

**Warwick School District**

Lititz, PA 17543

May 21, 2019

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, May 21, 2019 at 7:00 p.m.

Mr. Michael Landis, President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Michael R. Landis, Millard P. Eppig, Jr., Matthew Knouse, Leslie Penkunas, Nelson L. Peters, Dr. Timothy Quinn, Todd L. Rucci, Scott A. Shaub, Debra J. Wenger, and Carson Garland, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Dr. Ryan Axe; Nathan Wertsch; Mark Leidich; Jackie Yanchocik; Janice Boyer, Board Secretary; Dr. Ryan Berardi; Dr. Jennifer Murphy; Dr. Kristy Szobocsan; Peter Andrelezyk; David Pusey; Judy Pusey; Gina Diaz-Perez; Erik Diaz; Jamie Garland; Doug Garland; Marty Meier; Alex Barney; Colby Richard; Carrie Woody; and Laura Knowles of Lancaster Newspapers/Lititz Record Express.

**RECOGNITION OF CITIZENS**

David Pusey, 104 Red Fox Lane, Lititz, PA – voiced his concerns with the expenditure of funds for a field house.

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the agenda as presented. Motion passed 9-0.

**APPROVAL OF MINUTES** ([Regular meeting](#) of April 16, 2019)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of April 16, 2019.

Motion passed 9-0.

**TREASURERS REPORT**

Mr. Wertsch presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

**PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$721,546.99
Wire Transfers	\$1,849,544.15
Construction Fund	None
Cafeteria Fund	\$185,336.18
Middle School Fund	\$1,602.28
High School Fund	\$9,899.60

Mr. Eppig moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

**On roll call vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters, Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None  
**Absent:** None

## COMMUNICATIONS

None

## REPORT OF THE SUPERINTENDENT

### 1. PERSONNEL

#### A. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

##### Finance & Legal Committee

Jim Koelsch as a community member of this committee, effective June 19, 2019.

##### Instructional

Lauren Leitzel as a Reading Specialist at Kissel Hill Elementary School, effective at the end of the 2018/2019 school year.

##### Non-Instructional

LuAnn Rohrer as a Food & Nutrition Services Assistant at Warwick High School, effective June 11, 2019.

Chrissy Cordischi as a Special Programs Assistant at Warwick Middle School, effective April 3, 2019.

Faye Zechman as a Student Support Assistant at John Beck Elementary School, effective at the end of the 2018/2019 school year.

Alysha Quillen as an Office Assistant at John R. Bonfield Elementary School, effective April 24, 2019.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

#### **On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

#### B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

##### Instructional

Malinda Negron-Saunders as an Elementary Art Teacher at John Beck Elementary School, at the annual salary of \$60,722.00, effective on the first day of the 2019/2020 school year. Ms. Negron-Saunders is replacing Kara Rose who retired.

Emily Korzon as a Kindergarten Teacher at John R. Bonfield Elementary School, at the annual salary of \$67,231.00, effective on the first day of the 2019/2020 school year. Ms. Korzon is replacing Leslie Hart who retired.

Carrie Woody as an Elementary Art Teacher at John R. Bonfield Elementary School, at the annual salary of \$54,338.00, effective on the first day of the 2019/2020 school year. Ms. Woody is replacing Christina Casella who resigned.

Gina Diaz-Perez as an Elementary Art Teacher at Kissel Hill Elementary School, at the annual salary of \$62,158.00 (*incorrectly listed on agenda as 61,176.00*), effective on the first day of the 2019/2020 school year. Ms. Diaz-Perez is replacing Kelly Stork who retired.

Stephan Englehart as an Elementary Music Teacher at Kissel Hill Elementary School, at the annual salary of \$53,875.00, effective on the first day of the 2019/2020 school year. Mr. Englehart is replacing Todd Fulginiti who retired.

Peter Andrelczyk as a Grade 1 Teacher at Lititz Elementary School, at the annual salary of \$53,875.00, effective on the first day of the 2019/2020 school year. Mr. Andrelczyk is replacing Wanda McKonly who retired.

Non-Instructional

Nedra Nace as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day, at the hourly rate of \$11.00, effective August 29, 2019, pending receipt of the appropriate paperwork. Ms. Nace is replacing Nancy Pagano who resigned.

Non-Instructional - Rehire

Stacy McSparran as a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$13.25, effective May 22, 2019, pending receipt of the appropriate paperwork. Ms. McSparran is replacing Angie Messersmith who resigned.

Extra-Duty/Extra Curricular

Austen Lambert as Head Golf Coach (50%) at Warwick High School, at the annual salary of \$1,512.50, effective for the 2019/2020 school year. Mr. Lambert is replacing Kevin McNece who resigned, and he will be sharing this position with Chad Mitchell.

Chad Mitchell as Head Golf Coach (50%) at Warwick High School, at the annual salary of \$1,512.50, effective for the 2019/2020 school year. Mr. Mitchell is replacing Kevin McNece who resigned, and he will be sharing this position with Austen Lambert.

Summer Custodial Work Crew

It was recommended that the Board approve the election of the following individuals to the Summer Custodial Work Crew for work to be performed between June 17, 2019 and August 23, 2019, 40 hours/week unless otherwise indicated:

<u>Name</u>	<u>Rate per hour</u>
Kylie Bender	\$7.25
Eric Bischoff	\$7.25
Carter Forney	\$7.25
Dawson Forney	\$7.25
Marcus Forney	\$7.25
Aaron Hartman	\$7.25
Noah Kauffman	\$7.25
Carson Weaver	\$12.00 (painter)

In-House Substitutes

It was recommended that the Board approve the election of the individuals listed below, effective May 21, 2019, until they submit their resignation or have their active status changed by the district.

Support Staff

Chrissy Cordischi  
Heather Reber  
LuAnn Rohrer

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective May 22, 2019, until they submit their resignations or have their active status changed by the district.

Heather Adams	Neysha Fowler	Thomas Lute	Daniel Schwartz
Cheyenne Benson	Jenna Ginder	Yamilette Marrero	Kayla Shaffer
Christopher Bowers	Leslie Hart	Joanna Palmer	Belinda Thacker
Marion Brenner	Jamie Holmes	Kenia Perez	Jenna Vargas
Susan Ciampaglia	Anastasia Kolawa	Jennifer Redcay	Catherine Zdancewic
Michelle Flowers	Ashley Landers	Shawn Reinfried	David Zdancewic
Leonard Fowler	Melissa LaSala	Jesania Rivera	Ainsley Zima

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2018/2019 school year, until they submit their resignation or have their active status changed by the district.

Tommy Garner                      Kate Seibert

Mr. Peters moved, Mr. Rucci seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** Mr. Eppig

**Nays:** None

**Absent:** None

*Peter Andrelczyk, Gian Diaz-Perez, and Carrie Woody expressed thanks to the board and looked forward to working in the district.*

**2. CHANGE OF STATUS REQUEST**

It was recommended that the Board approve the change of status request for the following individual:

Non-Instructional

Christine Snavelly from an Office Substitute for Warwick School District, to an Office Assistant at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$12.20, effective May 22, 2019. Ms. Snavelly is replacing Alysha Quillen who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status request, as presented.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**3. LEAVE OF ABSENCE REQUEST**

It was recommended that the Board approve the following leave of absence request:

Instructional

Jenna Yanchocik is requesting a Family and Medical Leave of Absence (FMLA), with concurrent Child Rearing Leave, beginning August 28, 2019, and continuing through January 24, 2020. Mrs. Yanchocik is anticipating her return to work date as January 27, 2020, pending release by her doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence request, as presented.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**4. BOARD POLICY REVISIONS – FIRST READING**

It was recommended that the Board approve, as a first reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
200	Enrollment of Students
335	Family and Medical Leaves
336	Personal Necessity Leave
339	Uncompensated Leave
339.1	Uncompensated Leave for Child Rearing

Mr. Eppig moved, Mr. Peters seconded, the motion to approve, as a first reading, the policy revisions to the policies, as presented.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**5. CONSTRUCTION BIDDING PROCESS APPROVAL**

It was recommended that the Board approve the implementation of the bidding process for the construction of a field house and related alternate projects.

Mr. Shaub moved, Mr. Rucci seconded, the motion to approve the implementation of the bidding process for the construction of a field house and related alternate projects, as presented.

**On roll call vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

*Dr. Quinn commented that the need for a field house has been looked at for the last ten years. He stated that there are many positive aspects to having a field house.*

*Mr. Shaub shared that there is a safety concern that will be alleviated by having a field house.*

*Mr. Peters noted the value for local youth sports as well.*

*Mr. Knouse mentioned that this project includes the re-doing of the intermediate (middle school) track as well.*

**6. ELECTION OF BOARD TREASURER**

It was recommended that the Board elect a Treasurer for the Warwick Board of School Directors effective July 1, 2019, through June 30, 2020.

Mr. Landis stated that nominations were open for the office of Board Treasurer.

Mr. Shaub nominated Nathan Wertsch as Board Treasurer. Mr. Peters seconded this nomination.

Mr. Eppig moved that nominations be closed. Mrs. Wenger seconded the motion.  
Motion passed unanimously.

Mr. Landis called for a vote and instructed the Board Secretary to cast a ballot for Nathan Wertsch as Treasurer of the Warwick Board of School Directors.

Mr. Wertsch was elected Board Treasurer unanimously.

#### 7. **PA-EDUCATOR.NET CONTRACT OF SERVICE APPROVAL**

It was recommended that the Board approve the renewal of the contact with Allegheny Intermediate Unit, operator of PAEducator.net, 475 East Waterfront Drive, Homestead, PA, effective July 1, 2019 to June 30, 2020 (*incorrectly listed on the agenda as July 30, 2020*), and enter into agreement as per [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the renewal of the contact with Allegheny Intermediate Unit, as presented.

**On roll call vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

#### **Information from the Superintendent**

Dr. Hershey shared the following:

- It has been fun to spend time with students these last few weeks.
- Prom was held at Pod 2 at Rock Litz.
- In prior years, a Prom Promise event was held for students. This year, students participated in a community service project, which gave back to our community, which supports them and the district.
- Shared a statistic from Ryan Landis – Warwick has won a combined total of 15 titles (section, league, district, and state) this year so far.
- Spring Choral and Orchestra performances took place recently as well as the Middle School spring musical.

#### **COMMITTEE REPORTS**

##### **Student Representative**

The student representative, Carson Garland, provided an overview of student activities across the district in May.

##### **Building and Property Committee**

The Building & Property Committee did not meet in May and did not have any recommendations for the Board at this time.

##### **Education Committee**

The Education Committee did not meet in May and did not have any recommendations for the Board at this time.

##### **Finance and Legal Committee**

The Finance & Legal Committee met on Tuesday, May 7, 2019. The committee reviewed the 2019-20 Food and Nutrition Services budget, discussed Title II and IV Part A application of funds, reviewed

the 2019 Bond PlanCon Part K submission to PDE, received an update on the 2019-20 general fund budget, and reviewed 2018-19 budget transfers. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the 2019-20 Food and Nutrition Services budget as presented on [ATTACHMENT #3](#) (which reflects no change in breakfast and lunch prices).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the 2019-20 Food and Nutrition Services budget, as presented.

**On roll call vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

2. It was recommended the Board approve the 2019 Bond PlanCon Part K submission to PDE as presented on [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the 2019 Bond PlanCon Part K submission to PDE, as presented.

**On roll call vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

3. It was recommended that the Board approve the 2018-19 budget transfers as presented on [ATTACHMENT #5](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the 2018-19 budget transfers, as presented.

**On roll call vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

### **Student Activities Committee**

The Student Activities Committee met on May 9, 2019. The meeting began with Carson Garland's report about all of the events in our buildings K-12. Mr. Landis discussed the success of spring activities and the Unified track meets. Dr. Axe shared that the Facility Use got their first request for a yard sale in a parking lot. Two Sunday use requests were then discussed for recommendation to the Board. Further information was shared with SAC about E Sports and the next steps in looking into these teams and the school visits made. Harrisburg University is interested in partnering in some way with Warwick on this initiative. The Committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the following Sunday use facilities requests:
  - a. Odd Fellows to use varsity baseball field 13 for practice on May 26, June 2, 16, 23, 30, July 7, 14, 21, 2019 from 6:00 – 8:00 p.m.
  - b. Warwick Youth Football to use Turf Football Stadium 14 for games on Sept 8, 15, 22, 29, Oct 6, 13, 20, 27, Nov 3, 10, 17, 2019 from 1:00 – 7:00 p.m.

Mr. Rucci moved, Dr. Quinn seconded, the motion to approve the Sunday use facilities requests, as presented.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

2. It was recommended that the board approve the opening of activity accounts for the Warwick High School Ski Club and the Warwick Middle School Special Blends group.

Mr. Rucci moved, Dr. Quinn seconded, the motion to approve the opening of activity accounts for the Warwick High School Ski Club and the Warwick Middle School Special Blends group, as presented.

**On voice vote:**

**Ayes:** Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,  
Dr. Quinn, Mr. Rucci, Mr. Shaub and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**Executive Session/Personnel Committee**

It was announced that there would be a meeting immediately following this Board meeting to discuss various personnel matters issues.

**Labor and Management Committee**

It was reported that no meeting was held in May.

**Lititz Recreation Center Representative**

It was reported that a meeting was held May 21, 2019 beginning at 7:00 a.m. A budget was approved at this meeting. The Rec Center is thankful for the support and use of the facilities for the Before and After School Care. More students are signed up to participate in Summer Camps this year. A search for a new director of children services has begun. The pool will be open for Memorial Day.

**Legislative Committee**

It was reported that there is no state budget yet. Concern was shared regarding the House Education Committee and charter reform bills, which were recently approved. These bills seemed to be pushed through without any real reform to them.

**IU Representative**

It was reported that a general meeting was held last Wednesday (May 15). Information from the meeting was distributed to the board electronically. Members of the IU board were asked to show their school spirit by wearing their school colors to the next meeting.

**Lancaster County Career and Technology Center Representative**

It was reported that a meeting was held on April 25<sup>th</sup> at the Brownstown Campus. The Planning and Development Committee received updates on enrollment numbers for the adult education programs along with the secondary enrollments for next year. The secondary seats were 92 percent filled at the time of the meeting. The regular meeting followed the committee meetings. May 2<sup>nd</sup> is the Wellness Fair.

**PRIOR BUSINESS**

None

**NEW BUSINESS**

None

## **INFORMATION**

None

## **COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

The board expressed thanks to Carson Garland for this service as Student Representative this year and shared well wishes for his future endeavors beyond Warwick.

Mr. Landis recognized Dr. Hershey for receiving Boss of the Year from the Lancaster Lebanon Association of Educational Office Professionals (LLAEOP) on March 27<sup>th</sup> at the Eden Resort.

Mr. Knouse addressed the newly hired teachers in the audience. He welcomed them to Warwick and encouraged them to attend meetings and to get involved in the district.

Mr. Peters thanked the community and Rock Lititz for supporting the students.

Mr. Landis thanked everyone for attending and participating in tonight's meeting. He noted that committee and board meetings are open to the public.

## **ADJOURNMENT**

There being no further business, Carson Garland moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:46 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Janice Boyer, Board Secretary