

**Warwick School District**  
Lititz, PA 17543

September 3, 2019

A special voting meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, September 3, 2019 at 7:00 p.m.

Mr. Landis, President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Michael R. Landis, Millard P. Eppig, Jr., Matthew Knouse, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Scott A. Shaub, and Debra J. Wenger were present. Dr. Timothy Quinn were absent.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Dr. Ryan Axe; Nathan Wertsch, Board Treasurer; Mark Leidich; Jackie Yanchocik; Janice Boyer, Board Secretary; Lisa Bonfield-Weit; Chief John Schofield; Lisa Miller; and Laura Knowles of Lancaster Newspapers/Lititz Record Express.

**RECOGNITION OF CITIZENS**

None.

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 8-0.

**REPORT OF THE SUPERINTENDENT**

1. **PERSONNEL**

A. **Retirement**

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Robert Hilt as Lead Building Services at Lititz Elementary School, effective September 13, 2019.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the retirement of the individual named above.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

B. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Gretchen Bender as a Student Support Assistant at John Beck Elementary School, effective August 7, 2019.

Stephen Herman as a Building Services employee at John Beck Elementary School, effective September 6, 2019.

Alexandria Schoeppner as a Student Support Assistant at Lititz Elementary School, effective August 16, 2019.

Extra Curricular/Extra Duty

Kaitlyn Bryant as a Cafeteria Monitor HS at Warwick High School, effective August 21, 2019.

Taylor Hamilton as a Unified Track Head Coach (33.3%) at Warwick High School, effective August 21, 2019.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Courtney Ansel as a Grade 1 Teacher at John Beck Elementary School, at the annual salary of \$53,875.00, effective September 4, 2019. This position is necessary due to enrollment.

Bradley Mehl as an Emotional Support Teacher at John R. Bonfield Elementary School, at the annual salary of \$54,106.00, effective upon release from his current district. Mr. Mehl is replacing Jarrett Falduts who resigned.

Non-Instructional

Ryleigh Rachiele as a Behavior Support Assistant at Warwick Middle School, 5.75 hours/day, at the hourly rate of \$14.75, effective upon receipt of the appropriate paperwork. Ms. Rachiele is replacing Melissa Ovrut who resigned.

Hailey Reading as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day, at the hourly rate of \$11.00, effective upon receipt of the appropriate paperwork. Ms. Reading is replacing Nancy Pagano who resigned.

Kaelyn Harris as a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$11.00, effective upon receipt of the appropriate paperwork. Ms. Harris is replacing Lisa Sangrey who resigned.

Chelsea Merkey as a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$11.00, effective upon receipt of the appropriate paperwork. Ms. Merkey is replacing Anna Lauer who resigned.

Bryan Ponta as Lead Building Services at Lititz Elementary School, 8.0 hours/day, at the hourly rate of \$12.95, effective upon receipt of the appropriate paperwork. Mr. Ponta is replacing Robert Hilt who retired.

Anthony Wolf as a Building Services employee at Lititz Elementary School, 8.0 hours/day, at the hour rate of \$12.20, effective upon receipt of the appropriate paperwork. Mr. Wolf is replacing Katie Dowling who resigned.

Non-Instructional - Rehire

Gretchen Conrad as a Student Support Assistant at Warwick Middle School, 4.75 hours/day, at the hourly rate of \$14.25, effective September 4, 2019, pending receipt of the appropriate paperwork. Ms. Conrad is replacing Heather Gouse who resigned.

Extra Curricular/Extra Duty

Jeffrey Dubosq as a Cafeteria Monitor HS at Warwick High School, at the annual salary of \$685.00, effective for the 2019/2020 school year. Mr. Dubosq is replacing Kaitlyn Bryant who resigned.

Bradley Mehl as an Assistant Boys Soccer Coach (50%) at Warwick High School, at the annual salary of \$1,245.00, effective upon receipt of the appropriate paperwork. Mr. Mehl is replacing Matt Wagner who received a change of status.

Wanda Weachter as an Assistant Track Coach at Warwick High School, at the annual salary of \$4,084.00, effective for the 2019/2020 school year. Ms. Weachter is replacing Bobby Rhoads who received a change of status.

Stephan Englehart as an Elementary Drama Director KH at Kissel Hill Elementary School, at the annual salary of \$1,054.00, effective for the 2019/2020 school year. Mr. Englehart is replacing Kelly Knouse who resigned.

Jessica Bigsby as Tech Resource Elem – LE at Lititz Elementary School, at the annual salary of \$711.00, effective for the 2019/2020 school year. Ms. Bigsby is replacing Faith Seigrist who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective September 3, 2019, until they submit their resignation or have their active status changed by the district.

Joshua Diffenbach	Joyce Hurst	Ashley Martin	Lindsay Rossman
Lisa Dymond	Barbara Jones	Erika Martin	Sarah Sell
Elizabeth Fretz	Kelly Kline	Elaine Mellinger	Josephine Taylor
John Grisbacher	Lana Makhoulf	Susan Pizzola	Julia Ziegler
Lindsey Hikins			

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective September 4, 2019, until he submits his resignation or has his active status changed by the district.

Carter Forney

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None  
**Absent:** Dr. Quinn

**2. CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

Allison Hausman from an Occupational Therapist at Warwick High School, Warwick Middle School, John R. Bonfield Elementary School, and Kissel Hill Elementary School, to an Occupational Therapist at Warwick High School, Warwick Middle School, Kissel Hill Elementary School, and Lititz Elementary School, effective on the first day of the 2019/2020 school year. This change of status is necessary due to enrollment.

Extra Curricular/Extra Duty

Colleen Heckman from Head Teacher – Guidance (50%) to Head Teacher – Guidance (100%) for Warwick School District, at the annual salary of \$1,576.00, effective for the 2019/2020 school year. Ms. Heckman is replacing Daniel Potts who resigned.

Jeffrey Dubosq from Unified Track Head Coach (33.3%) to Unified Track Head Coach (50%), at Warwick High School, at the annual salary of \$750.00, effective for the 2019/2020 school year. Mr. Dubosq is replacing Taylor Hamilton who resigned, and he will be sharing this position with Brian Pearson.

Brian Pearson from Unified Track Head Coach (33.3%) to Unified Track Head Coach (50%), at Warwick High School, at the annual salary of \$750.00, effective for the 2019/2020 school year. Mr. Pearson is replacing Taylor Hamilton who resigned, and he will be sharing this position with Jeffrey Dubosq.

Jorge Mendez from Assistant Drama Director HS Fall (50%) to Assistant Drama Director HS Fall (100%) at Warwick High School, at the annual salary of \$1,423.00, effective for the 2019/2020 school year. Mr. Mendez is replacing Tracey Davis who resigned.

William Weismandel from Assistant Baseball Coach (50%) to Head Baseball Coach (100%), at Warwick High School, at the annual salary of \$4,382.00, effective September 4, 2019. Mr. Weismandel is replacing Bob Locker who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status requests of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

**3. LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Katherine Mansey is requesting a Family and Medical Leave of Absence (FMLA), beginning approximately October 14, 2019 and continuing through January 10, 2020. Mrs. Mansey is anticipating her return to work date as January 13, 2020, pending release by her doctor.

Liesl Reber is requesting a Family and Medical Leave of Absence (FMLA), with concurrent Child Rearing Leave, beginning August 28, 2019, and continuing through November 6, 2019. Mrs. Reber is anticipating her return to work date as November 7, 2019, pending release by her doctor.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the leave of absence requests of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

**4. APPROVAL OF POSITION TITLE CHANGES**

It was recommended that the Board approve the support position title changes for the start of the 2019/2020 school year, as presented on **ATTACHMENT #1**. A rate increase will be provided commensurate to the difference in base wage of \$1.25 per hour.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the position title changes as presented.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

**Information from the Superintendent**

Dr. Hershey shared the following:

- Today was opening day for staff. During the morning, a general staff meeting was held in the Auditorium of the high school. This meeting included a welcome from Mr. Landis, Dr. Hershey, and Lisa Hochreiter. Information was also shared regarding Warwick Education Foundation, Warwick Education Association, and United Way. It was wonderful to see everyone.
- Dr. Hershey, Dr. Calender, and Dr. Axe spent some time visiting each of the building throughout the day following the staff meeting. The classrooms are ready for the return of students.
- It was noted that in the last week or so, at least 25 new Kindergarten students enrolled in the district. So it is sometimes necessary to add additional staff based on these increases in enrollment. Warwick should now be ready to begin the new school year.


**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Mr. Landis thanked those in the audience for attending tonight's meeting. He also thanked the administration for all the preparations made to ensure a smooth start to the school year.

**ADJOURNMENT**

There being no further business, Mr. Eppig moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:11 p.m.

Respectfully submitted,

  
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Janice Boyer, Board Secretary