

**Warwick School District**  
Lititz, PA 17543

September 5, 2017

A special voting meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, September 5, 2017 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson Peters, Todd Rucci, Benedict Sahd, Scott Shaub, and Debra J. Wenger were all present. Paige Bogda, Student Representative, was not present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nate Wertsch, Chief Financial Officer; Mark Leidich; Dr. Ryan Axe, Director of Secondary Education; Laura Knowles of Lancaster Newspapers; Lori Zimmerman; Lisa Bonfield; Fred Griffiths; Dr. Ryan Berardi; Jacqueline Hess; and Jennifer Fry.

**RECOGNITION OF CITIZENS**

None.

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

**REPORT OF THE SUPERINTENDENT**

1. **PERSONNEL**

A. **Retirement**

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Vickie Brumbach as a Student Support Assistant at John Beck Elementary School, effective October 6, 2017.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

B. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Erin Smith as a Gifted Support Teacher at Kissel Hill Elementary School and John Beck Elementary School, effective September 5, 2017, as per agreement.

Non-Instructional

Mindy Gresh as a Food & Nutrition Services Assistant at Warwick Middle School, effective August 29, 2017.

Tracy Salsgiver as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, effective June 8, 2017.

Eli Saylor as a Building Services employee at Kissel Hill Elementary School, effective October 31, 2017.

Paulette Sciscento as a Student Support Assistant at Kissel Hill Elementary School, effective September 5, 2017.

Bryana Mellinger as a Student Support Assistant at Lititz Elementary School, effective September 5, 2017.

Mr. Eppig moved, Mr. Shaub seconded, the motion to approve the resignation of the individuals named above.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

C. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Jennifer M. Fry as an Elementary Librarian at John R. Bonfield Elementary School, at the annual salary of \$56,799.00, effective September 6, 2017. Ms. Fry is replacing Amy Hubler-Schweigert who received a transfer.

Jacquelyn A. Hess as a Grade 5 Teacher at Kissel Hill Elementary School, at the annual salary of \$50,480.00, effective September 6, 2017. Mrs. Hess is replacing Paige Parks who retired.

Instructional - LTS

Kathryn Sutcliffe as a Long Term Substitute (LTS) Math Teacher at Warwick High School, for the 1<sup>st</sup> semester of the 2017/2018 school year, at the annual salary of \$50,364.00, effective September 6, 2017. Ms. Sutcliffe is replacing Holly Plumb who will be on a Family and Medical Leave of Absence.

Sarah E. Bressler as a Long Term Substitute (LTS) Grade 5 Teacher at John R. Bonfield Elementary School, for the 1<sup>st</sup> semester of the 2017/2018 school year, at the annual salary of \$50,364.00, effective September 6, 2017. Ms. Bressler is replacing Angela Dymond who will be on a Family and Medical Leave of Absence.

Non-Instructional

Whitney Szobocsan as a Student Support Assistant at Warwick High School, flexible hours on an as needed basis, at the hourly rate of \$11.00, effective pending receipt of the appropriate paperwork. This position is based upon student needs during extra-curricular schedules and any time for school activities outside of the traditional school day.

Tracy Tarbet as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$10.10, effective September 6, 2017, pending receipt of the appropriate paperwork. Ms. Tarbet is replacing Deborah Morris who resigned.

Claudette Steele as a Student Support Assistant at John Beck Elementary School, 3.25 hours/day, at the hourly rate of \$11.40, effective pending receipt of the appropriate paperwork. This position is necessary due to restructuring.

Lana Brown as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.75, effective September 6, 2017, pending receipt of the appropriate paperwork. Ms. Brown is replacing Tracy Salsgiver who resigned.

Lynette Fasnacht as a Student Support Assistant at Kissel Hill Elementary School, 5.5 hours/day, at the hourly rate of \$12.75, effective September 20, 2017, pending receipt of the appropriate paperwork. Ms. Fasnacht is replacing Paulette Sciscento who resigned.

Colleen Strauss as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$10.00, effective September 6, 2017, pending receipt of the appropriate paperwork. Ms. Strauss is replacing Linda Johnson who received a change of status.

Stefanie Brutout as a Student Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$11.25, effective September 6, 2017, pending receipt of the appropriate paperwork. This position is necessary due to restructuring.

Elizabeth Metzler as a Student Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$11.95, effective pending receipt of the appropriate paperwork. This position is necessary due to restructuring.

Teresa Purvis as a Student Support Assistant at Lititz Elementary School, 5.0 hours/day, at the hourly rate of \$11.00, effective pending receipt of the appropriate paperwork. This position is necessary due to restructuring.

Jennifer Smith as a Student Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$12.20, effective pending receipt of the appropriate paperwork. Ms. Smith is replacing Christine Brumer who received a change of status.

#### Non-Instructional - Rehire

Dawn Larsen as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$10.10, effective September 7, 2017, pending receipt of the appropriate paperwork. Ms. Larsen is replacing Mindy Gresh who resigned.

#### Extra Duty/Extra Curricular

Doug Balmer as Science Fair Advisor at Warwick High School, at the annual salary of \$1,848.00, effective for the 2017/2018 school year. Mr. Balmer is replacing Laurie Hess who retired.

Austen Lambert as Science Olympiad Advisor (50%) at Warwick Middle School, at the annual salary of \$924.00, effective for the 2017/2018 school year. Mr. Lambert is sharing is position with Lee Walter.

Angela Rubin as a Technology Resource – JB (50%) at John Beck Elementary School, for the 2<sup>nd</sup> semester of the 2017/2018 school year, at the annual salary of \$346.50, effective January 25, 2018. Mrs. Rubin is replacing Leslie Morgan who received a study sabbatical.

Volunteers

It was recommended that the Board approve the election of the individuals listed below as volunteers, effective September 6, 2017, until they submit their resignations or have their active status changed by the district:

Jessica Bare	Dalanna Haldeman	Valerie McClain	Lisa Sangrey
Denise Claar	Dorothea Kerstetter	Bryana Mellinger	Janelle Stoltzfus
Linda Eberly	Christy Kirsch	Jason Reifsnyder	Sonya Weaver

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017/2018 school year, until they submit their resignation or have their active status changed by the district:

Hannah Bomberger	Danny Kline	Sarah Shetler	Allison Stauffer
Trey Cowher	Shane Martin		

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

2. **CHANGE OF STATUS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Kimberly Shoenberger from a Food & Nutrition Services Assistant at John Beck Elementary School, 4.0 hours/day, to a Special Programs Assistant, at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$15.21, effective for the 2017/2018 school year. This change of status is necessary due to restructuring.

Linda Johnson from a Food & Nutrition Services Assistant at Lititz Elementary School, 3.0 hours/day, to a Student Support Assistant at Warwick High School, 5.5 hours/day, at the hourly rate of \$11.33, effective for the 2017/2018 school year. This change of status is necessary due to restructuring.

Extra Curricular/Extra Duty

Randall Geissler from JH Head Girls Soccer Coach, at Warwick Middle School, to a JH Assistant Girls Soccer Coach, at Warwick Middle School, at the annual salary of \$2,109.00, effective August 14, 2017. Mr. Geissler is replacing Matt Kemble who received a change of status.

Matt Kemble from a JH Assistant Girls Soccer Coach, at Warwick Middle School, to JH Head Girls Soccer Coach, at Warwick Middle School, at the annual salary of \$2,426.00, effective August 14, 2017. Mr. Kemble is replacing Randall Geissler who received a change of status.

Lee Walter from Science Olympiad Advisor (100%) at Warwick Middle School, to Science Olympiad Advisor (50%) at Warwick Middle School, at the annual salary of \$1,515.00, effective for the 2017/2018 school year. Mr. Walter will share this position with Austen Lambert.

Leslie Morgan from a Tech Resource Elem – JB (100%) at John Beck Elementary School, to a Tech Resource Elem – JB (50%), at John Beck Elementary School, at the annual salary of \$621.50, effective for the 1<sup>st</sup> semester of the 2017/2018 school year. This change of status is due to Mrs. Morgan’s 2<sup>nd</sup> semester sabbatical.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the change of status requests of the individuals named above.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**3. BOARD COMMITTEE APPOINTMENT**

It was recommended that the Board approve the appointment of the following individual effective September 6, 2017, through June 30, 2020.

Education Committee  
Matthew Huber

Mrs. Wenger moved, Mrs. Penkunas seconded, the motion to approve the appointment of the individual as a member of the Board Committee listed above, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**4. APPROVAL OF EXTRA-DUTY NON-BARGAINING POSITIONS ADDENDUM**

It was recommended that the Board approve the extra-duty non-bargaining positions as an addendum to those approved at the July 18, 2017 meeting, as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Extra-Duty Non-Bargaining Positions Addendum, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**Student Activities Committee**

The committee had the following recommendation to make to the Board at this time.

1. It was recommended that the Board approve the following Sunday use facilities requests:
  - a. Lititz Youth Soccer Club to use JB practice field 18, baseball field 19 and soccer field 20 for games on August 27, 2017 recurring weekly through November 12, 2017 from 1:00 – 6:00 p.m.

- b. Warwick Youth Girls Softball to use JB baseball field 21 for games on September 10, 2017 recurring weekly through November 5, 2017 from 1:00 – 5:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**Information from the Superintendent**

Dr. Hershey shared that a great opening day with staff was had today and are looking forward to students arrival tomorrow.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

No comments.

**ADJOURNMENT**

There being no further business, Mr. Eppig moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:11 p.m.

Respectfully submitted,



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Nathan Wertsch, Board Secretary