

Warwick School District Board of School Directors

The Board meets at 7:00 p.m. on the third Tuesday of each month except for December, when it meets on the first Tuesday in December for organization.

Visitors are welcome and will be given an opportunity to speak at the time they are recognized by the Board President.



AGENDA

May 15, 2018

PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

APPROVAL OF MINUTES ([Regular meeting](#) of April 17, 2018)

TREASURER'S REPORT

PAYMENT OF BILLS

COMMUNICATIONS

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It is recommended that the Board approve the retirement of the following individuals:

Non-Instructional

Mary Lou Berkey as a Student Support Assistant at Warwick High School, effective at the end of the 2017/2018 school year.

Pamela Martin as a Student Support Assistant at John Beck Elementary School, effective at the end of the 2017/2018 school year.

B. Resignations

It is recommended that the Board approve the resignation of the following individuals:

Instructional

Kathryn Parker as a Psychologist (50%) at Kissel Hill Elementary School, effective June 13, 2018.

Non-Instructional

Madhurita Banerjee as a Student Support Assistant at John Beck Elementary School, effective June 13, 2018.

Extra-Duty/Extra Curricular

Robert Rhoads as an Assistant Jr. High Football Coach at Warwick Middle School, effective April 16, 2018.

Craig Wagaman as an Assistant JH Boys Basketball Coach at Warwick Middle School, effective May 4, 2018.

Wendy Kellogg as Elementary Drama Director JB at John Beck Elementary School, effective April 27, 2018.

C. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Kathryn Sutcliffe as a Math Teacher at Warwick High School, at the annual salary of \$52,062.00, effective on the first day of the 2018/2019 school year. Ms. Sutcliffe is replacing Gordy Cowher who retired.

Rebecca Shipe as an Autistic Support Teacher at Kissel Hill Elementary School, at the annual salary of \$52,293.00, effective on the first day of the 2018/2019 school year. This is a new position.

Non-Instructional

Riley Stadel as a Summer Programming Intern for Warwick School District, 8 hours/day, not to exceed 3 month summer period, at the hourly rate of \$12.00, effective upon receipt of the appropriate paperwork. Mr. Stadel is replacing Richard Vivola who resigned.

Extra-Duty/Extra Curricular

Dr. Kevin Hicks, DDS, as a Dentist at Warwick School District, at the rate of \$3.40 per exam, effective pending receipt of the appropriate paperwork. Dr. Hicks is being contracted for dental services for Warwick School District.

Sherry Ruggiero as Head Teacher – Social Studies at Warwick High School at the annual salary of \$936.00, effective for the 2018/2019 school year. Ms. Ruggiero is replacing Nick DeRosa who retired.

Rebecca Cetkowski as Jr. High Head Girls Soccer Coach at Warwick Middle School, at the annual salary of \$2,458.00, effective April 30, 2018. Ms. Cetkowski is replacing Matt Kemble who resigned.

Carl Keener as a JH Assistant Boys Basketball Coach at Warwick Middle School, at the annual salary of \$3,886.00, effective May 16, 2018 for the 2018/2019 school year. Mr. Keener is replacing Craig Wagaman who resigned.

Summer Custodial Work Crew

It is recommended that the Board approve the election of the following individuals to the Summer Custodial Work Crew for work to be performed between June 18, 2018 and August 24, 2018, 40 hours/week unless otherwise indicated:

<u>Name</u>	<u>Rate per hour</u>
Jayna Class	\$7.25
Abigail Clawser	\$7.25
Noah Kauffman	\$7.25

In-House Substitute Teachers

It is recommended that the Board approve the election of the individuals listed below, effective May 15, 2018, until they submit their resignation or have their active status changed by the district:

Support Staff

Hannah Bollinger Lawanda McKay

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective May 16, 2018, until they submit their resignations or have their active status changed by the district.

Marie Abdallah	Joshua Cesavice	Nathan Gresh	Felicia Pagan
Nicholas Anderson	Timothy Charles	Israel Huss	Galen Payne
Jennifer Araugo	Todd Christophel	Wendi Keeney	Jason Roberts
Amanda Arduini	Wesley Clair	Carla Kulp	Jaime Shaak
Tom Ashcroft	Laura Deeghan	Leigh Maldonado	Leticia Valentine
Joyce Bomberger	Veronica Distefano-Didomenicis	Pamela Martin	Wheeler Walker
Bryan Buch	Noel Garman	Nicole Moyer	

Volunteer Coach

It is recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2017/2018 school year, until he submits his resignation or has his active status changed by the district.

Barry Van Scoten

2. CHANGE OF STATUS REQUEST

It is recommended that the Board approve the change of status request for the following individual:

Non-Instructional

Sonya Heisey from Food & Nutrition Services Substitute for Warwick School District, to a Food & Nutrition Services Assistant at Lititz Elementary School, 3.0 hours/day, at the hourly rate of \$10.25, effective May 16, 2018. Ms. Heisey is replacing Laurie Sceski who received a transfer.

3. LEAVE OF ABSENCE REQUESTS

It is recommended that the Board approve the following leave of absence requests:

Non-Instructional

April Norman is requesting a Family and Medical Leave of Absence (FMLA) to begin April 17, 2018 and continue through May 30, 2018. Mrs. Norman is anticipating her return to work date as May 31, 2018, pending release by her doctor.

Anne Chapman is requesting an unpaid Leave of Absence, to begin April 16, 2018, and to continue through May 9, 2018. Ms. Chapman is anticipating her return to work date as May 10, 2018, pending release by her doctor.

Kathy Royer is requesting an unpaid Leave of Absence, to begin May 8, 2018, and to continue through August 31, 2018. Ms. Royer is anticipating her return to work date as September 1, 2018, pending release by her doctor.

4. **BOARD POLICY REVISION – FIRST READING**

It is recommended that the Board approve, as a first reading, the following policy revisions to Policy 105-Curriculum (updated); Policy 138-Language Instruction Educational Program for English Learners (updated); Policy 239-Foreign Exchange Students (updated); and Policy 832-General Background Check and Related Requirements (new), as per [ATTACHMENT #1](#).

5. **BOARD POLICY REVISION – SECOND READING**

It is recommended that the Board approve, as a second reading, the following policy revisions to Policy 628-District Initiated Tax Assessment Appeals (new); Policy 918-Title I Parent and Family Engagement (updated); and Policy 310-Abolishing A Position (to be retired), as per [ATTACHMENT #2](#).

6. **TAX ASSESSMENT APPEAL SETTLEMENT APPROVAL**

It is recommended that the Board approve the settlement of a tax assessment appeal for tax parcel number 600-80371-0-0000 for a 2018 assessment of \$3,594,400.

7. **DELEGATE APPOINTMENT FOR PSBA DELEGATE ASSEMBLY**

It is recommended that the Board appoint Millard Eppig as the voting delegate for the Delegate Assembly meeting on October 19, 2018, at Hershey, PA.

8. **ELECTION OF BOARD TREASURER**

It is recommended that the Board elect a Treasurer for the Warwick Board of School Directors effective July 1, 2018, through June 30, 2019.

9. **PROPOSED FINAL 2018-19 GENERAL FUND BUDGET**

It is recommended that the Board approve the adoption of the 2018-19 Warwick School District proposed final budget in the amount of \$73,813,531. The tax increase needed for the proposed final budget equals 1.0%, which based off the current reassessment revenue neutral releveled millage rate of 16.2894 would set the millage rate at 16.4523 as presented on [ATTACHMENT #3](#). *(Note: The Finance & Legal Committee reviewed the proposed final budget and supports the direction the budget is headed in, and the releveled millage rate is subject to change up until final adoption)*

10. **2018-2019 SALARY RANGE AND SALARY INCREASE GUIDELINES**

It is recommended that the Board approve the 2018-2019 salary range (SRI) guidelines and salary increase guidelines, as per [ATTACHMENT #4](#).

Information from the Superintendent

COMMITTEE REPORTS

Student Representative

The student representative, Miss Paige Bogda, provided an overview of student activities across the district in May.

Building and Property Committee

The Building & Property Committee did not meet in May and does not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in May and does not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, May 1, 2018. The committee reviewed the 2018-19 Food and Nutrition Services budget, reviewed Title II and IV application of funds, received an update on the possible bond refunding, and reviewed the 2018-19 Proposed Final General Fund Budget. The Committee does support the direction the 2018-19 Proposed Final General Fund Budget is heading to the Board, and has the following recommendation for Board approval:

1. It is recommended that the Board approve the 2018-19 Food and Nutrition Services budget as presented on [ATTACHMENT #5](#) (which reflects no changes in breakfast and lunch prices).

Student Activities Committee

The Student Activities Committee did not meet in May, but a Sunday Use Facilities Request was discussed and approved via digital communication for recommendation to the Board. The Committee has the following recommendation for Board approval:

1. It is recommended that the board approve the following Sunday Use Requests.
 - a. Warwick Youth Girls' Softball to use JB baseball field 21 for practice on June 3, 2018 from 4:00 – 7:00 p.m.

Executive Session / Personnel Committee

Labor and Management Committee

Lititz Recreation Center Representative

Legislative Committee

IU Representative

Lancaster County Career and Technology Center Representative

PRIOR BUSINESS

NEW BUSINESS

INFORMATION

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

ADJOURNMENT

WARWICK SCHOOL DISTRICT
EXECUTIVE SESSION



May 15, 2018

8:00 p.m.

Board Room

AGENDA

1. Personnel Issues
2. Other Relevant Items