

Warwick School District

Lititz, PA 17543

May 20, 2025

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, May 20, 2025 at 7:00 p.m. The meeting was made available virtually as well.

Asher Glenn, a 4th grade student at John R. Bonfield Elementary School, performed prior to this evening's board meeting.

CALL TO ORDER

Mrs. Emily Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Daniel Woolley, Emily Zimmerman, and Zoe Wiker, Student Representative, were present. James Koelsch and Kirk Wolfe were absent.

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Chief Financial Officer and Board Treasurer; Dr. Fred Griffiths; Noelle Brossman; Janice Boyer, Board Secretary; Jenna Louderback; Megan Demianovich; Adrienne Howe; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

| | | | |
|--------------------|---------------|---------------|----------------|
| Jennifer Snyderman | Polly Gainer | Annie Wiker | Trent Goodhart |
| Michael Goodhart | Sandy Wertsch | Harry Wertsch | Jackie Wertsch |
| Kimberly Regennas | | | |

Up to **30** concurrent viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the agenda as presented.
Motion passed 7-0.

APPROVAL OF MINUTES ([Special Voting meeting](#) of May 6, 2025)

Mr. Weaver moved, Mrs. Lingo seconded, the motion to approve the Minutes of the Special Voting meeting of May 6, 2025.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None
Absent: Mr. Koelsch, Mr. Wolfe

TREASURERS REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 7-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

| | |
|-----------------------|----------------|
| General Fund | \$938,276.04 |
| Wire Transfers | \$2,290,458.78 |
| Capital Reserve Fund | None |
| Capital Projects Fund | \$2,995,462.53 |
| Cafeteria Fund | \$235,923.19 |
| Middle School Fund | \$980.52 |
| High School Fund | \$23,539.56 |

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

COMMUNICATIONS

All communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Kenneth Larsen as a Food & Nutrition Services Driver at Warwick Middle School, effective June 11, 2025.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the retirement of the individual named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Budget & Finance Committee

Michelle Helderman as a community representative of this committee, effective June 30, 2025.

Donald Haverstick as a community representative of this committee, effective June 30, 2025.

Building & Property Committee

Todd Bergman as a community representative of this committee, effective June 30, 2025.

Keith Meckley as a community representative of this committee, effective June 30, 2025.

Phil Saleet as a community representative of this committee, effective June 30, 2025.

Non-Instructional

Kelsey Byers as an Administrative Assistant at Warwick High School (Athletics), effective May 30, 2025.

Sarah VanCisco as a Building Assistant at Warwick High School, effective June 10, 2025.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Robert Caplinger as a Building Services employee at Warwick Middle School, 4.0 hours/day, at the hourly rate of \$14.39, effective pending receipt of the appropriate paperwork. Mr. Caplinger is replacing Steven Weaver who resigned.

Extra-Curricular/Extra Duty

Cassidie Amand-Blose as a National German Honor Society Advisor (100%) at Warwick High School at the annual salary of \$386.50, effective January 27, 2025. Ms. Amand-Blose was approved for the first (Fall) semester of the 2024/2025 school year and will be filling this role for the second semester as well.

Kristen Dietrick as a JH Assistant Track Coach (50%) at Warwick Middle School, at the annual salary of \$1,014.00, effective March 10, 2025. Ms. Dietrick is replacing Veronica Auker who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective May 21, 2025, until a resignation is submitted or active status is changed by the district:

Jacquelyn Segarra

Virginia Vance

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective May 21, 2025, until a resignation is submitted or active status is changed by the district:

| <u>Name</u> | <u>Sport</u> |
|-------------|------------------|
| Bill Moore | Girls Basketball |

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

2. CHANGE OF STATUS REQUEST

It was recommended that the Board approve the change of status request for the following individual:

Instructional to Administrative

Wendy Andrews from a School Counselor at Warwick High School, to a Learning Facilitator at Lititz Elementary School, effective July 1, 2025. Mrs. Andrews was previously appointed to the position of High School Counselor for the 2025/2026 school year. Mrs. Andrews is replacing Andrea Shertzer who received a change of status.

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the change of status request, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Employee No. 11627 is requesting a sabbatical leave for restoration of health (50% pay), beginning June 3, 2025 for the equivalent of one full school term.

Employee No. 13599 is requesting Family & Medical Leave of Absence (FMLA) with Concurrent Child Rearing Leave, beginning August 20, 2025 and continuing through approximately January 16, 2026. The anticipated return-to-work date is first day of the second semester of the 2025/2026 school year.

Employee No. 14267 is requesting an unpaid Leave of Absence effective December 1, 2025 and continuing through December 23, 2025. The anticipated return-to-work date is January 5, 2026.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Leave of Absence Requests, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

4. ELECTION OF BOARD TREASURER

It was recommended that the Board elect a Treasurer for the Warwick Board of School Directors effective June 23, 2025 through June 30, 2026.

Mrs. Zimmerman stated that nominations were open for the office of Board Treasurer.

Mr. Weaver nominated Jennifer Snyderman as Board Treasurer. Mrs. Martin seconded this nomination.

Mrs. Zimmerman moved that nominations be closed. Mr. Weaver seconded the motion.
Motion passed unanimously.

Mrs. Zimmerman called for a vote and instructed the Board Secretary to cast a ballot for Jennifer Snyderman as Treasurer of the Warwick Board of School Directors.

Mrs. Snyderman was elected Board Treasurer unanimously.

5. ELECTION OF BOARD SECRETARY

It was recommended that the Board elect Janice Boyer, Executive Assistant, as Board Secretary for the Warwick Board of School Directors, effective July 1, 2025, through June 30, 2029.

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve Janice Boyer, Executive Assistant, as Board Secretary for the Warwick Board of School Directors, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

6. BOARD POLICY REVISION – FIRST READING

It was recommended that the Board approve, as a first reading, the policy revisions to the policy listed below, and as presented on [ATTACHMENT #1.](#)

| <u>Policy No.</u> | <u>Title</u> |
|-------------------|---------------------------------------|
| 339.1 | Uncompensated Leave for Child Rearing |

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve, as a first reading, the policy revisions to the policy listed above, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

7. APPROVAL OF SETTLEMENT AGREEMENT & GENERAL RELEASE

It was recommended that the Board approve the settlement agreement and general release, as set forth on [ATTACHMENT #2.](#)

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the settlement agreement and general release, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

8. **APPROVAL OF WARWICK SUMMER EMPLOYMENT 2025**

It was recommended that the Board approve the Warwick Summer Employment as set forth on [ATTACHMENT #3](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the Warwick Summer Employment, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

Information from the Superintendent

Dr. Szobocsan shared the following:

(The highlights which were shared correlate with the photos seen in a slideshow playing concurrently with this update.)

- The Elementary Band Concert will be held at WHS at 7:00 pm tomorrow, Wednesday, May 21st.
- The High School Art Show will be held at WHS from 6:00 - 8:00 pm on Thursday, May 22nd
- Reminder that our buildings will be closed and there will be no school for students on Monday, May 26th for Memorial Day
- Lititz Elementary's PTO will hold a carnival on Friday, May 30th beginning at 5:00 pm
- The last day of school for students is Tuesday, June 10th. As a reminder, this is an early dismissal day for students, Secondary students will be dismissed at 10:00 am and Elementary students will be dismissed at 10:45 am.
- Our spring music concerts are underway and we've had several amazing shows so far including the MS/HS Orchestra Concert, the MS/HS Choral Concert, the Elementary Orchestra Concert, the Hempfield and Warwick combined Warrior K'Night performance, the MS/HS Band Concert, and the Warwick Bands Food Truck Fest.
- Our High School Envirothon teams had a great showing at the Lancaster County competition where we had teams place first in the wildlife station and the forestry station, and one of the teams earned second place overall at the competition.
- One of our 4th Grade Teachers, Mr. Jerry Jenkins received recognition from the IU13 as the Elementary Math Teacher of the Year
- Classes have been learning outside as often as possible to enjoy the beautiful weather. One way we've seen this is through Mrs. Post's PE tricycle rides
- Through collaborations with our Tech Coaches, students have been able to virtually visit all kinds of cool places
- Our Special Programs classes put together their annual Spring Garden Sale and had a great turn out!
- Our HS Boys and Girls Track teams were the undefeated Section 2 champions
- Warwick earned the Best Communities for Music Education designation from The NAMM Foundation for the 8th year in a row

Dr. Szobocsan also shared the following information:

- Beginning on June 2, 2025, the District Office will be located at Warwick Middle School, 401 Maple Street, Lititz, PA. The High School and the Athletic Offices will move to Warwick Middle School beginning on June 16, 2025. These moves are due to ongoing construction at Warwick High School. These offices will move back to their regular locations sometime in August of 2025.
- For the month of June, Committee of the Whole, Special Voting Session, regular Board Meeting, and Committee meetings will be held in the Library at Kissel Hill Elementary School, 215 Landis Valley Road, Lititz.
- Beginning in August or September, Trent Goodhart will begin his term as Student Representative to the Warwick Board of School Directors. Welcome Trent.

COMMITTEE REPORTS

Student Representative

The student representative, Zoe Wiker, provided an overview of student activities across the district in May.

Budget & Finance Committee

The Budget & Finance Committee met on Tuesday, May 6, 2025. The committee reviewed the 2025-26 Food and Nutrition Services budget, received an update on the 2025-26 Proposed General Fund budget, and reviewed 2024-25 budget transfers. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the 2025-26 Food and Nutrition Services budget as presented on [ATTACHMENT #4](#). *(Note: The budget continues to reflect free breakfasts for all students and free lunch for reduced-price students. The budget does not change any lunch prices from the current rates.)*

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the 2025-26 Food and Nutrition Services budget, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

2. It was recommended that the Board approve the 2024-25 budget transfers as presented on [ATTACHMENT #5](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the 2024-25 budget transfers, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

Building & Property Committee

The Building & Property Committee did not meet in May and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in May and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee did not meet during the month of May due to a lack of discussion/agenda items for the month, but one Out of State/Overnight Trip Request was discussed and approved via digital communication for recommendation to the Board. The next meeting of the committee will be held on Thursday, June 5, 2025 *(in the Library at Kissel Hill Elementary School)*. The committee had the following recommendation for the Board at this time:

1. It was recommended that the board approve the following Out of State/Overnight Trip Request as presented:

- a. HS students and staff to Kutztown University, Kutztown, PA, from June 27, 2025 to June 29, 2025, to participate in Team Camp where they will spend time growing as players and a team while playing against other high school teams.

Mr. Brown moved, Mrs. Lingo seconded, the motion to approve the above Out of State/Overnight Trip Request, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Koelsch, Mr. Wolfe

Executive Session/Personnel Committee

Mrs. Zimmerman announced that an Executive Session will be held immediately following this meeting.

Labor and Management Committee

Mrs. Zimmerman reported that no meeting was held in May.

Lititz Recreation Center Representative

No report was shared at this time.

Legislative Committee

Mr. Weaver shared that there was not much to report at this time. Budget talks continue in Harrisburg.

IU Representative

Mr. Woolley reported that a meeting was held last Wednesday, May 14th at the IU Offices in Lancaster, PA. Prior to this meeting, a budget workshop took place. The IU hosted their annual Tech Talk Live event from May 4 – 6, 2025. On June 12th, the IU will host their 29th Annual Education. Conference at Conestoga Valley High School. To view and obtain details about all events at the IU, please check out their website (<https://www.iu13.org/events-workshops-classes/all/>).

Lancaster County Career and Technology Center Representative

Mrs. Zimmerman reported that a meeting was held on Thursday, April 24, 2025 at the Brownstown Campus at 7:00 p.m. She reported that the NOCTI tests are took place this month and that 93% of the CTC students have tested advance or competent in their skills. She reported that 229 Seniors are out on Co-Op right now. There are many students on the waiting list at the CTC for 2025/2026 school year. New Student Orientation was held on May 1, 2025.

Warwick shined at the state SkillsUSA competition which was held recently.

1st place:

Collin Gerhart – Heavy Equipment Operations
Andrew Mohler – Team Emergency Medical Technician

2nd place:

Ellie Vance – Commercial Art Photography & Digital Design – Interactive Media & Web Design

First place winners advance to Nationals which will be held in Atlanta, GA from June 23 – 27, 2025.

The next meeting will be held at the Mount Joy Campus on May 22, 2025 beginning at 7:00 p.m.

PRIOR BUSINESS

WHS Renovation Change Orders – [LINK](#)

NONE

NEW BUSINESS

NONE

INFORMATION

Right-To-Know Database – [LINK](#)

NONE

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

The Board of School Directors recognized Nathan Wertsch for his service to Warwick School District over the last 11.5 years as Chief Financial Officer. Mrs. Zimmerman presented Mr. Wertsch with his retirement gift from the district.

ADJOURNMENT

There being no further business, Miss Wiker moved to adjourn the meeting. Mrs. Martin seconded the motion and the meeting adjourned at 7:36 p.m. (7-0)

Respectfully submitted,

/s/

Janice E. Boyer, Board Secretary