

Warwick School District

Lititz, PA 17543

April 18, 2023

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, April 18, 2023 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Todd L. Rucci reviewed the updated meeting participation guidelines as outlined on the Agenda for this meeting.

CALL TO ORDER

Mr. Todd L. Rucci, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Todd L. Rucci, C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Daniel Woolley, and Emily Zimmerman were present. Liam Zee, Student Representative, was absent.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Enigk; Kevin Martzall; Steven Lin; Melissa Weitzel; Dr. Michelle Harris; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Tannia Carpenter	Angie Lingo	Ella Lingo	Kimberly Regennas
Chrissy Ovalle	Amanda Chap	Cindy Wingenroth	Bill Breault
Nicole Young	Maryanna Montero	Allen Correll	Rachel Wilson-Snyder
Christina Smoker	Lisa Hochreiter	Rachael Haverstick	Christina Bracken
Penny Mason	Polly Gainer	Lynn Brubaker	

60 unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Ella Lingo

Mental Health; Byrnes Breaking the Silence Program

APPROVAL OF AGENDA

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Special Voting Meeting](#) of April 4, 2023)

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the Minutes of the special voting meeting of April 4, 2023. Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$1,686,447.89
Wire Transfers	\$7,536,407.06
Capital Reserve Fund	\$365,571.41
Cafeteria Fund	\$190,905.41
Middle School Fund	\$587.41
High School Fund	\$3,098.59

Mr. Peters moved, Mrs. Miller seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey indicated that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Abigail Malafronte as an Emotional Support Teacher at Warwick High School, effective on the last day of the 2022/2023 school year.

Non-Instructional

Connor DiLeo as a Data Technology Assistant at Warwick School District, effective April 14, 2023.

Elaine Enteria as a Behavior Support Assistant at Kissel Hill Elementary School, effective April 11, 2023.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Termination

It was recommended that the Board approve the termination of the following individual:

Non-Instructional

Renee Martin as a Food & Nutrition Services Assistant at Warwick Middle School, effective April 18, 2023.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the termination of the individual named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Naima Winder as a Language Arts Teacher at Warwick High School, at an annual salary (B, 1) to be determined as the current collective bargaining agreement expires on June 30, 2023, effective on the first day of the first semester of the 2023/2024 school year pending receipt of the appropriate paperwork. Ms. Winder is replacing Heather Lefever who retired.

Instructional - LTS

Zachary Gehman as Long-Term Substitute (LTS) Social Studies Teacher at Warwick High School, at an annual salary (B, 1) to be determined as the current collective bargaining agreement expires on June 30, 2023, effective on the first day of the first semester of the 2023/2024 school year, effective August 29, 2023. Mr. Gehman is replacing a staff member who has extended their leave of absence.

Non-Instructional

Tyler Regitz as a Data Technology Assistant at Warwick School District, 8.0 hours/day, at the annual salary of \$51,865.00, effective pending receipt of the appropriate paperwork. This is a new position due to restructuring.

Sara Wolf as a Building Services employee at Warwick Middle School, 8.0 hours/day, at the hourly rate of \$14.05, effective pending receipt of the appropriate paperwork. Ms. Wolf is replacing Linda Owens who retired.

Jennifer Gravely as a Student Support Assistant at John Beck Elementary School, 5.75 hours/day, 4 days/week, at the hourly rate of \$13.60, effective May 8, 2023. Ms. Gravely is filling an open position.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective April 19, 2023, until a resignation is submitted or active status is changed by the district:

Tanya Bonano	Robert Dulabohn, Jr.	Brett Esbenshade	Melinda-Ann Miller
Jamie Deamer	Ashley Eberly	Andrew Korzon	Mariya Rybaltouski

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2022/2023 school year, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>
Arthur Drescher	Track
Brittany Rodriguez	Cheerleading

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

Kristen Oberholtzer from a Learning Support Teacher at Warwick Middle School, to a Learning Support Teacher at Warwick High School, effective on the first day of the first semester of the 2023/2024 school year. Mrs. Oberholtzer is replacing Monique Stein who retired.

Non-Instructional

Cody Byus from a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, to a Technology Support Specialist at Warwick School District, 8.0 hours/day, at the hourly rate of \$18.25, effective April 19, 2023. Mr. Byus is replacing Adam Kowalczyk who resigned.

Kathleen Miller from a Building Assistant at Warwick High School, 7.5 hours/day, to a Building Assistant at John Beck Elementary School, 7.0 hours/day, effective April 19, 2023. Ms. Miller is filling a new position.

Yamayra Morales from a Student Support Assistant at Kissel Hill Elementary School, 5.5 hours/day, to a Building Assistant at Kissel Hill Elementary School, 7.0 hours/day, at the hourly rate of \$17.40*, effective April 3, 2023. Ms. Morales is filling a new position.

**This rate includes a \$1.50 toileting differential.*

Stefanie Brutout from a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, to a Behavior Support Assistant at Lititz Elementary School, 6.33 hours/day, at the hourly rate of \$16.58, effective April 19, 2023. This change of status is necessary to meet student needs.

Mrs. Penkunas moved, Mrs. Miller seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. **NON-RESIDENT TUITION STUDENT APPROVAL**

It was recommended that the Board approve the non-resident tuition student request for the 2023-2024 school year as per [ATTACHMENT #1](#)

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the non-resident tuition student, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None
Absent: None

4. **2023-2024 FLEXIBLE INSTRUCTIONAL DAYS ONLINE APPLICATION APPROVAL AND AFFIRMATION**

It was recommended that the Board approve and affirm the 2023-2024 Flexible Instructional Days Online Application as presented per [ATTACHMENT #2](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve and affirm the 2023-2024 Flexible Instructional Days Online Application, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- During the executive session following this meeting, the board will consult with Jeff Litts regarding the Library Policy and the Naming Rights Policy. The hope is to have them ready for May or June.
- The end of the year planning has begun for graduation, baccalaureate, National Honor Society Induction ceremony, etc. It is a very exciting time of the year.
- There has been so much student success through the musical and athletic departments. For example, several students participated in All Eastern Choir and Band this past weekend, All State Band and Chorus will take place this coming weekend at Kalahari Resort. Students recently returned from a trip to Disney where they participated in musical performances. The District Art Show took place over the weekend at Lititz Elementary and showcased art from all buildings. A huge thank you to all the staff and students who took part in these events.

COMMITTEE REPORTS

Student Representative

The student representative, Liam Zee, provided an overview of student activities across the district in April at the Education Committee and the Student Activities Committee meetings.

Building and Property Committee

The Building & Property Committee did not meet in April and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee met on Tuesday, April 11, 2023. Mrs. Zimmerman and Mrs. Penkunas provided the welcome to the committee and community members. Mr. Liam Zee provided a student report on district activities across all buildings.

Dr. Stock and teachers Erin Myers, Mitchel Billek, and Andrea Bear shared updates for the rewriting of Grade 3 and 4 ELA curriculum. Dr. Stock and teachers Andrew Stewart, Jackie Hess, and Alex Daecher shared their updates to the 5th and 6th Grade math curriculum. With the updates to these grade level curricula, all ELA and Math curriculum will be in alignment K-6.

Dr. Stock shared regarding recent reading pilots implemented at the elementary level. Two pilots (Wiley Blevins and Flow) that had been asked to be implemented were not implemented due to staffing changes. Dr. Stock shared that teachers had been piloting Wonders for spelling instruction and would like this program added to the curriculum map for Grades 1-6.

Dr. Szobocsan shared updated information regarding Warwick High School's graduation requirements. Currently, the state has a minimum of 21 credits to graduate. Warwick currently requires 23 credits to graduate. The proposal is to increase the graduation requirement from 23 credits to a total of 24 credits, adding a .5 additional elective credit and a .5 requirement related to Financial Literacy and Careers (Money Management). If approved, this would begin with the freshman class of 2024 (graduating class of 2028).

Dr. Szobocsan shared follow up information from the Byrnes Health Education Center - Breaking the Silence program shared with Grade 9. The program focused on breaking the stigma that is related to mental health. Student data showed a knowledge increase in the areas assessed prior and following the program.

Dr. Szobocsan shared updated information on the adult education courses offered at WSD this school year.

Dr. Stock and Dr. Szobocsan provided a brief overview of planning provided for the ESSR funding received and programming developing to meet the needs including summer programming in the elementary and secondary grades and after school tutoring at the secondary level.

Social Studies teacher Lyle Ressler shared an update as the social studies department coordinator for AP World History which is a course stemming from the College Board to expose students to world history and earn college credit through AP testing. The College Board made some changes which prompted this course revision.

English teacher Carolyn Bogner shared proposed modifications to AP English Literature and Composition. This will also allow students to earn three (3) College in the Classroom credits by Harrisburg University.

The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the newly updated ELA curriculum for Grades 3 and 4 ELA.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the newly updated ELA curriculum for Grades 3 and 4 ELA, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the newly updated Grades 5 and 6 Math Curriculum.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the newly updated Grades 5 and 6 Math Curriculum, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. It was recommended that the Board approve the addition of Wonders for Spelling for Grades 1-6 ELA curriculum.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the addition of Wonders for Spelling for Grades 1-6 ELA curriculum, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. It was recommended that the Board approve the addition of one (1) credit to the Warwick High School graduation requirements.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the addition of one (1) credit to the Warwick High School graduation requirements, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

5. It was recommended that the Board approve the Byrnes Health Education Center - Breaking the Silence programming for the 2023-2024 school year.

Mrs. Penkunas moved, Mr. Browne seconded, the motion to approve the Byrnes Health Education Center - Breaking the Silence programming for the 2023-2024 school year, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, and Mr. Woolley

Abstain: None

Nays: Mrs. Zimmerman

Absent: None

6. It was recommended that the Board approve the updated AP World History Curriculum.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the updated AP World History Curriculum, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

7. It was recommended that the Board approve the updated AP English 12 course updates for College in the Classroom.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the updated AP English 12 course updates for College in the Classroom, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, April 4, 2023. The committee reviewed the 2023-24 IU13 budget, received an update on the 2023-24 General Fund budget, and reviewed 2022-23 budget transfers and obsolete equipment. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the 2023-24 IU13 Core Program of Services and Instructional Media Services budgets as presented on [ATTACHMENT #3](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the 2023-24 IU13 Core Program of Services and Instructional Media Services budgets, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the 2022-23 budget transfers as presented on [ATTACHMENT #4](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the 2022-23 budget transfers, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #5](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, April 13, 2023, and was open to the public. Mr. Browne and Mr. Landis welcomed committee members and visitors to the meeting. Liam Zee shared the report of activities across the district. Mr. Hazel provided an update on Spring sports and activities. The Parent Group Fiscal Statements from the 2021/2022 school year were reviewed earlier this year by Committee members and updates were made to the process relating to this reporting. Dr. Szobocsan also presented a Sunday Facilities Use Request for consideration. The committee had the following recommendations for Board approval at this time:

1. It was recommended that the Board approve the Parent Group Fiscal Reports with the suggested corrections for the 2021/2022 school year.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the Parent Group Fiscal Reports with the suggested corrections for the 2021/2022 school year, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following Sunday Facilities Use Request:

- a. Warwick Youth Football to use Turf Football Stadium 14 for football games on September 3, September 24, October 8, and October 15, 2023 from 1:00 to 7:00 p.m.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the Parent Group Fiscal Reports with the suggested corrections for the 2021/2022 school year, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be an Executive Session immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in April.

Lititz Recreation Center Representative

It was reported that a meeting was recently held, but nothing specific to report.

Legislative Committee

It was reported that the appropriations process is now completed. Advocacy Day took place today (4/18/2023) through PSBA. At this time, there are no other items to highlight.

IU Representative

It was reported that a meeting was held on Wednesday, April 12, 2023. It was a normal business meeting with which included an Act 93 workshop. The Executive Session took place prior to the business meeting.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held on Thursday, March 23, 2023, with not much to report. The 2023/2024 school calendar was approved. It was noted that the waitlist for programs was reviewed and that there are many field trips going on for students which enhance their CTC experience.

PRIOR BUSINESS

Recent Field House Change Orders - [LINK](#)

NEW BUSINESS

None

INFORMATION

Right-To-Know Database – [LINK](#)

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Nicole Young	Bullying & the effects of emotional abuse
Cindy Wingenroth	Pre-K Counts Grant Application: Governance
Lindsay Clark	Library Committee/Books
Rachel Wilson-Snyder	Library Review Committee Results & Restorative Justice
Rachael Haverstick	Role of Board Members, Community Partnerships & Curriculum
Amanda Chap	Pre-K Counts
Lisa Hochreiter	Pre-K Counts, Bigger Picture - being there for students; reduce barriers

Mr. Koelsch provided information with regard to the public comments received about a meeting he had months ago with the Independent Law Center (ILC).

Mr. Woolley shared that he also met with the ILC and various other groups. These meetings are gain insights that will benefit all our students and their best interests.

Mr. Landis spoke to the concerns about board members meeting with organizations. He has also spoken with members of ILC.

Mr. Rucci thanked all for attending tonight's meeting and for sharing comments. He acknowledged that the passion for the students of Warwick is evident on both sides of the table. We are all here for the students.

ADJOURNMENT

There being no further business, Mrs. Penkunas moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 8:32 p.m.

Respectfully submitted,

Janice E. Boyer, Board Secretary