



Warwick School District

Committee of the Whole

October 1, 2019

Board Room

7:00 p.m.

MINUTES

Members Present: Michael Landis, Leslie Penkunas, Scott Shaub, Millard Eppig, Matt Knouse, Debra Wenger, Nelson Peters, Tim Quinn, Todd Rucci, April Hershey, Nate Wertsch, Melanie Calender

Guests: Laurie Knowles, Mark Leidich, Jackie Yanchocik, Ryan Axe, John Schofield

1. School-based Counseling
~ Dr. Calender

Dr. Calender provided an update on counseling services K-12 and introduced our new school-based provider, Kissel Hill Counseling. She provided a review of current staff positions under the umbrella of counseling services. A variety of programs currently in place to support social, emotional and academic development were also shared.

2. Cyclical Monitoring
~ Dr. Calender

Dr. Calender provided an overview of the required cyclical monitoring for special education services. Monitors will be coming to the district to assess special education compliance. Cyclical monitoring is required every six years.

3. CLE
~ Dr. Axe

Dr. Axe spoke about the Career Learning Experience Program. The Career Learning Experience is under the supervision of one teacher and other staff to monitor more effectively. Twenty-three businesses have committed to have students participate in internships. Students interview with these companies in order to be selected to participate. The intent of these experiences is to provide students with training to later obtain positions in the business world. There has been an increase in the number of students interested in these opportunities. Dr. Axe shared student success stories of students previously in the CLE program. Kudos to everyone involved in the development of this program!

4. Facility Dog Update
~ Dr. Axe

Dr. Axe shared that the facility dogs will be used for primarily comfort. At the elementary level, students will be used as incentives, comfort, for students to read to and other activities. At the middle school and high school levels, the dogs are utilized to help relieve stress. The district has partnerships with a groomer, veterinarian, and That Fish Place for food and other necessities. Each building has caretakers and handlers trained. The timeline is that there are twelve dogs training for nine spots. Finding the best fit for each dog with regards to its assignment is critical. Next year at this time, we should have one facility dog placed in each building.

5. 2020-2021 Start of School Discussion

A discussion was led by Dr. Hershey about the start of school for the 2020-2021 school year. Since Labor Day is late in 2020, and as part of the Collective Bargaining Agreement, the Board is considering starting school prior to the Labor Day. This would allow for an earlier dismissal date in June.

6. Other Relevant Items

The committee adjourned at 8:11 p.m.

Respectfully Submitted,



Lisa Bonfield-Weit



Warwick School District

Building and Property Committee

October 14, 2019

District Office - Conference Room A

6:00 p.m.

AGENDA

1. Welcome and Public Comment
 - a. Attendance: Dr. April Hershey, Mr. Nate Wertsch, Dr. Steve Szobocsan, Mr. Jeff Weber, Mr. Scott Shaub, Mr. Matt Knouse, Mr. Todd Bergman, Mr. Dennis Quinn, Mr. David Hoglund, Mr. Keith Meckley, Mr. Bob Fitz, Mr. Pete Carson
 - b. Mr. Bob Fitz
 - i. Expressed a concern related to the phrasing of board committee meetings on the website
 - ii. He asked what the next steps are for the Board after the committee makes its recommendations.
 1. Dr. Hershey explained that the Board discusses large items during the Committee of the Whole meeting at the beginning of each month.
 2. Mr. Fitz expressed that he wants to ensure that the public is educated about how the process works. He feels this will help get more people involved.
 - iii. Mr. Wertsch explained further the process of how the information from this meeting is shared with all members, the Board, and the public.
 1. Mr. Fitz asked for an asterisk on the Board minutes in the future to demonstrate that this is a placeholder.
 - c. Mr. Pete Carson
 - i. He asked if there was already a Committee of the Whole meeting related to this agenda.
 - ii. Dr. Hershey re-explained the process.
2. New Member Introductions
 - a. All committee members introduced themselves. The new members are Dennis Quinn, Todd Bergman, and Keith Meckley.
3. Non-Repetitive Requests:
 - a. Mr. Wertsch explained to the committee how the District is handling non-repetitive requests.
 - i. Middle School Fitness Center
 1. Dr. Szobocsan explained that the current elliptical units are 10 years old and the repair company has run into issues with obtaining parts to fix them.
 2. He presented five different options to the committee.
 3. The committee feels that the Webster's Fitness quote makes the most sense due to the current relationship with the company and the relative similar price between the quotes.

- b. High School Bathroom Hand Dryers
 - i. Mr. Weber explained the current issue of students damaging paper towel dispensers and the suggestion of moving to air dryers.
 - ii. Mr. Quinn shared due to his experience in food service he knows that the cheaper jet dryers are not as sanitary as heated blowers.
 - iii. Dr. Hershey stated that she feels more research would be beneficial.
 - iv. Mr. Quinn suggested that Mr. Weber connect with one of the companies and have them provide a unit for the school to use as a test prior to purchasing.

- 4. Turf Replacement
 - a. [KPN Field Proposal Quote](#)
 - i. Mr. Wertsch explained that the original turf field was installed 10 years ago and that the typical lifespan of a turf field is 10 years. He also told the committee about the warranty issue that took place a few years ago related to lines on the field. He displayed the quote to the committee. He explained that the new quote also carries a full ten-year warranty. The District would be looking to do this next summer.
 - ii. Mr. Knouse shared that doing this now will help save a significant amount of money if/when the field house project takes place.
 - iii. Mr. Wertsch also shared that a second turf field was not discussed with the company at this time.
 - iv. Mr. Hogle asked about the quote not including any costs related to the base under the turf. Mr. Weber stated that typically a base is good for two turf replacements.
 - v. Mr. Wertsch stated that the quote is part of the Keystone Purchasing Network and is good for 90 days.
 - vi. Mr. Quinn asked about what defines normal wear and Mr. Wertsch explained that they handled the initial warranty claim without question.
 - vii. Mr. Weber explained how the general maintenance works to ensure that we stay within the warranty. We have a machine that we run over the turf throughout the year and the company comes with a larger machine throughout the year.
 - viii. Mr. Quinn asked a question about getting a bond to cover the risk related to a third party warranty. Mr. Knouse explained that the cost would then be built into the overall project price.
 - ix. Mr. Wertsch said he talk to the company about further clarification and then bring it back to the committee for discussion.

- 5. Construction Manager Discussion
 - a. The DEP will not review the application for the field house project during the next nine months.
 - b. Mr. Wertsch shared that the District has used a construction manager for larger projects in the past (ex. Lititz Elementary).
 - c. Dr. Hershey referenced her experience with the construction manager (Fidevia) when she took her position and the middle school was under construction.
 - d. Mr. Schaub and Mr. Hogle both shared that they feel having a construction manager is an absolute must. Mr. Quinn also stated that he is in favor. Mr.

Knouse shared his experience allows him to know that a construction manger is a must have at a public school.

- e. Mr. Wertsch will reach out to other districts that have used a construction manager recently. He is also going to look at having potential firms come present in public to the committee and the Board.
 - f. Mr. Knouse shared that most construction managers are booked far out, so the District should keep that in mind when making a decision.
6. Other Relevant Items
- a. None
7. Additional Public Comment
- a. Mr. Fitz asked if he correctly understands the process for approving purchases. He then explained that this information will be reviewed here, recommendations given to the Board, and then the Board will vote on those recommendations. Dr. Hershey confirmed that he is correct.
 - b. Mr. Fitz then commented how he feels this information is so valuable and that the individuals on this committee clearly have great expertise. He asked how all this information would then be given to the public. Dr. Hershey explained that all of the notes are posted after the meeting for the public to review.
 - c. Mr. Knouse shared that there is a ton of work done prior to these meetings and then more work goes into looking through this information before any recommendations are made to the Board.
 - d. Mr. Fitz shared that he just wants to get all this information out to the public.
 - e. Mr. Carson had a number of questions and concerns.
 - i. He asked about an air conditioning unit for the high school gymnasium. He shared that he knows individuals at the District have spoken with RLPS about this project but the public is unable to get this information. He stated that the District has spent and is spending millions of dollars without additional information being given to the public.
 - ii. He expressed a concern related to hand dryers vs. paper towel dispensers at the high school. He quoted that these will be 15x more expensive. Mr. Knouse questioned where this number came from and Mr. Carson told him to look it up on the Internet.
 - iii. Mr. Carson questioned if a field needs to be turned over every 10 years. Mr. Schaub shared that it needs to be done for safety measures. He then asked additional questions related to the upkeep of the field. Mr. Knouse and Mr. Schaub shared their concerns related to grass vs. turf fields.
 - iv. Mr. Carson returned to his concern related to the air conditioning unit at the high school. He became upset and was directed that he can't continue down this avenue. Mr. Knouse explained further that Mr. Carson does not have the correct information related to this process.
 - f. Chief Schofield then intervned and asked Mr. Carson to exit the meeting.
 - g. Mr. Fitz shared that Mr. Carson's concerns do not align with his organization WTF's views.
 - h. Dr. Hershey explained to the committee how we have gotten here specific to the many recent and future projects.
 - i. Mr. Quinn asked if there are other local school districts that have data related to

the monetary value that comes with the type of improvements that the District is proposing.

- j. Mr. Wertsch explained to the committee how the District has gone through a feasibility study to determine exactly what the community wants. He shared that this was brought about due to the District's declining enrollment.
- k. Dr. Hershey shared that the District did not increase taxes last year and is looking at this project in a way that may not raise millage

8. Board Recommendations Recap

- a. None from this meeting

**Warwick School District
Education Committee**



October 14, 2019

Board Room

6:00 p.m.

MINUTES

CANCELLED

No meeting was held.

The Education Committee did not meet in October
due to a lack of agenda items.

Next Meeting: November 11, 2019 at 6pm



Warwick School District

Finance and Legal Committee

October 1, 2019

Conference Room A

6:00 p.m.

MINUTES

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mrs. Lisa Miller, Mr. Nelson Peters, Mr. Matt Snavely, Mr. Millard Eppig, Jr., Mr. Russell Dicks, Mr. Edward Browne, Mr. Mike Landis, Mr. Josh Hoffman, Mr. Kevin Martzall, Mr. Mark Leidich, Dr. Jen Murphy

Absent: None

1. Welcome and Public Comment - None
2. New Member Introduction – Welcome!
3. 2019-20 Transportation Contracts Update – Mr. Wertsch reviewed the information shared at the September meeting regarding transportation contracts. He then shared the history of contract negotiations in the past few months. He shared that the negotiations are currently ongoing in regards to the increase in funds, and/or length of contracts.

Recommendation – It is recommended that the board approve the transportation contracts as agreed upon.

4. Audit Update – Mr. Martzall shared an overview of the audit process that has currently taken place and an updated final report timeline. Mr. Wertsch then shared specific numbers related to the 2018-2019 audit, including monies related to the General Fund year end numbers, current Fund Balances, and the Capital Reserve fund balances. He also shared a proposed \$2M fund transfer to the Capital Reserve fund, as well as updating the General Fund commitments.

Recommendation – It is recommended that the board approve the \$2M Capital Reserve Transfer as presented.

Recommendation – It is recommended that the board approve the update to the general fund commitments as presented.

5. 2019-20 Budget Transfers - Mr. Wertsch sent the current 2019-2020 budget transfers with the committee members.

Recommendation – It is recommended that the board approve the current list of 2019-20

6. Obsolete Equipment- Mr. Wertsch sent the current 2019-2020 obsolete equipment with the committee members.

Recommendation – It is recommended that the board approve the current list of 2019-20 obsolete equipment.

7. Other Relevant Items - None

8. Board Recommendations Recap

Recommendation – It is recommended that the board approve the transportation contracts as agreed upon.

Recommendation – It is recommended that the board approve the \$2M Capital Reserve Transfer as presented.

Recommendation – It is recommended that the board approve the update to the general fund commitments as presented.

Recommendation – It is recommended that the board approve the current list of 2019-20 budget transfers.

Recommendation – It is recommended that the board approve the current list of 2019-20 obsolete equipment.

Meeting Adjourned at 6:24 pm.

Respectfully Submitted,



Jennifer Y. Murphy

Warwick School District
Student Activities Committee



October 10, 2019

Board Room

6:00 PM

MINUTES

No meeting was held on October 10, 2019.

The Student Activities Committee did not meet in October due to lack of discussion topics for the month, but a Sunday Use Facilities Request and several Overnight/Out of State Field Trip requests were discussed and approved via digital communication for recommendation to the Board. The Committee had the following recommendations for Board approval:

It is recommended that the Board approve the following Sunday Use Facilities request:

1. Sunday Use Requests
 - a. Ephrata Thunder to use the MS gym on November 17, 2019, January 5, 2020, January 26, 2020 from 1:00 – 4:30 p.m. for basketball games.

It is recommended that the Board approve the following Overnight/Out of State Field Trip requests:

2. Out of State/Overnight Trip Requests
 - a. HS students and staff to Hood Collee, Frederick, MD on September 22, 2019. Students will participate in a basketball tournament.
 - b. Students and staff at John Beck, John R. Bonfield, Kissel Hill and Lititz Elementary schools to Washington DC on June 3, 2020. Students will tour the mall and Smithsonian Museums. This trip corresponds with the 6th grade curriculum.
 - c. HS students and staff to Port Canaveral and Bahamas – Nassau Great Stirrup Cay – from April 5 – 12, 2020 (**these dates have been corrected- previously noted as April 5 – 20, 2019*). Students will experience societal, cultural and historical context deepening the understanding of daily life experiences while performing live onboard ship. Professional staff onboard will provide a question and answer sessions to help students and relate artistic ideas.

Next Meeting: November 14, 2019