

Warwick School District

Lititz, PA 17543

January 17, 2023

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, January 17, 2023 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Rucci reviewed the updated meeting participation guidelines as outlined on the Agenda for this meeting.

Mr. Todd L. Rucci, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Todd L. Rucci, C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Daniel Woolley, Emily Zimmerman, and Liam Zee were present.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Enigk; Melissa Weitzel; Dr. Kristy Szobocsan; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Lynette Meck	Karen Miller	Lisa Hochreiter	Nicki Athena Williams
Christina Bracken	Tracy Hatton	Stephanie Barbour	Rich Barbour
Violet Weitzel	Tannia Carpenter	Kayla Cook	Amy Martin
Larry Martin	Rachael Haverstick	Angie Lingo	Ella Lingo
Reggie Weaver	Nick Williams	Alex Carvell	Gina Sanguinetti
Kimberly Regennas	Rev. Matthew Lenahan	Dave Keeney	Michael Yoder

45 unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

BOARD RECOGNITION

Dr. Hershey shared that January is designated as School Board Appreciation Month. To show appreciation and to honor the members of Warwick Board of School Directors, each member received cards, notes, superhero capes and masks, pictures, cookies, and an ornament – all created by students throughout the district. Middle School recognized each board member with a book donated in their name to the library. We are grateful to the members of the school board for their service to the students, families, staff, and greater community of Warwick.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Lisa Hochreiter	School Board Appreciation
Amy Martin	Local Board Procedures in the Policy Changes on the Agenda & F&M Survey
Angie Lingo	Agenda Item #3 - Attendance Policy

APPROVAL OF AGENDA

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES (Special Voting Meeting of January 3, 2023)

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the Minutes of the special voting meeting of January 3, 2023.

Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$1,270,401.19
Wire Transfers	\$4,693,663.83
Capital Reserve Fund	\$113,649.84
Cafeteria Fund	\$168,975.63
Middle School Fund	\$787.21
High School Fund	\$4,670.85

Mr. Peters moved, Mrs. Miller seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey indicated that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Instructional

Loren Dissmore as a Science Teacher at Warwick High School, effective on the last day of the 2022/2023 school year.

Monique Stein as a Learning Support Teacher at Warwick High School, effective on the last day of the 2022/2023 school year.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Resignation

It was recommended that the Board approve the resignation of the following individual:

Non-Instructional

Nicholas Ulmer as a Behavior Support Assistant at John R. Bonfield Elementary School, effective January 6, 2023.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the resignation of the individual named above.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Kristen Bell as a Reading Specialist at Lititz Elementary School, at the annual salary of \$77,943.00, effective pending release by her current employer and receipt of the appropriate paperwork. Ms. Bell is replacing Jennifer Walker who resigned.

Instructional – LTS

Madison Vaughn as a Long-Term Substitute (LTS) Art Teacher at Warwick High School, at the annual salary of \$57,302.00, effective March 23, 2023, pending receipt of the appropriate paperwork. Ms. Vaughn is replacing a staff member who received a Family & Medical Leave of Absence.

Lauren Lindoerfer as a Long-Term Substitute (LTS) World Languages Teacher (2nd Semester) at Warwick Middle School, at the annual salary of \$57,302.00, effective pending receipt of the appropriate paperwork. Ms. Lindoerfer is replacing Lori Kovac who received a Sabbatical Leave of Absence.

Non-Instructional

Amelia Denton as a Behavior Support Assistant at Warwick High School, 6.75 hours/day, at the hourly rate of \$16.10, effective pending receipt of the appropriate paperwork. Ms. Denton is replacing Amanda Misselhorn who received a change of status.

Kristina Merenda as a Student Support Assistant at Warwick High School, 6.25 hours/day, 3 days/week, at the hourly rate of \$13.60, effective pending receipt of the appropriate paperwork. Ms. Merenda is replacing Tess Enck who received a change of status.

Non-Instructional - LTS

Bryant Bautista as a Behavior Support Assistant at Warwick Middle School, 7.5 hours/day, at the hourly rate of \$16.00, effective pending receipt of the appropriate paperwork. Mr. Bautista is replacing Nicholas Ulmer who received a change of status.

Extra-Curricular/Extra Duty

Daniel Johnson as Chess Team Advisor at Warwick High School, at the annual salary of \$1,537.00, effective December 21, 2022. Mr. Johnson is replacing Brian Pearson who resigned.

Marielin Rottkamp as a Musical Assistant (50%) at Warwick High School, at the annual salary of \$458.50, effective January 18, 2023.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective January 18, 2023 (*incorrectly listed on Agenda as January 19, 2022*), until a resignation is submitted or active status is changed by the district:

Julie Caplinger	Allison Shellenberger	Gina Sullurday
Diane Fund	Georgine Spengler	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective January 18, 2023, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>
Jon Martin	Boys Volleyball
Todd Shertzer	Baseball
Wyatt Wingenroth	Boys Volleyball

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

Christina Moore from a School Psychologist at Warwick Middle School (70%) and at Warwick High School (30%), to a School Psychologist at Warwick High School (100%), effective pending release from her current role. This is a new position due to student needs.

Non-Instructional

Winifred Castle from a Food & Nutrition Services Assistant at Warwick High School, 5.0 hours/day, to a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 5.0 hours/day, effective January 11, 2023. Ms. Castle is filling a vacant position.

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. BOARD POLICY REVISIONS – FIRST READING

It was recommended that the Board approve, as a first reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
011	Principles of Governance and Leadership
200	Enrollment of Students

202	Eligibility of Nonresident Students
204	Attendance
211	Student Accident Insurance
217	Graduation
221	Dress and Grooming
233	Suspension and Expulsion
251	Students Experiencing Homelessness Foster Care and Other Educational Instability
255	Educational Stability for Children in Foster Care (Rescind/Remove)
810	Transportation

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve, as a first reading, the policy revisions to the policies listed above, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. REVIEW AND APPROVAL OF ARP ESSER HEALTH AND SAFETY PLAN

It was recommended that the Board approve the ARP ESSER Health and Safety Plan, as presented on [LINK #1](#).

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the ARP ESSER Health and Safety Plan, as presented.

It was noted by Dr. Hershey that no changes have been made to this since it was originally approved back in August of 2022.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Woolley

Abstain: None

Nays: Mrs. Zimmerman

Absent: None

5. TEACHER TENURE

The following teachers have met the teacher tenure requirements as set forth by the Pennsylvania School Code and are recommended for tenure, effective January 17, 2023.

<u>Building</u>	<u>Position</u>
<u>Warwick High School</u> Julie A. Davis	Autistic Support Teacher
<u>John R. Bonfield Elementary School</u> Bradley L. Mehl	Emotional Support Teacher
<u>Lititz Elementary School</u> Sarah E. Sell	Nurse

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the teachers listed above for tenure, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,

Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

6. DISTRICT CALENDAR 2023/2024 - TENTATIVE

It was recommended that the Board tentatively approve the District Calendar for the 2023/2024 school year, as set forth on [ATTACHMENT #2](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the District Calendar for the 2023/2024 school year, as presented.

Dr. Hershey shared that this calendar is tentative due to the ongoing negotiations with the Warwick Education Association. The current Collective Bargaining Agreement expires on June 30, 2023.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

7. AGREEMENT WITH FRANKLIN & MARSHALL COLLEGE

It was recommended that the Board approve the agreement to contract with Franklin & Marshall College, Center for Opinion Research as per [ATTACHMENT #3](#).

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the agreement to contract with Franklin & Marshall College, Center for Opinion Research, as presented.

On roll call vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- No school on January 20, 2023. This is the floating in-service day which happens each year following the end of the first semester at the secondary level and before the first day of the second semester.
- Middle School and High School Band concerts were held recently.
- Warwick will be hosting County and District Band in February. Everyone is encouraged to attend the concerts which accompany these events.
- Winter sports are in full swing.

COMMITTEE REPORTS

Student Representative

The student representative, Liam Zee, provided an overview of student activities across the district in January.

Building and Property Committee

The Building & Property Committee did not meet in January and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee met on Monday, January 9, 2023. Mrs. Zimmerman provided the welcome to the committee and community members. Mr. Liam Zee provided a student report on district activities across all buildings. Dr. Steven Szobocsan and Dr. Lindsey Stock shared a performance review of data from the 2021-2022 school year. The purpose behind the data was shared, with District discussions, building discussions, professional development, comprehensive planning, MTSS programming, and targeted instructional planning being informed by the data. A survey link was listed and this data will be shared at the Committee of the Whole meeting in February, and then the data and survey will go out to the district for feedback. Dr. Lindsey Stock reviewed an intervention pilot through the University of Florida's Literacy Institute's Foundations program at John Beck Elementary in grades two and four. Mrs. Jenn Hartzler shared the Land of Can virtual resources and books, written by Warwick graduate JJ Vulopas. Mrs. Hartzler shared the connection to the counseling domains that are already taught. JJ partnered with Lancaster Lebanon CAN which allows 3rd graders in the IU13 to receive the books for free. The committee had the following recommendations for board approval:

1. It was recommended that the Board approve the pilot for the University of Florida's Literacy Institute's Foundations program at John Beck Elementary in grades two and four to be utilized as part of tiered reading intervention.

Mrs. Zimmerman moved, Mrs. Penkunas seconded, the motion to approve pilot for the University of Florida's Literacy Institute's Foundations program at John Beck Elementary in grades two and four, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the Land of Can IU13 partnership for third grade students in all Warwick elementary schools to be utilized as part of the counseling curriculum.

Mrs. Zimmerman moved, Mrs. Penkunas seconded, the motion to approve the Land of Can IU13 partnership for third grade students in all Warwick elementary schools, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, January 3, 2023. The committee reviewed the 2023-24 Lancaster County Career and Technology Center budget, reviewed the current 2023-24 general fund budget, and reviewed obsolete equipment. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the 2023-24 Lancaster County Career and Technology Center budget as presented on [ATTACHMENT #4](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the 2023-24 Lancaster County Career and Technology Center budget, as presented.

On roll call vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #5](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met in person on Thursday, January 12, 2023. The meeting was open to the public. Mr. Browne began the meeting by welcoming members of the committee. Liam Zee shared the report of activities across the district. Mr. Hazel provided an update on the winter sports season and shared the changes made to the Athletic website including the Hall of Fame. Dr. Szobocsan shared that there were several Sunday Facility Use Requests and a few Out of State/Overnight Trip Requests for review and approval. The committee had the following recommendations for the Board at this time:

1. It was recommended that the board approve the following Sunday Use Facilities requests:

- a. Warwick Football to use multi-purpose field 3 and running track field 12 for Flag Football recurring weekly from March 26, 2023 through April 30, 2023 from 1:00 – 5:00 p.m.
- b. Keystone FC Youth Soccer to use Turf Football Stadium 14 for a soccer game February 12, 2023 from 1:00 – 3:30 p.m.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the Sunday Use Facilities requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following overnight/out-of-state trip requests:

- a. HS students and staff to Solanco High School, Quarryville, PA, on January 13 & 14, 2023 to participate in PMEA District Chorus Festival. Students will have the chance to apply their learning on a district-wide stage, while preparing and performing quality repertoire.
- b. HS Students and staff to Rochester, NY, on April 13 through April 16, 2023 to participate in the All Eastern Band & Chorus Festival.
- c. HS Students and staff to Kalahari Resort, Pocono Mountain, PA. on April 19 through April 22, 2023, to participate in the PMEA All State Band & Chorus Festival.
- d. HS students and Staff to Cumberland Valley High School, 6746 Carlisle Pike, Mechanicsburg, PA from January 26 to January 28, 2023 for the PMEA District 7 Orchestra Festival.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the overnight/out-of-state trip requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None
Absent: None

Executive Session/Personnel Committee

It was announced that there would be an Executive Session immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in January.

Lititz Recreation Center Representative

It was reported that a meeting was recently held and that trends in membership and staffing were moving in a positive direction.

Legislative Committee

It was reported that the board members receive legislative updates from PSBA on a daily basis. The new Governor was sworn in today and the executive branch was moving forward with the filling of cabinet positions. The community was encouraged to watch the hearings for the approval of appointments.

IU Representative

It was reported that a meeting was held on Wednesday, January 11, 2023 with normal business activity taking place. There was no executive session. There are still staffing shortages, especially with regard to support staff. Christian Brackbill from Pequea Valley was also recognized for his years of service to the IU Board.

Lancaster County Career and Technology Center Representative

It was reported that a meeting will be held next Thursday evening (January 26, 2023) and more information will be provided at our next board meeting.

PRIOR BUSINESS

Recent Field House Change Orders - [LINK](#)

NEW BUSINESS

None

INFORMATION

None

Mr. Peters asked to be excused at this time from the meeting. Mr. Rucci approved his departure from the meeting and Mr. Peters exited the meeting at 7:55 p.m.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

J Lynette Meck

Affirm the Board for its Educational Equity Policy and to express support for the teachers and administrators who implement it.

Tom Eppinger
Nicki (Athena) Williams
Violet Weitzel
Rich Barbour
Kimberly Regenmas
Lisa Hochreiter

James Lindsay's Book - The Marxification of Education
Transparency & Right To Know costs
Cardiac Evaluation performed on students
General comments of support for board, staff, & students
General comments Recording meeting
#6 - District Calendar 2023/2024 Tentative

Mr. Rucci thanked all those in attendance for being respectful during the meeting, as well as those who provided their comments.

ADJOURNMENT

There being no further business, Mr. Zee moved to adjourn the meeting. Mrs. Penkunas seconded the motion and the meeting adjourned at 8:17 p.m.

Respectfully submitted,



Janice Boyer, Board Secretary