

Warwick School District

Lititz, PA 17543

January 20, 2015

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, January 20, 2015 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Nelson Peters, Debra J. Wenger, Michael R. Landis, Todd L. Rucci, Benedict Sahd, Darryl L. Miller, Scott Shaub, and Abigail Weit, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nathan Wertsch, Business Manager, Melanie Calender, Lori Zimmerman, Laurie Knowles of Lancaster Newspapers/Lititz Record Express, Kevin Martzall, Jennifer Murphy, Ryan Axe, Ryan Berardi, Fred Griffiths, Lisa Hochreiter, Toni Thomas, Krisen Holweger, Bruce Schreiter, and Laura Gibble.

A moment of silence was observed for Ray Bushong, former School Board Member and father of Ned Bushong, a retired teacher and current High School Wrestling Coach.

BOARD RECOGNITION

The meeting opened with Dr. Hershey thanking the School Board Members for their time and dedication to the students, staff, and community of Warwick School District as part of the National School Directors Recognition Month. Dr. Hershey acknowledged the "Thanks A Bunch" grapes provided by the Elementary Schools, the book donation by the Middle School, and the pullovers from the High School as gifts of appreciation.

RECOGNITION OF CITIZENS

Lisa Hochreiter – thanked the School Board Members for their service.

APPROVAL OF AGENDA

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES ([Reorganization Meeting](#) of December 2, 2014 and [Regular meeting](#) of December 16, 2014)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Reorganization Meeting of December 2, 2014 and the minutes of the Regular meeting of December 16, 2014.
Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,395,146.74
Wire Transfers	\$1,827,874.90
Construction Fund	\$3,722,042.00

Cafeteria Fund	\$127,699.82
Middle School Fund	\$850.60
High School Fund	\$2,178.07

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Instructional

Linda Leeking as a Family and Consumer Science Teacher at Warwick High School, effective the last day of the 2014-2015 school year.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individual named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Katie Allison as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, effective February 13, 2015.

Elizabeth Stoyer as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, effective January 16, 2015.

Kay Kuch as a Cafeteria Monitor at Lititz Elementary School, effective January 12, 2015.

Heather Carr as a Food Service Assistant Manager at Warwick Middle School, effective January 11, 2015.

Thomas Gallagher as a Programmer for Warwick School District, effective December 30, 2014.

Anja Fackler as a Special Needs Assistant at Warwick High School, effective December 19, 2014.

Bolivar Medina, Jr. as a Security Officer at Warwick High School, effective January 15, 2015.

Extra-Duty/Extra Curricular

Sarah Tull as an Assistant Jr. High Cross Country Coach at Warwick Middle School, effective January 12, 2015.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Kristen Holweger as a Learning Support Teacher at Warwick Middle School, at the annual salary of \$46,202.00, effective January 21, 2015. Ms. Holweger is replacing Alexxi Spicher who resigned.

Instructional – LTS

Angela Keeling-Woodruff as a Long Term Substitute (LTS) Art Teacher at John R. Bonfield Elementary School, at the annual salary of \$46,202.00, effective on the first day of the second (2nd) semester of the 2014-2015 school year. Ms. Keeling-Woodruff is replacing Chrissy Casella who has extended her childcare leave to the end of the 2014-2015 school year.

Stacey McCarthy as a Long Term Substitute (LTS) Kindergarten Teacher at Lititz Elementary School, at the annual salary of \$46,202.00, effective on the first day of the second (2nd) semester of the 2014-2015 school year. Mrs. McCarthy is replacing Amanda Miller who has extended her childcare leave to the end of the 2014-2015 school year.

Non-Instructional

Richard Vivola as a Programming Intern for Warwick School District, 10 hours/week (maximum), at the hourly rate of \$12.00, effective January 21, 2015, pending receipt of the appropriate paperwork. Mr. Vivola is replacing Austin Weidler who had a change of status.

Extra-Duty/Extra Curricular

Regina Bowe as a Musical Choreographer at Warwick High School, at the annual salary of \$1,175.00, effective for the 2014/2015 school year. Ms. Bowe is replacing Samantha Hewes who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective January 21, 2015, until they submit their resignations or have their active status changed by the district.

David Bossler
Susan Bossler
Jeffrey Class
Simone Easler
Wendy Musser

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective January 21, 2015, until they submit their resignation or have their active status changed by the district.

CJ Adams	John Martin
Matt Bomberger	Gary Minnich
Doug Buckwalter	Jamie Weachter
Ryan Gajecki	Brian Wiczowski
Matt Harris	

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS

It was recommended that the Board approve the change of status request for the following individual:

Non-Instructional

Lisa Bieber from a Data Technology Assistant for Warwick School District, 8.0 hours/day, to a Programmer for Warwick School District, 8.0 hours/day at the annual salary of \$68,745.00, effective January 21, 2015. Mrs. Bieber is replacing Thomas Gallagher who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status request of the individual as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence requests:

Instructional

Krista Roe is requesting a Family and Medical Leave of Absence (FMLA) to begin approximately March 30, 2015 and continuing for eight (8) weeks. Mrs. Roe is anticipating her return to work as approximately May 26, 2015, pending release by her doctor.

Erin Smith is requesting an extension of her previously approved Unpaid Leave of Absence due to not being released by her doctor. Mrs. Smith is anticipating returning to work on January 26, 2015, pending release by her doctor.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the leave of absence requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

4. **NON-RESIDENT TUITION STUDENT APPROVAL**

It was recommended that the Board approve the non-resident tuition student request for the 2015-2016 school year as per **ATTACHMENT #1**.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the non-resident tuition student request for the 2015-2016 school year, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

5. **DISTRICT CALENDAR 2015-2016**

It was recommended that the Board approve the District Calendar for the 2015-2016 school year, as set forth on **ATTACHMENT #2**.

Mr. Eppig moved, Mr. Shaub seconded, the motion to approve the District Calendar 2015-2016, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

6. **BOARD POLICY REVISIONS**

It was recommended that the Board approve, as a first reading, the following existing policy revisions per **ATTACHMENT #3** (Policies: 004, 204, 302, 304, 305, 306, 307, 309, 317, 317.1, 806, 818, and 916).

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the Board Policy Revisions, as a first reading, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey reported the following:

- Monday, January 26, 2015 is a floating in-service day.

COMMITTEE REPORTS

Student Representative

Bonfield

- Healthcare products were donated for the Lititz Community Chest in the month of December.
- Storm and Weather Show – WEF Grant provided the funding for this event.
- Spelling Bee – District Bee is on January 21
- Talent Show is January 27

Kissel Hill

- Custodial Staff - efficiency and work ethic is impressive. They are a huge part of the educational team.

- PTO – fundraiser in December
- Lititz Elementary
- Gratitude topic coordinated with service projects
 - January Assembly – New theme – self-discipline – kick-off for One Book One School initiative.
 - Sincere thanks to Board and committee members for their dedication to student growth.
- High School
- Fundraiser for student battling cancer
 - Link Crew has begun a tutoring initiative during the day to support freshman.
 - Unite is sponsoring a flashback dance on Jan. 24.

Building and Property Committee

The Building & Property Committee met on January 12, 2015 and discussed the Bonfield roof project and reviewed the non-repetitive maintenance requests for the upcoming non-repetitive maintenance tour. The committee did not have any recommendations for Board approval at this time.

Education Committee

The Education Committee met on Monday, January 12, 2015. Ms. Abigail Weit, student representative, offered a summary of student activities occurring throughout the district. Mrs. Melanie Calender, Mrs. Lisa Himes, Ms. Jennifer Murphy, Mr. Ryan Berardi, and a large team of teachers from the Full-Day Kindergarten Planning Committee provided an overview of the proposal for the full-day kindergarten program to be implemented at Warwick School District. Dr. Robin Felty offered a presentation on the new Student Wellness Policy (no. 246) and the respective educational implications. Mrs. Calender and Dr. Felty provided a summary from the December building level data teams. The committee did not have any recommendations to make to the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on January 6, 2015 and discussed the 2015-16 LCCTC budget, the status of the upcoming bond refinancing along with the 2015-16 budget, budget transfers, and obsolete equipment. The committee had the following recommendations for Board approval:

1. It was recommended the School Board approve the 2015-16 Lancaster County Career & Technology Center budget as presented on [ATTACHMENT #4](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the 2015-16 LCCTC Budget, as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. It was recommended the School Board approve a revised Resolution for Commitment of Fund Balance as per [ATTACHMENT #5](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the revised Resolution for Commitment of Fund Balance as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

3. It was recommended the School Board approve the budget transfers as per **ATTACHMENT #6**.

Mr. Miller moved, Mr. Landis seconded, the motion to approve the budget transfers, as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

4. It was recommended the School Board approve the disposal of obsolete tech equipment as per **ATTACHMENT #7**.

Mr. Miller moved, Mr. Landis seconded, the motion to approve the disposal of obsolete tech equipment, as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, January 8, 2015. Ms. Abigail Weit, student representative, offered a summary of student activities occurring throughout the district. Dr. Judy Drager-McCoy and Ms. Dianne Skilling shared information about Warwick's Adult Education Program. Mr. Ryan Landis continued a discussion about another component of the athletic handbook focusing on transportation procedures. He also provided a summary of the fall season extracurricular activities. Dr. Robin Felty presented the high school Student Council recommendation for paying \$500 of the Link Crew Student Leadership Conference. She presented the requests for Sunday use of facilities and out of state/overnight field trips. The committee had the following recommendations to make to the Board at this time.

1. It was recommended that the Board approve the following Sunday use facilities request:
 - a. Warwick Girls' Softball to use the HS large gym on March 8, 2015 from 1:30 – 3:00 p.m. for the Lancaster Chapter PIAA Umpires Clinic.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the following over night and/or out of state field trip requests:

- a. HS students and staff to Conestoga Valley HS to participate in the District 7 Lower Band Festival from January 9-10, 2015.
- b. HS students and staff to Lebanon HS to participate in the PMEA District 7 Orchestra Festival from February 6-7, 2015.

- c. HS students and staff to Dallastown Area HS to participate in the PMEA Central Region Orchestra Festival from March 12-14, 2015.
- d. HS students and staff to the Hershey Lodge and Convention Center to participate in the PMEA All-State Orchestra Festival from March 25-28, 2015.
- e. HS students and staff to Wilson HS to participate in the 2015 Regional Chorus Festival from February 26-28, 2015.
- f. HS students and staff to the Hershey Lodge and Convention Center to participate in the 2015 All-State Chorus Festival from March 25-28, 2015.
- g. HS students and staff to Providence, RI to participate in the 2015 All-Eastern Chorus Festival from April 8-12, 2015.
- h. HS students and staff to East Stroudsburg South HS from February 12-14, 2015 to participate in the PMEA Region V Band Festival.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the overnight and out of state field trip requests as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

It was reported that a meeting was held last Thursday and that Minutes from that meeting are to come at a later date.

Lititz Recreation Center Representative

The committee met today – construction continues to move forward, only delay was in steel, May 2016 completion date targeted. Cooperation of Warwick's Building & Property team has allowed project to move forward, very thankful for their help. Formal resolution passed from surrounding municipalities related to funding levels by each.

Legislative Committee

Governor Wolf sworn in today. March 3rd announces budget. Pedro Rivera named Education Secretary. Smucker believes he can get reform in school funding.

IU Representative

The Committee met January 14 – report from Gina Guoada (spelling?) on itinerant learning support teachers at LCCTC. Flip Steinour gave report on Acts 153 and 168. Legislative breakfast coming on Monday, March 9 at 7:30am.

Lancaster County Career and Technology Center Representative

It was reported that a meeting is to be held this Thursday evening, January 22, 2015.

Lancaster County Academy Representative

The Committee met on December 17 – reorganizational meeting. Reviewed program updates on additional funding sources, seeking a grant, looking for project based assessment services, looking at fundraising efforts. No Warwick student withdrawals, however no Warwick students attending.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked the students for the music entertainment tonight.

Mr. Landis recognized the accomplishments provided in the Fall recap of extra-curriculars.

Mr. Peters thanked the students and staff for their excellence.

Mr. Miller invited the community to fill the openings on the committees.

ADJOURNMENT

There being no further business, Miss Weit moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:47 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary

