

Warwick School District

Lititz, PA 17543

January 23, 2018

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, January 23, 2018 at 7:00 p.m. This was a rescheduled meeting of the regular January 16, 2018 Warwick Board of School Directors meeting, postponed due to inclement weather.

Mr. Michael Landis, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael R. Landis, Millard P. Eppig, Jr., Matthew Knouse, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, Debra J. Wenger, and Paige Bogda, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Ryan Axe; Nathan Wertsch; Mark Leidich; Fred Griffiths; Jackie Yanchocik; Scott Kyper; Dr. Ryan Berardi; Dr. Ron Hallett; Kevin Martzall; Janice Boyer; and Laura Knowles of Lancaster Newspapers/Lititz Record Express.

BOARD RECOGNITION

The meeting opened with Dr. Hershey thanking the School Board Members for their countless hours volunteering at meetings, events, workshops, and in thought and prayer over the Warwick School District, as part of the National School Directors Recognition Month. Dr. Hershey acknowledged the gifts of appreciation from each of the buildings. Mr. Landis thanked the members of the Board for their dedication and service to the School District.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES (Regular meeting of December 19, 2017)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of December 19, 2017.
Motion passed 9-0.

TREASURER'S REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$653,986.63
Wire Transfers	\$3,928,347.43
Construction Fund	None
Cafeteria Fund	\$153,094.51
Middle School Fund	\$152.85
High School Fund	\$6,035.05

Mr. Eppig moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey shared an invitation to the Legislative Breakfast, which will be held on Monday, March 12, 2018 at the Lancaster-Lebanon IU 13.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Melanie Lomax as a Secretary at Warwick High School, effective January 10, 2018.

Gretchen Conrad as a Student Support Assistant at Warwick Middle School, effective February 16, 2018.

Claudette Steele as a Student Support Assistant at John Beck Elementary School, effective January 3, 2018.

Alissa Weinstein as a Special Programs Assistant at John Beck Elementary School, effective January 23, 2018.

Extra-Duty/Extra Curricular

Samantha Snyder as an Assistant Softball Coach at Warwick High School, effective January 8, 2018.

(from Supplemental Agenda)

Non-Instructional

Kurt Shreiner as Assistant Director of Building and Grounds at Warwick School District, effective January 26, 2018.

Krista Wagner as a Building Services employee at Kissel Hill Elementary School, effective January 26, 2018.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional – LTS

Kathryn Sutcliffe as a Long Term Substitute (LTS) Math Teacher (2nd semester) at Warwick High School, at the annual salary of \$50,364.00, effective the first day of the second semester of the 2017/2018 school year. Ms. Sutcliffe is replacing Holly Plumb who has extended her childcare leave.

Rebecca Streletz as a Long Term Substitute (LTS) Grade 6 Teacher (2nd semester) at John Beck Elementary School, at the annual salary of \$50,364.00, effective the first day of the second semester of the 2017/2018 school year. Ms. Streletz is replacing Leslie Morgan who will be on Sabbatical Leave.

Carissa Martin as a Long Term Substitute (LTS) Grade 3 Teacher at Kissel Hill Elementary School, at the annual salary of \$50,364.00, effective January 17, 2018. Ms. Martin is replacing Connie Goebel who is on a Sabbatical for Restoration of Health.

Non-Instructional

Jessica Hartman as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 3.0 hours/day, at the hourly rate of \$9.75, effective January 17, 2018, pending receipt of the appropriate paperwork. Ms. Hartman is replacing Monica Gennace who received a change of status.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective January 17, 2018, until they submit their resignations or have their active status changed by the district.

Amanda Deen	Brenda Crosby	Scott Frey
Sarah Gehret	Yanitza Varner	Laura Trimble

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2017/2018 school year, until he submits his resignation or has his active status changed by the district.

Tyler Stief

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2017/2018 school year, pending receipt of the appropriate paperwork, until she submits her resignation or has her active status changed by the district.

Elizabeth Miller

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Deborah Morris from a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day, to a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 3.0 hours/day, effective January 22, 2018. Ms. Morris is replacing Janet Holdridge who received a transfer.

Theresa Cross from a Food & Nutrition Services Elementary Manager at all four (4) elementary buildings of Warwick School District, to a Food & Nutrition Services Elementary Manager at John Beck and John R. Bonfield Elementary Schools, at the hourly rate of \$16.63, effective February 1, 2018. Ms. Cross is returning to her original position of hire.

Extra-Duty/Extra Curricular

Stephan Englehart from Choral Director MS (1st semester) at Warwick Middle School, to Choral Director MS (full year) at Warwick Middle School, at the annual salary of \$693.00, effective January 26, 2018. Mr. Englehart is replacing David Houseknecht who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status requests of the individuals as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Instructional

Debra Ulicny is requesting an Unpaid Leave of Absence to begin December 27, 2017 and continue through June 29, 2018. Mrs. Ulicny is anticipating her return to work as July 2, 2018, pending release from her doctor.

Brooke Rhoads is requesting a Family and Medical Leave of Absence (FMLA) to begin approximately February 26, 2018 and continue through May 11, 2018. Mrs. Rhoads is anticipating her return to work date as May 14, 2018, pending release by her doctor.

Non-Instructional

Sueann DeLemos is requesting an Unpaid Leave of Absence to begin December 4, 2017 and continue through January 31, 2018. Mrs. DeLemos is anticipating her return to work as February 1, 2018, pending release by her doctor.

Julia Hoak is requesting a Family and Medical Leave of Absence (FMLA) to begin January 8, 2018 and continue through March 29, 2018. Mrs. Hoak is anticipating her return to work date as April 3, 2018, pending release by her doctor.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the leave of absence requests of the individuals as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. **SABBATICAL LEAVE REQUEST**

It was recommended that the Board approve the following Sabbatical Leave request:

- a. Connie Goebel is requesting a Sabbatical Leave of Absence for restoration of health which began on December 11, 2017, to continue through the end of the 2017/2018 school year. Ms. Goebel plans to return to work on the first day of the 2018/2019 school year.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve, the Sabbatical Leave of Absence, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. **BOARD POLICY REVISIONS – FIRST READING**

It was recommended that the Board approve, as a first reading, the following policy revisions and retirement of Policy 248 and Policy 348, per [ATTACHMENT #1](#) (Policies: 302, 311 and 808).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve, as a first reading, the policy revisions and policy retirements, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. **TEACHER TENURE**

The following teachers have met the teacher tenure requirements as set forth by the Pennsylvania School Code and were recommended for tenure, effective January 16, 2018.

Warwick Middle School

Shane Martin

Kristen Matthew

John Beck Elementary School

Alyson Kernion

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the teacher tenure, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

7. **DISTRICT CALENDAR 2018-2019**

It was recommended that the Board approve the District Calendar for the 2018-2019 school year, as set forth on [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve District Calendar for the 2018-2019 school year, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

(from Supplemental Agenda)

8. APPROVAL OF GRADUATION REQUIREMENT ADDITION

It was recommended that the Board approve the addition of a full elective credit to the graduation requirements for Warwick High School students beginning with the class of 2021 and beyond.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the addition of a full elective credit to the graduation requirements for Warwick High School, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared with the Board the following:

- The support of the Board was appreciated during the weather events last week which resulted in an early dismissal, a snow day, and the postponement of this meeting from January 16, 2018;
- On January 7, 2018, the Middle School and High School Bands held their winter concert;
- The Middle School Geography Bee took place on January 18, 2018 and the Spelling Bee is coming up in the near future;
- Congratulations to the Future City Team from the Middle School for again winning the regional competition this past weekend. The students will be sharing with the Board at the February Committee of the Whole meeting; and
- Amazing things are taking place throughout the District in the academics, the arts, and in athletics.

COMMITTEE REPORTS

Student Representative

The student representative, Paige Bodga, provided an overview of student activities across the district at this meeting, as well as at the Student Activities Committee meeting in January.

Building and Property Committee

The Building & Property Committee meeting was cancelled in January due to the weather and the committee did not have any recommendations for the Board at this time.

Education Committee

The Education Committee meeting was cancelled in January due to the weather and the committee did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal committee did not meet in January, but it was recommended that the Board reapprove the following resolution:

1. It was recommended that the Board adopt the Act 1 Accelerated Budget Opt-Out Resolution, by which the School Board will not increase real estate taxes (or any other taxes) for the next fiscal year by greater than 2.8% (Warwick's Adjusted Act 1 Index for 2018-19) as presented on [ATTACHMENT #3](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Act 1 Accelerated Budget Opt-Out Resolution, as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, January 11, 2018. The meeting opened with a greeting from Mr. Rucci and was followed by an update of events across the district by Paige Bogda. Dr. Axe reported that there were no facility use requests for consideration this month. Mr. Landis then shared information about a Unified Sports Program and the committee discussed a co-op request for an athletic agreement. Dr. Axe then discussed the club sports vs. school sports and the situations students and coaches are put in due to playing for both teams at the same time. He also shared an update on the intern program. Many initiatives supported by our Board are going in a positive direction. The Committee did not have any recommendations for the Board at this time.

Executive Session/Personnel Committee

It was announced that there would be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in January.

Lititz Recreation Center Representative

It was reported that a meeting was scheduled for January, but was unable to meet. Communication was had electronically to elect a new board member.

Legislative Committee

It was reported that the State House and the Senate are now back in session. This is an election year for some officials. Topics of discussion in Harrisburg include congressional district maps and Senate Bill #2, which looks at a voucher program. Governor Wolf will give his budget address on February 6th.

IU Representative

It was reported that a call-in meeting was held in January with 22 members participating in this manner. The agenda was light, but the following items were noted from the meeting:

- An update on Collaborative Services was given.
- March 12, 2018 is the date for the 2018 Legislative Breakfast.
- The Reinventing Learning Showcase will be held on April 11, 2018.

Lancaster County Career and Technology Center Representative

It was reported that a meeting will be held on Thursday, January 25, 2018, and a report will follow at the February Board meeting.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Mr. Landis thanked everyone for attending the meeting tonight.

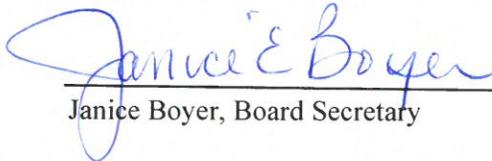
Mr. Sahd gave a 'shout out' to the Future City Team and their advisors – "Congratulations! Proud to hear of their accomplishments this year and hope they go all the way!"

Mr. Rucci expressed thanks to the students, staff, and principals who took the time to create the items for the School Board Appreciation. He also thanked the administration for the communication and all that is done in the best interests of the students.

ADJOURNMENT

There being no further business, Miss Bogda moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:41 p.m.

Respectfully submitted,



Janice Boyer, Board Secretary