
2. It is recommended that the board approve the following Out of State/Overnight Trip requests.
 - a. HS students and staff to Hood College, Frederick, MD on September 22, 2019. Students participated in a basketball tournament.
 - b. Students and staff at John Beck, John R. Bonfield, Kissel Hill and Lititz Elementary schools to Washington DC on June 3, 2020. Students will tour the mall and Smithsonian Museums. This trip corresponds with the 6th grade curriculum.
 - c. HS students and staff to Port Canaveral and Bahamas – Nassau Great Stirrup Cay – from April 5 – 12, 2020. Students will experience societal, cultural and historical context deepening the understanding of daily life experiences while performing live onboard ship. Professional staff onboard will provide a question and answer sessions to help students and relate artistic ideas.

Executive Session / Personnel Committee

Labor and Management Committee

Lititz Recreation Center Representative

Legislative Committee

IU Representative

Lancaster County Career and Technology Center Representative

PRIOR BUSINESS

NEW BUSINESS

INFORMATION

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

ADJOURNMENT

WARWICK SCHOOL DISTRICT
EXECUTIVE SESSION



October 15, 2019

8:00 p.m.

Board Room

AGENDA

1. Personnel Issues
2. Other Relevant Items