

Warwick School District

Lititz, PA 17543

July 16, 2019

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 16, 2019 at 7:00 p.m.

Mr. Michael Landis, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael R. Landis, Millard P. Eppig, Jr., Matthew Knouse, Leslie Penkunas, Nelson L. Peters, Dr. Timothy Quinn, Todd L. Rucci, Scott A. Shaub, and Debra J. Wenger were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Dr. Ryan Axe; Nathan Wertsch, Board Treasurer; Jackie Yanchocik; Janice Boyer, Board Secretary; Dr. Ryan Berardi; Lisa Bonfield-Weit; Dr. Steve Szobocsan; Fred Griffiths; Melissa Ovrut; Deb Dietrich; Christina Smoker; Erin Myers; Lisa Bradley; Renee Billow; Judi Brinkman; Robert Fitz; Christy Roberts; Wendy Hoyer; Sean Dorosz; Val Dorosz; Taylor Cole; Julie Miller; Katie Donmoyer; Pete Carson; and Laura Knowles of Lancaster Newspapers/Lititz Record Express.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

A motion was made by Mr. Eppig, Mr. Peters seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of June 18, 2019)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Minutes of the regular meeting of June 18, 2019.

Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,213,429.71
Wire Transfers	\$4,165,343.11
Construction Fund	None
Cafeteria Fund	\$140,106.31
Middle School Fund	\$678.00
High School Fund	\$9,743.15

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the payment of bills as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Senator Lloyd Smucker provided the district with a copy of the United States House of Representatives Congressional Record from June 4, 2019 in which the Warwick Girls Track and Field Team was honored for winning a State Championship and for their achievements during their most recent season.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Student Activities Committee Member

Jeffrey McSparran as a community member of this committee, effective July 16, 2019.

Marie Meeder as a community member of this committee, effective July 16, 2019.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Taylor Cole as an English Language Arts (ELA) Teacher at Warwick High School, at the annual salary of \$53,991.00, effective on the first day of the 2019/2020 school year. Ms. Cole is replacing Jocelyn Toren who retired.

Monica Hough as an Intervention Specialist at Kissel Hill Elementary School, at the annual salary of \$55,773.00, effective on the first day of the 2019/2020 school year. Ms. Hough is replacing Christina Zeswitz who retired.

Kylee Pastal as an Elementary Reading Specialist at Kissel Hill Elementary School, at the annual salary of \$58,699.00, effective on the first day of the 2019/2020 school year. Ms. Pastal is replacing Lauren Leitzel who resigned.

Instructional - LTS

James T. Arnold as Long Term Substitute (LTS) Art Teacher, 1st semester, at Warwick High School, at the annual salary of \$53,875.00, effective August 28, 2019, pending receipt of the appropriate paperwork. Mr. Arnold is replacing Jenna Yanchocik who received a Family and Medical Leave of Absence.

Non-Instructional

Alexandria Schoeppner as a Student Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$11.50, effective September 3, 2019, pending receipt of the appropriate paperwork. Ms. Schoeppner is replacing Jodi Ruhl who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective July 17, 2019, until they submit their resignation or have their active status changed by the district.

Adam Bedger	Kristen Bedger	Chrissy Casella	Kaitlin Scott
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Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective July 17, 2019, until they submit their resignation or have their active status changed by the district.

Kelly Bollinger	Pam Dickow	Christina Madara	Aaron Schwartz
Amy Bomberger	Pete Gomez	John Martin	Jennie Streich
Hannah Bomberger	Jason Harris	Jerry McKonly	Amy VanScoten
Joseph Brenner	Dana Hess	Bradley Mehl	Carl Wagner
Steve Carvell	Robert Longenecker	Isaac Rissinger	Kenneth Wolfe
Cherie Crosby	Bethany Luckenbill	Todd Rucci	Jocelyn Yurchak
Tom Devenney	Beth Lynch	Ted Savicky	

District Approved Photographers

It was recommended that the Board approve the election of the individuals listed below as district approved photographers, effective for the 2019/2020 school year, until they submit their resignation or have their active status changed by the district.

Shayna Sharp	Jami Zimmerman
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Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: Mr. Rucci

Nays: None

Absent: None

Kylee Pastal and Taylor Cole expressed their thanks to the board for the opportunity to serve the students of the Warwick School District and to become part of the staff at Warwick.

Dr. Calender shared a note of thanks, which was received from Monica Hough.

2. TRANSFER REQUESTS

It was recommended that the Board approve the transfer requests for the following individuals:

Instructional

Jason Balsbaugh from a Gifted Teacher at John R. Bonfield and Lititz Elementary Schools, to a Gifted Teacher at John Beck and Lititz Elementary Schools, effective August 28, 2019. This transfer is due to enrollment.

Linnea Martin from a Gifted Teacher at John Beck and Kissel Hill Elementary Schools, to a Gifted Teacher at John R. Bonfield and Kissel Hill Elementary Schools, effective August 28, 2019. This transfer is due to enrollment.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the transfer requests, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

Heather Bellows from a Teacher on Special Assignment at Warwick School District, to a Learning Facilitator at John R. Bonfield Elementary School, effective on the first day of the 2019/2020 school year. Mrs. Bellows will return to her regular Learning Facilitator position due to her Special Assignment being completed.

Bethany Mueller from an Interim Learning Facilitator at John R. Bonfield Elementary School, to a Grade 3 Teacher at John R. Bonfield Elementary School, effective on the first day of the 2019/2020 school year. Ms. Mueller will return to her regular Grade 3 teaching position due to her Special Assignment being completed.

Jonathan Olshan from an English Language Arts (ELA) Teacher at Warwick Middle School, to a Technology Integration Coach at Warwick School District, effective on the first day of the 2019/2020 school year. This is a new position and is necessary due to restructuring.

Faith Siegrist from a Grade 2 Teacher at Lititz Elementary School, to a Grade 5 Teacher at Lititz Elementary School, effective August 28, 2019. This change of status is due to enrollment.

Non-Instructional

Nedra Nace from a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day, to a Food & Nutrition Services Assistant at Lititz Elementary School, 3.0 hours/day, effective August 29, 2019. Ms. Nace is replacing Sonya Heisey who resigned.

Blanca DePouli from an Elementary Lead at John R. Bonfield Elementary School, 5.95 hours/day, at the hourly rate of \$13.71, to a Food & Nutrition Services Assistant at John Beck Elementary School, 3.5 hours/day, at the hourly rate of \$13.10, effective August 27, 2019. Ms. DePouli is replacing Deb Dotterer who resigned.

Lawanda McKay from a Student Support Assistant at Kissel Hill Elementary School, 5.5 hours/day, to an Administrative Assistant at John R. Bonfield Elementary School, 8.0 hours/day, at the hourly rate of \$13.25, effective July 17, 2019. Ms. McKay is replacing Elizabeth Huyett who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Tracey Barrell is requesting a Family and Medical Leave of Absence (FMLA), beginning August 28, 2019, and continuing through October 25, 2019. Ms. Barrell is anticipating her return to work date as October 26, 2019, pending release by her doctor.

Amanda Miller is requesting a Family and Medical Leave of Absence (FMLA), beginning approximately October 17, 2019, and continuing through January 15, 2020. Mrs. Miller is anticipating her return to work date as January 16, 2020, pending release by her doctor.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the leave of absence requests, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. **BOARD POLICY REVISIONS – SECOND READING**

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
150	Title I – Comparability of Services
220	Student Expression/Distribution and Posting of Materials
335	Family and Medical Leaves
702.1	Crowdfunding
913	Nonschool Organizations/Groups/Individuals

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve, as a second reading, the policy revisions, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. **ATHLETIC EVENTS SUPPORT WAGES – 2019/2020**

It was recommended that the Board approve the Athletic Events Support Wages for the 2019/2020 school year as per [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve, the Athletic Events Support Wages, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

7. **EXTRA-CURRICULAR BARGAINING POSITIONS – 2019/2020**

It was recommended that the Board approve the election and salaries of the extra-curricular bargaining positions, as per [ATTACHMENT #3](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve, the extra-curricular bargaining positions, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

8. **EXTRA-DUTY NON-BARGAINING POSITION RATES AND PROFESSIONAL CONTRACTS – 2019/2020**

It was recommended that the Board approve the extra-duty non-bargaining position rates and professional contracts, as per [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve, the extra-duty non-bargaining position rates and professional contracts, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following items:

- The summer has been normal and is moving along.
- The report of the Auditor General was received. It has been five years since the last audit and Warwick received a glowing report. The report has been posted on the website.
- The Leadership Team participated in a two day retreat (July 9 & 10) which included work on their Leadership Inventory that will help in creating their personal goals, Social Emotional Learning (SEL) as a follow up to a workshop held in June, and facility dog training which included learning to be a handler.

COMMITTEE REPORTS

Student Representative

No report was given for the month of July. Olivia Hartman has been selected as the Student Representative for the 2019/2020 school year. She will begin her duties in September.

Building and Property Committee

The Building & Property Committee did not meet in July, but was able to review the contracts below to recommend for Board approval:

1. It was recommended that the Board approve the district wide systems service contract with Siemens as presented on [ATTACHMENT #5](#).

Mr. Shaub moved, Mr. Rucci seconded, the motion to approve Siemens contract as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the survey contract related to proposed high school campus development with Weber Surveyors as presented on [ATTACHMENT #6](#).

Mr. Shaub moved, Mr. Knouse seconded, the motion to approve survey contract with Weber Surveyors as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Education Committee

The Education Committee did not meet in July and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in July, but was able to review the list of obsolete equipment below to recommend for Board approval:

1. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #7](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,
Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee did not meet in July, but an Overnight/Out of State Field Trip Request was discussed and approved via digital communication for recommendation to the Board. The Committee had the following recommendation for Board approval:

1. It was recommended that the board approve the following overnight/out of state field trip request:
 - a. HS students and staff to Altötting, Germany from June 17, 2020 to July 8, 2020. Students will grow in their German linguistic, cultural and personal skills while participating in the GAPP Exchange Program.

Mr. Rucci moved, Dr. Quinn seconded, the motion to approve the overnight/out of state field trip request, as presented.

On voice vote:

Ayes: Mr. Knouse, Mrs. Penkunas, Mr. Peters, Dr. Quinn,
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: Mr. Landis, Mr. Eppig

Absent: None

Executive Session/Personnel Committee

It was announced that a meeting would be held immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in July. Meetings will resume on an as needed basis in the 2019/2020 school year.

Lititz Recreation Center Representative

It was reported that no meeting was held in July, and there was no report at this time.

Legislative Committee

The following was reported:

- PA Department of Education received approval for the core changes for ESSA (Every Student Succeeds Act).
- State budget was passed.
- Changes to School Code have been proposed to address school funding.

IU Representative

It was reported that a meeting will be held on June 19, 2019. It was shared that Alisha Fitzwater was awarded the Anne Sullivan Award. Mrs. Fitzwater is a teacher at John R. Bonfield Elementary School. Two IU Board members were recognized for five years of service. A spirit night was held where board members were asked represent their school district by wearing their school colors. The next meeting will be in August.

Lancaster County Career and Technology Center Representative

No report was given. A report will be given in August.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

Dr. Hershey shared that there will be a Committee of the Whole meeting on August 6, 2019 at 7:00 p.m. which will include updates on the Feasibility Study and the field house project. There will be a special voting session as well. An Agenda for these meetings will be posted as soon as available.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Melissa Ovrut, 325 Wickshire Circle – shared her thoughts on being a part-time employee without benefits vs. a full-time employee with benefits and asked the board to consider increasing hours and adding benefits to some employees.

Pete Carson, 46 Pinewood Avenue – shared his continued concerns about what is happening in the district and his perception that things are being held from the public with regard to the Feasibility Study and the proposed field house project.

Katie Donmoyer, 59 Pebble Creek Drive – added to the comments regarding part-time employment without benefits vs. full-time employment with benefits.

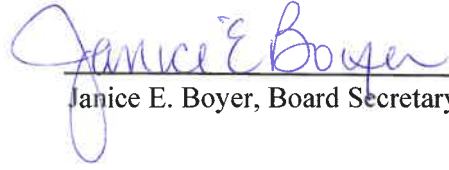
Mr. Knouse thanked Mrs. Donmoyer and others for accepting the challenge to attend meetings and become involved with what is happening within Warwick School District.

Mr. Landis thanked everyone for coming out tonight. He noted the next meeting of the board is scheduled for Tuesday, August 6, 2019 beginning at 7:00 p.m. and encouraged attendance at those meetings.

ADJOURNMENT

There being no further business, Mr. Eppig moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:44 p.m.

Respectfully submitted,



Janice E. Boyer, Board Secretary