



Warwick School District

Committee of the Whole

January 7, 2020

Board Room

7:00 p.m.

MINUTES

Members Present: Michael Landis, Lisa Miller, Millard Eppig, Matt Knouse, Debra Wenger, Nelson Peters, Todd Rucci, C. Edward Browne, April Hershey, Nate Wertsch, Melanie Calender

Guests: Ryan Axe, three students from Manheim Township HS

1. Policy Review –
 - 610 – Purchases Subject to Bid/Quotation
 - 611 – Purchases Budgeted
 - 903 – Public Participation In Board Meetings

Dr. Hershey reviewed the above policies noting proposed changes and recommendations.

2. Budget Update
~ Nathan Wertsch, Chief Financial Officer

Mr. Wertsch provided a budget update noting revenue and expense drivers for 2020-21. Mr. Wertsch shared a budget overview of revenue, expenses, budget considerations with regards to salaries healthcare, transportation costs, PSER's, debt service. Information related to the General Fund, Capital Reserve Fund, and commitments were shared. It is early in the process, but we are on target at this time for no tax increase next year.

3. Other Relevant Items

The committee adjourned at 7:18 p.m.
Respectfully Submitted,

Lisa Bonfield-Weit



Warwick School District

Building and Property Committee

January 13, 2020

District Office – Board Room

6:00 p.m.

AGENDA

1. Welcome and Public Comment
 - a. Attendance: Dr. April Hershey, Mr. Nate Wertsch, Dr. Steve Szobocsan, Mr. Jeff Weber, Mr. Nelson Peters, Mr. Todd Bergman, Mr. Dennis Quinn, Mr. Matt Knouse, Mr. David Høglund, Mr. Phil Saleet, Mr. Michael Landis, Mr. Keith Meckley, Mr. Pete Carson, Chief Schofield
 - b. Mr. Pete Carson
 - i. He addressed the committee related to his thoughts on the replacement of the synthetic surface in the stadium. He expressed that during the last Board meeting they referenced safety issues with the turf. He then asked questions regarding any specific safety concerns. Mr. Knouse shared that the life expectancy of the field has been reached and that the field experts have informed the school that the field needs to be replaced for safety reasons.
 - ii. Dr. Hershey then addressed his continued concerns. Mr. Carson had utilized his allotted time to address the committee and was asked to sit.

2. Construction Manager Presentations

(15 minutes for company presentation, 5-10 minutes for committee Q&A)

- i. **6:05pm – Abacus-** Mr. Fred Kendall presented specifics related to Abacus's proposal to be the construction manager for the pending field house project. After presenting for a few minutes he took questions from the committee.
 1. Mr. Peters asked about the time that their project manager would spend on the site and their roles. Mr. Kendall provided additional information related to the site manager's responsibilities.
 2. Mr. Quinn asked about the use of a Gantt chart and if the CPM will use one. Mr. Kendall shared that they are comfortable with all styles of schedules, to include Gantt charts, and that it is imperative that everyone is following the schedule.
 3. Mr. Knouse asked about change orders related to intended design and when this doesn't match the product. Mr. Kendall talked through how he handles these type of situations hand in hand with the District.
 4. Mr. Knouse asked how he would handle unsafe practices. Mr. Kendall stated he would recommend to the District that they intervene but that ultimately the District makes that decision since they have the contract.

5. Mr. Knouse questioned how communication would be handled. Mr. Kendall discussed daily, weekly, and monthly logs. They will also attend B & P meetings as needed.
6. Mr. Knouse asked about multiple primes. Mr. Kendall said that they willfully work with multiples and typically work with four or five at a time.
7. Mr. Hoglund asked about code compliance expectations. Mr. Kendall explained that they would work specifically with the borough and township.
8. A number of questions were asked about cost control. Mr. Kendall stated that they work on a specific hourly fee and that they will agree to a “not to exceed” cost.
9. Mr. Peters asked a question about local jobs they have completed. Mr. Kendall talked through his involvement with two large projects at Manheim Central. He stated that both school buildings were within 1% for all change orders.
10. Mr. Werstch shared that Mr. Kendall would be the specific CPM on site during the project.

ii. **6:30pm – Fidevia-** Dan Cicala introduced the team from Fidevia. Mark Binkley, Melanie Heckel, James Miller, and Bob Navitski introduced themselves as members of the Fidevia team.

1. Mr. Cicala talked through the numerous projects that Fidevia has done for Warwick. They were part of the work at Kissel Hill Elementary, John Beck Elementary, Warwick High School, Lititz Elementary, Warwick Middle School, and the Stadium/Turf and Campus Drive project.
2. Mr. Cicala shared that Fidevia has done over \$1.7 billion dollars in school building work, has finished all projects on time and on budget.
3. Mr. Cicala joked that Fidevia is still technically under contract for the Campus Drive, Grosh Field and Stadium projects.
4. Mr. Cicala talked through three individuals who he received references from including Pedro Rivera, PA Secretary of Education.
5. Mr. Cicala reviewed the top ten reasons to hire Fidevia.
6. Mr. Cicala talked through the idea that his entire team would be part of this project. He went through specific roles for each of the eight-team members that are listed in the provided handout.
7. Mr. Cicala went through a few newspaper articles and photos related to past projects Fidevia has done for Warwick.
8. Mr. Cicala shared that they submitted a not to exceed fee. Additionally, he shared three other options available.
 - a. 1/2 Time On-Site and Half-Fee
 - b. T&M Not to Exceed Fee
 - c. Price Match
9. They then played a short video clip with individuals speaking about their interactions with Fidevia through school building projects.

10. Mr. Wertsch opened the room for questions.
 11. Mr. Knouse asked about how they will handle communications. Mr. Cicala said it is really up to the client. They will be available in any way necessary and will do whatever it takes to make the client happy. They will submit a report to Building and Property committee, they will do a written or in person presentation to the Board.
 12. Mr. Cicala talked through the need to have an excellent bid process.
 13. Mr. Knouse asked for clarification related to Fidevia's statement of never having a claim. Mr. Cicala further clarified to explain that they haven't had any type of claim during their work.
 14. Mr. Knouse inquired about the safety expectations of Fidevia. Mr. Cicala talked through Fidevia's views on safety and how it is handled.
 15. Mr. Peters asked for Mr. Cicala to review the FEE options. Mr. Cicala walked the group through each of these options.
 16. Mr. Quinn questioned an item in the bid for pre-construction costs. Mr. Cicala reviewed the bid and explained that they made an error in the original proposal.
 17. Mr. Quinn asked Mr. Cicala to give specifics related to how they were able to recover the time that the Kissel Hill project was behind. Mr. Cicala gave a brief synopsis of how they were able to make this happen.
 18. Dr. Hershey stopped the group from asking further questions based on Fidevia having used all it's allotted time.
- iii. **6:55pm – Warfel-** Ralph Simpson, CEO of Warfel Construction introduced himself, Dino Cesarini, and Judd Foelker. Mr. Simpson went over the mission of Warfel: Clients for Life. Mr. Simpson shared that it is the goal of Warfel to protect the interests of Warwick School District.
1. Mr. Cesarini shared that their company would take the drawings that the District already has and determine the true estimated costs of the project to ensure the District is within budget.
 2. Mr. Foelker talked about how they would develop milestone points in the schedule at the beginning to keep everyone accountable to finish the project on time.
 3. Mr. Simpson shared that in his 41 years in the business he has only been in court one time and they won that case to include attorney's fees and expenses.
 4. Mr. Simpson shared the recent Lancaster Catholic field project that they recently completed. He talked about their struggles with sinkholes.
 5. Mr. Knouse asked the standard response they have for sinkholes. Mr. Simpson explained that it depends on the location (middle of a field vs. under a building project).
 6. Mr. Simpson talked through their priority being safety at all locations where they do work. A majority of their work is done at facilities that run 24/7 (schools and healthcare facilities).

7. Mr. Foelker talked about their use of drones to get an aerial view of the logistics and traffic flow of a project site. They have three pilots on staff that will fly the drones to take the necessary pictures/video.
 8. Mr. Simpson shared that the schedule is so vital to have done in advance. Mr. Foelker then expanded on this to explain specifics regarding when to put items out for bid and items that can extend a timeline.
 9. Mr. Simpson shared that they are not proposing to be on the site full time but instead as needed to assure the work is done as necessary.
 10. Mr. Simpson talked about their desire to make their projects a student experience. They shared examples of how this is done.
 11. Mr. Simpson opened the room for questions.
 12. Mr. Peters asked about Warfel's ability to build the project from a construction standpoint. Mr. Simpson stated that they would not be able to bid this project if they are selected as the CPM.
 13. Mr. Knouse asked about change orders and how Warfel would help prevent any of these from happening. Mr. Foelker shared how they will do leg work in the pre-construction phase to avoid this from happening. Mr. Simpson then talked about the three potential reasons for a change order and walked the group through how each would be handled. He also stated that they seek to be fair.
 14. Mr. Knouse questioned the group how they will handle safety issues and communication with the District. Mr. Foelker shared that they will enforce and report safety protocols per the GM. Mr. Simpson shared that as long as everyone is on the same page there are no issues.
 15. Mr. Peters asked the group to speak specifically about their work at Lancaster Catholic. Mr. Simpson talked about some issues that they had with that work but they were still able to finish on time and on budget.
 16. Mr. Wertsch asked if they would be able to expand on the amount of time they are on site if the District deems it necessary. Mr. Simpson stated they would definitely be able to increase time on site at the request of the District.
- b. Mr. Wertsch asked the committee to share any discussion they would like to have about the three presentations.
- i. Mr. Bergman asked about the rates for each group and Mr. Wertsch explained that they did each give specific hourly rates that can be expanded upon if necessary.
 - ii. Mr. Hoglund shared that there is a risk involved in not having someone on site full-time but the District has to determine if the risks outweigh the costs.
 - iii. Mr. Peters applauded all three groups for their presentations and feels that they were all well prepared.
 - iv. Mr. Knouse shared that he feels spending time up front with the architect is how the District will ensure they don't get put into a precarious position.

- v. Dr. Hershey asked if there were any firms that the committee is not comfortable with based on their presentations.
- vi. Mr. Saleet shared that Abacus didn't seem to have the same size/scope of a team to handle all the communication that the District will expect. He then shared his past positive experiences with Fidevia and their work with the District.
- vii. Dr. Hershey expressed that the District will put together comparisons from today's presentations and get them to the group.
- viii. Mr. Quinn asked that we reach out to Warfel to get a proposal for similar on-site management that was proposed by the other two firms.
- ix. Mr. Wertsch shared that the DEP still hasn't approved the project so the timeline is still unknown.

3. Other Relevant Items

- a. None

4. Board Recommendations Recap

Warwick School District

Education Committee

January 13, 2020

Board Room

6:00 p.m.

MINUTES

Members Present: Dr. Ryan Berardi (recorder), Mrs. Leslie Penkunas, Mrs. Deb Wenger, Dr. Melanie Calender, Dr. Ron Hallett, Miss Oliva Hartman (Student Representative), Ms. Rebecca Muller, Mrs. Melody Strayer, Mr. Matt Huber, Mrs. Lisa Gleason, Mrs. Jess Gehman, and Mr. Ross Kramer

1. **Welcome – Mrs. Leslie Penkunas**
2. **Student Representative Report – Miss Olivia Hartman, Student Representative**
 - WHS – Keystones and Winter Band Concert
 - MS – Distirct Spelling Bee and Winter Concert
 - Lititz Elem. – A Team Assessments and One School One Book
 - Kissel Hill Elem. – Spirit Week & Holiday Concert
 - John Beck Elem. – Character Education and Art Goes to School
 - Bonfield Elem. – No Report Given at this Time
3. **Project Lead The Way Digital Electronics - Mr. Marty Meier, Technology Education, WHS**
 - The course is being shortened from yearlong to semestear course. Yearlong does not allow as many students to enroll.
 - Curriculum will be adjusted to fit into the shorter timeline. New timeline in fall of 2020.
 - Recommendation to make this a semester in length vs. a full year.
4. **Geometry, Course Modification - Mr. Gary Minnich, Math, WHS**
 - Topics have not changed drastically, however, it has become far more hands-on
 - This adjustment came as a result of looking at what CTC (and similar programs) shared were critical geometry skills for the workplace.
 - Recommendation to make modifications as stated.
5. **Physical Education - Mrs. Kate Rapp, Health and Physical Education, WHS**
 - a. Strategy Games - New Course
 - Offers another team/group style course needed for graduation.
 - Offers leadership skills, decision making skills, and situations requiring quick thinking.
 - This course would alternate with advanced physical education
 - b. Unified P.E. - New Course
 - Looking to Develop Curriculum/Activities
 - Cooperative Activities, Partner Activities, Participle/Teach Activities
 - c. 7th and 8th Grade Health – Course Update

In collaboration with the community, the mission of the Warwick School District is to enable all students to acquire the knowledge, skills, and values necessary to become responsible, productive, and resourceful citizens.

- Alternating instruction with Health Physical Education and School Counselor
- Kate Rapp will bring a 7th and 8th grade manual
- Stress Anxiety, Social Skills, Conflict Management, Decision Making, Teen Depression, and Teen Suicide.
- Small modifications/reductions to existing curriculum to include this.

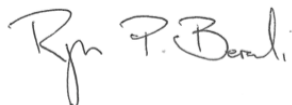
6. Sociology Pilot/Course Modification (Youth Court) - Mrs. Julie Mowrer & Ms. Sherry Ruggerio, Social Studies, WHS

- Students would be trained to fulfill various roles of the court.
- Jury of students will come up with restorative consequence.
- Assessment based on reflections, role-specific rubric, and “mock trials.”
- Topics of confidentiality will be addressed to ensure a “safety net” exists if a child shares confidential information. Youth court will be an option.
- Recommendation for approval of this course.

7. Other Items:

Next Meeting: *February 10, 2020*

Respectfully Submitted,



Warwick School District

Student Activities Committee



January 9, 2020

Board Room

6:00PM

MINUTES

In attendance: Olivia Hartman, Penn Ketchum, Todd Rucci, Shari Medini, Leslie Swan, William Bernstein, Ryan Axe, Kristy Szobocsan, Ryan Landis

1. Welcome – Mr. Todd Rucci
2. Student Representative Report – Olivia Hartman
 - High School
 - Winter Keystone testing sessions are taking place.
 - We are looking forward to the upcoming Band Concert.
 - The end of 1st semester is fast approaching.
 - Middle School
 - We are looking forward to hosting the District Spelling Bee.
 - We are looking forward to the upcoming Band Concert.
 - Bonfield Elementary
 -
 - Lititz Elementary
 - We have met with all students to complete assessment week.
 - We are excited about the kickoff of One School, One Book.
 - John Beck Elementary
 - We held our monthly character building assembly.
 - We are working through the next round of assessments.
 - We are looking forward to Art Goes to School.
 - Kissel Hill Elementary
 - We held Spirit Week focused on celebrating all stakeholders within our school.
 - We are looking forward to the upcoming Holiday Concert.
3. Athletic Report – Mr. Ryan Landis
 - a. Coach B. Rhoades
 - i. Winter Track logistics for consideration
 1. Has been a club at WHS for 6 years.
 2. PIAA sanctioned
 3. Numbers have grown from 1 to 40+ in last 7 years.
 - ii. Committee recommends pursuing moving Winter Track to an approved sport.
4. Sunday Use Requests – Dr. Ryan Axe

Next Meeting: February 13, 2020

5. Out of State/Overnight Trip Request – Dr. Ryan Axe

- a. HS students and staff to Central York HS from February 13, 2020 to February 15, 2020 for PMEA District Band. Students will have the opportunity to perform band music at a high level with other students from other areas schools.
 - Committee recommends
- b. HS students and staff to Eastern York HS from February 27, 2020 to February 29, 2020 for the PMEA Regional Chorus Festival. Students will have the opportunity to perform with other students from other areas schools.
 - Committee recommends
- c. HS students and staff to Kalahari Resorts, Poconos, PA, from April 22, 2020 through April 25, 2020 for the PMEA All-State Chorus Festival. Students will have the opportunity to perform with other students from across the state.
 - Committee recommends

6. Additional items for discussion – SAC

- a. eSports update- looking into grants to put towards the start up cost

7. Closing Comments – SAC

Respectfully submitted,
Kristy Szobocsan