

Warwick School District

Lititz, PA 17543

November 18, 2014

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, November 18, 2014 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Nelson Peters, Debra J. Wenger, Michael R. Landis, Benedict Sahd, Todd Rucci, Darryl L. Miller, and Abigail Weit, Student Representative, were present. Scott Shaub was absent.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Robin Felty, Assistant Superintendent; Mark Leidich; Lori Zimmerman; Melanie Calender; Ryan Berardi; Kevin Martzall; Jennifer Murphy; Doreen Packer, Tom Becker, Dr. Michael Smith, Sherry Kline, Angela Kirby-Wehr, Laurie Knowles of Lancaster Newspapers, Inc.; Barbara Mobley; Grant Hummer; Lisa Miller, Loren Miller, Dawn Rissmiller, Laura Gobble, Robyn Talley, Bill McCarty, Beth Hartranft, Dan Doremus, Ken Kauffman, and Kathy Wood.

WEF CHECK PRESENTATION

Members of the Warwick Education Foundation (WEF) presented Warwick School District with a check in the amount of \$56,679.00, for the purchase of 120 iPads for the 3rd through 6th grade levels. Present were Mr. Grant Hummer, Mrs. Barbara Mobley, Mr. Ken Kauffman, and Dr. Dan Doremus.

RECOGNITION OF CITIZENS

Loren Miller spoke in support of the abstinence speaker.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 8-0.

APPROVAL OF MINUTES ([Regular Meeting](#) of October 21, 2014)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular Meeting of October 21, 2014.
Motion passed 8-0.

[TREASURERS REPORT](#)

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 8-0 by the Board.

[PAYMENT OF BILLS](#)

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,363,885.52
Wire Transfers	\$2,923,127.95
Construction Fund	None
Cafeteria Fund	\$212,235.93
Middle School Fund	\$7,992.20
High School Fund	\$8,465.99

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

COMMUNICATIONS

All communications had been sent electronically.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Brett Miller as a School Counselor at Warwick Middle School, effective upon release.

Non-Instructional

Michelle Minney as a Food & Nutrition Services Assistant at Warwick Middle School, effective November 4, 2014.

Extra-Duty/Extra Curricular

Cheryl Gingrich as an Elementary Drama Director at John Beck Elementary School, effective November 6, 2014.

Chad Rapp as an Assistant Track Coach at Warwick High School, effective November 3, 2014.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Amanda Marks as a Speech Language Pathologist at Warwick High School and Warwick Middle School, at an annual salary of \$52,968.00, effective December 1, 2014. Ms. Marks is replacing Cathy Gelatka who retired.

Instructional – LTS

Katherine Eberly as a Long Term Substitute (LTS) Grade 2 Teacher at Kissel Hill Elementary School, at the annual salary of \$46,202.00, effective November 19, 2014 pending receipt of the appropriate

paperwork. Ms. Eberly is replacing Paige Parks who will be on FMLA for the remainder of the 1st semester of the 2014-2015 school year.

Non-Instructional

Virginia Cox as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.50, effective upon receipt of the appropriate paperwork. Ms. Cox is replacing Tracy Salsgiver who received a transfer.

Delana Johnson as a Building Services Employee at Lititz Elementary School, 4.0 hours/day, at the hourly rate of \$11.25, effective November 19, 2014. Ms. Johnson is replacing Eva Brooks who is retiring.

Laura Shaub as a Building Services Employee at Kissel Hill Elementary School, 4.0 hours/day, at the hourly rate of \$11.00, effective upon receipt of the appropriate paperwork. Ms. Shaub is replacing Linda Owens who received a change of status.

Paulette Sciscento as a Special Needs Assistant at Kissel Hill Elementary School, 5.5 hours/day, at the hourly rate of \$11.00, effective pending receipt of the appropriate paperwork. This position has been added to meet the needs of a new student.

Extra-Duty/Extra Curricular

Colleen Heckman as a Junior High Assistant Girls Basketball Coach at the Warwick Middle School, at the annual salary of \$3,372.00, effective for the 2014-2015 school year. Mrs. Heckman is replacing Travis Steedle who received a change of status.

Zachary Snyder as a Junior High Assistant Girls Basketball Coach at Warwick Middle School, at the annual salary of \$2,278.00, effective for the 2014-2015 school year. Mr. Snyder is replacing Denise Claar who resigned.

Faith Siegrist as a Computer Technology Resource individual for Lititz Elementary School, at the annual salary of \$675.00 (prorated), effective November 11, 2014. Mrs. Siegrist is replacing Amanda Miller who resigned.

Sandra Stehman as Future Business Leaders of America (FBLA) Advisor (50%) at the Warwick High School, at an annual salary of \$337.50, effective for the 2014-15 school year. Ms. Stehman is co-advising with Brenda Crosetto.

Substitutes and Assistants

It was recommended that the Board approve the election of the individuals listed below, pending receipt of paperwork, effective November 19, 2014, until they submit their resignation or have their active status changed by the district.

Substitute Teacher

Jodi Ruhl

Sarah Brookhart

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective as of November 19, 2014 for the 2014/2015 school year, until they submit their resignation or have their active status changed by the district.

Steve	Lee
Kim	McCardell
Christy	Roberts
Mary	Sham

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective November 19, 2014, until they submit their resignation or have their active status changed by the district.

Maggie	Cunliff
Heidi	Gesicki
Matthew	Kofroth
Bena	Montgomery
Shirley	Ocasio
Barbara	Wenger

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

2. **CHANGE OF STATUS/CHANGE OF RATE/TRANSFER**

It was recommended that the Board approve the change of status/change of rate/transfer requests for the following individuals:

Non-Instructional – Change of Status

Brenda Mertz from a Recess Monitor (2.0 hours/day)/Special Needs Assistant (3.0 hours/day) at Kissel Hill Elementary School, to a Special Needs Assistant, 5.5 hours/day, at Kissel Hill Elementary School, effective November 19, 2014. This change of status is needed to meet the needs of a new student.

Angela Messersmith from a Cafeteria Monitor at John Beck Elementary School, 3.0 hours/day, to a Cafeteria Monitor (3.0 hours/day) at John Beck Elementary School, at the hourly rate of \$9.55, and a Special Needs Assistant (1.0 hour/day), at Lititz Elementary School, at the hourly rate of \$11.00, effective October 27, 2014. This change of status is needed to meet the needs of a new student.

Linda Owens from a Building Services Employee at Kissel Hill Elementary, 4.0 hours/day, and at Warwick Middle School, 4.0 hours/day, to a Building Services Employee at Warwick Middle School, 8.0 hours/day, effective as soon as a replacement begins at Kissel Hill Elementary School. Mrs. Owens is replacing Craig Young who resigned.

Non-Instructional – Transfer

Lynn Bare from a Special Needs Assistant at Kissel Hill Elementary School, 5.5 hours/day, to a Special Needs Assistant at Lititz Elementary School, 5.5 hours/day, effective October 24, 2014.

Ms. Bare is transferring buildings as a result of the relocation of the student with whom she works to the Lititz Elementary School attendance area.

Extra-Duty/Extra Curricular

Brenda Crosetto as Future Business Leaders of America (FBLA) Advisor (50%) at the Warwick High School, at an annual salary of \$337.50, effective for the 2014-15 school year. Ms. Crosetto is co-advising with Sandy Stehman and was previously approved at 100%. *This was a correction.*

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the change of status/change of rate/transfer requests for the individuals listed above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence requests:

Instructional

Christina Casella is requesting an extension to her Unpaid Child Rearing Leave. The Unpaid Child Rearing Leave will continue for the remainder of the 2014-2015 school year. Mrs. Casella is anticipating returning to work at the beginning of the 2015-2016 school year, pending release by her doctor.

Erin Smith is requesting an extension of her previously approved Unpaid Leave of Absence due to not being released by her doctor. Mrs. Smith is anticipating returning to work on December 1, 2014, pending release by her doctor.

Non-Instructional

Joan Aregood is requesting an Unpaid Leave of Absence, which began approximately October 27, 2014. The Unpaid Leave of Absence will continue through November 21, 2014. Ms. Aregood is anticipating returning to work on November 24, 2014, pending release by her doctor.

Sandra Skoronski is requesting an Unpaid Leave of Absence, which began approximately November 10, 2014. The Unpaid Leave of Absence will continue through December 5, 2014. Mrs. Skoronski is anticipating returning to work on December 8, 2014, pending release by her doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Leave of Absence Requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

4. MOUNT JOY CTC RESOLUTION APPROVAL

It was recommended that the Board approve the Resolution Approving Mount Joy Campus Residential Development For Home Building Project, as outlined in [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Resolution Approving Mount Joy Campus Residential Development For Home Building Project as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

Information from the Superintendent

- Congratulated staff and students on SPP score
- Congratulated fall athletes on their season, getting ready to begin winter sports

- Looking forward to Elementary parent/teacher conferences and professional development for Secondary
- Link Crew will be presenting at Dec 2 COW
- IU13 visitor will be presenting at Dec 2 COW about On-Site Medical Clinics
- Discussion on the upcoming school calendar will also be at Dec 2 COW

COMMITTEE REPORTS

Student Representative

Ms. Weit presented a recap of various activities at all schools throughout the district.

Building and Property Committee

The Building & Property Committee met on November 10, 2014. The committee discussed the final proposal from Trane related to the Bonfield renovation, options related to replacing the Bonfield roof, which has been removed from the scope of Trane's project, and agreed on the 2015-16 Non-Repetitive Maintenance Tour date of January 17, 2015. The committee agreed to proceed with Trane's base proposal, in which a formal contract will come before the Board in December. At this time, the committee did not have any recommendations to the Board.

Education Committee

No meeting was held. The Committee did not have any recommendations for Board action at this time.

Finance and Legal Committee

The Finance & Legal Committee met on November 13, 2014. The committee reviewed the final 2013-14 audit presentation from Brown Schultz Sheridan & Fritz, discussed the upcoming 2015 Bond authorization, discussed the 2014-15 transportation contracts, and reviewed the upcoming 2015-16 budget timeline.

The committee had the following recommendations for Board approval:

1. It was recommended the Board accept the June 30, 2014 Audit Report presented by Brown Schultz Sheridan & Fritz, resulting in a clean opinion with no findings, as presented on [ATTACHMENT #2](#).

Mr. Landis moved, Mr. Miller seconded, the motion to approve the June 30, 2014 Audit Report as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

2. It was recommended the Board approve the 2015 Bond Authorizing resolution as presented on [ATTACHMENT #3](#).

Mr. Landis moved, Mr. Miller seconded, the motion to approve the 2015 Bond Authorizing resolution as presented.

Time: 7:40 p.m.

On roll call vote by Board Secretary:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

3. It was recommended the Board approve the 2014-15 Transportation contracts as presented on ATTACHMENT #4.

Mr. Landis moved, Mr. Miller seconded, the motion to approve the 2014-15 Transportation contracts as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

Student Activities Committee

The Student Activities Committee met on Thursday, November 13, 2014. Ms. Abigail Weit offered a summary of student activities occurring throughout the district. The 2013-2014 financial statements from the district parent groups were reviewed. Mr. Ryan Landis offered a review of another component of the athletic handbook focusing on transportation procedures. He shared data and other relevant information from the Interscholastic Athletic Opportunities Report (Title IX Report). Information about the updated agreements for extracurricular participation by private/parochial schools was provided to the committee. Dr. Felty presented the requests for facility use and an overnight fieldtrip. The committee had the following recommendations to make to the Board at this time.

It was recommended that the Board approve the following Sunday use facilities requests:

- a. Str8dnspors to use the HS parking lot/grounds, HS large gym, MS gym, MS Parking lot/grounds, BE gym/auditorium, BE parking lot/grounds, BE lobby, for the MLK Junior Girls Volleyball Tournament on January 18, 2015 from 1:00 p.m. to 9:00 p.m.
- b. Triple Crown sports to use varsity baseball field 13 and JV baseball field for the Memorial Day Classic-Triple Crown Baseball Tournament on Sunday May 24, 2015 from 1:00 to 7:00 p.m.
- c. Five Star Swim Club to use the MS Cafeteria - dining area only for an Ice Cream Social/Awards Banquet on March 22, 2015 from 3:30 to 6:00 p.m.
- d. Warwick Youth Wrestling to use the MS gym for youth wrestling matches on February 1, 2015 from 1:00 to 6:00 p.m.

Mr. Sahd moved, Mr. Rucci seconded, the motion to approve the Sunday use facilities requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: Mr. Shaub

It is recommended that the Board approve the following overnight and out of state field trip request:

- a. HS students and staff to Monte Cristi, Dominican Republic from November 21, 2015 to November 28, 2015. Students will be immersed in the Spanish language and culture, and have the opportunity to make cultural connections and build relationships while providing a valuable service to children.

Mr. Sahd moved, Mr. Rucci seconded, the motion to approve the overnight and out of state field trip request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: Mr. Eppig
Absent: Mr. Shaub

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

It was reported that a meeting will be held on Thursday, November 20, 2014.

Lititz Recreation Center Representative

It was reported a meeting was held on the morning of November 18, 2014 - had audit report presented which resulted in clean report, continuing on quest for their project.

Legislative Committee

It was reported that things in Harrisburg seem to be at a standstill.

IU Representative

It was reported that two meetings were had since last board meeting – had board retreat to go over vision/goals and tour facility, and a special voting session that approved a professional contract, which resulted in good negotiations. Other meeting was normal bills and hiring.

Lancaster County Career and Technology Center Representative

It was reported that updates were heard on curriculum and re-certifications, went over cost savings measures, heard updates on adult education success. Heard Willow Street update that is almost complete with their renovations, CTC budget updates during regular meeting.

Lancaster County Academy Representative

It was reported that the audit report was reviewed with clean opinion, reorganization coming on Dec 17, looked at graduation numbers in recent years

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

- Dr. Quinn thanked everyone for coming and invited them back in the future
- Robyn Talley from Oakwood Ln – addressed the board requesting what the service was that was being provided to the kids in the Dominican Republic.

ADJOURNMENT

There being no further business, Miss Abbie Weit moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:56 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary