

Warwick School District

Lititz, PA 17543

September 5, 2023

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, September 5, 2023 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Rucci reviewed the meeting participation guidelines as outlined on the agenda for this meeting.

CALL TO ORDER

Mr. Rucci, President, called the meeting to order at approximately 7:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Daniel Woolley, Emily Zimmerman, and Zoe Wiker, Student Representative, were present.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Dr. Kristy Szobocsan; Carolyn Enigk; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Elijah Yearick	Kimberly Regennas	Reggie Weaver	Amanda Chap
Cindy Wingenroth	Angie Lingo	Ella Lingo	Cynthia Kensinger
Rachael Haverstick	Rachel Wilson Snyder	Nicholas Todd	Kimberly Todd
Brian Wiker	Annie Wiker	Missy Sabol	

21 concurrent users were present and able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the Minutes of the [regular meeting](#) of August 15, 2023, as presented.
Motion passed 9-0.

COMMUNICATIONS

Dr. Hershey indicated that communications to the Board were received through the established email accounts, and have been seen by all members of the Board. No additional communications were received.

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Dr. Hershey and Mr. Rucci took a few moments to recognize Zoe Wiker. Ms. Wiker is beginning her role as Student Representative to the board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. **Retirement**

It was recommended that the Board approve the retirement of the following individual:

Instructional

Cynthia Kensinger as a Family and Consumer Science Teacher at Warwick High School and Department Coordinator of Family and Consumer Science at Warwick High School and Warwick Middle School, effective on the last day of the 2023/2024 school year.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the retirement of the individual named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Administration

Dr. Lindsey Stock as Director of Elementary Curriculum, Instruction & Assessment at Warwick School District, effective September 8, 2023

Non-Instructional

Lindsey Collett as a Student Support Assistant at Warwick High School, effective August 21, 2023.

LuAnn Rohrer as a Food & Nutrition Services Assistant at Warwick Middle School, effective August 22, 2023.

Bridget Mullen as a Behavior Support Assistant at John Beck Elementary School, effective August 25, 2023.

Dellicia Handy as a Student Support Assistant at Kissel Hill Elementary School, effective August 30, 2023.

Extra-Curricular/Extra Duty

Erica Fisher as a Drama Assistant at Warwick High School, effective August 29, 2023.

Eric Jeanes as Head Girls Lacrosse Coach at Warwick High School, effective August 10, 2023.

Maggie Karstetter as an Avidium Advisor at Warwick High School, effective August 10, 2023.

Brittany Kreider as Head Cheerleading Coach at Warwick High School, effective August 13, 2023.

Jorge Mendez as a Drama Assistant at Warwick High School, effective August 30, 2023.

Lee Walter as a Science Olympiad Advisor at Warwick Middle School, effective August 24, 2023.

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Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Megan Keenan as a Librarian at Lititz Elementary School, at the annual salary of \$64,541.00, effective pending release by her current employer and receipt of the appropriate paperwork. Ms. Keenan is replacing Christine Landis who retired.

Non-Instructional

~~Joshua Wanbaugh as Transportation Coordinator at Warwick School District, 8.0 hours/day, at the annual salary of \$74,000.00, effective pending receipt of the appropriate paperwork. Mr. Wanbaugh is replacing Sarah Dombach who resigned. Mr. Wanbaugh has decided to decline this position and notified the school district prior to this school board meeting and the subsequent vote.~~

Noeliz Rivera as a Behavior Support Assistant at Warwick High School, 7.5 hours/day, at the hourly rate of \$16.19, effective pending receipt of the appropriate paperwork. Ms. Rivera is replacing Zulymar Nunez-Campos who resigned.

Kenneth Larsen as a Driver for the Food & Nutrition Services Department at Warwick Middle School, 8.0 hours/day, during the school year only, at the hourly rate of \$13.90, effective pending receipt of the appropriate paperwork. Mr. Larsen is replacing Justin Bucher who resigned.

Isabella Heintzelman as a Behavior Support Assistant at John Beck Elementary School, 5.75 hours/day, at the hourly rate of \$17.59*, pending receipt of the appropriate paperwork. Ms. Heintzelman is replacing Bridget Mullen who resigned.

Mary Moore as a Food & Nutrition Services Assistant at Lititz Elementary School, 4.0 hours/day, at the hourly rate of \$12.43, effective pending receipt of the appropriate paperwork. Ms. Moore is replacing Cynthia Walters who received a change of status.

Robin Rahn as a Food & Nutrition Services Assistant at Lititz Elementary School, 4.0 hours/day, at the hourly rate of \$12.43, effective pending receipt of the appropriate paperwork. Ms. Rahn is replacing Janet Holdridge who retired.

Regina Rothenberger as a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$13.90, effective September 6, 2023. Ms. Rothenberger is replacing Stefanie Brutout who received a change of status.

Heather Swisher as a Student Support Assistant at Lititz Elementary School, 4.5 hours/day, at the hourly rate of \$13.55, effective pending receipt of the appropriate paperwork. Ms. Swisher is replacing Amanda Herr who received a change of status.

*Includes toileting differential.

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Extra-Curricular/Extra Duty

Cynthia Freeman as Department Coordinator for Health/Physical Education at Warwick School District, at the annual salary of \$3,421.00, effective September 6, 2023. Ms. Freeman is replacing Kate Rapp who resigned from this position.

Kristie Beatty as Junior Class Advisor at Warwick High School, at the annual salary of \$569.00, effective September 6, 2023. Ms. Beatty is replacing Brittany Johnson who resigned from this position.

Kristen Buchanan as a Musical Assistant at Warwick High School, at the annual salary of \$843.00, effective September 6, 2023. Ms. Buchanan is filling an open position.

Rebecca Goebel as a Musical Choreographer at Warwick High School, at the annual salary of \$2,488.00, effective September 6, 2023. Ms. Goebel is filling an open position.

Amanda Mearig as a PALS Advisor at Warwick High School, at the annual salary of \$199.00, effective September 6, 2023. Ms. Mearig is replacing Sandy Morris who retired.

Spencer Nissly as a Literary Magazine Advisor (50%) at Warwick High School, at the annual salary of \$1,012.00, effective September 6, 2023. Mr. Nissly is replacing Sharon Wilson who retired, and he will share this position with Katie Shickman.

Spencer Nissly as Sophomore Class Advisor at Warwick High School, at the annual salary of \$569.00, effective September 6, 2023. Mr. Nissly is replacing Taylor Cole who resigned this position.

Gwen Reist as Head Cheerleading Coach at Warwick High School, at the annual salary of \$3,671.00, effective September 6, 2023. Ms. Reist is replacing Brittany Kreider who resigned this position.

Katherine Shickman as a Literary Magazine Advisor (50%) at Warwick High School, at the annual salary of \$1,012.00, effective September 6, 2023. Ms. Shickman is replacing Sharon Wilson who retired, and she will share this position with Spencer Nissly.

In-House Substitute

It was recommended that the Board approve the election of the individual listed below, effective as listed below, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Effective Date</u>	<u>Per Diem Rate</u>	<u>For</u>	<u>Status</u>
Sarah Dombach	September 8, 2023	\$239.77	Transportation Department	As needed

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective September 6, 2023, until a resignation is submitted or active status is changed by the district:

Chris Andreadis	Jason Bugg	Andrew Leaman	Shirley Ocasio
Natalie Beckman	Heidi Gardner	Andrea Martin	Chris Riportella
Angeliki Billis	Lauren Gibbons	Kristin Miller	Mallory Weaver
James Brunken	Eric Glenn	Patricia Neal	Amanda Yoder

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2023/2024 school year, until a resignation is submitted or active status is changed by the district:

Name	Sport
Madison Fulmer	Girls Soccer

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District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2023/2024 school year, until a resignation is submitted or active status is changed by the district:

Ashley Goshert

Danielle Martin

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status request for the following individuals:

Instructional

Allison Hausman from an Occupational Therapist at Warwick High School (20%), Warwick Middle School (10%), John R. Bonfield Elementary School (20%), Kissel Hill Elementary School (30%), and Lititz Elementary School (20%), to an Occupational Therapist at Warwick High School (30%), John R. Bonfield Elementary School (25%), Kissel Hill Elementary School (25%), and Lititz Elementary School (20%), effective on the first day of the first semester of the 2023/2024 school year. This change of status is necessary to meeting student/staff needs.

Megan MacNair from an Occupational Therapist at Warwick High School (20%), Warwick Middle School (20%), John Beck Elementary School (20%), Kissel Hill Elementary School (20%), and Lititz Elementary School (20%), to an Occupational Therapist at Warwick Middle School (20%), John Beck Elementary School (25%), Kissel Hill Elementary School (30%), and Lititz Elementary School (25%), effective on the first day of the first semester of the 2023/2024 school year. This change of status is necessary to meeting student/staff needs.

Non-Instructional

Jasmine Grubic from a Behavior Support Assistant at Kissel Hill Elementary School, 7.0 hours/day, to a Student Support Assistant at John Beck Elementary School, 5.75 hours/day, at the hourly rate of \$15.23, effective August 29, 2023. Ms. Grubic is replacing Katherine Karam who resigned.

Jaclyn Heintzelman from a Food & Nutrition Services Assistant at Lititz Elementary School, 4.5 hours/day, to a Student Support Assistant at Lititz Elementary School, 4.0 days/week, up to 24.5 hours/week, at the hourly rate of \$13.70, effective September 6, 2023.

Amber John from a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day, 3 days/week, to a Food & Nutrition Services Assistant at John Beck Elementary School, 4.5 hours/day, 2 days/week, effective August 21, 2023.

Carly McKinney as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 5.5 hours/day, to a Food & Nutrition Services Head Cook at Kissel Hill Elementary School, 8.0 hours/day, at the hourly rate of \$14.95, effective August 21, 2023.

Joslyn Michaels from a Lead Elementary Food & Nutrition Services employee at Lititz Elementary School, 5.5 hours/day, to a Food & Nutrition Services Head Cook at Lititz Elementary School, 8.0 hours/day, effective August 21, 2023.

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Lukas Miller from a Building Services employee at John Beck Elementary School, 8.0 hours/day, to a Building Services employee at Kissel Hill Elementary School, 8.0 hours/day, effective August 28, 2023. Mr. Miller is replacing Keri Snyder who resigned.

Jolene Mumma as a Food & Nutrition Services Assistant at John Beck Elementary School, 4.5 hours/day, to a Food & Nutrition Services Head Cook at John Beck Elementary School, 8.0 hours/day, at the hourly rate of \$14.85, effective August 21, 2023.

Extra-Curricular/Extra Duty

Madison Knippenberg from a JH Assistant Cheerleading Coach (50%) at Warwick Middle School, to a JH Assistant Cheerleading Coach (100%) at Warwick Middle School, at the annual salary of \$1,565.00, effective September 6, 2023.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the change of status requests for the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. BOARD COMMITTEE ELECTION

It was recommended that the Board approve the election of the following individuals for the Board Committees listed below, effective September 6, 2023:

Building & Property Committee

George Nissley Community Representative

Education Committee

Ashley Driscoll Teacher Representative

Rebecca Noon Community Representative

Joyce Stephens Community Representative

Student Activities Committee

Michele Rossi Community Representative

Nicholas Todd Community Representative

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve election of the individuals for the Board Committees, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. APPROVAL OF AGREEMENT WITH RIVER ROCK ACADEMY

It was recommended that the Board approve the student services agreement with River Rock Academy, as presented on [ATTACHMENT #1](#).

Mr. Browne moved, Mrs. Penkunas seconded, the motion to approve the student services agreement with River Rock Academy, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

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Absent: None

5. APPROVAL OF SCHOOL BUS & VAN DRIVERS

It was recommended that the Board approve the individuals listed as school bus and van drivers for the 2023/2024 school year, as presented on [ATTACHMENT #2](#).

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the individuals listed as school bus and van drivers for the 2023/2024 school year, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

6. APPROVAL OF AGREEMENT ADDENDUM WITH SUBSTITUTE TEACHER SERVICE (STS)

It was recommended that the Board approve the Agreement Addendum with Substitute Teacher Service, 2901 Dutton Mill Road, Suite 200, Aston, PA, as per [ATTACHMENT #3](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the Agreement Addendum with Substitute Teacher Service, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

7. APPROVAL OF SPECIAL EDUCATION SUPPLEMENTAL CONTRACTS

It was recommended that the Board approve the Special Education Supplemental Contracts with Ephrata School District for the 2023/2024 school year as per [ATTACHMENT #4](#).

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the Special Education Supplemental Contracts with Ephrata School District, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

8. APPROVAL OF ADDITIONAL PROFESSIONAL CONTRACT – 2023/2024

It was recommended that the Board approve the additional professional contract, as presented below:

Position	Business	Last Name	First Name	Title	Recommended Salary
Athletic Teams Physician	Lancaster Orthopedic Group	Troxell	Corey	Dr.	Volunteer

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the additional professional contract, as presented.

On roll call vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Rucci, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

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Information from the Superintendent

Dr. Hershey shared that it was a wonderful opening of school last week.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

It was noted that public comment will take place following the Committee of the Whole meeting which will take place immediately follow this voting session.

Mrs. Miller recognized Mrs. Kensinger who was seated in the audience and expressed thanks for her service to Warwick.

ADJOURNMENT

There being no further business, Ms. Wiker moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:24 p.m.

Respectfully submitted,

/s/
Janice Boyer, Board Secretary

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