

## Warwick School District

Lititz, PA 17543

October 3, 2023

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, October 3, 2023 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Rucci reviewed the meeting participation guidelines as outlined on the agenda for this meeting.

### CALL TO ORDER

Mr. Rucci, President, called the meeting to order at approximately 7:02 p.m.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

The Board Secretary called the roll of the Board: C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Daniel Woolley, Emily Zimmerman, and Zoe Wiker, Student Representative, were present.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Dr. Steve Szobocsan; Janice Boyer, Board Secretary; Dr. Kristy Szobocsan; Carolyn Enigk; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Cindy Wingenroth	Lynn Brubaker	Shelly Chmil	Tannia Carpenter
Reggie Weaver	Angie Lingo	Ella Lingo	Amy Martin
Kerri Hample	Penny Mason	Kimberly Regennas	Annie Wiker
Brian Wiker	Jason Burkholder	Chrissy Ovalle	Rachel Wilson-Snyder
Chance Wilson	Stacey Hernandez	Lisa Hochreiter	Violet Weitzel
Mike Wilson	Missy Sabol	Kellye McMillion	Jessica Musser
Polly Gainer	Mike Brown	Sarah Miller	Donata Kline
Bethany Tomassetti	Bryan Zimmerman		

39 concurrent users were present and able to observe this meeting via YouTube. No names are available through YouTube.

### RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

*The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.*

None

### APPROVAL OF AGENDA

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the agenda as presented.

Motion passed 9-0.

### APPROVAL OF MINUTES

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the Minutes of the [regular meeting](#) of September 19, 2023, as presented.

Motion passed 9-0.

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## COMMUNICATIONS

Dr. Hershey indicated that communications to the Board were received through the established email accounts, and have been seen by all members of the Board. No additional communications were received.

## REPORT OF THE SUPERINTENDENT

### 1. PERSONNEL

#### A. Retirement

It was recommended that the Board approve the retirement of the following individual:

##### Instructional

Amy Derr as a Social Studies Teacher and as a Board and Card Game Club Advisor at Warwick High School, effective on the last day of the 2023/2024 school year.

Mrs. Penkunas moved, Mrs. Miller seconded, the motion to approve the retirement of the individual named above.

##### **On voice vote:**

**Ayes:** Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

#### B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

##### Instructional

Riley Freeman as a Learning Facilitator at John Beck Elementary School, effective November 20, 2023 or upon release by the district.

##### Non-Instructional

Rachael Wise as an Administrative Assistant at John Beck Elementary School, effective September 29, 2023.

Cynthia Walters as a Student Support Assistant at Kissel Hill Elementary School, effective October 6, 2023.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

##### **On voice vote:**

**Ayes:** Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

#### C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

##### Non-Instructional

Jamie Moyer as Transportation Coordinator for Warwick School District, 8.0 hours/day, at the annual salary of \$61,000.00, effective pending receipt of the appropriate paperwork. Ms. Moyer is replacing Sarah Dombach who resigned.

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Adam Schratt as a Maintenance Specialist for the Buildings & Grounds Department of Warwick School District, 8.0 hours/day, at the hourly rate of \$23.75, effective pending receipt of the appropriate paperwork.

Jessica Pursel as a Behavior Support Assistant at Warwick Middle School, 7.5 hours/day, at the hourly rate of \$16.24, effective pending receipt of the appropriate paperwork. Ms. Pursel is replacing Gretchen Conrad who resigned.

Heather Kline as a Student Support Assistant at Kissel Hill Elementary School, 5.75 hours/day, at the hourly rate of \$13.65, effective pending receipt of the appropriate paperwork. Ms. Kline is replacing Dellicia Handy who resigned.

#### Extra-Durricular/Extra-Duty

Lisa Hochreiter as a Science Olympiad Advisor (33.33%) at Warwick Middle School, at the annual salary of \$521.67, effective October 4, 2023. Mrs. Hochreiter is replacing Lee Walter who resigned from this position, and she will be sharing this position with Sarah Martens and Krista Roe.

Sarah Martens as a Science Olympiad Advisor (33.33%) at Warwick Middle School, at the annual salary of \$521.67, effective October 4, 2023. Mrs. Martens is replacing Lee Walter who resigned from this position, and she will be sharing this position with Lisa Hochreiter and Krista Roe.

Krista Roe as a Science Olympiad Advisor (33.33%) at Warwick Middle School, at the annual salary of \$521.67, effective October 4, 2023. Mrs. Roe is replacing Lee Walter who resigned from this position, and she will be sharing this position with Lisa Hochreiter and Sarah Martens.

Kathryn Turner as a Drama Assistant at Warwick High School, at the annual salary of \$751.00, effective pending receipt of the appropriate paperwork. Ms. Turner is replacing Erica Fisher who resigned from this position.

#### Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective October 4, 2023, until a resignation is submitted or active status is changed by the district:

Kristina Achey	Kay Dueck	Heidi Horst	Alyssa Soule
Marlucy Baracho Spencer	Amie Eller	Devin Learn	Andrew Soule
Amber Comp	Adrienne Eshleman	Jordan Lentz	Erika Stauffer
Anna Craig	Kayla Golden	Esther Link	Ashley Trimmer
Lucy Dalessio	Stephanie Grossnickle-Batterton	Rhonda Schreiter	Matthew Vollmer
Nicole Drouillard	Dellicia Handy	Patricia Sincavage	Jennifer Warfel

#### Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2023/2024 school year, until a resignation is submitted or active status is changed by the district:

<b>Name</b>	<b>Sport</b>
Andrew Bomgardner	Wrestling
Rick Dissinger	Boys Volleyball
Brett Mitchley	Wrestling

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**2. CHANGE OF STATUS/CHANGE OF RATE REQUESTS**

It was recommended that the Board approve the change of status/change of rate requests for the following individuals:

**Change of Status:**

Non-Instructional

Susan Peacock from a Student Support Assistant at Warwick High School, 5.5 hours/day, to a Special Programs Assistant at Warwick High School, 7.5 hours/day, at the hourly rate of \$16.57\*, effective September 25, 2023. Ms. Peacock is replacing Caitlyn Burrey who resigned.

\*includes toileting differential

Steffie Bruckhart from a Student Support Assistant at Kissel Hill Elementary School, 3.0 hours/day, 3 days/week, to a Student Support Assistant at Kissel Hill Elementary School, 3.5 hours/day, 5 days/week, effective August 29, 2023. Ms. Bruckhart is moving from 3 days/week to 5 days/week.

Jaclyn Heintzelman from a Student Support Assistant at Lititz Elementary School, 4 days/week, up to 24.5 hours/week, to a Food & Nutrition Services Assistant at Lititz Elementary School, 4.5 hours/day, 4 days/week, and 3.5 hours/day, 1 day/week, at the hourly rate of \$12.68, effective September 28, 2023. Ms. Heintzelman is filling a vacant position.

**Change of Rate:**

Administration

Amy Balsbaugh as Principal for John R. Bonfield Elementary School, at the annual salary of \$121,379.00, effective on the first day of the 2023/2024 school year. This change in rate is due to the addition of increased responsibilities (Title Program Coordinator – Federal Programs).

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the change of status/change of rate requests for the individuals named above.

**On voice vote:**

**Ayes:** Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**3. APPROVAL OF DISPOSAL OF OBSOLETE EQUIPMENT**

It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #1](#). *(The Finance & Legal Committee has reviewed this recommendation and supports its approval)*

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the disposal of obsolete equipment, as presented.

**On voice vote:**

**Ayes:** Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,  
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

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**Abstain:** None

**Nays:** None

**Absent:** None

**Information from the Superintendent**

Dr. Hershey shared no additional items to share at this time.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

It was noted that public comment will take place following the Committee of the Whole meeting which will take place immediately follow this voting session.

**ADJOURNMENT**

There being no further business, Ms. Wiker moved to adjourn the meeting. Mrs. Penkunas seconded the motion and the meeting adjourned at 7:12 p.m.

Respectfully submitted,

/s/

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Janice Boyer, Board Secretary