

Warwick School District

Lititz, PA 17543

December 1, 2015

A meeting of the Warwick Board of School Directors of the Warwick School District convened for the purpose of reorganization in the District Board Room on Tuesday, December 1, 2015, at 7:00 p.m.

Dr. Timothy Quinn called the meeting to order.

PLEDGE OF ALLEGIANCE

ELECTION OF TEMPORARY PRESIDING OFFICER

Mr. Rucci nominated Millard Eppig as the temporary presiding officer. Mr. Peters seconded the nomination. Upon vote, the motion passed unanimously, and Mr. Eppig assumed this duty.

SWEARING IN OF NEW BOARD MEMBERS

Judge Edward Tobin administered the oath to all elected Board members. Certificates of Election were rendered and each new board member signed an Oath of Office, which was made a part of these minutes.

ROLL CALL

The substitute for the Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, and Debra J. Wenger were present at roll call. Miss Abigail Weit, Student representative, was absent.

Others attending the meeting: Dr. April M. Hershey, Superintendent (substituting for the Board Secretary); Dr. Robin Felty, Assistant Superintendent; Melanie Calender, Assistant to the Superintendent; Mark Leidich; Lori Zimmerman; Laurie Knowles of Lancaster Newspapers/Lititz Record Express; Mary Ann Seitz; Katy Clair; Sharon Riegel; Jody Lausch; Nancy C. Baum; Amy Clelan; Melonni Shields; Evelyn Eckstein; and Cindi Kimmel.

APPROVAL OF AGENDA

Dr. Quinn moved, Mrs. Wenger seconded the motion to approve the agenda as presented. Motion passed unanimously.

ELECTION OF BOARD PRESIDENT

Mr. Eppig stated that nominations were open for the office of Board President.

Mr. Shaub nominated Dr. Timothy Quinn as Board President. Mr. Peters seconded this nomination.

Mr. Peters moved that nominations be closed. Mr. Landis seconded the motion. Motion passed unanimously.

Mr. Eppig called for a vote and instructed the substitute for the Board Secretary to cast a ballot for Dr. Timothy Quinn as President of the Warwick Board of School Directors.

Dr. Quinn was elected Board President unanimously.

ELECTION OF BOARD VICE-PRESIDENT

Mr. Eppig stated that nominations were open for the office of Board Vice President.

Mr. Sahd nominated Todd Rucci as Board Vice President. Mrs. Wenger seconded this nomination.

Mr. Peters moved that nominations be closed. Mr. Landis seconded the motion. Motion passed unanimously.

Mr. Eppig called for a vote and instructed the substitute for the Board Secretary to cast a ballot for Todd Rucci as Vice President of the Warwick Board of School Directors.

Mr. Rucci was elected Board Vice President unanimously.

ELECTION OF BOARD TREASURER

Mr. Eppig stated that nominations were open for the office of Board Treasurer.

Mr. Peters nominated Michael Landis as Board Treasurer. Mrs. Wenger seconded this nomination.

Dr. Quinn moved that nominations be closed. Mr. Rucci seconded the motion.
Motion passed unanimously.

Mr. Eppig called for a vote and instructed the substitute for the Board Secretary to cast a ballot for Michael Landis as Treasurer of the Warwick Board of School Directors.

Mr. Landis was elected Board Treasurer unanimously.

At this time, Dr. Quinn assumed the chair as President of the Warwick Board of School Directors. He thanked the board members, stating that they are a great group to work with and he appreciates their continued vote of confidence and trust.

Mr. Rucci also addressed the board expressing his gratitude for the board's confidence and trust, and stated that he is honored to work with such a great team.

APPOINTMENT OF SOLICITOR

It was recommended that Kegel Kelin Almy & Lord LLP of Lancaster, PA, be appointed as the Solicitor for the school district for 2016.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve Kegel Kelin Almy & Lord LLP as Solicitor for 2016, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger
Abstain: None
Nays: None
Absent: None

APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES

It was recommended that William Zee of Barley Snyder, LLP of Lancaster, PA, be appointed as the Solicitor for special education services only for the school district for 2016.

Mr. Eppig moved, Mr. Peters seconded the motion to approve William Zee of Barley Snyder, LLP as Solicitor for special education services only for 2016, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger
Abstain: None
Nays: None
Absent: None

ESTABLISHING TIME AND PLACE OF MEETINGS

It was recommended that the Board approve the 2016 schedule for Board and Committee meetings as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the 2016 meeting schedule, as presented.
Motion passed unanimously.

ADOPTION OF RULES OF ORDER

It was recommended that the Board adopt the Revised Robert's Rules of Order for the Board of School Directors' meetings for the year 2016.

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the adoption of the Revised Robert's Rules of Order for 2016.

Motion passed unanimously.

APPOINTMENT OF REPRESENTATIVES

Committee Assignments

It was recommended that the Board approve the Committee Assignments as set forth on [ATTACHMENT #2](#) for the year 2016.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the Committee Assignments as presented.
Motion passed unanimously.

Investment Officer for District

It was recommended that the Board appoint Nathan Wertsch, Business Manager, as the Investment Officer for the district for the year 2016.

Mr. Eppig moved, Mr. Landis seconded the motion to appoint Mr. Wertsch as the Investment Officer for 2016.

Motion passed unanimously.

REPORT OF SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Student Activities Committee

Michael Joseph as a community member of this committee, effective November 23, 2015.

Non-Instructional

Anneliese Slaven as a Classroom Assistant at John Beck Elementary School, effective November 17, 2015.

Extra-Duty/Extra Curricular

Josh Schlader as a Drama Lighting Technician Fall at Warwick High School, effective November 17, 2015.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the resignation of the individuals named above.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Schaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals:

Instructional

Jennifer Ridenour as a Speech and Language Pathologist at Warwick High School and Warwick Middle School, at an annual salary of \$72,179.00, effective upon release by her current district and receipt of the appropriate paperwork. Ms. Ridenour is replacing Erin McIntosh who resigned.

Instructional-LTS

Cameron Aument as a 2nd semester Long Term Substitute (LTS) Learning Support Teacher at Warwick Middle School, at the annual salary of \$47,224.00, effective September 16, 2015. Mr. Aument is replacing Jennifer Fields who has extended her childcare leave through the end of the second semester of the 2015-2016 school year.

Non-Instructional

Deborah Marks as a Special Needs Assistant, at Lititz Elementary School, 4.0 hours/day, at the hourly rate of \$11.25, effective December 2, 2015, pending receipt of the appropriate paperwork. This position is needed to meet student needs.

Sharron Farish as an Office Assistant – Guidance, at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$12.20, effective December 14, 2015, pending receipt of the appropriate paperwork. Ms. Farish is replacing Sherri Cicero who resigned.

Non-Instructional - Rehire

Madhurita Banerjee as a Classroom Assistant, at John Beck Elementary School, 4.0 hours/day, at the hourly rate of \$11.17, effective December 7, 2015. Mrs. Banerjee is replacing Anneliese Slaven who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 2, 2015, until they submit their resignation or have their active status changed by the district.

Colette Borden	Deborah Herr	Jeffrey Shelly
Janelle Cachelin	Kristina Merenda	Paula Shumaker
Julia Carlton	Jen Overly	Teresa Skidmore
Valerie Dillner	Dustin Sauder	Christiana Stoner
Jennifer Henry	Dana Shelly	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2015-2016 school year, until they submit their resignation or have their active status changed by the district.

Joe Galvin	Eric Wagaman
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District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2015-2016 school year, until he submits his resignation or has his active status changed by the district.

Dustin Sauder

Mr. Rucci moved, Mrs. Wenger seconded the motion to approve the election of the above individuals.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS

It was recommended that the Board approve the change of status request for the following individual:

Non-Instructional

Valerie Dorosz from a Learning Support Assistant, at John R. Bonfield Elementary School, 5.5 hours/day, to a Library Assistant, at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$11.60, effective January 4, 2016. Ms. Dorosz is replacing Barbara Hoffer who retired.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status request of the individual as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence request:

Instructional

Jennifer Fields is requesting an extension to her previously approved Child Rearing Leave, which began September 2, 2015, to now continue through the end of the 2015-2016 school year. Mrs. Fields is anticipating returning to work at the beginning of the 2016-2017 school year.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the leave of absence request, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS


Dr. Quinn explained that this was the Board Reorganization Meeting, which takes place in December each year. He also thanked all those in attendance for coming.

Mr. Rucci thanked Michael Joseph for his work on the Student Activities Committee.

ADJOURNMENT

There being no further business, Mr. Eppig moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:15 p.m.

Respectfully submitted,



Dr. April M. Hershey
Substitute for the Board Secretary