



# Warwick School District

## Committee of the Whole

November 7, 2023

Board Room

7:00 p.m.

### ***MINUTES***

In place of this meeting,  
There was a **Dedication Ceremony** for  
the new fieldhouse at the Stadium.

Next Meeting: **December 5, 2023**



# Warwick School District

## Building and Property Committee

November 13, 2023

Board Room

6:00 p.m.

### ***MINUTES***

**IN ATTENDANCE:** Dr. April Hershey, Nathan Wertsch, Jeff Weber, Jim Koelsch, Todd Bergman, Dan Woolley, George Nissley, Dennis Quinn, Keith Meckley,

**Guests:** Ken Kauffman (Moore Engineering)

**Absent:** Phil Saleet,

**Guests from public:** Ronald Rose, Reggie Weaver, Cindy Wingenroth

1. Welcome and Public Comment
  - a. No comments
2. Kissel Hill and John Beck HVAC Bid Review – Ken Kauffman, Moore Engineering
  - a. Mr. Kauffman discussed bids for HVAC equipment replacement at John Beck and Kissel Hill Elementary. The results of the bids were provided (see attachment from Moore Engineering)
  - b. There is the potential to select the low bidder for each building, which would save the district around \$13,000, compared to if the district selected the lowest combined bid. Each bidder (Heisey Mechanical & CMC, Inc.) intends to use the same equipment, and each bidder has had experience working with schools.
    - i. Heisey Mechanical: John Beck - \$2,112,000
    - ii. CMC, Inc: Kissel Hill - \$2,072,000
  - c. Electrical bid - Hirneisen Electric - \$191,500
  - d. Funding will come from ESSER and Capital funds.
  - e. Work will likely start in April, 2023.
  - f. The deadline for the project will be August 15.
  - g. Committee is in support of moving forward.

*Next Meeting: December 11, 2023*

### 3. RLPS Proposal for FF&E on High School Renovation

- a. \$1.5 Million set for this project. RLPS recommends \$80,000 to help the district through FF&E parts.
  - i. Alternative would be to manage this in-house.
- b. The committee has no objections, and would rather not manage this in-house.

### 4. Field House Banner Follow-up

- a. Pricing provided:
  - i. Banner with Hardware: \$120 each
  - ii. Banner without Hardware: \$79 each
- b. Committee is agreeable

### 5. Turf Field Naming Rights Request

- a. There was a request for naming the new turf field (Reference Policy 715)
  - i. This was the first request to be considered by the committee since Policy 715 was officially added.
- b. Request: The request was to name the field in honor of Bob Derr (former coach)
  - i. Discussion revolved around Line 8 in Policy 715 with regards to whether Mr. Derr had been retired for a long enough time (5 years). This needs to be researched.
- c. Mr. Wertsch also noted that a business had inquired about whether the district was interested in renting naming rights at a cost.
  - i. This is still a discussion topic.
- d. Committee agrees that there is time for research (e.g. timeline, posthumously, etc.). Mr. Rose explained that he put this process in motion, and waited for the Policy in place. Mr. Rose noted that he'd like to see this through.

### 6. Other Relevant Items

### 7. Board Recommendations Recap

- a. The committee recommends moving forward with Heisey Mechanical and CMC, Inc. as the two mechanical contractors working on the HVAC replacement project at John Beck and Kissel Hill, with Hirneisen Electric as the electrical contractor.
- b. The committee recommends moving forward with the RLPS proposal for FF&E for high school renovation.
- c. The committee does not object to the pricing of banners for the field house.
- d. The committee would like more time to research details associated with Mr. Rose's request to name the turf field for Mr. Derr.

*Next Meeting: December 11, 2023*

The meeting adjourned at approximately 6:29 PM

Respectfully submitted by,

Steven Lin

*Next Meeting: December 11, 2023*

# Warwick School District

## Education Committee



November 13, 2023

Board Room

6:00 p.m.

## MINUTES

**IN ATTENDANCE:** Amy Balsbaugh, Melanie Calender, Shelly Chmil, Ashley Driscoll, Ross Kramer, Kellye McMillion, Becky Noon, Leslie Penkunas, Joyce Stephens, Steve Szobocsan, Zoe Wiker, Emily Zimmerman

**COMMUNITY MEMBERS:** Kimberly Regennas, Reggie Weaver

1. Welcome - *Mrs. Leslie Penkunas & Mrs. Emily Zimmerman, School Board Members*

*Leslie welcomed everyone and announced that this meeting is the education committee, and the building and property committee meeting is occurring across the hallway. She also introduced Emily Zimmerman*

2. Student Representative Report - *Ms. Zoe Wiker, Student Representative*

*Zoe updated some academic highlights across the district. 6th graders in the district participated in building level spelling bees and top spellers went to the district bee. Lititz Elementary has been focusing on kindness and bullying prevention. Students buddied up to make kindness keychains for backpacks. High school students took PSATS. The first quarter ended last week at the high school. Across the district, the first trimester ends on December 1.*

3. Student Services Programming Proposals - *Mrs. Heckman, Director of Student Services*  
*The shared resources would be proposed to support special programs at the secondary level (Life Skills and emotional support).*

- a. Safe and Healthy Relationships Program at High School

*This program was introduced to the team from a new teacher at the high school. The YWCA would provide a facilitator along with the teacher. The goal of the program is to mitigate risk. Statistically one in five with disabilities between 12 and 19, are at a higher risk of being victimized in unhealthy relationships. This would be an additional layer of support.*

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In collaboration with the community, the mission of the Warwick School District is to enable all students to acquire the knowledge, skills, and values necessary to become responsible, productive, and resourceful citizens.

*The program is 4-5 sessions for 40 minutes with a trained facilitator and is already occurring across the county. The lessons are based upon a teen violence dating program tailored to students with disabilities. It discusses boundaries, consent, and addressing strong feelings. It defines what a healthy relationship is. Communication and consent is taught to support healthy ways to resolve conflict and to teach relationship boundaries. Identifying safe people is another element. Self-awareness, self-esteem and assertive skills are taught.*

b. United Disabilities Transition School at High School

*A transition school is provided by UDS. It is a program for HS juniors and seniors with identified disabilities. There are eligibility requirements and it is by application. The program is 18 weeks long, for one or two years, on one day a week. The program is designed to help students transition from HS to college or employment after graduation. A pre and post assessment are part of the program. UDS offers this programming to 8-13 students per year. Self-esteem, anger management, attitude, constructive and non-constructive criticism, and vocational skills as well as permitting and licensing to drive are involved in the programming.*

*It was noted that parent information would be shared prior to programming beginning, including an opt out permission.*

4. WHS- Financial Literacy Course - Mrs. Snyder/ Mrs. Crosetto, WHS Business Teachers

*Personal Finance is a required course. The course would be for 9th and 10th graders. There is an elective that would also be an option if they do not take the course as an 11th and 12th grader that would also meet the requirements. Banking would be taught, learning how to manage checking and savings accounts. Budgeting would also be taught. Credit cards and debit cards will be instructed about. Identity theft is introduced with internet safety and awareness of posting on the web. Loans and cosigning are introduced. Investing and planning for life after high school would be introduced, partnering with school counselors. Big purchases such as car purchasing, home buying, renting, and buying will be discussed. The team hopes the students who take the required course will also later desire to take the elective course that offers information to a higher level in 11th and 12th grade. The major shift is taking the elective course and proposing for it to be the required course for graduation, in partnership with school counselors.*

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*Additionally, the business department would like to combine sports and entertainment market and marketing and social networking, to make the required course possible.*

5. Secondary Science Courses- STEELS Update - Mr. Doug Balmer and Krista Roe, WHS Science Teacher

*The STEELS standards are designed to replace the old 2009 science and technology standards (Science, Technology, Engineering, and Environmental Literacy and Sustainability Standards, aligning PA into better alignment with 2013 Next Generation Science Standards. State testing requirements for science will be shifting from 4th to 5th graders, with 8th grade and biology students taking the test, along with CDTs offering science assessments in grades 3-8.*

*PDE SaS has a hub for STEELS standards. The science standards are 3 dimensional, with science and engineering practices, disciplinary core ideas, and crosscutting concepts. The goal is to send students into the world being scientifically literate.*

*A new course that approval is being sought for is College Prep Biotechnology. All students have to take biology as a graduation requirement, but after biology, other sciences may be selected as desired to meet the science requirements. Students have been sharing an interest to learn more about biology after taking the required course. This would allow students who do not desire to take honors level courses but want to further their biology education. Other surrounding school districts are also offering more types of biology electives, inspiring and providing students more opportunities here. This course would be a .5 credit semester course. Biotechnology is one of the most rapidly growing field of biology. The class would be hands-on, lab based. Unit 1 would be introduction to course and history of the discovery of DNA; Unit 2 would be DNA and protein synthesis in eukaryotic organisms; Unit 3 would be manipulating DNA; Unit 4 would be Biotechnological techniques used in Forensics; Unit 5 would be Gene therapy; Unit 6 would be Cell differentiation; Unit 7 would be current events project and unit 8 would be Ethics of biotechnology. Standards for the course come from the life science and technology strands.*

*Honors Full S.T.E.A.M. Ahead I, II, and III was introduced where students will complete an authentic science and engineering research project from start to finish, moving science fair out of the honors chemistry to its own course, to hopefully inspire more students to take honors chemistry. Since the science standards are more content specific, this course relied more heavily on the Technology & Engineering standards. Harrisburg University of Science and Technology is willing to discuss the possibility of awarding a science credit given by Warwick. This would be a yearlong course.*

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*Revised courses based upon the updated standards seeking approval include: Life Science, Physical Science, Physical Science Science Fair; AP Chemistry; Biology; College Prep Biology, College Prep Chemistry; Honors Biology, Honors Chemistry; Honors Genetics; Honors Organic Chemistry.*

6. Old Business

7. Public Comment

Emily acknowledged that this was Leslie's last education committee meeting and thanked her for her leadership and work here.

Dr. Calender shared the next meeting is January 8.

The meeting was adjourned at approximately 7:24 pm.

Respectfully submitted,  
Amy Balsbaugh

*Next Meeting: **January 8, 2024***

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# Warwick School District

## Finance and Legal Committee

November 7, 2023

Conference Room A

6:00 p.m.

### ***MINUTES***

***IN ATTENDANCE:** Mr. Nathan Wertsch, Mr. Nelson Peters, Mr. Kevin Martzall, Dr. April Hershey, Mrs. Jenna Louderback, Mrs. Lisa Miller, Mrs. Michelle Helderman, Mr. John Bonawitz, Mrs. Lauren Fenner, Mr. Donald Haverstick*

1. Welcome and Public Comment
2. 2022-23 Final Audit Report – John Bonawitz and Lauren Fenner, Brown Schultz Sheridan & Fritz
  - a. Required communication letter was shared
  - b. Significant risk identified - cut off from accounts payable and federal funding (something must be identified)
  - c. PSERS and post employment benefits are included in estimates
  - d. No issues with management throughout the process
  - e. Auditors report highlights
    - i. Financial statements are clean
    - ii. No concerns for the financial condition of the district
    - iii. Management discussion and analysis were shared
    - iv. Government wide financial statements
      1. \$1.5 million deficit is fantastic - that number has gone down drastically. A great number for a school district.
    - v. Fund Level
      1. Decrease of a \$3.1 million dollars in general funds due to fixed asset purchases
      2. Revenue and expenditures both increased
      3. End of year - \$19.2 million dollars of general fund balance
      4. Cafeteria Fund
        - a. Total assets comparable to prior year
    - vi. Supplementary Schedules reviewed
    - vii. Federal Awards Summary
      1. Federal Programs
        - a. Esser funding
      2. Child Nutrition Section
        - a. Decrease due to lunches no longer being reimbursed
    - viii. Internal Controls - to design procedures
      1. Nothing found as a weakness
    - ix. District is in compliance with requirements of federal programs
  - f. Clean audit overall

*Next Meeting: December 5, 2023*

3. 2022-23 Audit / 2024-25 Budget Review Presentation
  - a. Primary Revenue Drivers
    - i. Earned income tax increased
    - ii. Higher Basic Ed than expected
    - iii. PSERS/SS less due to some unfilled positions or unpaid days
    - iv. Interest Income YTD - \$800,000
  - b. Primary Expense Drivers
    - i. Unfilled positions/Unpaid days offset by higher payment to STS
    - ii. Worst health insurance year to date
    - iii. Maintenance expenses were over but planned to be
    - iv. Capital reserve transfer of \$1,575,000
  - c. Did not raise taxes over the prior 4 years, lowest 5 year total in county by wide margin
  - d. Moody's Rating
    - i. Scorecard reviewed
      1. S&P - initially rated Aa1, but formally appealed rating
        - a. declining enrollment hurt
        - b. institutional framework for all school districts hurt
        - c. all financial metrics were strong
        - d. Won our appeal (first in 43 years from Raymond James)
        - e. Rating raised to Aa2, similar to current S&P rating
        - f. Higher the rating, the lower the interest cost
  - e. Opt Out Resolution Recommendation
    - i. Basic ed funding is strong
    - ii. State funding lawsuit is pending
    - iii. Fund balance commitments
4. 2024-25 Opt Out Resolution Recommendation
  - a. Pass the Opt out resolution - 11th year in a row
5. Obsolete Equipment
  - a. No questions or concerns
6. Other Relevant Items
7. Board Recommendations Recap
  - a. Accept Audit report
  - b. Pass Opt Out Resolution
  - c. Obsolete Equipment

Meeting concluded at 6:45 PM.

Respectfully submitted by

Jenna Louderback

*Next Meeting: December 5, 2023*

# Warwick School District

## Student Activities Committee



November 9, 2023

Board Room

6:00 p.m.

## MINUTES

**Attendance:** Mr. Bernstein, Mr. Hazel, Dr. Szobocsan, Mr. Landis, Mr. Browne, Mr. Todd, Mrs. Rossi, Mrs. Weitzel, Mrs. Medini, Mrs. Harnick

Audience: Mme Campeau, Mrs. McMillian,

- If you have any questions or considerations before or during the meeting, please email Dr. Szobocsan @ [sszobocsan@warwicksd.org](mailto:sszobocsan@warwicksd.org)

1. Greeting - *Ed Browne / Scott Landis*
2. Student Representative Report - *Zoe Wiker*
  - a. *Cavalcade of Bands Championship Success*
  - b. *Elementary Schools participated in Red Ribbon Week*
  - c. *Bonfield 4th grade went on Gretna Glen Field Trip*
  - d. *Beck Trek reached their \$15000 goal*
  - e. *Unite Club is hosting a "No-shave November" and "Stall Day"*
  - f. *WHS Gym Class Requirements question*
3. Extra-Curricular Report - *Mr. Earl Hazel*
  - a. *Field Hockey is in State Quarterfinals vs. Penn Manor*
  - b. *Soccer Coach won Coach of the year*
  - c. *Winter Informational Session was held*
  - d. *Athlete Commitments to PSU & Buffalo*
  - e. *Fieldhouse Dedication Ceremony was held*
  - f. *Hall of Fame induction of 3 new members - December 29th*
4. France Trip in 2025 - Presentation - *Ms. Renée Campeau*
  - a. *Trip Proposal*
  - b. *Summer 2025*

[Committee recommends approval.](#)

5. Parent Group Fiscal Statements – *Dr. Steve Szobocsan*

Next Meeting: *December 14, 2023*

- a. Review of Parent Group Fiscal Statements for the 2022-23 School Year
- 6. Out of State/Overnight Trip Requests - *Dr. Steve Szobocsan*
  - a. HS students and staff to Waynesboro, PA on December 8 - 9, 2023.  
Students will be participating in a basketball tournament.

Committee recommends approval.

- 7. Old Business
  - a. PIAA and Cooperative Agreements Update
- 8. Additional considerations
- 9. Public Comment

None

The meeting was adjourned at 6:45 pm.

Respectfully submitted by  
Melissa Weitzel

*Next Meeting: December 14, 2023*