

Warwick School District

Lititz, PA 17543

March 3, 2026

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Board Room located at Warwick School District, 301 West Orange Street, Lititz, PA, on Tuesday, March 3, 2026 at 7:00 p.m. The meeting was livestreamed. [Link to livestream](#)

CALL TO ORDER

Mrs. Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Jerry Steinman, Reggie Weaver, Dr. Kirk Wolfe, Emily Zimmerman, and Trent Goodhart, Student Representative, were present. Daniel Woolley was absent.

Others attending the meeting in person: Dr. Jason Reifsnnyder, Superintendent; Dr. Steve Szobocsan, Assistant Superintendent; Jennifer Snyderman, Chief Financial Officer and Board Treasurer; Noelle Brossman; Dr. Fred Griffiths; Melissa Weitzel; Janice Boyer, Board Secretary; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

| | | | |
|-----------------|---------------|---------------|-------------------|
| William Ardon | Julia Walker | Lydia Walker | Cris Ardon |
| Lauren Melusky | Laney Melusky | Jen Sweeney | Bob Smulkktis |
| Henry Schoener | Hunter Martin | Erika Hurst | Joyce Hurst |
| Bonnie Cohen | Ellie Ulrich | Carter Kline | Kimberly Regennas |
| Teresa Goodhart | Jay Lance | Michael Smith | Tina Kline |

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Weaver moved, Mr. Koelsch seconded, the motion to approve the agenda as presented. Motion passed 8-0.

APPROVAL OF MINUTES

Mr. Weaver moved, Mrs. Lingo seconded, the motion to approve the Minutes of the [regular meeting](#) of February 17, 2026, as presented. Motion passed 8-0.

COMMUNICATIONS

All communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. **Retirements**

It was recommended that the Board approve the retirement of the following individuals:

Non-Instructional

| Name | Building | Position | Effective Date |
|----------------|-----------------|---------------------------------|-----------------------|
| Stephen Herman | JB | Building Services employee | 4/30/2026 |
| Robert Summers | WHS | Lead Building Services employee | 4/13/2026 |

B. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Extra-Curricular/Extra-Duty

| Name | Building | Position | Effective Date |
|---------------------|-----------------|---------------------------------|-----------------------|
| Brigitte Chavez | WMS | JH Head Cheerleading Coach | 2/16/2026 |
| Madison Knippenberg | WMS | JH Assistant Cheerleading Coach | 2/18/2026 |

C. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements, clearance checks, and release from current employer (*if applicable*):

Non-Instructional

| Name | Building | Position | Hourly Rate | Effective Date |
|-------------------|-----------------|--|--------------------|-----------------------|
| Bryce Musser | WSD | Public Relations & Marketing Coordinator (up to 40 hrs/week) (Temporary) | \$25.00 | 3/4/2026 |
| Sydney Hubbard | WHS | Student Support Assistant (5.75 hours/day) | \$16.00 | 3/4/2026 |
| William O'Donnell | WHS | Behavior Support Assistant (7.5 hours/day) | \$20.63* | 3/4/2026 |
| Madison Anslow | LE | Special Programs Assistant (5.75 hours/day) | \$17.18 | 3/4/2026 |

* includes a toileting differential

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective March 4, 2026 (*incorrectly listed as February 4, 2026*), until a resignation is submitted or active status is changed by the district:

| | | | |
|------------------|--------------|----------------|----------------|
| Dr. Ryan Berardi | James Martin | Jeffrey McCall | Matthew Wenger |
| Joseph Kiehl | | | |

Mr. Weaver moved, Mr. Koelsch seconded, the motion to approve the retirement, resignation, and the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Mr. Wolfe, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Woolley

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

| Name | From | Building(s) | To | Building(s) | Effective Date | Updated Rate |
|----------------|---|--------------------|---------------------|--------------------|-----------------------|---------------------|
| Andrea Hoglund | Long Term Substitute - Learning Facilitator | LE | Leaning Facilitator | LE | 3/4/2026 | |

Instructional - LTS

| Name | From | Building(s) | To | Building(s) | Effective Date | Updated Rate |
|-----------------|--|--------------------|--|--------------------|-----------------------|---------------------|
| Katherine Karam | Long Term Substitute - Grade 4 Teacher | LE | Long Term Substitute - Grade 4 Teacher | LE | 5/29/2026 | |

Non-Instructional

| Name | From | Building(s) | To | Building(s) | Effective Date | Updated Rate |
|------------------|--|--------------------|---|--------------------|-----------------------|---------------------|
| Harris Dissinger | Building Services employee (8.0 hours/day) | WHS | Lead Building Services employee (8.0 hours/day) | WHS | 3/4/2026 | \$20.60 |
| Julian Hershey | Building Services employee (4.0 hours/day) | JB | Building Services employee (8.0 hours/day) | JB | 2/25/2026 | |
| Pennie Haddad | Behavior Support Assistant (7.0 hours/day) | KH | Student Support Assistant (5.75 hours/day) | KH | 2/26/2026 | \$16.23 |

Mr. Weaver moved, Mr. Steinman seconded, the motion to approve the change of status requests, as presented above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Mr. Wolfe, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Woolley

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence request:

| Employee ID | From (approximately) | To (approximately) | Return-to-Work Date (approximately) | Notes |
|--------------------|-----------------------------|---------------------------|--|---------------------------|
| 14074 | 2/6/2026 | 3/10/2026 | 3/11/2026 | Pending release by doctor |

Mr. Weaver moved, Mr. Steinman seconded, the motion to approve the Leave of Absence request, as presented above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman, Mr. Weaver, Mr. Wolfe, Mrs. Zimmerman
Abstain: None
Nays: None
Absent: Mr. Woolley

4. APPROVAL OF NON-RESIDENT TUITION STUDENT

It was recommended that the Board approve the non-resident tuition student request for the remainder of the 2025/2026 school year as per [ATTACHMENT #1](#).

Mr. Weaver moved, Mr. Steinman seconded, the motion to approve the Non-Resident Tuition Student, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Mr. Wolfe, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Woolley

**5. APPROVAL OF PUBLIC SCHOOL FACILITY IMPROVEMENT GRANT
RESOLUTION – LITITZ ELEMENTARY ROOF RESTORATION**

It was recommended that the Board approve the Authorized Official Resolution formally requesting a Public School Facility Improvement Grant up to \$4,000,000 for the Lititz Elementary roof restoration and designating the Superintendent and CFO to execute all documents, as set forth on [ATTACHMENT #2](#).

Mr. Landis moved, Mr. Koelsch seconded, the motion to approve the Public School Facility Improvement Grant Resolution – Lititz Elementary Roof Restoration, as presented above.

On roll call vote:

Ayes: None

Abstain: None

Nays: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Mr. Wolfe, Mrs. Zimmerman

Absent: Mr. Woolley

NOTE: Motion #5 above was not approved.

**6. APPROVAL OF PUBLIC SCHOOL FACILITY IMPROVEMENT GRANT
RESOLUTION – HIGH SCHOOL WINDOW REPLACEMENT**

It was recommended that the Board approve the Authorized Official Resolution formally requesting a Public School Facility Improvement Grant up to \$4,000,000 for the Warwick High School window replacement and designating the Superintendent and CFO to execute all documents, as set forth on [ATTACHMENT #3](#).

Mr. Koelsch moved, Mr. Weaver seconded, the motion to approve the Public School Facility Improvement Grant Resolution – High School Window Replacement, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Mr. Wolfe, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Woolley

Information from the Acting Superintendent

Dr. Reifsnnyder had no additional information to share at this time.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Please note that public comment occurred following the Committee of the Whole meeting, which convened immediately after this voting session.

ADJOURNMENT

There being no further business, Mr. Goodhart moved to adjourn the meeting. Mr. Landis seconded the motion and the meeting adjourned at 7:07 p.m. (8-0)

Respectfully submitted,

/S/

Janice Boyer, Board Secretary