

Warwick School District Board of School Directors

The Board meets at 7:00 p.m. on the third Tuesday of each month except for December, when it meets on the first Tuesday in December for organization.

Visitors are welcome and will be given an opportunity to speak at the time they are recognized by the Board President.



AGENDA

September 16, 2025

LOCATION: WARWICK SCHOOL DISTRICT BOARD ROOM

The school board's meeting on Tuesday, September 16, 2025 will be held at 7:00 p.m. in the Board Room of the Warwick School District, 301 West Orange Street, Lititz. The meeting will **not** be livestreamed.

As per board policy 903: Public Participation in Board Meetings - anyone who wishes to speak at a board meeting will be asked to sign up by 3:30 p.m. on the day of the board meeting. Sign-ups can be completed by emailing school board secretary, Mrs. Janice Boyer, at boardsecretary@warwicksd.org, or by calling (717) 626-3700, ex. 7007. You will be asked to provide your name, address, and the subject of your comments. **The Board Secretary no longer reads comments from the public.**

Board meetings are designed for the district to be able to conduct business and should be places of appropriate decorum, and treated with the same respect as a legal proceeding. All those in attendance must recognize their personal behavior cannot interfere with, or otherwise disturb, the intended purpose of these meetings. Additionally, we are setting an example for the students of our district. Students may be physically or virtually present at any time.

Based on the events of previous board meetings, where an individual disrupted the meeting and resulted in additional conversation immediately outside of our meeting room, it is necessary for the Warwick Board of School Directors to place additional requirements on those in attendance to maintain order. Moving forward, this board will no longer tolerate inappropriate behavior of any kind during board meetings including, but not limited to:

1. **Talking during the meeting.** There will be no talking in the audience during a board meeting.
 - a. A security officer will be stationed in front of the audience during the meeting.
 - b. The security officer and/or any board member or administrator may signal the board president of talking in the audience by raising their hand.
 - c. Individuals who talk during the meeting will be asked to state their name for the record and given a warning. If that individual speaks again during the meeting, they will be asked to leave the meeting.
 - d. Individuals who refuse to provide their names will be asked to leave the meeting immediately.

- **Inappropriate remarks or behavior during public comment.** Prior to speaking at the podium, individuals will be asked to state their name and the topic which they will be speaking on. If the comment is at the beginning of the meeting directed at an Agenda Item, individuals will identify the agenda item for which the comment is directed.
 - Individuals whose comments are abusive, obscene or irrelevant will be asked to sit down and will be given a warning for the record.
 - Individuals who are not observing reasonable decorum will be asked to sit down and given a warning for the record.
 - Individuals who address the crowd, taunt or otherwise inflame others in attendance will be asked to sit down and given a warning for the record.
 - Individuals who are repeatedly warned at multiple meetings may be subject to further action including but not limited to restricted access to board meetings for a period of time.

The school board respects the right of taxpayers and residents to speak, but public comment is not a forum to interfere with, or disrupt, the purpose of these meetings. Your cooperation with these expectations is appreciated.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

APPROVAL OF MINUTES ([Special Voting Session](#) of September 2, 2025)

TREASURER’S REPORT

PAYMENT OF BILLS

COMMUNICATIONS

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It is recommended that the Board approve the resignation of the following individuals:

Instructional

Name	Building	Position	Effective Date
Alesha Capogna	JB Elementary	Grade 1 Teacher	9/2/2025

Non-Instructional

Name	Building	Position	Effective Date
Veronica Auker	WMS	Student Support Assistant	9/8/2025

Extra-Duty/Extra-Curricular

Name	Building	Position	Effective Date
Angie Borden	WMS	JH Assistant Wrestling Coach	8/11/2025

B. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements, clearance checks, and release from current employer (*if applicable*):

Non-Instructional

Name	Building	Position	Hourly Rate	Effective Date
Keith Rineer	WSD	Driver (8.0 hours/day)	\$16.46	9/17/2025
Hailee Bradley	WHS	Student Support Assistant (5.75 hours/day)	\$16.00	9/17/2025
Kimberly Lacock	LE Elementary	Food & Nutrition Services Head Cook (8.0 hours/day)	\$17.10	9/17/2025

Extra-Duty/Extra-Curricular

Name	Building	Position	Step/Annual Salary/Hourly Rate	Effective Date
Linda Butts	WHS	Assistant Track Coach	Cb% / \$4,514.00	9/17/2025
Jeff Dubosq	WHS	School Printing (as needed)	\$15.00/hour	9/17/2025

Classroom Monitor

It is recommended that the Board approve the election of the individual listed below as a Classroom Monitor, effective September 17, 2025, until a resignation is submitted or active status is changed by the district:

Susan Kirby

District Approved Photographer

It is recommended that the Board approve the election of the individual listed below as a district approved photographer, effective September 17, 2025, until a resignation is submitted or active status is changed by the district:

Abigail Barstow

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective September 17, 2025, until a resignation is submitted or active status is changed by the district:

Lauren Amabile	Alesha Capogna	Nathan Hykes	Rachel Roessler-Mumma
Joseph Brady	Melissa Carder	Brianna Kopp	Matthew Spoo
Sarah Brady	Josephine Cole	Jenna Light	Jennifer Weidman
Stephanie Burns	Jenny Ecenrode	Nicole McGeehan	Max Weidman
Brittany Busswood	Jessica Graham	Bronley Plumb	

Volunteer Coaches

It is recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective September 17, 2025, until a resignation is submitted or active status is changed by the district:

Name	Sport	Name	Sport
Paul Davies	Boys Soccer	Zak Kruger	Boys Soccer

2. CHANGE OF STATUS REQUESTS

It is recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Name	From	Building	To	Building	Effective Date	Updated Rate
Alicia Altenbach	Food & Nutrition Svcs Assistant (5.5 hours/day)	WHS	Food & Nutrition Svcs Assistant (5.0 hours/day)	WHS	8/25/2025	

Extra-Duty/Extra-Curricular

Name	From	Building	To	Building	Step/Annual Salary	Effective Date
Taylor Cole	Drama Assistant (50%)	WHS	Drama Assistant (100%)	WHS	Fc5 / \$779.00	9/17/2025

3. LEAVE OF ABSENCE REQUESTS

It is recommended that the Board approve the following leave of absence requests:

Employee No. 13640 is requesting a Family & Medical Leave of Absence (FMLA) beginning September 17, 2025, and continuing through December 11, 2025. The anticipated return-to-work date is approximately December 12, 2025 pending release by a doctor.

Employee No. 13859 is requesting a Family & Medical Leave of Absence (FMLA) beginning November 3, 2025, and continuing through approximately January 23, 2026. The anticipated return-to-work date is January 26, 2026.

4. BOARD POLICY REVISION – SECOND READING

It is recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
626	Federal Fiscal Compliance (Finances) with Attachments A - E
626.1	Travel Reimbursement – Federal Programs (Finances)
827	Conflict of Interest (Operations)

5. BOARD POLICY REVISION – FIRST READING

It is recommended that the Board approve, as a first reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #2](#).

<u>Policy No.</u>	<u>Title</u>
102	Academic Standards (Programs)
105	Curriculum (Programs)
122	Extracurricular Activities (Programs)
122.1	Nonschool-Sponsored Student Groups (Programs) with Attachment
123	Interscholastic Athletics (Programs)
123.1	Concussion Management (Programs)
209.2	Diabetes Management (Pupils)
625	Procurement Cards (Finances)
833	Educational Equity (Operations) – TO BE RETIRED
918	Title I Parent and Family Engagement (Community) with Attachments

6. PSBA OFFICERS AND PSBA INSURANCE TRUST ELECTION VOTES

It is recommended that the Board approve the PSBA Officers and PSBA Insurance Trust election votes as presented on [ATTACHMENT #3](#).

7. BOARD MEETING STREAMING/RECORDING

It is recommended that the Board discuss and approve changes regarding the streaming and/or recording of school board meetings.

8. APPROVAL OF CONTRACT AGREEMENT

It is recommended that the Board approve the Contract Agreement with Chester County Intermediate Unit (CCIU), effective for the 2025/2026 school year, and as set forth on [ATTACHMENT #4](#).

9. APPROVAL OF CONTRACT FOR STUDENT NURSING SERVICES

It is recommended that the Board approve the Contract for Student Nursing Services with BAYADA Home Health Care, Inc., 1846 Charter Lane, Suite 212, Lancaster, PA, beginning December 8, 2025, as per [ATTACHMENT #5](#).

10. APPROVAL OF REPRESENTATIVE TO THE LANCASTER COUNTY ACADEMY

It is recommended that the Board discuss and approve a representative to the Joint Operating Committee of Lancaster County Academy, 1202 Park City Center, Lancaster, PA, beginning September 17, 2025.

11. APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU)

It is recommended that the Board approve the Memorandum of Understanding (MOU) with Wilkes University, 84 West South Street, Wilkes-Barre, PA, as per [ATTACHMENT #6](#).

Information from the Superintendent

COMMITTEE REPORTS

Student Representative

The student representative, Trent Goodhart, will provide an overview of student activities across the district in September.

Budget & Finance Committee

The Budget & Finance Committee met on Tuesday, September 2, 2025. The committee welcomed new members and reviewed the role/purpose statement, 2026-27 budget calendar, 2024-25 budget

transfers, and obsolete equipment. The committee has the following recommendations for Board approval:

1. It is recommended that the Board approve the disposal of obsolete equipment as presented in [ATTACHMENT #7](#).
2. It is recommended that the Board approve the 24-25 budget transfers as presented in [ATTACHMENT #8](#).

Building & Property Committee

The Building & Property Committee met on Monday, September 8, 2025. The committee welcomed new members and reviewed the role/purpose statement, a fence project at Lititz Elementary School, and the Warwick High School Renovation Project. The committee has no recommendations for Board approval at this time.

Education Committee

The Education Committee met on Monday, September 8th. Mrs. Lingo welcomed the members of the education committee and the public. Trent Goodhart introduced himself to the committee and provided the student representative report. Mrs. Louderback presented a proposal to extend the pilot of the Elementary Fire Prevention Curriculum and an expansion to the Acadience Math Assessment Pilot. Mrs. Christina Bracken, Miss Taylor Cole, and Mrs. Sarah Reynolds presented an update to the English 9 and English 10 book recommendations that included Romeo and Juliet, Othello, and Twelfth Night. Books will be on public display for 30 days prior to being recommended to the school board. Mr. Lin reviewed the Summer Academy program and made recommendations for potential updates. Dr. Calender shared the elementary curriculum cycle update. The team reviewed three board policies (102, 105, and 918) and provided feedback to the school board representatives. The new staff video was shared with the committee by email. The next committee meeting is scheduled for October 6, 2025 at the District Office. *(This is an update from October 13th since school is not in session on that date.)* The committee has the following recommendations for board approval:

1. It is recommended that the board approve the extension of the elementary Fire Prevention Curriculum pilot for the 2025/2026 school year.
2. It is recommended that the board approve the expansion of the elementary Acadience math assessment pilot to all buildings K-2 for the 2025/2026 school year.

Student Activities Committee

The Student Activities Committee met on Thursday evening, September 4, 2025 in the Board Room, and the meeting was open to the public. Mr. Koelsch and Mr. Brown welcomed committee members to the meeting. Mr. Goodhart presented his student representative report. Dr. Szobocsan shared the purpose of this committee with all those in attendance. He also provided the report on extra-curricular activities throughout the district. Discussion also took place regarding the fundraising and replacement of a fence at the baseball field. The committee also reviewed and discussed four board policies (122, 122.1, 123, & 123.1). These policies are being sent to the board for further review and recommendations. The committee additionally reviewed an Out of State/Overnight Trip Request. The next committee meeting is scheduled for Thursday, October 2, 2025. The committee has the following recommendation for board approval:

1. It is recommended that the board approve the following Out of State/Overnight Trip Request as presented below:

- a. Elementary students and staff from JB, JRB, KHE & LE to Washington, D.C. on May 14, 2026. This trip will cover several subject areas throughout the entire 6th-grade curriculum, and students will experience and witness topics discussed during class in person rather than in a book.

Executive Session / Personnel Committee

Labor and Management Committee

Lititz recCenter Representative

Legislative Committee

IU Representative

Lancaster County Career and Technology Center Representative

PRIOR BUSINESS

WHS Renovation Change Orders - [LINK](#)

NEW BUSINESS

INFORMATION

Right-To-Know Database – [LINK](#)

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

ADJOURNMENT

WARWICK SCHOOL DISTRICT
EXECUTIVE SESSION



September 16, 2025

8:00 p.m.

**Warwick School District
Board Room**

AGENDA

**There will be no Executive Session held this evening
due to a lack of discussion items.**