

Warwick School District
Lititz, PA 17543

December 6, 2022

A meeting of the Warwick Board of School Directors of the Warwick School District convened for the purpose of reorganization in the District Board Room on Tuesday, December 6, 2022, at 7:00 p.m. The meeting was made available virtually as well.

Mr. Rucci reviewed the updated meeting participation guidelines as outlined on the Agenda for this meeting.

Todd L. Rucci called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ELECTION OF TEMPORARY PRESIDING OFFICER

Mr. Peters nominated Edward Browne as the temporary presiding officer. Mrs. Penkunas seconded the nomination.

Upon vote, the motion passed unanimously, and Mr. Browne assumed this duty.

BOARD MEMBERSHIP LIST – see attached *listing*

ROLL CALL

The Board Secretary called the roll of the Board: C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Daniel Woolley, Emily Zimmerman, and Liam Zee were present.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Enigk; Dr. Steve Szobocsan; Dr. Kristy Szobocsan; Colleen Heckman; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Megan Demianovich	Arielle Miller	Rachael Haverstick	Heather Lefever
Derrick D. Hill, Sr.	Vicky Hill	Shawn Irwin	Justin Cook
Amy Martin	Larry Martin	Lisa Hochreiter	Violet Weitzel
Reggie Weaver	Kimberly Regennas	Gina Sanguinetti	Mark Mueller
Jim Smith	Penny Mason	Mary Carol Sayles	Nancy Baum
Allison Kolodziej	Rachel Wilson-Snyder	Dale Keeney	Bob Ierian
Mike Brown	Bethany Tomassetti		

Members of the public were able to observe this meeting via the Zoom application. The list of attendee’s names was not available, but approximately 112 unique attendees observed the meeting.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Justin Cook	Selection of Board Solicitor
Rachael Haverstick	Related to the Solicitor

APPROVAL OF AGENDA

Mr. Peters moved; Mrs. Miller seconded the motion to approve the agenda as presented. Motion passed unanimously.

ELECTION OF BOARD PRESIDENT

Mr. Browne stated that nominations were open for the office of Board President.

Mr. Peters nominated Todd L. Rucci as Board President. Mrs. Penkunas seconded this nomination.

Mr. Peters moved that nominations be closed. Mrs. Penkunas seconded the motion.
Motion passed unanimously.

Mr. Browne called for a vote and instructed the Board Secretary to cast a ballot for Todd L. Rucci as President of the Warwick Board of School Directors.

Todd L. Rucci was elected Board President unanimously.

ELECTION OF BOARD VICE-PRESIDENT

Mr. Browne stated that nominations were open for the office of Board Vice President.

Mrs. Penkunas nominated C. Edward Browne as Board Vice President. Mrs. Miller seconded this nomination.

Mr. Peters moved that nominations be closed. Mrs. Penkunas seconded the motion.
Motion passed unanimously.

Mr. Browne called for a vote and instructed the Board Secretary to cast a ballot for C. Edward Browne as Vice President of the Warwick Board of School Directors.

C. Edward Browne was elected Board Vice President unanimously.

Mr. Rucci took over and proceeded to run the remainder of the meeting.

APPOINTMENT OF SOLICITOR

It was recommended that Saxton & Stump LLC of Lancaster, PA, be appointed as the Solicitor for the school district for 2023.

Mr. Browne moved, Mrs. Zimmerman seconded the motion to approve Saxton & Stump LLC as Solicitor for 2023, as presented.

Prior to the vote, it was explained that Kegel Kelin Litts & Lord LLP would be merging with Saxton & Stump LLC as of January 1, 2023. Mr. Litts would head the education division but would continue as the district's solicitor.

Mr. Browne moved, Mrs. Zimmerman seconded the motion to approve Saxton & Stump LLC as the Solicitor for the school district for 2023, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller
Mrs. Penkunas, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: Mr. Peters

Absent: None

APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES

It was recommended that William Zee of Appel, Yost & Zee LLP of Lancaster, PA, be appointed as the Solicitor for special education services only for the school district for 2023.

Mr. Peters moved, Mr. Browne seconded the motion to approve William Zee of Appel, Yost & Zee LLP as Solicitor for special education services only for 2023, as presented.

On roll call vote:

- Ayes:** Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman
- Abstain:** None
- Nays:** None
- Absent:** None

ESTABLISHING TIME AND PLACE OF MEETINGS

It was recommended that the Board approve the 2023 schedule for Board and Committee meetings as per [ATTACHMENT #1](#).

Mr. Peters moved, Mrs. Penkunas seconded the motion to approve the 2023 schedule of meetings, as presented.
Motion passed unanimously.

ADOPTION OF RULES OF ORDER

It was recommended that the Board adopt the Revised Robert’s Rules of Order for the Board of School Directors’ meetings for the year 2023.

Mrs. Penkunas moved; Mr. Peters seconded the motion to approve the adoption of the Revised Robert’s Rules of Order for 2023.
Motion passed unanimously.

APPOINTMENT OF REPRESENTATIVES

Committee Assignments

It was recommended that the Board approve the Committee Assignments as set forth on [ATTACHMENT #2](#) for the year 2023.

Mr. Peters moved; Mrs. Miller seconded the motion to approve the Committee Assignments as presented on [ATTACHMENT #2](#).
Motion passed unanimously.

Investment Officer for District

It was recommended that the Board appoint Nathan Wertsch, Chief Financial Officer, as the Investment Officer for the district for the year 2023.

Mrs. Penkunas moved; Mrs. Miller seconded the motion to appoint Nathan Wertsch as the Investment Officer for 2023.
Motion passed unanimously.

REPORT OF SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Instructional

Tamera Olivieri as a Health/Physical Education Teacher at Warwick High School, and as a Physical Education Teacher at John Beck Elementary School, effective on the last day of the 2022/2023 school year.

Jeffrey Martin as a Social Studies Teacher at Warwick Middle School, effective on the last day of the 2022/2023 school year.

Non-Instructional

Lisa Hardy as a Student Support Assistant at Kissel Hill Elementary School, effective December 23, 2022.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Resignation

It was recommended that the Board approve the resignation of the following individual:

Instructional

Heather Bellows as Assistant Coordinator of Student Services at Warwick School District, effective January 3, 2023.

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the resignation of the individual named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals:

Extra-Curricular/Extra Duty

Cynthia Freeman as a Morning Cafeteria Duty employee at Warwick High School, at the hourly rate of \$13.00, effective December 7, 2022. Ms. Freeman is filling a vacant position.

Trey Miller as an Assistant Volleyball Coach at Warwick High School, at the annual salary of \$2,608.00, effective pending receipt of the appropriate paperwork. Mr. Miller is replacing Jon Martin who resigned.

Eric Wagaman as an Assistant Track Coach at Warwick High School, at the annual salary of \$2,608.00, effective November 16, 2022. Mr. Wagaman is replacing Wanda Weachter who resigned.

Classroom Monitor

It was recommended that the Board approve the election of the individual listed below as a Classroom Monitor, effective December 7, 2022, until a resignation is submitted or active status is changed by the district:

Constance Meyer

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 7, 2022, until a resignation is submitted or active status is changed by the district:

Maeve Beebe
Lindsey Deininger

Krishna Hiller
Lisa Hykes

Megan Martin
Lori Oberholtzer

Amber Salgado

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2022/2023 school year, until a resignation is submitted or active status is changed by the district.

Isaiah Ament

Scott Martin

Jeremiah Warner

Mr. Peters moved; Mrs. Miller seconded the motion to approve the election of the above individuals.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Amanda Misselhorn from a Behavior Support Assistant at Warwick High School, 7.5 hours/day, to a Special Programs Assistant at Warwick High School, 7.5 hours/day, at the hourly rate of \$14.95, effective November 16, 2022. Ms. Misselhorn is replacing Kathy Walter who resigned.

Nicholas Ulmer from a LTS Behavior Support Assistant at Warwick Middle School, 7.5 hours/day, to a Behavior Support Assistant at John R. Bonfield Elementary School, 7.0 hours/day, effective January 7, 2023. Mr. Ulmer is replacing Mark Phillips who resigned.

Kathleen Miller from a Behavior Support Assistant at Kissel Hill Elementary, 7.0 hours/day, to a Building Assistant at Warwick High School, 7.5 hours/day, effective December 12, 2022. This is a new position.

The following change of status requests for Lititz Elementary:

Name	Position	From	To
Brutout, Stefanie	Student Support Assistant	5.5 hours/day	5.75 hours/day
DellaCroce, Rachael	Student Support Assistant	5.5 hours/day	5.75 hours/day
Desimone, Christina	Student Support Assistant	5.5 hours/day	5.75 hours/day
Hess, Keith	Student Support Assistant	5.5 hours/day	5.75 hours/day
Kauffman, Sandra	Student Support Assistant	5.5 hours/day	5.75 hours/day
Maillie, Laura	Student Support Assistant	5.5 hours/day	5.75 hours/day
Perry, Diane	Student Support Assistant	5.5 hours/day	5.75 hours/day
Smith, Jennifer	Student Support Assistant	5.5 hours/day	5.75 hours/day
Steffy, Virginia	Student Support Assistant	5.5 hours/day	5.75 hours/day

Mr. Peters moved, Mrs. Penkunas seconded the motion to approve the change of status request of the above individuals, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. **LEAVE OF ABSENCE REQUEST**

It was recommended that the Board approve the following leave of absence request:

Employee No. 13229 is requesting a Family and Medical Leave of Absence (FMLA) with concurrent Child Rearing Leave, beginning approximately March 3, 2023, and continuing through approximately March 12, 2024. The return-to-work date is the first day of the fourth marking period of the 2023/2024 school year, pending release by a doctor.

Mrs. Penkunas moved, Mrs. Miller seconded, the motion to approve the Leave of Absence Request, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. **APPROVAL OF AIA OWNER AND ARCHITECT AGREEMENT**

It was recommended that the Board approve the AIA Owner and Architect agreement with RLPS related to the upcoming high school renovation project, as presented on [ATTACHMENT #3](#).

Mr. Peters moved, Mrs. Miller seconded the motion to approve the AIA Owner and Architect agreement with RLPS, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Mr. Rucci announced that the Committee of the Whole meeting would begin immediately following the adjournment of this board meeting. He stated that comments would be received from citizens following the Committee of the Whole meeting.

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to any Agenda items. Individual addresses were verified by the school board secretary prior to the meeting, and these individuals spoke following the Committee of the Whole meeting on topics as listed.

Heather Lefever	Perceived Issues with Curriculum & Attacks on Teachers
Derrick Hill	Opposition to banning books in our school district
Rachel Wilson-Snyder	Books
Amy Martin	Library Standards
Allison Kolodziej	Admonishing Hate
Violet Weitzel	Definition of Gender, Policy 833
Arielle Miller	Appreciation for staff/administration
Bethany Tomassetti	School policies
Kimberly Regennas	Elementary Health Curriculum

ADJOURNMENT

There being no further business, Liam Zee moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:34 p.m.

Respectfully submitted,



Janice Boyer, Board Secretary