



# Warwick School District

## Committee of the Whole

November 2, 2021

Board Room

7:00 p.m.

### *MINUTES*

**Members Present:** Michael Landis, Leslie Penkunas, Lisa Miller, Millard Eppig, Debra Wenger, Nelson Peters, Todd Rucci, C. Edward Browne, April Hershey, Nate Wertsch, Melanie Calender

**Guests:** Kevin Martzall, Ron Hallett Noelle Brossman, Fred Griffiths, Ryan Axe

**Virtual guests** (Names are listed as they appeared on Zoom):

Gary Minnich, Jackie Y., Karen Arelys King, Karen Hallett, Kayla Cook, Laura Knowles, Lisa Hochreiter, Michelle, Rachel Wilson- Snyder, Sam Droke Dickenson, Sandy, Stacy Rucci, Sue

1. District Data Presentation  
~ Dr. Ron Hallett, Curriculum, Instruction & Assessment

Dr. Hallett shared the student performance data update from the 2021-22 school year, to include additional supporting data that will inform participants in the completion of the comprehensive feedback form. He shared the developments in assessments regarding old and new data sources, testing windows, and the Future Ready PA Index report. Three years of kindergarten assessment and Early Intervention data was shared. Acadience data for grades K-2 from 2020/21 was presented. Dr. Hallett provided an explanation about how to read data provided in various formats. Information for each school, K-12, was presented. This information included: PSSA data for math, ELA, and Science. Keystone data, graduation rates, SAT scores, ACT scores, number of students participating in AP exams, numbers of students participating in concurrent educational experiences (e.g. dual enrollment work-based learning experiences, etc.) attendance rates, career standards benchmark data, civics testing data, student demographic/discipline data, SEAD data from PA Climate, instructional staff evaluation data, instructional staff retention, and instructional staff attendance. Dr. Hallett explained how data is analyzed and used at the building and district levels. Feedback is being sought by stakeholders as part of the comprehensive planning process.

2. Budget/Audit Update  
~ *Mr. Wertsch, Chief Financial Officer*

Mr. Wertsch presented a year end “snapshot” of the budget and audit update for 2020-21. In his presentation he explained primary revenue drivers at the local, state and federal levels. He also reviewed primary expenses and the net change in the fund balance. A data comparison from 2015 – 2021 was also shared. Mr. Wertsch presented a chart with the Lancaster County millage rates and where Warwick School District fell in comparison to other local districts. A historical budget view with regards to actual tax percent increases and ending general fund balances for the years 2003-2021 was explained. An adjusted Act 1 Index history was shared for 2016-2023. Mr. Wertsch discussed 2022-23 early budget indicators, and opt-out resolution recommendations were reviewed. It is being recommended that the district adopt the 2022-23 Act 1 Accelerated Budget Opt-Out Resolution for the 9<sup>th</sup> year in a row.

3. Other Relevant Items

None

The committee adjourned at 7:54 p.m.

Respectfully Submitted,



Lisa Bonfield



**Warwick School District**  
**Building and Property Committee**

November 8, 2021

Conference Room A

6:00 p.m.

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***MINUTES***

**Cancelled**

The Building and Property Committee did not meet in November  
due to a lack of agenda items.

Next Meeting: **December 13, 2021**

# Warwick School District

## Education Committee



November 8, 2021

Board Room

6:00 p.m.

## MINUTES

**Attendees:** All committee members except 1

**Kristen Buchanon, Kayla Cook, Ingrid Martin, Dr. Juliet Ashton, Mrs. Ashley Coorigan, Miss Allison Hausman**

1. Welcome - *Mrs. Deb Wenger & Mrs. Leslie Penkunas*

*Mrs. Wenger welcomed everyone and noted it was her last meeting on the committee.*

2. Public Comment on Agenda Items

*There were no community members who wanted to speak on the agenda.*

3. Student Representative Report - *Mr. Liam Zee, Student Representative*

*HS: ORS hosted fall fest in Life Skills, MDS, and AS Class. Fall Show (Diary of Anne Frank), Successful Fall Teams*

*MS: Spirit Week, Clubs up and running, Spelling Bee this week, Charlotte's Web, Family Conferences coming this month*

*LE: Red Ribbon Week, PTO Pointesetta Sale, Thankfulness Projects filling the halls*

*JRB: Reading Intervention Title One Night; Fine Dining Challenge, PTO Paint Night, Conferences*

*Beck: Nov 8 Veterans Activities*

*KH: Will update at the board meeting*

4. Dr. Calender introduced Sadia Batule, a new board member. Shelly Chmil was also introduced as the new elementary teacher representative, via a drawing out of a hat, due to so much interest. She is auditing, and will be approved by the board so she can join formally at the next meeting.

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5. Fine Motor Needs Proposal (Elementary) - Dr. Juliet Ashton, Miss Allison Hausman &

*Mrs. Ashley Corrigan*

*Mrs. Corrigan and Miss Hausman shared research in relation to the decrease in student fine motor skills, which is being seen across the United States. Data specific to OT referrals at Warwick was shared. From 2017-2020, 170 were referred, with 105 students qualifying for OT services. The impact of virtual learning on OT needs was shared, noting an increase in fine motor needs in the primary grades. The team noted that they rotationally push into K-1 classrooms, updated a learning facilitator training/referral process, developed training videos for teachers and staff, and attended continuing education. Their goal to move forward is to support classroom teachers without always being in the classroom, through educating them in fine motor development being embedded naturally in classrooms. One way to do this is through play-based centers. They hope to use the program called Fine Motor Boot Camp which works on cognitive language and fine motor needs for students. They will be trialing this program at Kissel Hill with the Kindergarten and Pre-K programs. Feedback from teachers there who previewed the program, they note it to look easy to implement and beneficial for all students. Community resources to promote fine motor skills prior to starting school were discussed. Committee members noted suggestions for home prior to starting school, or at the early school grades, would be helpful. The importance of core and back strength was also discussed. The committee shared they are comfortable to recommend the pilot to move forward at KH for pre-K and Kindergarten.*

6. Data Presentation & Comprehensive Plan Survey - Dr. Ron Hallett & Dr. Melanie

*Calender*

*Dr. Hallett gave an overall view of district level data. The state has noted that this data should not be compared with anything we have done before, as it was not a regular year. However, we do not have anything different to compare it to. It should be viewed with awareness. The presentation is available for viewing on the district website. Old and new data components were highlighted. Kindergarten Assessment Screening Data was compared from 2018, 2019, and 2021. End of year K-2 assessment data was shared from 20-21, noting a switch to Acadience with different benchmarks for literacy within this program. Dr. Hallett shared components of data that are indicative of student success over time (3rd grade #LA cores and 7th grade math scores). School report cards were shared. State assessment measures were noted to be three years old due to Covid impact, with College and Career measurers being the only new data. Math proficiency at the middle school level was discussed, with changes to elementary math curriculum being adjusted at the elementary level to develop conceptual understanding at the elementary level, building up through the middle level. Discussion of middle school math expectations and strategies being implemented to move instruction forward were*

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*discussed. Dr. Hallett discussed that PSSA cut scores were not changed from three years ago for the last school year. Data on students taking AP courses and tests was also shared. Concurrent Educational Experience opportunities were also shared. Attendance data and career standards benchmarks were shared and described. Demographic data was shared for the entire population. SEAD (social emotional academic development) data from last year's PA Climate survey was also reviewed. It was noted that there is a link to click on to provide feedback based upon the data that is shared. The information that is gathered will contribute to the comprehensive plan. Once the whole plan is complete and published, it will be available for the community to read and provide feedback.*

7. Dr. Hallett brought up the Procedures for Handling Challenged Materials.

Dr. Calender noted that appeal process was detailed, with a book going back to the curriculum cycle for a  $\frac{2}{3}$  vote of approval. It was also noted that any removal of a material will come to the education committee and will go to the full school board for vote from the education committee as well. The revisions to clarify the process were brought to the committee.

8. Public Comment

Kayla Cook: She wondered if a summary of data was shared to put the detailed information in lay terms that may be more easily able to read. Dr. Hallett noted that we give data in various formats. He noted the district newsletter gives a shorter snippet summary that does not go in such great depth.

Ingrid Martin: She thanked Dr. Calender noting the changes to the last part of the challenge process. She noted that there are not definitions of key words, such as instructional materials, but she feels key words should be defined for clarity. She also shared a concern that there were not established timelines for any of the steps. She also shared a concern that the citizen who makes the concern is not a part of the ad hoc committee and she does not feel that is fair. She also requested a term change from the complainer to the citizen.

Rachel Wilson-Syder: Got up and asked Dr. Hallett and Ms. Penkunas "What would you say." Ms Penkunas stopped and shared things should be addressed to the whole community. "What would you say is the role of the school and the parents?" Dr. Calender shared that the role of the school is to educate the children according to the mission statement. The role of parents is to be involved and supportive in their child's education. Parents know their child better than anyone. They are to support their child as they journey through their years, providing feedback and support along the way. The goal is to have parents are not just involved but rather engaged. Dr. Calender notes that is not the Warwick definition but her perspective. She asked someone to define equity. The group noted this is not the purpose of this time. She also asked how the committee

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plans to create equity. Mrs. Penkunas noted that equity is important for everyone in the district. She is just not prepared to address it for the district as a whole right now. Mrs. Wilson-Snyder said it seems to be fueling the district's goals.

Michelle Helderman: She asked about the slide on student group break-downs. She asked why we are looking at performance based upon nationality and the breakdown of student color of skin. Dr. Hallett noted that this is done historically as a breakdown in anything reported to the state or anything we get back from the state. He notes this a reflection of this comparison right now. She asked why it was added now. Dr. Hallett notes that it was additional detail added as we are moving towards a comprehensive plan which we had not done in recent years, and we were looking for more encompassing data. She asked how this will provide a better education for a students based upon this breakdown. Dr. Calender notes that it is important for us to represent all students, so we must be clear about our data, and our purpose, and our drive, and our mission. It is important to know how each individual subgroup is performing to target interventions to meet the needs of all learners. Dr. Calender notes subgroups include gifted learners, students who receive discipline more frequently, etc. Dr. Calender shared it is important that all students are represented here at Warwick in everything we do. We are preparing students for the world of Lititz and the world that is much larger than that beyond Lititz. A question was asked for the floor about how data is taking on feelings. Dr. Calender explained the norming of the data measure that is used to collect the data.

Liam Zee adjourned at 7:33

Next Meeting: **January 10, 2022**

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# Warwick School District

## Finance and Legal Committee

November 2, 2021

Board Room

6:00 p.m.

### *MINUTES*

#### **ATTENDANCE:**

##### Board Representatives:

Present: Mrs. Lisa Miller, Mr. Millard Eppig, Jr

##### Administrative Reps:

Present: Dr. April Hershey, Mr. Nathan Wertsch, Dr. Zac Bauernmaster

Absent: None

##### Community Representatives:

Present: Mr. Russel Dicks

Absent: Mr. Matthew Snavely, Mr. Jim Koelsch, Mr. Josh Hoffman

Visitors: Michelle Helderman, Jennifer Weiss

Presenter: Mr. John Bonawitz

#### 1. Welcome and Public Comment

Mr. Wertsch welcomed the committee and the public to the meeting. There were no public comments.

#### 2. 2020-21 Final Audit Report – John Bonawitz, Brown Schultz Sheridan & Fritz

Mr. Wertsch turned things over to Mr. John Bonawitz to discuss the 2020-2021 Final Audit Report. Mr. Bonawitz shared Brown, Schultz Sheridan and Fritz's responsibility in the audit. Mr. Bonawitz shared there will be significant changes to next year's audit report. Mr. Bonawitz thanked Kevin and Nate for their assistance in the audit process. Mr. Bonawitz reviewed the Auditor's report and began with the key financial highlights for 20-21. As of June 30, 2021, the District Fund balance for the general fund was \$18,995,650. This is an increase of \$157,332 in the general fund, and the fund balance is \$18,838,318 for the capital reserve fund balance. Compared to prior years, the general fund saw a similar result after the transfers from year to year and in the capital reserve fund. Food service showed an improvement and WarwickWare showed a slight decline in WarwickWare revenue. Mr. Bonawitz pointed out the Bonds Payable showing roughly 37 million in the District's bonds payable. Mr. Bonawitz pointed out debt is substantially coming down on a year-to-year basis. The impact of Covid-19 on the financial statement shows the school's financial performance was not materially impacted by the pandemic due to federal funding to combat the funding. There were no internal control or compliance findings as part of the audit. Mr. Bonawitz shared it was a good audit and was appreciative of the



amount of preparation and work put into it. Mr. Wertsch thanked Kevin and John for their efforts. There were no committee member questions.

3. 2020-21 Audit / 2022-23 Budget Review Presentation

Mr. Wertsch presented an Audit/Budget update. He shared a year-end snapshot for 20-21 with an ending fund balance of close to \$19 million dollars with \$13.25 million still committed and \$5,745.650 as unassigned fund balance. On the revenue side Mr. Wertsch shared that we saw favorability, local were the most favorable. Real estate taxes were the largest part of favorability as part of local revenues. Mr. Wertsch shared earned income tax history dating back to 15-16 which showed a decline of \$36,115 in 19-20 due to the impact of the pandemic. There was about a \$300,000 hit in interest earnings in response to the pandemic in 19-20 and \$515,270 in 20-21. There was \$3.4 million favorability on Revenue. The expense side shows over because of the transfer to the capital reserve fund. Major line items for expenses shared were salaries, benefits, online services, cyber charter tuition. Mr. Wertsch shared millage rates and a comparison of 20-21 to 21-22 showing 16.3711. Mr. Wertsch shared Historical Budget Metrics and discussed the impact of the Act 1 index starting in 2006-2007. In 14-15, Warwick had the 5th highest millage rate, now 10th lowest in the county. Mr. Wertsch shared the Adjusted Act 1 Index History. Warwick had the 10th biggest drop in aid ratio throughout the entire state. The current projected deficit is slightly over \$507K.

4. 2022-23 Opt Out Resolution Recommendation

Mr. Wertsch recommended to the committee to adopt the 2022-2023 Act 1 accelerated budget opt out resolution for the 9th year in a row. He received full support from the committee for the opt out resolution with the goal to be at or as close to 0% as possible.

5. Warwick Township Municipal Authority Exoneration Request

Warwick purchased two properties in August. Both tax properties together are around \$2,500. Mr. Wertsch, in collaboration with the district's solicitor, recommended the two properties be exonerated. The committee was in full support.

6. 2021-22 Budget Transfers

Mr. Wertsch shared budget transfers cannot occur within the first 90 days and budget transfers must be board approved. The committee was in agreement.

7. Other Relevant Items

None

8. Board Recommendations Recap

- Approve the 20-21 Final Audit Report
- Adopt the 22-23 Act 1 accelerated budget opt out resolution

- Approve the WTMA Exoneration Requests
- Approve the 21-22 budget transfers

Meeting adjourned at 6:39

# Warwick School District

## Student Activities Committee



November 11, 2021

Board Room

6:00 PM

### *MINUTES*

- If you have any questions or considerations before or during the meeting please email Dr. Axe @ [raxe@warwicksd.org](mailto:raxe@warwicksd.org)

1. Greeting - Mr. Todd Rucci
  - a. Shari Medini, Crystal Harnick, Ed Browne, Bill Bernstein, Beth Wood, Liam Zee, Leslie Swann, Marisa Tocci, Ryan Landis, Ryan Axe, Kristy Szobocsan
  - a. GAPP Exchange Trip - Wendy Andrews
    1. Questions
  - b. Presentation - Girls Wrestling - Pat Tocci
    1. Questions
2. Student Representative Report - Liam Zee
  - a. WHS- Fall Show was great, ORS hosted Fall Fest, added new clubs
  - b. WMS- Spirit Week, Clubs are going well, Fall Show upcoming
  - c. Lititz EL- Red Ribbon Week, PTO fundraisers, Thankfulness projects
  - d. Kissel Hill- Girls on the Run, Veterans Day Cards and Assembly
  - e. Bonfield- Tier Intervention Family Night, Fine Dining Challenge, PTO paint night
  - f. John Beck- Military Day celebrations
3. Extra-Curricular Report - Mr. Ryan Landis
4. Sunday Usage Requests - Dr. Ryan Axe
  - a. Warwick Girls Soccer to use the HS Large Gym for Winter Open Gyms beginning on January 2, 2022 and continuing through February 27, 2022 from 1:00 to 4:00 p.m.
    1. Committee recommends approval
  - b. Pennsylvania Classics AC to use HS Turf Football Stadium 14, Varsity Soccer Field 9, Soccer Field 10, and Lighted Soccer Field 6 for the PA

*Next Meeting: January 13, 2022*

Classics Winter College Showcase - Boys Weekend on December 5, 2021 from 1:00 p.m. to 4:30 p.m.

1. Committee recommends approval

- c. Pennsylvania Classics AC to use HS Turf Football Stadium 14 for the PA Classics Winter College Showcase - Girls Weekend on December 12, 2021 from 1:00 p.m. to 4:30 p.m.

1. Committee recommends approval

- d. Warwick Cross Country to use the HS Auditorium for Lancaster-Lebanon League Cross Country Association Banquet on November 14, 2021 from 1:00 p.m. to 5:00 p.m.

1. Committee recommends approval

5. Out of State/Overnight Trip Requests - Dr. Ryan Axe

- a. GAPP Exchange Trip - Wendy Andrews

1. Committee recommends approval

- b. HS students and staff to Chambersburg Area Senior High School, Chambersburg, PA, from February 11, 2022 - February 12, 2022, to participate in the PMEA District 7 Chorus Festival.

1. Committee recommends approval

6. Additional considerations - SAC

- a. Girls Wrestling 2022-2023 School Year

1. Committee recommends approval

7. Parent Group Budget Review Explanation - Dr. Ryan Axe

- a. Stop in DO, review and check off before next meeting

1. Pending - still waiting on three groups

8. Other

- a. FBLA not taking trip to resort

9. Closing Comments - SAC

Respectfully submitted,  
Kristy Szobocsan

*Next Meeting: January 13, 2022*