

Warwick School District
Lititz, PA 17543

December 7, 2021

A meeting of the Warwick Board of School Directors of the Warwick School District convened for the purpose of reorganization in the Warwick Middle School Auditorium on Tuesday, December 7, 2021, at 7:00 p.m. The meeting was made available virtually as well.

Following minor technical issues, Michael R. Landis called the meeting to order at 7:02 p.m.

A moment of silence was observed in memory of Nancy Gerhart, a former Food & Nutrition Services Assistant at Warwick High School.

PLEDGE OF ALLEGIANCE

ELECTION OF TEMPORARY PRESIDING OFFICER

Mr. Peters nominated Edward Browne as the temporary presiding officer. Mr. Knouse seconded the nomination.

Upon vote, the motion passed unanimously, and Mr. Browne assumed this duty.

READING OF ELECTION CERTIFICATES

Mrs. Boyer, Board Secretary read the Certificates of Election received from Lancaster County Board of Elections.

SWEARING IN OF BOARD MEMBERS

Honorable Edward Tobin administered the oath to all newly elected and re-elected Board members. Each board member signed an Oath of Office, which was made a part of these minutes.

BOARD MEMBERSHIP LIST – *see attached listing*

ROLL CALL

The Board Secretary called the roll of the Board: C. Edward Browne, Millard P. Eppig, Jr. (via Zoom), Michael R. Landis, James Koelsch, Matt Knouse, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, and Liam Zee were present.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Dr. Ryan Axe; Nathan Wertsch, Treasurer; Noelle Brossman; Janice Boyer, Board Secretary; Jackie Yanhocik; Dr. Fred Griffiths; Dr. Ron Hallett; Lisa Bonfield; Kevin Martzall; Chief John Schofield; and Officer Ken Wolfe.

The following Technology Staff were in attendance: Shawn Beamenderfer and Adam Kowalczyk.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

| | | | |
|--------------------------------|-------------------|------------------|------------------|
| Melanie Truempy | Kelly Knouse | Nathan Myer | Alicia Albright |
| Megan Nolt | Donata Kline | Emily Zimmerman | Greta Stoner |
| Caitlyn Koelsch | Michele Rossi | Michele Bautista | Tom Jones |
| Noel Garman | Veronica Myer | Scott Garman | Lynn Brubaker |
| Leo Silva (<i>illegible</i>) | Lisa Koelsch | Courtney Koelsch | Brandon Wenger |
| Kerri Hample | Mandy Hoffman | Jessica Musser | Debora Lobb |
| Thomas Cachelin | Janelle Cachelin | Reggie Weaver | Leo Hegarty |
| Travis Weitzel | Violet Weitzel | Adam Graybill | Arielle Miller |
| Kayla Cook | Katie Smith | Teresa Goodhart | Jason Garman |
| Justin R. Cook | Chrissy Hoffman | Jaden Ovalle | Mandi Martin |
| Kari Zimmerman | Amy Iddings | Julie Meckley | Kendal Zeswitz |
| Sara Weaver | Casey Weaver | Loren Miller | Angelica Lingo |
| Faith Siegrist | Brady Himes | Tannia Carpenter | Ed Tobin |
| Belmnet Getahun | Kimberly Regannas | Nikki Lepisto | Amy Henschel |
| Lydia Walker | Larry Gassert | Justin Kratzer | Larry Martin |
| Sharon Reiff | Corissa Koelsch | Susan Swonger | Christina Smoker |

Members of the public were able to observe this meeting via the Zoom application, and that list of attendee's names was not available, but approximately 42 individuals viewed the meeting.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

None

APPROVAL OF AGENDA

Mr. Peters moved; Mr. Knouse seconded the motion to approve the agenda as presented.
Motion passed unanimously.

ELECTION OF BOARD PRESIDENT

Mr. Browne stated that nominations were open for the office of Board President.

Ms. Miller nominated Millard Eppig as Board President. Mrs. Penkunas seconded this nomination.

Mr. Koelsch moved that nominations be closed. Mr. Rucci seconded the motion.
Motion passed unanimously.

Mr. Browne called for a vote and instructed the Board Secretary to cast a ballot for Millard Eppig as President of the Warwick Board of School Directors.

Millard Eppig was elected Board President unanimously.

ELECTION OF BOARD VICE-PRESIDENT

Mr. Browne stated that nominations were open for the office of Board Vice President.

Mr. Landis nominated Todd Rucci as Board Vice President. Mrs. Penkunas seconded this nomination.

Mrs. Penkunas moved that nominations be closed. Mr. Peters seconded the motion.
Motion passed unanimously.

Mr. Browne called for a vote and instructed the Board Secretary to cast a ballot for Todd Rucci as Vice President of the Warwick Board of School Directors.

Mr. Rucci was elected Board Vice President unanimously.

As Mr. Eppig was unable to attend the meeting in person, he nominated Mr. Rucci to run the meeting in his place. Mr. Rucci proceeded to run the remainder of the meeting.

APPOINTMENT OF SOLICITOR

It was recommended that Kegel Kelin Litts & Lord LLP of Lancaster, PA, be appointed as the Solicitor for the school district for 2022.

Mr. Browne moved, Mr. Peters seconded the motion to approve Kegel Kelin Almy & Lord LLP as Solicitor for 2022, as presented.

Prior to the vote, Mr. Knouse made a motion to temporarily suspend the approval of Kegel Kelin Litts & Lord LLP as Solicitor and to seek Requests For Proposals (RFP) for a new Solicitor for the district.

After discussion, it was decided to amend the motion as follows:

It was recommended that Kegel Kelin Litts & Lord LLP of Lancaster, PA, be appointed as the Solicitor for the school district through March 15, 2022, to allow time for the district to go through the Request for Proposal process and hear presentations from prospective solicitors.

Mr. Knouse moved, Mr. Peters seconded the motion to approve Kegel Kelin Litts & Lord LLP as the Solicitor for the school district through March 15, 2022, as amended.

On roll call vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis,
Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES

It was recommended that William Zee of Appel, Yost & Zee LLP of Lancaster, PA, be appointed as the Solicitor for special education services only for the school district for 2022.

Mr. Peters moved, Mr. Landis seconded the motion to approve William Zee of Barley Snyder, LLP as Solicitor for special education services only for 2022, as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis,
Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

ESTABLISHING TIME AND PLACE OF MEETINGS

It was recommended that the Board approve the 2022 schedule for Board and Committee meetings as per [ATTACHMENT #1](#).

Mr. Landis moved, Mr. Browne seconded the motion to approve the 2022 schedule of meetings, as presented. Motion passed unanimously.

ADOPTION OF RULES OF ORDER

It was recommended that the Board adopt the Revised Robert's Rules of Order for the Board of School Directors' meetings for the year 2022.

Mr. Peters moved; Mr. Landis seconded the motion to approve the adoption of the Revised Robert's Rules of Order for 2022.

Motion passed unanimously.

APPOINTMENT OF REPRESENTATIVES

Committee Assignments

It was recommended that the Board approve the Committee Assignments as set forth on [ATTACHMENT #2](#) for the year 2022.

Mr. Landis proposed assignments for each member of the board. With no objections being raised, the board revised the motion as follows:

It was recommended that the Board approve the Committee Assignments as set forth on the [revised ATTACHMENT #2](#) for the year 2022.

Mr. Landis moved; Mr. Browne seconded the motion to approve the Committee Assignments as presented on [revised ATTACHMENT #2](#).

Motion passed unanimously.

Investment Officer for District

It was recommended that the Board appoint Nathan Wertsch, Chief Financial Officer, as the Investment Officer for the district for the year 2022.

Mr. Knouse moved; Mr. Rucci seconded the motion to appoint Nathan Wertsch as the Investment Officer for 2022.

Motion passed unanimously.

REPORT OF SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Administrative

Dr. Ron Hallett as Director of Curriculum, Instruction, & Assessment at Warwick School District, effective June 30, 2022.

Non-Instructional

Ken Wolfe as a School Police Officer at Warwick School District, effective on the last day of the 2021/2022 school year.

Lindy Ruhl as a Food & Nutrition Services Operations employee at John R. Bonfield Elementary School, effective December 31, 2021.

Mr. Peters moved, Mr. Landis seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Nancy Gerhart as a Food & Nutrition Services Assistant at Warwick High School, effective November 16, 2021.

Susan Cardwell as a Student Support Assistant at John R. Bonfield Elementary School, effective December (*incorrectly listed on Agenda as November*) 23, 2021.

Anna Lauer as a Student Support Assistant at Lititz Elementary School, effective November 19, 2021.

Extra-Curricular/Extra Duty

Christie Cosmore as a LGBTQ+ (*formerly GSA*) Advisor (50%) at Warwick Middle School, effective August 18, 2021.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis,
Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals:

Extra-Curricular/Extra Duty

Matthew Bomberger as an Assistant Winter Track Coach at Warwick High School, at the annual salary of \$2,170.00, effective December 8, 2021. This is a new position for the 2021/2022 school year.

Joseph Hallowell as an Assistant Winter Track Coach at Warwick High School, at the annual salary of \$2,170.00, effective December 8, 2021. This is a new position for the 2021/2022 school year.

Zachery Peters as an Assistant Baseball Coach at Warwick High School, at the annual salary of \$2,567.00, effective for the 2021/2022 school year. Mr. Peters is replacing Tyler Wentzel who resigned.

Robert Rhoads as Head Winter Track Coach at Warwick High School, at the annual salary of \$2,893.00, effective December 8, 2021. This is a new position for the 2021/2022 school year.

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2021/2022 school year, until a resignation is submitted or active status is changed by the district.

Matthew Mousetis

Mr. Landis moved; Mr. Peters seconded the motion to approve the election of the above individuals.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis,
Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Jenna Bradley from a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day, to a Food & Nutrition Services Assistant at Warwick High School, 4.5 hours/day, effective at the beginning of the 2021/2022 school year. This change of status is necessary due to staffing shortages.

Extra-Curricular/Extra Duty

Ashley Darzinikas-Walters from a LGBTQ+ (*formerly GSA*) Advisor (50%) at Warwick Middle School, to a MS LGBTQ+ (*formerly GSA*) Advisor (100%) at Warwick Middle School, at the annual salary of \$192.00, effective at the beginning of the 2021/2022 school year. Mrs. Darzinikas-Walters is replacing Christie Cosmore who resigned.

Mrs. Penkunas moved, Mr. Browne seconded the motion to approve the change of status request of the above individuals, as presented.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis,
Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

3. APPROVAL OF SUNDAY FACILITIES USE REQUEST

It was recommended that the Board approve the following Sunday Facilities Use request submitted by the Student Activities Committee, who approved through digital communications:

- a. Warwick Youth Wrestling Club to use the MS gym on January 30, 2022 for a wrestling meet from 1:00 p.m. to 7:00 p.m.

Mr. Brown moved, Mr. Rucci seconded, the motion to approve the Sunday Facilities Use Request, as presented.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis,
Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

4. APPROVAL OF OUT OF STATE/OVERNIGHT TRIP REQUESTS

It was recommended that the Board approve the following Out of State/Overnight Trip requests submitted by the Student Activities Committee, who approved through digital communications:

- a. HS students and staff to Altötting, Germany from approximately June 21, 2022 to July 12, 2022. Students will grow in their German linguistic, cultural and personal skills while participating in the GAPP Exchange Program.
- b. HS students and staff to Bethlehem, PA from December 27, 2021 to December 29, 2021. Students will be participating in a wrestling tournament.
- ~~c. HS students and staff to Eastern York HS to participate in the District 7 PMEA Orchestra Festival from January 14, 2022 to January 15, 2022. Students will have the opportunity to perform with students from other area schools.**~~
- ~~d. HS students and staff to Central York HS from January 28, 2022 to January 29, 2022 for the PMEA District Band Festival. Students will have the opportunity to perform band music at a high level with other students from other area schools.**~~

*** these items were removed from approval as they are no longer overnight trips and do not require board approval.*

Mr. Browne moved, Mr. Rucci seconded, the motion to approve the Out of State/Overnight Trip requests, as presented.

On voice vote:

Ayes: Mr. Browne, Mr. Knouse, Mr. Koelsch, Mrs. Miller
Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: Mr. Eppig and Mr. Landis

Absent: None

5. APPROVAL OF AN EXTRA-CURRICULAR ACTIVITY

It was recommended that the Board approve Girls Wrestling as an extra-curricular activity beginning in the 2022/2023 school year. This recommendation was submitted and recommended by the Student Activities Committee following their November meeting.

Mr. Browne moved, Mr. Rucci seconded, the motion to approve Girls Wrestling as an extra-curricular activity for the 2022/2023 school year, as presented.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

6. APPROVAL OF SCHOOL BUS DRIVERS

It was recommended that the Board approve the addition of the following individuals as school bus drivers for the transportation providers listed below, effective December 8, 2021.

Shultz Transportation:

Scott Corcoran
Cameron Kreiner
Laura Stinson
Deb Weidler

Groff Transportation:

Thomas Hendrickson

Mr. Peters moved, Mr. Landis seconded, the motion to approve the addition of the listed individuals as school bus drivers, as presented.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

7. APPROVAL OF EMPLOYMENT STATUS CHANGE

It was recommended that the board approve the motion to end the employment of John Schofield and Kenneth Wolfe as school police officers, effective December 7, 2021, and to commence their employment as armed school security guards beginning December 8, 2021, without any change in current compensation or fringe benefits.

Mr. Knouse moved, Mrs. Penkunas seconded, the motion to approve the employment status change, as presented.

On voice vote:

Ayes: Mr. Eppig, Mr. Browne, Mr. Knouse, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, and Mr. Rucci

Abstain: None

Nays: None

Absent: None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Amy Henschel
Justin Kratzer

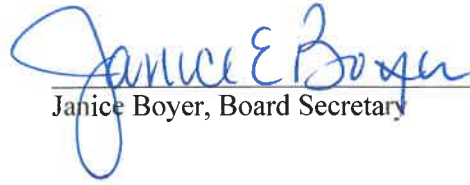
Quarantining & Live-stream instruction
Questions regarding changes to district police department

Mr. Rucci announced that the Committee of the Whole meeting would begin immediately following the adjournment of this board meeting.

ADJOURNMENT

There being no further business, Liam Zee moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:46 p.m.

Respectfully submitted,



Janice Boyer, Board Secretary