

Warwick School District

Lititz, PA 17543

February 21, 2023

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, February 21, 2023 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Todd L. Rucci reviewed the updated meeting participation guidelines as outlined on the Agenda for this meeting.

Mr. Todd L. Rucci, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Todd L. Rucci, C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Daniel Woolley, and Emily Zimmerman were present. Liam Zee, Student Representative was absent.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Enigk; Dr. Lindsey Stock; Dr. Steve Szobocsan; Jenna Louderback; Joshua Barnas; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

| | | | |
|----------------------|------------------|------------------|-------------------|
| Lisa Hochreiter | Cindy Wingenroth | Arielle Miller | Amy Martin |
| Cyndi Delong | Michelle Rossi | Lynette Meck | Pat Agers |
| Rev. Matthew Lenahan | Gina Sanguinetti | Angie Lingo | Ella Lingo |
| Kimberly Regennas | Cindy Cislo | Penny Mason | Veronica Myer |
| Nate Myer | Carla Weidman | Larry Martin | Christina Bracken |
| Reggie Weaver | Jess Musser | Jennifer Shettel | Peter Nissly |
| Ashton Nissly | | | |

45 unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

| | |
|-------------------|--------------------------------------|
| Veronica Myer | MOU with LGH |
| Kimberly Regennas | Ed Comm Item #3 - Byrnes Foundation |
| Angie Lingo | #5 Board Policies - 204 - Attendance |

APPROVAL OF AGENDA

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES ([Special Voting Meeting](#) of February 7, 2023)

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the Minutes of the special voting meeting of February 7, 2023.
Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

| | |
|----------------------|----------------|
| General Fund | \$1,270,401.19 |
| Wire Transfers | \$4,693,663.83 |
| Capital Reserve Fund | \$113,649.84 |
| Cafeteria Fund | \$168,975.63 |
| Middle School Fund | \$787.21 |
| High School Fund | \$4,670.85 |

Mr. Peters moved, Mrs. Miller seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey indicated that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Robin Breidenstein as a Behavior Support Assistant at Warwick High School, 7.5 hours/day, at the hourly rate of \$16.15, effective pending receipt of the appropriate paperwork. Ms. Breidenstein is replacing Caitlyn Burrey who received a change of status.

Jennifer Eagan as a Behavior Support Assistant at John R. Bonfield Elementary School, 7.0 hours/day, at the hourly rate of \$16.10, effective pending receipt of the appropriate paperwork. Ms. Eagan is replacing Nicholas Ulmer who resigned.

Extra-Curricular/Extra Duty

Jonathan Bender as Musical Set Construction at Warwick High School, at the annual salary of \$1,400.00, effective pending receipt of the appropriate paperwork. Mr. Bender is filling an open position.

Karyn Sherwood as a Musical Assistant at Warwick High School, at the annual salary of \$917.00, effective pending receipt of the appropriate paperwork. Ms. Sherwood is filling a vacant position.

Amanda Sprague as Unified Track Head Coach (50%) at Warwick High School, at the annual salary of \$750.00, effective February 22, 2023. Mrs. Sprague is replacing Katie Vargas who resigned, and will share this position with Jenna Joiner.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective February 22, 2023, until a resignation is submitted or active status is changed by the district:

| | | | |
|-------------------|----------------|--------------------|------------------|
| Kelly Baker | Kelli Hamilton | Jody Lausch | Nicole Stoudt |
| Jami Buhler | Nicole Hurst | Linda Postlethwait | Ashley Swinehart |
| Jennifer DeMagnin | Cynthia Kimmel | Mary Ann Seitz | Cynthia Ziegler |

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2022/2023 school year, until a resignation is submitted or active status is changed by the district:

| Name | Sport |
|---------------|---------------|
| Robert Joiner | Unified Track |

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2022/2023 school year, until a resignation is submitted or active status is changed by the district:

Kristen Buchanan

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: Mr. Rucci

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Ronan Morrison from a Substitute Building Services employee at Warwick School District, to a Building Services employee at Warwick High School, 8.0 hours/day, at the hourly rate of \$13.75, effective February 22, 2023. Mr. Morrison is replacing Steven Studholm who retired.

Caitlyn Burrey from a Behavior Support Assistant at Warwick High School, 7.5 hours/day, to a Special Programs Assistant at Warwick High School, 7.5 hours/day, at the hourly rate of \$16.15, effective February 8, 2023. Ms. Burrey is replacing Amanda Misselhorn who resigned.

Patty Gregory from a Student Support Assistant at Warwick High School, 5.5 hours/day, to a Student Support Assistant at Warwick High School, 5.75 hours/day, effective February 22, 2023. This change of status is necessary to meet student needs.

Lisa Thompson from a Special Programs Assistant at Warwick High School, 5.5 hours/day, to a Special Programs Assistant at Warwick High School, 5.75 hours/day, effective February 22, 2023. This change of status is necessary to meet student needs.

Anadys Rivera-Rivas from a Special Programs Assistant at Lititz Elementary School, 5.75 hours/day, to a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$13.40, effective February 13, 2023. Ms. Rivera-Rivas is replacing Tameron Wagner who resigned.

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Landis, Mrs. Miller, Mrs. Penkunas,
Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: Mr. Koelsch

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Instructional

Employee No. 13176 is requesting a Family and Medical Leave of Absence (FMLA), to begin approximately April 18, 2023, and continue through approximately September 25, 2023. The anticipated return-to-work date is approximately September 26, 2023, pending release by a doctor.

Employee No. 13791 is requesting a Family and Medical Leave of Absence (FMLA), to begin February 9, 2023, and continue through approximately April 14, 2023. The anticipated return-to-work date is approximately April 17, 2023, pending release by a doctor.

Employee No. 13883 is requesting a Family and Medical Leave of Absence (FMLA), to begin January 4, 2023 and continue through May 31, 2023. The anticipated return-to-work date is June 1, 2023. Pending release by a doctor.

Mr. Peters moved, Mrs. Miller seconded, the motion to approve the leave of absence requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH LANCASTER GENERAL HOSPITAL

It was recommended that the Board approve the Memorandum of Understanding (MOU) with Lancaster General Hospital for services as part of the Joining Forces for Children Family Advocate Services, as presented on [ATTACHMENT #1](#).

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the Memorandum of Understanding (MOU) with Lancaster General Hospital, as presented.

On roll call vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

5. BOARD POLICY REVISIONS – SECOND READING

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #2](#).

| <u>Policy No.</u> | <u>Title</u> |
|-------------------|---|
| 011 | Principles of Governance and Leadership |
| 200 | Enrollment of Students |

| | |
|-----|--|
| 202 | Eligibility of Nonresident Students |
| 204 | Attendance |
| 211 | Student Accident Insurance |
| 217 | Graduation |
| 221 | Dress and Grooming |
| 233 | Suspension and Expulsion |
| 251 | Students Experiencing Homelessness Foster Care and Other Educational Instability |
| 255 | Educational Stability for Children in Foster Care (Rescind/Remove) |
| 810 | Transportation |

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve, as a second reading, the policy revisions to the policies listed above, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- The Future City Team from Warwick Middle School won the Future City Championship earlier today in Washington DC. This is the 2nd year in a row.
- On Saturday, February 11, 2023, the board participated in a team-building workshop.
- The board met with the Solicitor on the draft of the library policy and hope to have something ready in the near future.
- Winter sports are wrapping up and Spring sports will be starting soon.
- Elementary Winter concerts have been held.
- Musicals for the middle school and high school will be happening soon. The Middle School will be performing “Moana” while the High School will be performing “Suessical”.

COMMITTEE REPORTS

Student Representative

The student representative, Liam Zee, was absent from this meeting, but did provide his overview of student activities across the district at the Education Committee and the Student Activities Committee Meetings during the month of February.

Building and Property Committee

The Building & Property Committee met on Monday, February 13, 2023. The committee discussed the middle school tennis courts, high school tennis courts, Grosh field scoreboard, and a construction manager for the high school renovation. The committee did not have any recommendations for the Board at this time. Mr. Koelsch noted that updates on the HS renovations will be given at the next Building & Property Committee and Committee of the Whole meetings.

Education Committee

The Education Committee met on Monday, February 13, 2023. Mrs. Zimmerman and Mrs. Penkunas provided the welcome to the committee and community members. Mr. Liam Zee provided a student report on district activities across all buildings. Dr. Steve Szobocsan shared a presentation reviewing the updated Curriculum Review Cycle for the school years of 2023/24 through 2029/30. The purpose of the cycle is to ensure we are reviewing the curriculum and making adjustments as needed. Departments are on a 6-year cycle (1-Research & Study, 2&3-Writing, 4&5-Implementation, 6-Evaluate & Refine).

Ms. Christina Bracken shared the WMS Language Arts unit title updates. The purpose of renaming unit titles from a thematic unit to skill-based unit allows for the ability of teachers to utilize different approved texts and to ensure instruction is essentializing skill instruction.

Mrs. Brobst shared information on the “Breaking the Silence” program from the Byrnes Foundation. This program will focus on mental health topics covered by the secondary counseling department, from their approved curriculum. This would be a pilot program, for 9th grade students at WHS and Mrs. Brobst reviewed the details of the program, the goals, the time frame, and the cost (this year funded by the Brubaker Foundation). The committee had the following recommendations for board approval:

1. It was recommended that the Board approve the newly updated Warwick Curriculum Cycle.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the newly updated Warwick Curriculum Cycle, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the WMS Language Arts unit title updates.

Mrs. Penkunas moved, Mrs. Zimmerman seconded, the motion to approve the WMS Language Arts unit title updates, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. It was recommended that the Board approve the Byrnes Foundation “Breaking the Silence” 9th grade pilot.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the Byrnes Foundation “Breaking the Silence” 9th grade pilot, as presented.

Mrs. Zimmerman shared some of her concerns regarding this program. She indicated that she did not feel it was the right fit for Warwick.

Further discussion took place among the board members regarding the approval of this program as a pilot and as a resource for the 9th grade.

After this discussion, it was recommended that the board take a vote on this recommendation.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, and Mr. Woolley

Abstain: None

Nays: Mrs. Zimmerman

Absent: None

Finance and Legal Committee

The Finance & Legal Committee did not meet in February and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee met on Thursday, February 9, 2023. The meeting was open to the public. Mr. Browne began the meeting by welcoming members of the committee. Mr. Liam Zee provided a student report on district activities across all buildings. Mr. Hazel provided an update on winter sports and other extra-curricular activities. Dr. Szobocsan shared that there were a few Sunday Facilities Use Requests and Out of State/Overnight Trip Requests for review and approval. The committee had the following recommendations for board approval:

1. It was recommended that the board approve the following Sunday Use Facilities requests:
 - a. Healthy Kids Running Series to use JRB Baseball/MP Field 23 & 24, from April 16, 2023 through May 21, 2023 from 2:00 - 5:30 p.m.
 - b. Lancaster Evangelical Free Church to use the HS and MS Parking Lots for Sunday in the Park on June 4, 2023 from 1:00 to 5:00 p.m. (Parking only - not for an event in the parking lot).
 - c. Warwick Youth Girls' Softball to use JB baseball fields 19, 21 and JRB baseball/MP field 24 for softball practices and games recurring weekly from March 12, 2023 through June 25, 2023 from 1:00 – 5:00 p.m.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the Sunday Use Facilities requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following overnight/out-of-state trip requests:
 - a. HS students and staff to Mountain View Middle School, Mechanicsburg, PA, on February 24 & 25, 2023 to participate in the Regional Chorus Festival. Students will have the chance to apply their learning on a region-wide stage, while preparing and performing quality repertoire.
 - b. HS students and staff to Washington, D.C. on April 4, 2023. This is a joint venture between WHS GAPP Exchange host students and their German partners.
 - c. KH students and staff to Washington, D.C. on April 12, 2023. Students will tour the mall and museums. They will experience and witness topics that have been discussed in class firsthand rather than in a book.
 - d. MS students and staff to Washington DC to participate in Future City National Finals from February 18, 2023 to February 22, 2023.
 - e. HS students and staff to Bloomsburg University, Bloomsburg, PA, to participate in the PMEA Central Region Orchestra Festival from March 9, 2023 to March 11, 2023.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the overnight/out-of-state trip requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be an Executive Session immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in February.

Lititz Recreation Center Representative

It was reported that a meeting was recently held, but nothing specific to report. Mr. Koelsch noted that leadership team members from the recCenter joined this month's Building & Property Committee Meeting to participate in discussion regarding the Middle School tennis courts.

Legislative Committee

It was reported that the board members continue to receive legislative updates from PSBA on a daily basis. Mr. Peters noted that the House began their session today. Governor Shapiro will be presenting his budget soon. Advocacy Day is coming up on April 18, 2023 (virtual).

IU Representative

It was reported that a meeting was held on Wednesday, February 8, 2023. Prior to the meeting, a workshop was held with a focus on the budget. The IU budget will come back to districts in March. Executive session followed the workshop and then regular order of business – very straight forward meeting. The IU received a clear audit from the auditors.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held on Thursday, January 26, 2023. It was shared that the cooperative education program at the CTC is a great opportunity for students. They are placed in real life jobs and learn hands on. The 2023/2024 budget was passed. Mrs. Zimmeman noted that a Warwick student has been named the January Student of the Month for the Brownstown Campus – Amie Ogbedor (11th grade). Amie is also a SkillsUSA Health Skills winner (3rd place).

PRIOR BUSINESS

Recent Field House Change Orders - [LINK](#)

NEW BUSINESS

None

INFORMATION

Right-To-Know Database – [LINK](#)

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Rev. Matthew Lenahan
Nate Myer

Black History Month, public schools, racial disparities
Learning Loss

Mr. Peters noted that Michael Smith shared with him the link to the Future City Competition and that is was very exciting to watch.

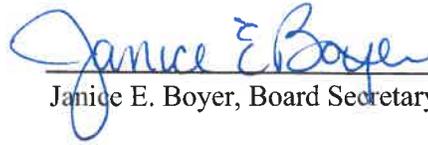
Mr. Rucci noted that the Future City Team will be presenting at the April Committee of the Whole meeting.

Mr. Rucci thanked all for attending tonight's meeting and for sharing comments.

ADJOURNMENT

There being no further business, Mrs. Penkunas moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 8:18 p.m.

Respectfully submitted,



Janice E. Boyer, Board Secretary