

Warwick School District

Lititz, PA 17543

March 21, 2023

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, March 21, 2023 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Todd L. Rucci reviewed the updated meeting participation guidelines as outlined on the Agenda for this meeting.

Mr. Todd L. Rucci, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Todd L. Rucci, James Koelsch, Scott Landis, Leslie Penkunas, Nelson L. Peters, Daniel Woolley, Emily Zimmerman, and Liam Zee were present. C. Edward Browne and Lisa Miller were absent.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Enigk; Kevin Martzall; Amy Balsbaugh; and Peter Sheppard.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Lynn Brubaker	Lisa Hochreiter	Amy Martin	Penny Mason
Jim Senft	Polly Gainer	Lynette Meck	Karen Mullin
Pat Ayers	John Lauer	Cindy Wingenroth	Arielle Miller
Violet Weitzel	Megan Schmidt	Reggie Weaver	Rachael Haverstick
Kimberly Regennas	Angie Lingo	Ella Lingo	Justin Cook
Megan Nolt	Sarah Miller		

41 unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Sarah Miller

1.B. Resignations

APPROVAL OF AGENDA

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the agenda as presented. Motion passed 7-0.

APPROVAL OF MINUTES ([Special Voting Meeting](#) of March 7, 2023)

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the Minutes of the special voting meeting of March 7, 2023. Motion passed 7-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 7-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$1,198,157.97
Wire Transfers	\$9,122,469.27
Capital Reserve Fund	\$662,593.64
Cafeteria Fund	\$164,579.67
Middle School Fund	\$467.02
High School Fund	\$2,220.53

Mr. Peters moved, Mr. Koelsch seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

COMMUNICATIONS

Dr. Hershey indicated that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Janet Holdridge as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, effective on the last student day of the 2022/2023 school year.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the retirement of the individual named above.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Blanca Depouli as Lead Elementary Food & Nutrition at John Beck Elementary School, effective April 14, 2023.

April Kerr as a Student Support Assistant at John R. Bonfield Elementary School, effective March 24, 2023.

Susan Gialloreto as a Special Programs Assistant at Lititz Elementary School, effective March 24, 2023.

Anadys Rivera-Rivas as a Student Support Assistant at Lititz Elementary School, effective March 17, 2023.

Extra-Curricular/Extra Duty

Rob Sperry as a Parking Lot Attendant at Warwick High School, effective on the last day of the 2022/2023 school year.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Kelly Sherretts as a School Psychologist at Warwick Middle School, at an annual salary (M+60, 1) to be determined as the current collective bargaining agreement expires on June 30, 2023, effective on the first day of the 2023/2024 school year pending receipt of the appropriate paperwork. Ms. Sherretts is replacing Nina Moore who received a change of status.

Non-Instructional

Rachael Wise as an Administrative Assistant at John Beck Elementary School, 8.0 hours/day, at the hourly rate of \$15.95, effective pending receipt of the appropriate paperwork. Ms. Wise is replacing Allecia Miller who resigned.

Amanda Herr as a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$13.60, effective pending receipt of the appropriate paperwork. Ms. Herr is replacing Zoe Graham who resigned.

Eric Myers as a Building Assistant at Lititz Elementary School, 7.0 hours/day, at the hourly rate of \$17.70*, effective March 22, 2023. Mr. Myers is filling a new position.

**This rate includes a \$1.50 toileting differential.*

Extra-Curricular/Extra Duty

Kristie Beatty as a Cafeteria Monitor at Warwick High School, at the annual salary of \$698.50, effective February 21, 2023. Ms. Beatty is replacing Maggie Karstetter who received a change of status.

Kristen Buchanan as a Choral Concert Assistant at Warwick High School, at the annual salary of \$828.00, effective March 21, 2023. Ms. Buchanan is filling a vacant position.

Cynthia Freeman as a Cafeteria Monitor at Warwick High School, at the annual salary of \$698.50, effective January 19, 2023. Ms. Freeman is replacing Janelle Lewis who resigned.

Karyn Sherwood as a Choral Concert Assistant at Warwick High School, at the annual salary of \$917.00, effective March 21, 2023. Ms. Sherwood is filling a vacant position.

Jonathan Shoff as Choral Director at Warwick High School, at the annual salary of \$3,257.00, effective August 24, 2022. Mr. Shoff is replacing Debra Kline-Smith who retired.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective March 22, 2023, until a resignation is submitted or active status is changed by the district:

Carolyn Bertrand	Emily Dullen	Aimee Johnsonbaugh	Sue Price
Daniel Boal	Amy Gorton	Jennifer Lobo	Amanda Pollak
Robert Checchia	Donald Haverstick	Delaney McCabe	Carol Rettew
Esther De La Cruz	Tanya Jenkins	Christine Parr	Corabeth Tannenbaum
Barbara DiFrank			

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2022/2023 school year, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>
Shane Galway	Boys LAX
Lisa Gleason	Unified Track
Nate Owinski	Boys LAX

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2022/2023 school year, until a resignation is submitted or active status is changed by the district:

David Richie

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

Abigail Malafronte from an Emotional Support Teacher at Warwick Middle School, to an Emotional Support Teacher at Warwick High School, effective February 9, 2023. Mrs. Malafronte is replacing Maggie Fisher who resigned

Non-Instructional

Kristine Cole from a Student Support Assistant at Warwick Middle School, 5.92 hours/day, to a Building Assistant at Warwick Middle School, 7.5 hours/day, at the hourly rate of \$17.01, effective March 13, 2023. Ms. Cole is moving to a new full-time role.

Janet Holdridge from a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 4.5 hours/day, 5 days/week, to a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 4.5

hours/day, 3 days/week, effective February 28, 2023. Ms. Holdridge requested a reduction in her hours for the remainder of the 2022/2023 school year.

Melissa Delduca from a Student Support Assistant at Lititz Elementary School, 6.25 hours/day, to a Student Support Assistant at Lititz Elementary School, 6.0 hours/day, effective February 14, 2023. This change of status reflects the hours being worked.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

3. **GRADUATION DATE**

It was recommended that the Board approve Friday, June 2, 2023 as the date for Warwick High School commencement exercises, and approve Calvary Church, 1051 Landis Valley Road, Lancaster, PA 17601, as the location site.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the graduation date and location, as presented.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

4. **SABBATICAL LEAVE REQUESTS**

It was recommended that the Board approve the following Sabbatical Leave requests:

- a. Daniel Long is requesting a Sabbatical Leave of Absence for the purpose of study for the second semester of the 2023/2024 school year. Mr. Long plans to return to work on the first day of the first semester of the 2024/2025 school year.
- b. Frederick Zeiset is requesting a Sabbatical Leave of Absence for the purpose of study for the second semester of the 2023/2024 school year. Mr. Zeiset plans to return to work on the first day of the first semester of the 2024/2025 school year.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the Sabbatical Leave Requests, as presented.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

5. **TUITION STUDENT APPROVAL**

It was recommended that the Board approve the student identified on [ATTACHMENT #1](#) to attend the vocational agriculture program at Manheim Central School District during the 2023-2024 school year. The District will be responsible for the tuition of the student while continuing to receive reimbursement for the student as a Warwick enrollee, and the parents will be responsible for transportation.

Mr. Peters moved, Mrs. Penkunus seconded, the motion to approve the tuition student to attend Manheim Central School District during the 2023-2023 school year, as presented.

On roll call vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunus, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Browne, Mrs. Miller

Information from the Superintendent

Dr. Hershey shared the following:

- Library policy is still being drafted. We are hopeful to have Mr. Litts here to discuss the policy with the board at an April meeting.
- The guidelines for the naming of facilities is awaiting feedback by board members.
- The HS musical took place over the weekend and was a great success.
- The district had 5 State PMEA Chorus qualifiers; 15 students receiving awards at the North Museum Science & Engineering Fair; 4 students placed in the Skill USA competition with 2 students qualifying for states through the CTC; 12 students participated in the Elementary IU 13 STEM Quiz Bowl; 12 students names winners or honorable mention through the National Center for Women and Information Technology (NCWIT); and 8 individuals who qualified for states/national/other at the end of season championship competitions.

COMMITTEE REPORTS

Student Representative

The student representative, Liam Zee, provided an overview of student activities across the district in March.

Building and Property Committee

The Building & Property Committee met on Monday, March 13, 2023. The committee received a presentation from RLPS and Moore Engineering that reviewed and discussed the progress and options on the high school renovation, reviewed the construction manager proposal for the high school renovation from Fidevia, and further discussed the middle school and high school tennis courts. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the agreement with Fidevia for construction management services on the high school renovation project as presented on [ATTACHMENT #2](#).

Mr. Koelsch moved, Mr. Peters seconded, the motion to approve the agreement with Fidevia for construction management services, as presented.

On roll call vote:

Ayes: Mr. Koelsch, Mrs. Miller, Mrs. Penkunus, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: Mr. Landis

Nays: None

Absent: Mr. Browne, Mrs. Miller

2. It was recommended that the Board approve the proposal from Miller Sports Construction (COSTARS contract #014-171) for the High School tennis courts renovation project as presented on [ATTACHMENT #3](#).

Mr. Koelsch moved, Mr. Woolley seconded, the motion to approve the proposal from Miller Sports Construction (COSTARS contract #014-171), as presented.

On roll call vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunus, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None
Nays: None
Absent: Mr. Browne, Mrs. Miller

Education Committee

The Education Committee did not meet in March and did not have any recommendations for the Board at this time. **It was noted that the next meeting of the Education Committee will be held on Tuesday, April 11, 2023.**

Finance and Legal Committee

The Finance & Legal Committee did not meet in March and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee met in person on Thursday, March 9, 2023. The meeting was open to the public. Mr. Browne began the meeting by welcoming members of the committee. Mr. Hazel provided an update on winter sports and other extra-curricular activities. Dr. Szobocsan shared that there were a few Sunday Facilities Use Requests and Out of State/Overnight Trip Requests for review and approval. The committee had the following recommendations for Board approval at this time:

1. It was recommended that the board approve the following Sunday Use Facilities requests:
 - a. Lititz Youth Soccer Club to use Turf Football Stadium 14 for soccer games from March 26, 2023 through June 11, 2023 (excluding April 9, 2023 & May 28, 2023 as holidays) from 1:00 - 5:30 p.m.
 - b. Lititz recCenter to use the MS Parking Lot for a 5K race on August 6, 2023 from 1:00 p.m. to 1:30 p.m.
 - c. Lancaster Evangelical Free Church to use the MS Gym for their Oikos event on April 2, 2023 from 5:00 p.m. to 9:00 p.m.

Mr. Landis moved, Mrs. Penkunas seconded, the motion to approve the Sunday Use Facilities requests, as presented.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Browne, Mrs. Miller

2. It was recommended that the board approve the following Out of State/Overnight Trip Request:
 - a. HS students and staff to Spring Grove High School, Spring Grove, PA, on February 24, 2023 to participate in the District Wrestling Tournament.
 - b. HS students and staff to Penn State University, State College, PA on February 24 & 25, 2023 to participate in the PIAA State Championships for Indoor Track.

Mr. Landis moved, Mrs. Penkunas seconded, the motion to approve the out-of-state/overnight trip requests, as presented.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Browne, Mrs. Miller

Executive Session/Personnel Committee

It was announced that there would be an Executive Session immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in March.

Lititz Recreation Center Representative

It was reported that a meeting was recently held, but nothing specific to report. Mr. Koelsch noted that the Lititz Springs Pool is being readied for the opening later this Spring.

Legislative Committee

It was reported that the House and Senate are going through the appropriations process with regard to the budget presented by Governor Shapiro. In national news, the Supreme Court recently decided on a case involving the special needs of a student in Michigan, awarding opportunities for the student which had not been afforded previously.

IU Representative

It was reported that a meeting was held on Wednesday, March 9, 2023. It was a normal business meeting with approval of contracts and budget. The IU budget will come back to districts for approval at our April meeting.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held on Thursday, February 23, 2023. It was shared that approximately 1,800 students have applied to the CTC for the 2023/2024 school year. Additionally, the budget was approved. There are so many great opportunities for students through the CTC. The CTC is continuing to explore how to best serve students in the everchanging job market and to accommodate the numbers of students interested in this path.

PRIOR BUSINESS

Recent Field House Change Orders - [LINK](#)

NEW BUSINESS

None

INFORMATION

Right-To-Know Database – [LINK](#)

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Amy Martin	Library Materials
Arielle Miller	LE Speech Therapist - appreciation
Lynette Meck	Parental influence, knowing pornography when seeing it - tied to experience reading "Gender Queer"

Ella Lingo

Mental Health Program recently approved

Angie Lingo

Cyber School Costs

Jim Senft

PA Family Institute

Mr. Rucci thanked all for attending tonight's meeting and for sharing comments. He acknowledged that there are many different opinions or viewpoints on subjects, but the priority is the students and providing a safe environment and appropriate education for all.

ADJOURNMENT

There being no further business, Liam Zee moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 8:21 p.m.

Respectfully submitted,


Janice E. Boyer, Board Secretary