

Warwick School District
Lititz, PA 17543

December 2, 2025

A meeting of the Warwick Board of School Directors of the Warwick School District convened for the purpose of reorganization in the Board Room at the District Office on Tuesday, December 2, 2025, at 7:00 p.m. The meeting was made available virtually as well.

CALL TO ORDER

Mrs. Emily Zimmerman called the meeting to order at approximately 7:01 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERSHIP LIST – as of November 18, 2025

ROLL CALL (Current Board) –

The Board Secretary called the roll of the Board: Michael Brown; James Koelsch; Scott Landis; Angie Lingo; Reggie Weaver; Dr. Kirk Wolfe; Daniel Woolley; Emily Zimmerman; and Trent Goodhart, Student Representative; were present. Amy Martin was absent.

Others attending the meeting in person: Dr. Jason Reifsnnyder, Superintendent; Dr. Steve Szobocsan, Assistant Superintendent; Dr. Melanie Calender, Assistant Superintendent; Jennifer Snyderman, Chief Financial Officer and Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Kevin Martzall; Andrea Shertzer; Steven Lin; Michelle Dombach; Adrienne Howe; Dr. Michelle Harris; Dr. Kristy Szobocsan; Earl Hazel; Heriberto Cordero; and Chief Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Erin Hoffman, RLPS	Tannia Carpenter	Joe Stauffer	Kimberly Regennas
Scott Felty	Teresa Goodhart	Bryan Zimmerman	Mark Mueller
Andrea Bear	Connie Buckwalter	Violet Weitzel	

Up to **36** unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Woolley moved; Mr. Weaver seconded the motion to approve the agenda as presented.
Motion passed unanimously. (8-0)

ADMINISTER OF OATH TO NEW & RE-ELECTED BOARD MEMBERS

Magisterial District Judge Joe Stauffer administered the Oath of Office to James Koelsch, Angie Lingo, Jerry Steinman (new member), Dr. Kirk Wolfe, and Emily Zimmerman. A copy of the signed Oath of Office, along with the Election Certificates from the November 4, 2025 election, will be attached to the Minutes from this meeting and placed in the official Minute book.

Following the administration of the Oath of Office, the board members returned to their places at the board table.

ELECTION OF TEMPORARY PRESIDING OFFICER

Mr. Landis nominated Daniel Woolley as the temporary presiding officer. Mrs. Lingo seconded the nomination.

Upon vote, the motion passed unanimously, and Mr. Woolley assumed this duty.

BOARD MEMBERSHIP LIST – *see attached [listing](#) (this has been updated)*

ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown; James Koelsch; Scott Landis; Angie Lingo; Jerry Steinman; Reggie Weaver; Kirk Wolfe; Daniel Woolley; Emily Zimmerman; and Trent Goodhart, Student Representative; were present.

ELECTION OF BOARD PRESIDENT

Mr. Woolley stated that nominations were open for the office of Board President.

Mr. Weaver nominated Emily Zimmerman as Board President. Mr. Landis seconded this nomination.

Mr. Landis moved that nominations be closed. Mrs. Lingo seconded the motion.
Motion passed unanimously.

Mr. Woolley called for a vote and instructed the Board Secretary to cast a ballot for Emily Zimmerman as President of the Warwick Board of School Directors.

Emily Zimmerman was elected Board President unanimously.

ELECTION OF BOARD VICE-PRESIDENT

Mr. Woolley stated that nominations were open for the office of Board Vice President.

Mrs. Lingo nominated Scott Landis as Board Vice President. Mr. Koelsch seconded this nomination.

Mr. Weaver moved that nominations be closed. Mrs. Lingo seconded the motion.
Motion passed unanimously.

Mr. Woolley called for a vote and instructed the Board Secretary to cast a ballot for Scott Landis as Vice President of the Warwick Board of School Directors.

Scott Landis was elected Board Vice President unanimously.

At this time Mr. Woolley turned the meeting over to Mrs. Zimmerman.

APPOINTMENT OF SOLICITOR

It was recommended that Saxton & Stump, LLC of Lancaster, PA, be appointed as the Solicitor for the school district for 2026.

Mr. Woolley moved, Mr. Weaver seconded the motion to approve Saxton & Stump, LLC of Lancaster, PA as Solicitor for 2026, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES

It was recommended that Sweet, Stevens, Katz & Williams LLP be appointed as the Solicitor for special education services only for the school district for 2026.

Mr. Woolley moved, Mr. Weaver seconded the motion to approve Sweet, Stevens, Katz & Williams LLP be appointed as the Solicitor for special education services only for the school district for 2026, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

ESTABLISHING TIME AND PLACE OF MEETINGS

It was recommended that the Board approve the 2026 schedule for Board and Committee meetings as per [ATTACHMENT #1](#).

Mr. Woolley moved, Mrs. Lingo seconded the motion to approve the 2026 schedule of meetings, as presented.

Motion passed unanimously. (9-0)

ADOPTION OF RULES OF ORDER

It was recommended that the Board adopt the Revised Robert's Rules of Order for the Board of School Directors' meetings for the year 2026.

Mr. Woolley moved; Mr. Weaver seconded the motion to approve the adoption of the Revised Robert's Rules of Order for 2026.

Motion passed unanimously. (9-0)

APPOINTMENT OF REPRESENTATIVES

Committee Assignments

It was recommended that the Board approve the Committee Assignments as set forth on [ATTACHMENT #2](#) for the year 2026.

Discussion took place on the committee assignments and the slots were filled by board members.

It was recommended that the Board approve the Committee Assignments as set forth on the [revised ATTACHMENT #2](#) for the year 2026.

Mr. Woolley moved; Mr. Weaver seconded the motion to approve the Committee Assignments as presented on [revised ATTACHMENT #2](#).

Motion passed unanimously. (9-0)

Investment Officer for District

It was recommended that the Board appoint Jennifer Snyderman, Chief Financial Officer, as the Investment Officer for the district for the year 2026.

Mr. Woolley moved; Mrs. Lingo seconded the motion to appoint Jennifer Snyderman as the Investment Officer for 2026.

Motion passed unanimously. (9-0)

REPORT OF SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Name	Building	Position	Effective Date
Samantha Bolbach-McFalls	JB	Building Services employee	11/21/2025
	WSD	Food & Nutrition Services Substitute	

Extra-Duty/Extra-Curricular

Name	Building	Position	Effective Date
Nicole Stump	WHS	Marching Band Assistant	11/1/2025
Eric Jeanes	WMS	JH Head Football Coach	11/24/2025

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements, clearance checks, and release from current employer (*if applicable*):

Non-Instructional

Name	Building	Position	Hourly Rate	Effective Date
Kimberly Belessis	WSD	Office Staff Substitute (as needed)		1/29/2026

Extra-Duty/Extra-Curricular

Name	Building	Position	Step/Annual Salary/Hourly Rate	Effective Date
Ryan Slusky	WHS	Musical Assistant	Fc2 / \$590.00	12/3/2025
Jamie Moyer	WMS	JH Assistant Wrestling Coach	Bc1 / \$2,656.00	12/3/2025

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 3, 2025, until a resignation is submitted or active status is changed by the district:

Kim Belessis	Kristen Dubesky	Claire Maxwell
Katherine Campanale	Jordiana Dwarpaul	Brenden Mearig
Amy Carter	Margarita Hernandez	Kelsey Williams

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2025/2026 school year, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>
Chris Christensen, Sr.	Boys Basketball

Mr. Woolley moved; Mr. Weaver seconded the motion to approve the election of the above individuals.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUEST**

It was recommended that the Board approve the change of status request for the following individual:

Non-Instructional

Name	From	Building(s)	To	Building(s)	Effective Date	Updated Rate
Ashley Sauder	Behavior Support Assistant (7.25 hours/day)	WMS	Student Support Assistant (5.75 hours/day)	WMS	12/3/2025	\$16.21

Mr. Woolley moved, Mr. Weaver seconded the motion to approve the change of status request of the above individuals, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. **ASSISTANT SUPERINTENDENT CONTRACT RENEWAL RESOLUTION**

It was recommended that the Board approve to extend the contract of Dr. Melanie Calender, effective July 1, 2026 through June 30, 2031:

"I hereby move that, pursuant to 1073 (b) of the Public School Code of 1949, as amended, that the Board of School Directors notify Assistant Superintendent Dr. Melanie Calender that the Board intends to retain her for a further term of five years."

Mr. Woolley moved, Mr. Landis seconded, the motion to approve the Assistant Superintendent Contract Renewal Resolution, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. **APPROVAL OF ASSISTANT SUPERINTENDENT CONTRACT**

It was recommended that the Board approve the contract of Dr. Melanie Calender, effective July 1, 2026 through June 30, 2031 as per [ATTACHMENT #3](#).

Mr. Woolley moved, Mr. Landis seconded, the motion to approve the contract of Dr. Melanie Calender, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

5. **APPROVAL OF NON-PUBLIC TRANSPORTATION CONTRACTS**

It was recommended that the Board approve the 2025-26 non-public transportation contracts as presented on [ATTACHMENT #4](#), [ATTACHMENT #5](#), and [ATTACHMENT #6](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the 2025-26 non-public transportation contracts, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

6. **APPROVAL OF SCHOOL RESOURCE OFFICER (SRO)**

It was recommended that the board approve the District to cover up to sixty percent (60%) of the cost of a School Resource Officer beginning with the 2026-2027 school year.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the District to cover up to sixty percent (60%) of the cost of a School Resource Officer beginning with the 2026-2027 school year, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mr. Steinman,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Please note that public comment will take place following the Committee of the Whole meeting which will take place immediately follow this voting session.

ADJOURNMENT

There being no further business, Trent Goodhart moved to adjourn the meeting. Mr. Weaver seconded the motion and the meeting adjourned at 7:32 p.m.

Respectfully submitted,

/s/

Janice Boyer, Board Secretary