



# Warwick School District

## Committee of the Whole

December 3, 2013

Board Room

7:00 p.m.

### *MINUTES*

**Members Present:** Darryl L. Miler, Michael Landis, Scott Shaub, Millard Eppig, Timothy Quinn, Debra Wenger, Nelson Peters, Robin Felty, Ben Sahd, April Hershey, Todd Rucci, Dave Zerbe

**Guests:** Sid Harrison, Lacey Lefever, Gabe Taylor, Danielle de Perrot, Laurie Knowles, Ryan Axe, Ryan Landis, Mark Leidich, and Lori Zimmerman

1. Link Crew Presentation – Sid Harrison and WHS students

Mr. Harrison explained why the Link Crew was implemented and how it was developed at Warwick High School. Students involved with Link Crew shared their positive experiences and involvement in the program. The Link Crew was used as a ninth grade transition program and is evolving into a mentoring program along with building leadership skills. It involves juniors and seniors mentoring new students and ninth graders. There are also academic and social follow-ups to lead students to success. Link Crew is currently being used as a community/school pride movement to ensure belonging and increase our graduation rate.

2. Budget

Dave Zerbe shared that we are in the initial stages of the 2014/2015 budget process. He provided the budget calendar and briefly explained the implications of the PSER's increase.

3. Other Relevant Items

The committee adjourned at 7:50 p.m.

Respectfully Submitted,

Lisa Himes

# Warwick School District

## Building and Property Committee



December 9, 2013

Warwick District Office  
Conference Room A

6:00 p.m.

### *Minutes*

- Members Present: Tom Becker, David Zerbe, April Hershey, Michael Smith, Scott Shaub, Ed Gooch Jr., Howard Snoke, Robert Marshall, and Carl Kline
- Members Not Present: Millard Eppig
- Others Present: Ken Kauffman
- Visitors Present: Jim Anderson

### **Public Comments on Agenda Items**

#### **1. Bonfield - Performance Contracting**

- RFQ proposals - review
- Interview schedule

Six proposals were received from the following companies: Johnson Controls, Siemens, Trane, McClure, Reynolds, and ESG Energy Services Group. The committee plans to schedule short presentations/interviews for the committee to hear and review each proposal. The committee will review each proposal on January 13<sup>th</sup> at 4:30pm.

#### **2. Buch Farmhouse – follow-up**

- Demolition Permit – Warwick Twp.
- Time-line

The district has applied for a demolition permit with Warwick Township. We should know the outcome in the next week. Once the permit is approved, the district will move forward with the demolition.

**3. Budget 2014/2015**

- Tentative date - Non Repetitive Maintenance tour *January 18, 2014*
- Other

The non-repetitive maintenance tour will be January 18, 2014.

**4. Other Relevant items**

- Moravian Manor – Woodlands project - update

Moravian Manor is interested in developing the Beamesderfer tract. Moravian Manor has asked permission to install a sewer line from the Beamesderfer property to the pool. The district will consider this possibility if it is at no cost to the district. More discussions will follow.

The Lititz Rec. Center continues to look at their plans and is interested in adding onto the north and south end of their building. The Rec. Center is interested in the piece of land that contains our freezer. The district will consider options create space to house a new freezer. The district would be willing to redraw the property lines, give the land to the borough, and the borough would lease the land to the Rec Center. The cost of demolition and creation of a new freezer would be at the Rec. Center's cost. More discussions will follow.

Respectfully submitted by Michael M. Smith  
12/11/13



# Warwick School District

## Finance and Legal Committee



December 12, 2013

Warwick District Office  
Conference Room A

6:00 p.m

### *Minutes*

Present: Mr. Michael Landis, Mr. David Zerbe, Dr. April Hershey, Mr. David Pegg, Mr. Philip Shirk, Mr. Nelson Peters, Miss Jennifer Murphy, Mr. Nathan Wertsch, Mr. Kevin Martzall

Absent: Mr. Darryl Miller, Mrs. Linda Sullivan, Mr. C. Edward Browne, Mr. Jim Koelsch, Mr. Flip Steinour

#### **Public Comments on Agenda** - None

#### **1. Bond Refinancing/Refunding**

- 2007 Issue –

Mr. Zerbe reported that the 2007 Issue Bond Refinancing has closed. The gross savings is \$612K, approximately \$100K more than originally projected. Mr. Zerbe is reviewing the allocation options for the savings that will be realized. There are other bond refinancing options that are currently being reviewed for future savings.

- Standard & Poors **NEW** bond rating – November 2013  
Mr. Zerbe reviewed the Standards & Poors bond rating.

#### **2. 2014 / 2015 Budget Calendar**

- Review, Act 1 Index – Accelerated Budget Opt Out Resolution  
Mr. Zerbe reviewed 2014/2015 budget calendar. Mr. Zerbe reported that the general fund balance is currently at \$9.9 million. Mr. Zerbe reported that the district can operate within the index without applying for any exceptions.

- Local / RE Tax collections update  
Mr. Zerbe reported that the wage tax revenue is seemingly strong, having grown from last year. Local and Real Estate Tax collections will continue to be reviewed.

- PSERS rate & budget impact  
Mr. Zerbe reported that the PSERS contribution rate will increase from 16.93% for the 2013/2014 school year to 21.31% for the 2014/2015 school

year.

- Non Repetitive Maintenance Tour - **January 18, 2014** - All committee members are invited to attend. The Warwick School District's Non Repetitive Maintenance Tour will begin at 7:00 am. The tour will begin at the faculty room in the district office. This tour is a function of the Buildings and Property Committee.
- Other - None

**Recommendation** - It is recommended that the Board approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Index for the 2014-2015 School Year.

### **3. Other Relevant Items**

- Alternative Funding - None
- Athletic - None
- Obsolete Equipment -

Mr. Zerbe shared a list of obsolete equipment that has been recommended for disposal. It should be noted that almost \$2,600 has realized from the selling of approved obsolete items.

**Recommendation** - It is recommended that the Board approve the list of Obsolete Equipment for disposal (see attached).

- Budget Transfers -

Mr. Zerbe shared and reviewed the Budget Transfers for the 2013-2014 school year.

**Recommendation** - It is recommended that the Board approve the 2013-2014 School Year budget transfers (see attached).

Meeting adjourned at 6:30 pm.

Respectfully submitted,  
Miss Jennifer Y. Murphy