

**Warwick School District**

Lititz, PA 17543

February 4, 2025

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, February 4, 2025 at 7:00 p.m. The meeting was made available virtually as well.

**CALL TO ORDER**

Mrs. Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Michael Brown, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Kirk Wolfe, Daniel Woolley, Emily Zimmerman, and Zoe Wiker, were present. James Koelsch was absent.

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Chief Financial Officer and Board Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Kevin Martzall; Melissa Weitzel; Josh Barnas; Dr. Kristy Szobosan; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Lisa Hochreiter	Violet Weitzel	Bret Fitzpatrick	Craig Kimmel - RLPS
Erin Hoffman - RLPS	Amy Deutsch	1 other who did not sign in	

And approximately 12 unique viewers were present throughout the meeting and able to observe via YouTube. No names are available through YouTube.

**RECOGNITION OF CITIZENS**

*Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).*

*The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.*

NONE

**APPROVAL OF AGENDA**

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the agenda as presented. Motion passed 8-0.

**APPROVAL OF MINUTES**

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Minutes of the [regular meeting](#) of January 21, 2025, as presented. Motion passed 8-0.

**COMMUNICATIONS**

Dr. Szobocsan shared that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

**REPORT OF THE SUPERINTENDENT**

**1. PERSONNEL**

A. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Administration

Dr. Kimberly Andersen as an Assistant Principal at John Beck Elementary School and at John R. Bonfield Elementary School, effective February 21, 2025.

Non-Instructional

Connor Mull as a Building Services employee at John R. Bonfield Elementary School, effective January 20, 2025.

Steven Weaver as a Building Services employee at Warwick Middle School, effective January 17, 2025.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the resignation of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,  
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** Mr. Koelsch

B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Ashley Wrabel as a Student Support Assistant at Warwick High School, 5.75 hours/day, 2 days/week, at the hourly rate of \$15.55, effective pending receipt of the appropriate paperwork. Ms. Wrabel is filling an open position.

Bonnie Hogarth as a Health Room LPN at Warwick Middle School, 7.0 hours/day, at the hourly rate of \$20.94, effective pending receipt of the appropriate paperwork. Ms. Hogarth is replacing Julianne Semrau who resigned.

Caitlyn Burrey as a Special Programs Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$17.01, effective pending receipt of the appropriate paperwork. Ms. Burrey is being rehired and will be replacing Ayoka Graves who resigned.

Extra-Curricular/Extra-Duty

Vincent Lepre as an Assistant Football Coach at Warwick High School, at the annual salary of \$3,932.00, effective pending receipt of the appropriate paperwork. Mr. Lepre is replacing Shane Houser who resigned.

Zachary Snyder as an Assistant Football Coach at Warwick High School, at the annual salary of \$6,448.00, effective pending receipt of the appropriate paperwork. Mr. Snyder is being rehired and will be replacing Dakota Johnson-Ortiz who resigned from this position.

In-House Substitute

It was recommended that the Board approve the election of the individual listed below as an in-house substitute, on an as needed basis, effective February 5, 2025, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Area(s)</u>
Regina Rothenberger	Office & Food Services

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective February 5, 2025, until a resignation is submitted or active status is changed by the district:

Caitlin Cracroft   Dena Krebs   Christa Lowthert   Regina Rothenberger  
Ayoka Graves

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,  
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** Mr. Koelsch

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional to Instructional - LTS

Amy Dullinger from a Student Support Assistant at John Beck Elementary School, to a Long-Term Substitute (LTS) School Psychologist (90%) at John Beck Elementary School, at the annual salary of \$61,614.00, effective February 3, 2025. Ms. Dullinger is replacing a staff member who received a Sabbatical Leave of Absence.

Non-Instructional

Ashley Hufford from a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, 3 days/week, to Student Support Assistant at Lititz Elementary School, 5.75 hours/day, 5 days/week, effective January 17, 2025.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the change of status requests of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,  
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** Mr. Koelsch

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Employee No. 13457 is requesting a Family & Medical Leave of Absence (FMLA), beginning approximately March 20, 2025 and continuing through June 12, 2025. The anticipated return-to-work date is the first day of the first semester of the 2026/2027 school year.

Employee No. 13791 is requesting a Family & Medical Leave of Absence (FMLA), beginning approximately March 31, 2025 and continuing through June 12, 2025. The anticipated return-to-work date is the first day of the first semester of the 2025/2026 school year.

Mrs. Martin moved, Mr. Woolley seconded, the motion to approve the leave of absence requests as presented above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,

Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** Mr. Koelsch

**4. STATE MANDATED FULL-YEAR/HALF-PAY STUDY SABBATICALS 2025/2026**

It was recommended that the Board approve the State Mandated Full-Year/Half-Pay Study Sabbatical request for the individuals listed below to begin on the first day of the first semester of the 2025/2026 school year. The anticipated return-to-work date is the first day of the first semester of the 2026/2027 school year.

Brittany Johnson  
Kristen Oberholtzer

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the State Mandated Full-Year/Half-Pay Study Sabbatical request for the individuals, as presented above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,  
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** Mr. Koelsch

**5. APPROVAL OF AGREEMENT**

It was recommended that the Board approve the agreement with EARS, Inc., Ephrata, PA, as presented on [ATTACHMENT #1](#).

Mrs. Martin moved, Mr. Woolley seconded, the motion to approve the agreement with EARS, Inc., Ephrata, PA, as presented.

**On roll call vote:**

**Ayes:** Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,  
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** Mr. Koelsch

**Information from the Acting Superintendent**

Dr. Szobocsan had no items to share at this time, but will provide more information at the next meeting of the board on February 18, 2025.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Mrs. Zimmerman shared that the 3<sup>rd</sup> round interviews for the next Superintendent would be taking place on the afternoon and evening of February 5<sup>th</sup>. Several groups of stakeholders will be involved in this round.

Miss Wiker thanked the board for the opportunity to participate on February 5<sup>th</sup>.

*The following individual contacted the school board secretary and indicated a desire to address the board with comments regarding items not specific to any Agenda items. Individual addresses were verified by the school board secretary prior to the meeting, and these individuals spoke following this meeting on the topic as listed.*

Allison Deutsch

Mobile Phone Policy

**ADJOURNMENT**

There being no further business, Miss Wiker moved to adjourn the meeting. Mr. Weaver seconded the motion and the meeting adjourned at 7:10 p.m. (8-0)

Respectfully submitted,

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Janice Boyer, Board Secretary