



Warwick School District

Committee of the Whole

November 5, 2019

Board Room

7:00 p.m.

MINUTES

Members Present: Michael Landis, Leslie Penkunas, Scott Shaub, Millard Eppig, Matt Knouse, Debra Wenger, Nelson Peters, Tim Quinn, Todd Rucci, April Hershey, Nate Wertsch, Melanie Calender

Guests: Laurie Knowles, Mark Leidich, Jackie Yanchocik, Ryan Axe, Lisa Miller, Pete Carson

1. Assessment Data Presentation
~ *Dr. Hallett, Director of Curriculum, Instruction & Assessment*

Dr. Ron Hallett shared the District Performance Data Report for 2018-2019. A brief overview of the Future Ready PA Index, PSSA results and PVAAS data, was shared for each elementary school, WMS, and WHS. Graduation rates, attendance rates, advanced placement performance, ACT and SAT data, career standards benchmark and post secondary transition information were also shared as part of Dr. Hallett's presentation.

2. Financial Update
~ *Mr. Wertsch, Chief Financial Officer*

Mr. Wertsch provided an audit/general budget update regarding where we ended in 2018-2019 and how that relates our 2019-2020 status. Mr. Wertsch shared a budget overview of revenue, expenses, budget considerations with regards to healthcare, and special education expenses, Primary revenue drivers were shared. Mr. Wertsch shared the primary expense driver is medical/dental self-insurance expenses. Mr. Wertsch shared that it is early in the budget process, sharing the 2020-21 Act 1 Index, as well as, Warwick's Adjusted Index with regards to early budget indicators and the opt-out resolution.

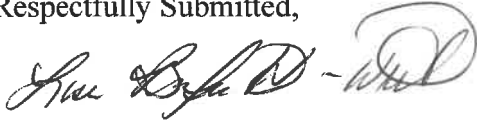
3. Board Policy Updates
- # 333 – Professional Development
 - # 705 – Facilities and Workplace Safety
 - # 709 – Building Security
 - # 805 – Emergency Preparedness and Response
 - # 805.1 – Relations with Law Enforcement Agencies
 - # 805.2 – School Security Personnel

The above policies were reviewed by Dr. Hershey.

4. Other Relevant Items

None

The committee adjourned at 7:59 p.m.
Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa Bonfield-Weit".

Lisa Bonfield-Weit



Warwick School District
Building and Property Committee

November 11, 2019

Conference Room A

6:00 p.m.

MINUTES

Cancelled

The Building and Property Committee did not meet in November
due to a lack of agenda items.

Warwick School District

Education Committee

November 11, 2019

Board Room

6:00 p.m.

MINUTES

Members Present: Dr. Ryan Berardi (recorder), Mrs. Leslie Penkunas, Mrs. Deb Wenger, Dr. Melanie Calender, Dr. Ron Hallett, Miss Oliva Hartman (Student Representative), Mrs. Stacey Geesaman, Ms. Rebecca Muller, Mrs. Melody Strayer, Mr. Matt Huber, Mrs. Sarah Bromirski, Mrs. Lisa Gleason, Mrs. Jess Gehman and Dr. Ryan Axe

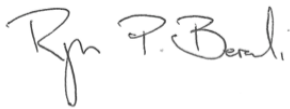
1. **Welcome – Mrs. Deb Wenger**
 - Mr. Ross Kramer is joining us from WEF moving forward.
2. **Student Representative Report – Miss Olivia Hartman, Student Representative**
 - WHS: 1:1 Devices have been an asset to all learning environments. The fall play was a success.
 - WMS: CTC Trip and Reality Fair were great experiences for students.
 - Kissel Hill: RtII Check Point Meetings and Parent Teacher Conferences
 - John R. Bonfield: PTO Walk for Learning and Red Ribbon Week
 - John Beck: Beck Families Event and looking forward to parent teacher conferences.
 - Lititz El: Warwick Strong Day (Chalk in at Park) and Red Ribbon Week.
3. **Elementary Report Card Update - Dr. Ryan Berardi, Principal, Kissel Hill Elementary**
 - Review of traditional grades to standards presented.
 - Review of present report card to proposed standards based report card.
 - Update shared with the community at PTO Meeting (as well as paper survey) and then pushed out via BB Connect with electronic survey.
4. **English/Language Arts Book Audit – Dr. Ryan Axe, Director of Secondary Education & Dr. Ron Hallett, Director of Curriculum, Instruction & Assessment**
 - The present literature in many courses is not diverse (mostly male/caucasion protagonists and/or authors)
 - Summer Book Audit of 40 Books: Focused on rigor, relevance, concerning/challenging topics.
 - Next Step: Team will review recommendations and decide on a list for School Board recommendation. This list may bring about 25 – 30 selections to curriculum, however, not all present titles will be removed.
5. **Special Education Cyclical Monitoring – Dr. Melanie Calender, Assistant Superintendent**
 - Every 6 years...focused on compliance.
 - Committee shared buildings programs and parent collaboration.

In collaboration with the community, the mission of the Warwick School District is to enable all students to acquire the knowledge, skills, and values necessary to become responsible, productive, and resourceful citizens.

- Discussion of exploration of Least Restrictive Environment. This is defined as time spent with same age peers.
 - Staff Feedback: More time, training, staff, and equipment.
 - The result of the cyclical monitoring outcome was a very positive report assigned to WSD.
6. **Social, Emotional & Academic Development – Dr. Melanie Calender, Assistant Superintendent**
- CASEL framework...a formalized method to discuss the support we all provide to students.
 - You'll hear the discussion of SEAD...Social, Emotional, and Academic Development.
 - Conversations on building best practices occurring at all levels.
7. **Performance Data Review – Dr. Ron Hallett, Director of Curriculum, Instruction & Assessment**
- Dr. Hallett reviewed the achievement levels as well as the growth levels of each building.
 - Consistent trend is that Science has the highest scores, ELA seems consistent throughout the years, and Math has shown a dip with time.
 - Dr. Hallett reviewed graduation rates, attendance, SAT, ACT, and AP Exam scores.
 - Dr. Hallett reviewed post-secondary transition data as well.
 - Dr. Hallett discussed that this data will be used for continued decisionmaking in curriculum, gradelevel meetings, and administrative decisionmaking.
8. Other Items:

Next Meeting: *January 13, 2020*

Respectfully Submitted,



In collaboration with the community, the mission of the Warwick School District is to enable all students to acquire the knowledge, skills, and values necessary to become responsible, productive, and resourceful citizens.



Warwick School District

Finance and Legal Committee

November 5, 2019

Conference Room A

6:00 p.m.

MINUTES

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mr. Millard Eppig, Jr., Mr. Nelson Peters, Mrs. Lisa Miller, Mr. Josh Hoffman, Mr. Edward Browne, Mr. Matt Snavely, Mr. Michael Landis, Mr. Russell Dicks, Mr. Mark Leidich, Mr. Kevin Martzall, Dr. Jen Murphy, Mr. John Bonawitz, Mrs. Lauren Fenner

Absent: None

1. Welcome and Public Comment - None
2. 2018-19 Audit Report – John Bonawitz, Brown Schultz Sheridan & Fritz – Mr. Bonawitz opened with introduction. Mrs. Fenner then shared the financial program and notes report. Key financial highlights for the 2019 school year were shared including the new standards for recognizing pension expenses, general revenue and expenses, the increase in the General Fund Balance, and the Capital Reserve Fund. Mrs. Fenner then went into more specific reviews of both expenses and revenues for the 2018-19 school year including liabilities and proprietary funds within each of the two areas. She also reviewed the disclosures for the PSERS Pension Plan, most of which is shared from the state itself. Mr. Bonawitz then shared the single audit findings for the Federal funds that the district receives. This year the single audit focused on the Special Educator Cluster. The internal control and compliance at both the overall district level, and the Federal Program level had no findings. Overall, it was a clean audit with no findings. Brown Schultz Sheridan & Fritz encountered no difficulties in dealing with management during the entire audit process, and stressed how responsive the team was during the entire process.

Recommendation – It is recommended that the board approve the 2018-2019 Audit Report as presented by Brown Schultz Sheridan & Fritz.

3. 2018-19 Audit / 2020-21 Budget Review Presentation – Mr. Wertsch shared an overview of key pieces of the 2018-19 Year End Snapshot as a summary of the overall audit report. This highlighted key highlights of revenue and expenses, including PSERS/Healthcare, Future Operating Deficits, Construction and Improvements, and Capital Expenditures. The committee then looked at the Earned Income Tax History and Interest Earnings going back to 2015-16 as the 2018-19 Primary Revenue drivers. From the Expense perspective, Mr. Wertsch shared highlights from the Medical/Dental Self-Insurance expenses, and the Medical/Dental History going back to 2012-13.

4. 2020-21 Act 1 Accelerated Budget Opt Out Resolution Recommendation – Mr. Wertsch shared the Early Budget Indicators from the district’s current perspective including prior forecasting, PA state funding and additional grants, additional fund balance commitments and capital reserve transfers for the 18-19 school year, and local economic indicators.

Recommendation – It is recommended that the board approve the 2020-21 Act 1 Accelerated Budget Opt Out Resolution.

5. Other Relevant Items - None

6. Board Recommendations Recap

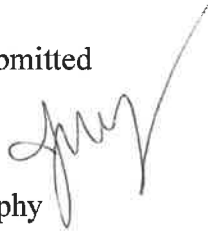
Recommendation – It is recommended that the board approve the 2018-2019 Audit Report as presented by Brown Schultz Sheridan & Fritz.

Recommendation – It is recommended that the board approve the 2020-21 Act 1 Accelerated Budget Opt Out Resolution.

Meeting adjourned at 6:36 pm

Respectfully Submitted

Jennifer Y. Murphy



Warwick School District

Student Activities Committee



November 14, 2019

Board Room

6:00PM

In attendance: Marissa Tocci, Heather Heisey, Olivia Hartman, Penn Ketchum, Todd Rucci, Shari Medini, Leslie Swan, William Bernstein, Ryan Axe, Kristy Szobocsan, Ryan Landis, Crystal Harnick

1. Welcome – Mr. Todd Rucci
 - a. Recognition of recent award winner
 - Congrats to Ryan Landis on being awarded LL and DIII AD of the year
 - b. Public comment
 - Ben Yerger and Liz Martin from Lititz Youth Soccer are requesting the committee to consider allowing Sunday Facility Use before 1:00pm for a showcase they hold with several teams (in and out of state) because starting at 1:00pm does not give enough time to get all of the games in. Suggestions from LYS are to limit the early time to youth programs that are feeders for district programs, only allow one time annual events, the renting organization donates money to a charity in the name of the event staff who worked.

2. Student Representative Report – Olivia Hartman
 - High School
 - First marking period ended and the addition of Flex and 1:1 went well.
 - The cast and crew of the fall show *The Curious Savage* did a great job.
 - We are enjoying continuing to cheer on our fall athletic and music programs.
 - Middle School
 - The students enjoyed the Reality Fair and CTC Trips.
 - Our Spirit Week was fun for students and staff.
 - Bonfield Elementary
 - The field trip to Landis Valley Farm museum occurred.
 - The Walk for Learning was held and fun for everyone.
 - We held our annual Red Ribbon Week.
 - The first annual Reading Under the Lights was a great time.
 - Lititz Elementary
 - We held our annual Red Ribbon Week
 - The first annual Reading Under the Lights was a great time.
 - We are looking forward to the Warwick Strong Day to give back to the community.
 - John Beck Elementary
 - We held our first School Families meeting for the year.
 - We held our annual Red Ribbon Week.
 - The first annual Reading Under the Lights was a great time.
 - Kissel Hill Elementary
 - We held our first School Families meeting for the year.
 - We are looking forward to seeing families during school conferences.

December 12, 2019

3. Warwick Adult Education Update – Mrs. Marielin Rottkamp and Ms. Dianne Skilling
 - Several programs are offered
 - Looking for ways to increase attendance
 - Looking for ways to add more class options
4. Athletic Report – Mr. Ryan Landis
 - Discussed co-ops
5. Sunday Use Requests – Dr. Ryan Axe
 - a. John Beck PTO to use the JB library classroom 606 for their Holiday Shoppe on December 1, 2019 from 1:00 – 6:00 p.m.
 - Committee recommends
 - b. Warwick Girls’ Soccer Program to use the HS large gym for winter open gym from January 5, 2020 recurring weekly until February 23, 2020 from 1:00 – 4:00 p.m.
 - Committee recommends
 - c. Pennsylvania Classics AC to use turf football stadium 14 on December 8 and 15, 2019 for PA Classics soccer from 1:00 – 4:00 p.m.
 - Committee recommends
6. Out of State/Overnight Trip Request – Dr. Ryan Axe
 - a. HS students and staff to Washington DC on April 23, 2020 to tour the National Gallery. Students will have the opportunity to view work they have seen or referenced in the art curriculum.
 - Committee recommends
7. Additional items for discussion – SAC
 - a. Review of Parent Group Fiscal Statements for the 2018-2019 School Year – Dr. Ryan Axe
 - b. Field Trip Denial explanation
8. Closing Comments – SAC
 - a. E-Sports Update
 - b. Unified Bocce
 - Exploring adding this as a Winter option in 20-21 school year

Respectfully submitted,
Kristy Szobocsan

December 12, 2019