

Warwick School District

Lititz, PA 17543

September 2, 2025

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Library located at Kissel Hill Elementary School on Tuesday, September 2, 2025 at 7:00 p.m. The meeting was not livestreamed.

CALL TO ORDER

Mrs. Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

A moment of silence and reflection was held for the Warwick High School Junior, William Fenninger, who recently lost his life as a result of injuries sustained in an accident.

Mrs. Zimmerman shared a thank you to the administration, teachers and staff who support our families, students & each other in times of tragedy.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Dr. Kirk Wolfe, Daniel Woolley, and Emily Zimmerman, were present. Trent Goodhart, Student Representative, was absent.

Others attending the meeting in person: Dr. Jason Reifsnyder, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Dr. Steve Szobocsan, Assistant Superintendent; Jennifer Snyderman, Chief Financial Officer and Board Treasurer; Noelle Brossman; Dr. Fred Griffiths; Melissa Weitzel; Janice Boyer, Board Secretary; Kevin Martzall; Carolyn Besjak; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Violet Weitzel
Laura Knowles

Kimberly Regennas
Connie Buckwalter

Jerry Steinman
Lynn Brubaker

Kaylynn Houser
Jess Musser

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the Minutes of the [regular meeting](#) of August 19, 2025, as presented.
Motion passed 9-0.

COMMUNICATIONS

All communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Name	Building	Position	Effective Date
Brynn Faix	WHS	Health Room RN	8/8/2025
Tiffany Mertz	WHS	Student Support Assistant	8/22/2025
Julie Sullivan	WHS	Special Programs Assistant	8/20/2025
Ashley Hufford	LE Elementary	Student Support Assistant	8/1/2025

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements, clearance checks, and release from current employer (*if applicable*):

Instructional

Name	Building	Position	Salary	Effective Date
Jessica Richardson	WSD	Behavior Specialist	\$69,121.00	9/3/2025
Hollyann Yoder**	KH Elementary	Autistic Support Teacher	\$63,977.00	9/3/2025

****continued employment is contingent upon satisfaction of the educational obligation and relevant special education certification**

Instructional – LTS

Name	Building	Position	Salary	Effective Date
Brittanie Grazer	WHS	Learning Support Teacher (Full Yr)	\$63,977.00	9/3/2025
Emma Williams	KH Elementary	Grade 3 Teacher (Full Yr)	\$63,977.00	9/3/2025

Non-Instructional

Name	Building	Position	Hourly Rate	Effective Date
Desteny Rivera	WHS	Alternative Learning Support Assistant (8.0 hours/day)	\$18.95	9/3/2025
Joanne Davies	WMS	Secretary (5.5 hours/day)	\$16.82	9/3/2025
Barbara Fetter	WMS	Student Support Assistant (5.75 hours/day)	\$16.91	9/3/2025
Lena Crespo	JRB Elementary	Student Support Assistant (5.75 hours/day)	\$16.00	9/3/2025

Jessica Wagner	JRB Elementary	Building Services employee (4.0 hours/day)	\$16.27	9/3/2025
Denise Robbins	KH Elementary	Behavior Support Assistant (7.0 hours/day)	\$21.99*	9/3/2025
Mandy Sands	LE Elementary	Student Support Assistant (5.75 hours/day)	\$17.83	9/3/2025

*includes a toileting differential.

Extra-Curricular/Extra-Duty

Name	Building	Position	Annual Salary	Effective Date
Alex Dishong	WHS	Parking Lot Attendant	\$643.00	9/3/2025
Charles Herlocher	WHS	Assistant Boys Lacrosse Coach	\$2,753.00	3/2/2026

Classroom Monitor

It was recommended that the Board approve the election of the individual listed below as a Classroom Monitor, effective September 3, 2025, until a resignation is submitted or active status is changed by the district:

Laura Lowe

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective September 3, 2025, until a resignation is submitted or active status is changed by the district:

Todd Bergman

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective September 3, 2025, until a resignation is submitted or active status is changed by the district:

Hillary Bossert-Davis	Donald Denight	Heather Gast	Elizabeth Hughes
Mia Bowersox	Katelyn Denight	Carrie Groffman	Brianna Moyer
Rob Brewer	Jared Forsythe	Kristen Gruber	Emily Rissmiller

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective September 3, 2025, until a resignation is submitted or active status is changed by the district:

Name	Sport	Name	Sport
Joshua Farina	Baseball	Ted Savicky	Girls Soccer
Jimmy Yin	Boys Basketball		

Mr. Woolley moved, Mr. Koelsch seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status request for the following individuals:

Instructional

Name	From	Building	To	Building	Effective Date
Peter Andreleczyk	Grade 1	LE Elementary	Grade 2	LE Elementary	9/3/2025
Stephanie Taylor	Grade 1	LE Elementary	Kindergarten	LE Elementary	9/3/2025

Non-Instructional

Name	From	Building	To	Building	Effective Date	Updated Rate
Elizabeth Robison	Food & Nutrition Services Assistant (3.0 hour/day)	WHS	Food & Nutrition Services Assistant (4.5 hour/day)	WHS	8/25/2025	
Kathryn Leaman	Student Support Assistant (6.5 hours/day, 4 days/week)	WMS	Student Support Assistant (3.0 hours/day, 5 days /week)	WMS	8/25/2025	
Kathryn Brandt	Student Support Assistant (5.5 hours/day)	JB Elementary	Student Support Assistant (5.75 hours/day)	JB Elementary	8/25/2025	
Amber Schwartz	Food & Nutrition Services Assistant (4.5 hours/day)	JB Elementary	Food & Nutrition Services Assistant (5.0 hours/day)	JB Elementary	8/25/2025	

Mr. Woolley moved, Mr. Koelsch seconded, the motion to approve the change of status request of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT

It was recommended that the Board approve the Independent Contractor Agreement for bilingual school psychologist services effective for the 2025/2026 school year, as presented on [ATTACHMENT #1](#).

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the Independent Contractor Agreement for bilingual school psychologist services, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. APPROVAL OF LETTER OF AGREEMENT FOR TITLE I SERVICES

It was recommended that the Board approve the letter of agreement for Title I Services with the Lancaster-Lebanon Intermediate Unit 13, Lancaster, PA, as set forth on [ATTACHMENT #2](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the letter of agreement for Title I Services with the Lancaster-Lebanon Intermediate Unit 13, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

5. APPROVAL OF LETTER OF AGREEMENT FOR TITLE IIA NONPUBLIC PROGRAMS AND SERVICES

It was recommended that the Board approve the letter of agreement for Title IIA Nonpublic Programs and Services with the Lancaster-Lebanon Intermediate Unit 13, Lancaster, PA, as set forth on

[ATTACHMENT #3.](#)

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the letter of agreement for Title IIA Nonpublic Programs and Services with the Lancaster-Lebanon Intermediate Unit 13, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

6. APPROVAL OF SPECIAL EDUCATION SUPPLEMENTAL CONTRACT

It was recommended that the Board approve the Special Education Supplemental Contract with the Ephrata Area School District, Ephrata, PA, as set forth on [ATTACHMENT #4.](#)

Mr. Koelsch moved, Mr. Woolley seconded, the motion to approve the Special Education Supplemental Contract with the Ephrata Area School District, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Acting Superintendent

Dr. Reifsnyder shared that the first week of school went very well. To stay connected to what is happening within the schools, he suggested utilizing the many social media outlets available.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Please note that public comment occurred following the Committee of the Whole meeting, which convened immediately after this voting session.

ADJOURNMENT

There being no further business, Mr. Koelsch moved to adjourn the meeting. Mr. Weaver seconded the motion and the meeting adjourned at 7:08 p.m. (9-0)

Respectfully submitted,

/s/

Janice Boyer, Board Secretary