

Warwick School District

Lititz, PA 17543

February 20, 2024

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, February 20, 2024 at 7:00 p.m. The meeting was made available virtually as well.

CALL TO ORDER

Mrs. Emily Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

Mrs. Zimmerman noted that board met at 6:00 p.m. this evening for an orientation session focusing on Curriculum, Instruction and Assessment.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Bill Breault, Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Daniel Woolley, and Emily Zimmerman were present. Zoe Wiker, Student Representative, joined the meeting virtually around 7:04 p.m.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Dr. Steve Szobocsan; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Kevin Martzall; Amy Balsbaugh; Mark Stuckey; Carolyn Enigk; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

| | | | |
|-------------------|--------------------|---------------------|------------------|
| Polly Gainer | Penny Mason | Ella Lingo | Jess Musser |
| Lisa Hochreiter | Mark Mueller | Lynn Brubaker | Lynette Meck |
| Shirley Showalter | Kathy Schoenberger | Jeannette Bontrager | Jude Gemmell |
| Joanne Robb | Kimberly Regennas | Allen Correll | Lisa Colino |
| Shelly Chmil | Christina Bracken | Rev. Matt Lenahan | Cindy Wingenroth |
| Violet Weitzel | Dale Keeney | Jason Burkholder | Jeannette List |
| Bill List | Kellye McMillion | Bethany Tomassetti | |

Up to **38** unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Koelsch moved, Mrs. Martin seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES (Special Voting Meeting of February 6, 2024)

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the Minutes of the Special Voting meeting of February 6, 2024.
Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

| | |
|----------------------|----------------|
| General Fund | \$1,329,363.47 |
| Wire Transfers | \$2,748,617.86 |
| Capital Reserve Fund | \$41,510.30 |
| Cafeteria Fund | \$213,769.58 |
| Middle School Fund | \$730.64 |
| High School Fund | \$5,101.01 |

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey shared that a packet of information was received from Ron Rose regarding the proposed naming of an athletic field after a former staff member/coach. This item will be placed on the March Committee of the Whole Agenda for discussion.

All additional communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Non-Instructional

Barry Wenger as a Maintenance Specialist for Warwick School District, effective April 19, 2024.

Curt Weaver as a Lead Building Services employee at Warwick Middle School, effective June 27, 2024.

Delana Johnson as a Building Services employee at Lititz Elementary School, effective May 24, 2024.

Mr. Koelsch moved, Mr. Landis seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Theresa Sheckler as an Intervention Specialist at Lititz Elementary School, effective March 15, 2024.

Non-Instructional

Pat Dunn as a Building Services employee at Warwick High School, effective February 1, 2024.

Danielle Spencer as a Student Support Assistant at John R. Bonfield Elementary School, effective February 16, 2024.

Talia Christner as a Student Support Assistant at Lititz Elementary School, effective February 5, 2024.

Extra-Curricular/Extra Duty

Danny Cieniewicz as Head Girls Basketball Coach at Warwick High School, effective February 9, 2024.

Mr. Koelsch moved, Mr. Woolley seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Steven Gochnauer as a Technology Substitute for Warwick School District, on an as needed basis, effective February 21, 2024. Mr. Gochnauer will be substituting as needed as a sound tech for Warwick School District productions.

Theresa Crawford as a Student Support Assistant at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$17.52, effective February 21, 2024. Ms. Crawford is replacing Danielle Spencer who resigned.

Extra-Curricular/Extra Duty

Ryan Cuevas as National Science Honor Society Advisor at Warwick High School, at the annual salary of \$759.00, effective February 21, 2024. This is a new position.

Kelly Lutz as JH Assistant Track Coach at Warwick Middle School, at the annual salary of \$1,992.00, effective February 21, 2024. Ms. Lutz is replacing Jody Mateyak who resigned this position.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective February 21, 2024, until a resignation is submitted or active status is changed by the district:

Jeremy Becker
Chase Byler
Hannah Chadwick

Isaac Chavez
Nicholas Crowther
Natalie Fisher

Candice Marple
Kathryn Maun
Maria O'Neill

Christine Richardson
Cynthia Singer

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective February 21, 2024, until a resignation is submitted or active status is changed by the district:

| Name | Sport |
|--------------------|----------------------|
| Ashtyn Heisey | Girls Soccer |
| Alexander Sensenig | Boys Volleyball |
| Christina Smoker | Track, Cross Country |
| Andrew Stief | Boys Soccer |
| Tyler Wentzel | Baseball |

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Donna Mazenko from Lead Building Services employee at Warwick High School, 8.0 hours/day, to Lead Building Services employee at Warwick Middle School, 8.0 hours/day, effective June 7, 2024. Mrs. Mazenko is replacing Curt Weaver who retired.

Brandon Rohrer from a Building Services employee at Warwick Middle School, 8.0 hours/day, to a Lead Building Services employee at Warwick Middle School, 8.0 hours/day, at the hourly rate of \$19.09, effective March 1, 2024. Mr. Rohrer is replacing Kendall Hurst who retired.

Alyssa Beck from a Student Support Assistant at John R. Bonfield Elementary School, 5.5 hours/day, to a Student Support Assistant at John R. Bonfield Elementary School, 5.75 hours/day, effective February 21, 2024. This change of status is necessary to meet student needs.

Elizabeth Buckwalter from a Student Support Assistant at John R. Bonfield Elementary School, 5.5 hours/day, to a Student Support Assistant at John R. Bonfield Elementary School, 5.75 hours/day, effective February 21, 2024. This change of status is necessary to meet student needs.

Mr. Koelsch moved, Mr. Woolley seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. **APPROVAL OF SCHOOL VAN DRIVERS**

It was recommended that the Board approve the addition of the following individuals as school van drivers for the transportation provider listed below, effective February 21, 2024:

Faithful Transportation

| | |
|----------------|---------------|
| Renee Aston | Gwenn Lefever |
| Cynthia Dering | Arturo Perez |

Cameron DeVoe
Jennie Fuller

Angelica Prevost

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the addition of the individuals as school van drivers for the transportation provider listed above, as presented.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- We had 4 students qualify for Region V Band Festival (Jonah Ahlers (Flute), Chloe Harris (Trumpet), Alex Fair (Tuba), and Jacob Soslow (Percussion))
- Hollyann Carzola won The Red Raven Art Company Scholarship
- Nine students qualified for PMEA Region V Chorus: Zoë Buchanan (12th) - Alto 2, Ryan Cascarella (12th) - Bass 2, Alexander Fair (12th) - Bass 1, Sheridan MacKenzie (10th) - Soprano 1, Luciana Martinez (11th) - Soprano 2, Abby Muñoz (11th) - Alto 2, Jacob Soslow (11th) - Bass 1, Lillian Walls (12th) - Alto 2, and Gannon Ziegler (11th) - Tenor 1
- Yeana Kim was named a National Merit Scholarship Program Finalist
- Holly Ann Carzola also won Best in Show at the Pennsylvania Art Education Association Youth Art Month exhibit, and Zoë Buchanan won the Sculpture Award at the same exhibit.
- Upcoming events: Be sure to join us for the following community-based events:
 - The District-wide Talent Show will be held on February 24th. Tickets are \$10 at the door and all proceeds will go to the Four Diamonds Fund to cure childhood cancer
 - The Science Fair Community Night will be held on February 28th where students will share their projects. There will also be a number of activities available for younger students to participate in.
 - The Annual District-wide Resilience Event will be held on February 29th. Join us at Lititz Elementary for an informational meeting exploring topics such as Vaping, Drugs and Alcohol, Social Media, Educational Technology, and more
- Please join us in congratulating Braden Zimmerman who is enrolled in the Architectural CAD/Design program at the Brownstown campus for being selected as one of our students of the month for January. Students are nominated by staff members for their cooperation, initiative, assistance to classmates and other positive attributes. The nominations are then reviewed by administration for selection. Please share this information with your colleagues at Warwick as you see fit. Braden will be recognized at the CTC Joint Operating Committee meeting on February 22.

COMMITTEE REPORTS

Student Representative

The student representative, Zoe Wiker, provided an overview of student activities across the district in December.

Building and Property Committee

The Building & Property Committee met on Monday, February 12, 2024. The committee reviewed their purpose/role statement, received an update and discussed an outstanding field house change order with Fidevia, discussed a proposed change order threshold on the high school renovation project, reviewed the results from the commissioning RFP that Fidevia put out on the high school renovation project, and further discussed a naming rights request. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the outstanding field house change order as presented on [ATTACHMENT #1](#).

Mr. Weaver moved, Mr. Landis seconded, the motion to approve the outstanding field house change order, as presented.

Prior to the vote on this motion, discussion took place among several of the board members. Chris Linkey from RLPS provided information on what transpired resulting in this change order. It was determined that this bill should be paid and that continued conversation regarding the change order should take place.

On roll call vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve this High School Renovation Change Order Resolution to authorize Dr. April Hershey, Superintendent, or Nathan Wertsch, Chief Financial Officer, to approve and execute necessary change orders, not to exceed \$25,000, to timely facilitate the progression of the High School renovation project.

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve the High School Renovation Change Order Resolution, as presented.

Prior to the vote on this motion, additional discussion took place about the threshold amount for change orders during construction/renovation projects and when such change orders would require board approval.

On roll call vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. It was recommended that the Board approve the proposal from SitelogIQ for commissioning services on the high school renovation project as presented on [ATTACHMENT #2](#).

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the proposal from SitelogIQ for commissioning services on the high school renovation project, as presented.

Prior to the vote on this motion, discussion among several board members took place.

On roll call vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Education Committee

The Education Committee did not meet in February and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in February due to a lack of agenda items, but was able to electronically review obsolete equipment and had the following recommendation for the Board:

1. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #3](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, February 8, 2024, and was open to the public. Mr. Koelsch and Mr. Brown welcomed committee members and visitors to the meeting. Dr. Szobocsan shared an update on extra-curricular activities which Mr. Hazel provided. Dr. Szobocsan answered questions and shared additional information regarding Out-of-State/Overnight Trip requests and their approvals. The next meeting of the Committee will be Thursday, March 7, 2024. The committee had the following recommendation for board approval:

1. It was recommended that the board approve the following Out of State/Overnight Trip Requests:
 - a. HS students and staff to Erie, PA for a Concert Band Performance at the PMEA State Convention on April 18 & 19, 2024. This performance will provide students with real-life performance experience as well as highlight our students, district, school, and music program to other educators in the state.
 - b. HS students and staff to Erie, PA for the PMEA State Convention on April 17 through 20, 2024. This is the culmination of honors festivals that highlight student and program achievement.
 - c. HS students and staff to Dover Area High School, Dover, PA & Messiah College, Mechanicsburg, PA to participate in Regional Chorus on March 8 & 9, 2024. Performances such as these provide students with a chance to perform with students from other schools under the direction of a guest conductor.
 - d. HS students and staff to Chicago, IL for a Chicago Performance Tour (various sites) beginning on April 13 through April 18, 2025. This is a music performance tour of Chicago with performance opportunities with sightseeing and learning opportunities throughout Chicago.
 - e. MS students and staff to Washington DC to participate in Future City National Finals from February 17, 2024, to February 21, 2024. Students will participate in the national finals and this is the culmination of their Future City journey.

Mr. Koelsch moved, Mr. Brown seconded, the motion to approve the Out of State/Overnight Trip Requests, as presented.

On voice vote:

Ayes: Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be an Executive Session immediately following this Board meeting to discuss various personnel and legal matters.

Labor and Management Committee

It was reported that no meeting was held in the month of February.

Lititz Recreation Center Representative

It was reported that there were no new updates to report at this time.

Legislative Committee

It was reported that Governor Shapiro submitted his 2024/25 budget. His budget included a \$1.1 billion increase to basic education funding.

IU Representative

It was reported that a meeting was held last Wednesday, February 14, 2024 at the IU in Lancaster. He noted that Brown & Associates presented their audit findings which indicated a “clean” audit for the IU. The Comprehensive Plan was also shared at the meeting. Mr. Woolley noted that the Spring Bazaar will be held on March 13, 2024 from 9:00 a.m. to 1:00 p.m. On April 24, 2024, a Transition to Post-Secondary Education Fair will be held from 9:00 a.m. to 2:00 p.m.

Lancaster County Career and Technology Center Representative

It was reported that a meeting will be held on February 22, 2024. Mrs. Zimmerman noted that Josie Martinez was named a Student of the Month for November at the CTC. She is enrolled in the Advance Health Careers program. There are a number of Warwick students participating in the Skills USA competition. Several students have made it to the District level (Carter Butts, Gabby Barbosa, Aaron Cash, Evan Peters, Carson Brubaker, and Maegan Shoultz).

PRIOR BUSINESS

WHS Renovation Change Orders – [LINK](#)

NONE

NEW BUSINESS

Climate Survey – This survey of the staff took place in April of 2023 with the promise that the data would be kept confidential. The data was collected to gage the “climate” of the district with regard to what is being done well and what things the district can improve upon. The “We’ve Heard You (WHY)” initiative is a result of the survey. A Right-To-Know request was received from LNP for the full results of the climate survey. The board wanted to honor the commitment made to the staff for confidentiality but felt that aggregate data could be released to the community as well as LNP. Dr. Hershey will work with Jeff Litts in order to share appropriately with the community and LNP.

INFORMATION

Right-To-Know Database – [LINK](#)

NONE

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Rev. Matthew Lenahan

The significance of black history month and why Warwick students need to be educated in the social history of race, racism, and anti-racism in the US.

Sarah Miller School Safety - fractured relationship with first responders and local law enforcement

Mark Mueller Discipline and fostering a relationship with local law enforcement

Kimberly Regennas Thanks with regard to the Climate Survey Data and the sharing of aggregate data with community/ LMRC Position - been filled?

Lisa Hochreiter Applauded the discussion this evening. Thank you.

Mr. Brown gave a shout out to Julie Frymyer, a former Warwick graduate, who has been a trainer for the Kansas City Chiefs and is a 2-time Super Bowl Champion.

ADJOURNMENT

There being no further business, Miss Wiker moved to adjourn the meeting. Mr. Landis seconded the motion and the meeting adjourned at 8:29 p.m.

Respectfully submitted,

/s/

Janice E. Boyer, Board Secretary