



Warwick School District

Committee of the Whole

November 1, 2022

Board Room

7:00 p.m.

The school board's Committee of the Whole meeting on Tuesday, November 1, 2022 was held in the district office board room. An overflow area was set up in the lobby should attendance warrant.

Committee of the Whole meetings are not voting sessions. These meetings are held for the board to hear presentations, review policies, evaluate data, and hold discussions. Individuals interested in providing public comments must provide their name, their address, and their topic of comment to the Board Secretary at boardsecretary@warwicksd.org before 4:00 p.m. on the day of the meeting. The board may or may not elect to respond to comments.

This meeting was held in person as well as virtually the YouTube link below:

<https://youtu.be/PXbNZEJQ9VA>

MINUTES

In attendance

- Nate Wertsch, Nelson Peters, Lisa Miller, James Koelsch, Todd Rucci, Edward Browne, Scott Landis, Leslie Penkunas, Emily Zimmerman, Dan Wooley, Melanie Calender, April Hershey, Liam Zee, Fred Griffiths, Steve Szobocsan

Visitors In Attendance (Utilized Sign-In Sheets)

- Lindsey Stock, Noelle Brossman, Carolyn Enigk, Justin Kratzer, Tannia Carpenter, Mike Brown, Kayla Cook, Arielle Miller, Violet Weitzel, Amy Martin, Kevin Martzall, Veronica Myer, Sarah Miller, James Senft, Kimberly Regennas, Rachael Haverstick, Michael Yoder, Kerri Hample, Charles Enck, Megan Nolt, Reggie Weaver, Larry Martin, Jess Musser

1. Renovations

- RLPS Architects presented on the district wide feasibility study update and ways to incorporate the ESSER funds into the projects.

2. Library Materials Selection Criteria Update

- Dr. Szobocsan, Director of Secondary Curriculum and Instruction, gave an update since the October 18th board meeting.

3. Budget/Audit Update

- Mr. Wertsch, Chief Financial Officer provided a presentation on the audit process and budget outlook.

Next meeting: December 6, 2022

4. Board Policy Review

- a. Policy 808 – Food Services (with attachment)
- b. Policy 916 – Volunteers

5. Other Relevant Items

6. Public Comment

Elizabeth Radecic	Library Materials; Certificated Staff Retention
Amy Martin	Library Material Selection
Violet Weitzel	Books
Veronica Myer	Newly approved library books
James Senft	Library Materials Review
Arielle Miller	Challenging materials and the effects of the rhetoric surrounding that
Justin Kratzer	Application of policy

Respectfully submitted by
Dr. Kristy Szobocsan

Next meeting: December 6, 2022



Warwick School District
Building and Property Committee

November 14, 2022

Conference Room A

6:00 p.m.

MINUTES

Cancelled

No meeting was held during the month of November due to a lack of agenda/discussion items.

Next meeting: **December 12, 2022**

Warwick School District

Education Committee



November 14, 2022

Board Room

6:00 p.m.

MINUTES

IN ATTENDANCE: Kevin Krause, Shelly Chmil, Melanie Calender, Lindsey Stock, Leslie Penkunas, Emily Zimmerman, Tina Kline, Ross Kramer
Community Member: Veronica Myer; Kimberly Regennas

1. Welcome - Mrs. Leslie Penkunas, School Board Member & Mrs. Emily Zimmerman, School Board Member
2. Student Representative Report - Mr. Liam Zee, Student Representative
Liam was absent this evening so this portion will be shared at the school board meeting.
3. Review of Proposed Elementary Intervention Pilots - Dr. Lindsey Stock, Director of Elementary Curriculum, Instruction and Assessment
 - a. Wiley Blevins
 - b. Flow Reading

Dr. Stock shared an overview of the two recommended pilots. The Wiley Blevins is to support the needs of phonemic awareness and phonics in grades one and two at Lititz Elementary. If data shows it to be worthwhile, it would be added to the intervention matrix. Flow Reading is to support fluency. It is already on the matrix but the pilot is recommended to support students in grade 2, lower than approved on the matrix. Both programs were recommended by the reading specialists.

Dr. Calender shared that reading interventions have not always been brought to the education committee in the past as they were thought to be supplemental. Because there have been questions about how we intervene, this is being brought to the education committee.

In collaboration with the community, the mission of the Warwick School District is to enable all students to acquire the knowledge, skills, and values necessary to become responsible, productive, and resourceful citizens.

4. Review of Proposed Life Skills Resource Committee - *Dr. Lindsey Stock, Director of Elementary Curriculum, Instruction and Assessment*

There is a need to develop a committee of teachers from all four elementary buildings to look at the Penn Medicine Skills Life Skills training we have used in the past as part of our approved Health curriculum in grades 3-6 Penn Medicine is no longer providing the resource and the committee will work to develop replacement tools and bring it to the education committee in the spring for approval for communicating the required instructional skills/content based upon the approved curriculum. It was noted that the teacher uses this as an instructional tool in the classroom for the curriculum.

5. Old Business:

- a. Recommend Spelling Pilot for Board Approval - *Dr. Lindsey Stock, Director of Elementary Curriculum, Instruction and Assessment*

Dr. Stock reviewed again that a grade level in each of the buildings will be piloting Wonders spelling, and the committee is looking for formal approval to continue with the pilot.

6. Recess

Dr. Stock shared that a committee will be developed for recess as we look at recess at the elementary level. If anyone is interested from the education committee in joining this research committee, please let Dr. Stock know.

7. Public Comment

No request for public comment this evening.

Dr. Calender reminded the group that the next meeting will occur in January.

The meeting was adjourned at 6:16 pm.

Respectfully submitted,

Amy Balsbaugh

Next Meeting: January 9, 2023

In collaboration with the community, the mission of the Warwick School District is to enable all students to acquire the knowledge, skills, and values necessary to become responsible, productive, and resourceful citizens.



Warwick School District

Finance and Legal Committee

November 1, 2022

Conference Room A

6:00 p.m.

MINUTES

***IN ATTENDANCE:** Donald Haverstick, Michelle Helderman, Josh Hoffman, Lisa Miller, Nelson Peters, Kevin Martzall, Nathan Wertsch, Zac Bauermaster, Dr. April Hershey*

1. Welcome and Public Comment

Mr. Wertsch welcomed the committee to the November Finance and Legal Committee meeting. There were no public comments. He welcomed special guests - John Bonawitz and Lauren Fenner from Brown Schultz Sheridan & Fritz.

2. 2021-22 Final Audit Report

~ John Bonawitz and Lauren Fenner, Brown Schultz Sheridan & Fritz

John introduced Lauren and her role. He shared he is retiring and everything will be transitioning to Lauren. John started by reviewing the auditors' responsibilities. He briefly discussed the required communication letter they have with the word.

John wanted to point out in the auditor's report that there is a paragraph that describes management has the responsibility of looking at going concern. There is also a section describing auditors responsibility and going concern from the auditor's standpoint.

Lauren began with management discussion and analysis to summarize the numbers and statements. The highlights of the year: total assets of 5.1 million for the year. Total liabilities are down about \$34 million with most being tied into pension liability with PSERS. Total net deficit at \$14 million but an improvement over the prior year. It was a \$31 million dollar deficit the prior year.

Total revenues up about 3 million dollars and total expenses down about \$5 million. Bond interest is going down and that number will continue to drop. Total net increase of about \$16 million dollars. Revenue has exceeded the budget of about \$2.6 million dollars. Favorable medical cost this year as well as other operating items being less.

Total assets up about \$1.5 million dollars, Capital Reserve up about 2.8 million. Total liabilities up about \$1.5 million dollars. Total fund balance from General fund up about \$148,000 with transfer from Capital Reserve Fund. Good year for

*Next Meeting: **December 6, 2022***

the General Fund with a slight increase. Capital Reserve with a loss of over \$700,000 but not unexpected with the Fieldhouse project going on.

Total revenues up about \$3 million dollars. Good year for revenues overall. As activities normalize, expenses increase as a response.

Operating expenses with a slight increase compared to last year.

Good budget year, brought in more revenue than expected and less expenditures went out than expected.

No issues with non-compliance.

3. 2021-22 Audit / 2023-24 Budget Review Presentation

Mr. Wertsch presented the Audit/Budget Review. Revenues \$82 million with expenses a little less with net change in Fund Balance to \$148,308 ending the Fund Balance at \$19,143, 958. Unassigned Fund Balance at \$5.8 million with a % of 7.2 unassigned to expenses.

Budgeted \$79 million on the revenue side with 82 million actual with a variance of \$2.6 million (3.4%). Mr. Wertsch reminded the committee the state passes their budget after the district passes ours.

On the expense side of things, the Budget was \$79 million and actual at \$81 million with a 3.2% variance.

Mr. Wertch shared the Lancaster County Millage Rates. Warwick is 5 years in a row of lowest increase. Mr. Wertsch moved to the Historical Budget Metrics beginning in 2003-2004. Act 1 was implemented in 2006-2007. In 2014-2-15 we had the 5th highest millage rate in the county. 2016-2017 the District first established the Capital Reserve Fund. In 18-19 the credit rating increased to AA by S&P Global.

Aid Ratio and Adjusted Act 1 Index History was presented. Warwick had the 10th largest drop in the state last year. This year Warwick had the 3rd largest drop in the aid ratio throughout the entire state.

Act 1 index for 2023-2024 is 4.1% (+1.9 Million). Mr. Wertsch shared that the current project deficit is slightly over \$487K, which is a great position for this time of year, but many are unknown for both the revenue and expense side.

4. 2023-24 Opt Out Resolution Recommendation

Recommendation - adopt the 23-24 Act 1 Accelerated Budget Opt-Out Resolution (10th year in a row).

5. Other Relevant Items

6. Board Recommendations Recap

- * Accept the Audit Report from Brown Schultz Sheridan & Fritz
- * Adopt the 23-24 Act 1 Accelerated Budget Opt-Out Resolution (10th year in a row)

7. Public Comment

No public comment.

Meeting concluded at 6:41 PM.

Respectfully submitted by

Dr. Zac Bauernmaster

Next Meeting: December 6, 2022

Warwick School District

Student Activities Committee



November 10, 2022

Board Room

6:00 p.m.

MINUTES

In attendance: Earl Hazel, Steve Szobocsan, Ed Browne, Scott Landis, Shari Medini, Liam Zee, William Bernstein, Beth Wood, Penn Ketchum, Crystal Harnick, Leslie Swan, Melissa Weitzel

- If you have any questions or considerations before or during the meeting please email Dr. Szobocsan @ sszobocsan@warricksd.org
- 1. Greeting - *Mr. Ed Browne & Mr. Scott Landis*
- 2. Student Representative Report - *Liam Zee*
 - a. *Report on WHS, WMS with recent and upcoming activities*
- 3. Extra-Curricular Report - *Mr. Earl Hazel*
 - a. *Boys Soccer team won 1st round States*
 - b. *Transitioning into Winter Season*
 - c. *PIAA / NCAA Informational Meeting upcoming*
- 4. Parent Group Fiscal Statements – *Dr. Steve Szobocsan*
 - a. Review of Parent Group Fiscal Statements for the 2021-22 School Year
 - i. Available for Committee review for the next month
- 5. Sunday Usage Requests - *Dr. Steve Szobocsan*
 - a. Warwick Girls' Soccer Program to use the HS Large Gym for winter training beginning January 8, 2023 through February 26, 2023 from 1:00 – 4:00 p.m.
 - b. Warwick Boys Lacrosse to use the Turf Football Stadium 14 and Turf Field 1 for Boys Lacrosse Play Day on November 6, 2022 from 1:00 - 5:00 p.m.
 - 1. Recommended for approval

Next Meeting: December 8, 2022

6. Out of State/Overnight Trip Requests - *Dr. Steve Szobocsan*

- a. None

7. Elementary Recess Time - *Ms. Amy Yoder and Ms. Julie Gebhard*

- a. Requesting 30 min recess time and no disciplinary removal of recess as well as an indoor recess plan that incorporates free play within a social nature.
- b. Board member request for further research on both data decline with recess decline and wording of board policies on recess currently.
- c. Mr. Browne asked for next steps from Committee; recommend to board to create an ad-hoc committee on increasing recess time in K-6 in WSD. Also recommending the board to support Student Activities committee discussion and pass to district leadership for recess points listed above.

8. Additional considerations - SAC

9. Public Comment

- a. Cynthia McGarvey - encouraged to educate teachers on activity increasing academic learning.

Respectfully submitted by
Melissa Weitzel

Next Meeting: December 8, 2022