



# Warwick School District

## Committee of the Whole

September 2, 2014

Board Room

7:00 p.m.

### *MINUTES*

**Members Present:** Darryl L. Miler, Millard Eppig, Timothy Quinn, Debra Wenger, Nelson Peters, Robin Felty, Ben Sahd, Todd Rucci, April Hershey, Nate Wertsch

**Guests:** Mark Leidich, Laurie Knowles, Tom Becker, Ken Kauffman, Michael Price, Bill Moore, John Linn, Donna Snyder, Ron Koch

1. Bonfield Elementary Renovation Project

Members of the Warwick School Board participated in a discussion with TRANE related to options for the Bonfield Elementary renovation project and the financial impact.

2. Other Relevant Items

The committee adjourned at 7:35 p.m.

Respectfully Submitted,

Lisa Himes



# Warwick School District

## Building and Property Committee

September 8, 2014

Conference Room A

6:00 p.m.

### *Minutes*

- Members Present: Nate Wertsch, Tom Becker, Dr. April Hershey, Dr. Michael Smith, Ed Gooch Jr., Carl Kline, Millard Eppig, Robert Marshall
- Members Not Present: Scott Shaub
- Others Present: Ryan Berardi; Ken Kauffman, Moore Engineering
- Visitors Present:

#### 1. Public Comment

There were no public comments.

#### 2. Buddy Bench (Eagle Scout Project at Kissel Hill)

A project proposal for two Buddy Benches at Kissel Hill Elementary was discussed. No district funds will be used as this project will be funded through donations. There would be an educational component to this bench as well.

#### 3. Memorial Request – Class of 2009

A memorial request from the Warwick Class of 2009 was discussed. The memorial request includes a red sunset maple and a plaque. This memorial will be funded by donations and no district funds would be used. The maple tree and plaque will be located on the grounds of the high school.

#### 4. Bonfield Renovation Update

For the Bonfield project, Trane provided the district with an initial pricing of approximately 8 million dollars. This was not feasible from a financial standpoint. The Board passed a parameters resolution up to 5 million dollars. Trane came back to the board with several options including a Base Project, a Base Project with a new roof, and several additional items.

The district is analyzing a uninvent redesign of the current HVAC system, which is a four pipe system. This would allow us to heat and cool simultaneously as well as control the humidity.

The district is investigating other options to install the roof and will work closely with Trane to coordinate the installation of the roof. Although the original plans called for a 20-year roof, the

district plans to have bidders quote a 30-year roof as well. The district wants to remain fiscally responsible and analyze all options before proceeding. More discussion will follow.

The building envelope was also discussed. This would include caulking and resealing of doors and bricks, windows, etc.

#### 5. Pole Barn Update

The main shell of the pole barn has been constructed. The concrete floor will be poured on Wednesday and Thursday. The doors, insulation, and finishing touches will be completed once the concrete is finished.

#### 6. Freezer Update

The freezer has been installed and they are slowly cooling the freezer so that it does not crack the concrete. This slow process allows the concrete to adjust to the cold temperatures.

The Rec. Center will be moving some of their electrical lines, which will be coordinated with the school district.

#### 7. Committee Openings

Two committee openings still remain.

#### 8. Other Relevant Items

Mr. Kline asked about the condition of the "old" track due to safety concerns. The old track will continue to be open for public use. The district will continue to monitor the condition of the old track for safety.

#### 9. Board Recommendations Recap

The committee recommends the approval of two Buddy Benches at Kissel Hill Elementary as presented.

The committee recommends the approval of the Memorial Request from the Class of 2009 as presented.

Respectfully submitted by Michael M. Smith  
September 10, 2014



# Warwick School District

## Education Committee



6:00 p.m.

September 8, 2014

Board Room

Attendance: Lisa Gleason, Jennifer Shettel, Lorie Sedlymer, Jean Johns, Maria Navea Mitchell, Lisa Miller, Nelson Peters, Deb Wenger, Robin Felty, Melanie Calendar, Stacie Bardell

Absent: Abigael Weit, Priscilla Stoner, Keri Sapp

1. Welcome & Introductions – *Mrs. Deb Wenger*

2. Student Representative Report – *Ms. Abigael Weit*

No report this evening.

3. Elementary Report Card Update– *Mrs. Melanie Calendar*

- *Online beginning this year through email blast*
  - *If no access to internet – a printed copy will be sent home*
- *Accessible immediately upon close of teacher window*
- *No change in content of report card*
- *Report Card Committee beginning this year in an effort to move towards a standards based report card*

4. Comprehensive Plan – *Dr. Robin Felty*

- *Overview provided regarding Comprehensive Planning process -*
  - *Differences between old process and new*
  - *Stakeholder Involvement included almost 100 people*
  - *Alignment of District and School Level Goals*
  - *Components included in the plan*
  - *Focus Areas for Data and System Analysis*
- *District Level Comprehensive Plan –*
  - *Three goals were created*
  - *Drives fiscal and educational planning for the District*
- *School Level Comprehensive Plan –*
  - *One plan developed for each building in the District*
  - *Two goals were created based on building specific data*

5. Alternative Learning Programs – *Dr. Robin Felty*

Next Meeting: October 13, 2014

- *Additional learning opportunities for our students*
  - *Virtual Academy Grades 7 – 12*
    - *Currently 43 students enrolled*
    - *Tutoring component is available for this program unlike other cyber choices*

*New this year:*

- *Alternative Learning Center Grades 7 - 12*
  - *New person hired to oversee WVA and ALC*
  - *Currently 4 students enrolled*
  - *Utilizes same online programming as WVA*
  - *Student behavioral needs or truancy issues might lead to placement in this program.*
  - *One fulltime teacher along with paraprofessional support are provided for this program.*
  - *Maximum number of students that can be served for this program is 15.*
  - *By providing this program in house there is a cost savings as well as benefits to transitioning students back to the general education program.*

6. *High School Student Awareness Programs – Dr. Robin Felty*

- *Need to address online digital safety – ie. Sexting*
- *Outside speakers coming in to address this – Lititz Borough Police & Jeff Conrad*
- *Possible assembly idea – Pam Stenzel – DVD abstinence based sex education. She presented at Warwick in the past. Good response from both students and parents.*
- *An effort is being made to find a good balance.*

7. *District Data Team – Dr. Robin Felty*

- *The District Data Analysis Plan directly correlates to one of the District level goals in the Comprehensive Plan.*
- *Elementary Grade Level Meeting background provided by Ms. Calendar*
- *Multiple Measures of Data will be discussed at Data Meetings at both building and District level teams.*
- *District Assessment Schedule provided with descriptions of each assessment*
- *Education Committee will reflect on data presented with guiding questions.*

- *How does the information/curriculum/impact others?*
- *Are we progressing toward achieving our goals and how do we know?*
- *Are we aligning with our district mission statement?*

8. Other Items for Discussion?

9. Comments (time permitting)

Respectfully Submitted  
Stacie E. Bardell



# Warwick School District

## Finance and Legal Committee

September 11, 2014

Conference Room A

6:00 p.m.

### *AGENDA*

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mr. Michael Landis, Mr. Brian Black, Mr. Flip Steinour, Mr. Philip Shirk, Mr. Darryl Miller, Mr. John Markley, Miss Jennifer Murphy

Absent: Mr. Jim Koelsch, Mr. C. Edward Browne

1. Public Comment - none
2. ***John Markley, Markley Actuarial – Other Post Employment Benefit Cost Presentation***

Mr. Markley presented the 2014/2015 Other Post Employment Benefit Costs Report for the fiscal year ending June 30, 2015. The Principal Planned Provisions for Post Employment Benefit Costs and Liabilities report are based on the regulations of GASB No. 45, which requires this report for purposes of fulfilling employer accounting requirements. The Post Employment Benefit Costs include medical coverage and life insurance for retirees. Mr. Markley also reviewed the projected Other Post Employment Benefit Costs and Liabilities through 2028-2029.

3. Committee Member Introductions
4. Committee Opening
5. Committee Meeting Date – Discussion on First Tuesday vs. Current Second Thursday

After discussion, the committee recommends a switch of meeting nights to the first Tuesday of each month beginning January, 2015.

6. Control Pay Platform

Mr. Wertsch presented information about the Control Pay Platform. The program is made in conjunction with CSIU. The district would fund our account through Control Pay Platform and then Control Pay Platform would pay our individual vendors. There is no cost to the program for the district and the Control Pay Platform would provide technology support. Mr. Wertsch and the accounts payable specialists from Warwick visited another local school district to further research how Control Pay Platform works within the district.

7. SEC Municipal Advisory Rule – Independent Advisor

Mr. Wertsch shared the SEC Municipal Advisory Rule presentation put together by The PFM Group. Discussions about the topic followed. The PFM Group would serve as a third party advisor and work with our current advisor RBC. There is no cost to the district in going with The PFM Group.

8. Bonfield Renovation Update

Mr. Wertsch shared an update on the Bonfield renovation update.

9. 2014-15 State Funding Update

Mr. Wertsch shared updated information on the changes in the state funding for the 2014-2015 school year. The 2014-2015 school year final state funding total is \$11,784,908. These funds include Basic Education Funding, Special Education Funding and Block Grants (Accountability and Read To Learn).

10. Other Relevant Items - none

11. Board Recommendations Recap

- a. It is recommended that the Board approve the use of Control Pay Platform.

Meeting adjourned at 7:00 pm.

Respectfully submitted,

Miss Jennifer Y. Murphy





# Warwick School District

## Student Activities Committee



September 11, 2014

Board Room

6:00 p.m.

**Attendance:** Todd Rucci, Ben Sahd, Ryan Landis, Robin Felty, Ryan Axe, Abigael Weit, Marie Meeder, Denise Warner, Frank McMullin, Todd Rucci, Dawn Rissmiller, Dave Emrhein

**Absent:** Michael Joseph, Lorrie Schonour

1. Welcome & Introductions – *Mr. Todd Rucci*  
Comments on agenda items
2. Student Representative Report – *Ms. Abigael Weit*  
Abby shared what Bonfield, Kissel Hill, High School were doing to begin the school year.
3. Link Crew – *Mr. Sid Harrison*  
Mr. Axe presented the Link Crew Conference for the students in New York. A suggestion was to take some underclassmen and to create a link on our website so people can see what the Link Crew is doing. Can fund raising money be given back if the money is given to the Link Crew.
4. Wall of Honor Unveiling – *Mr. Ryan Axe*  
We are planning to invite alumni and staff to an event before Homecoming and then invite them to the Link Crew tailgate before the game.
5. Hall of Fame Update – *Mr. Ryan Landis*  
We were pleased with the number of people who attended and the spirit of the evening. People were authentically honored. Ryan is going to get an electronic HOF that can be added to over time. Everything was funded through donations. The whole event was classy and the community is excited.
6. Spring Athletics Summary – *Mr. Ryan Landis*  
It now includes any activity even beyond athletics. Mr. Landis shared a copy of what students did in the summer.
7. Future Planning for Athletic Dept. – *Mr. Ryan Landis*  
Ryan is looking at the handbook and he will bring it throughout the year so we can fine tune it and word it the way we want it.
8. Procedures for Refunding Activity Fees – *Mr. Ryan Landis*  
Ryan explained the changes and fees for the upcoming year. Collection was better due to new procedures. Every student has paid the fee. The band still has some students who need to pay. Coaches were very helpful. The committee discussed what we should do about students who quit or get injured. We discussed when the student gets the uniform maybe that is the cutoff. The music and theatre programs were discussed as well. The consensus was the once the uniform is granted we should look at keeping the fee.

Next Meeting: October 9, 2014

9. Comprehensive Plan – *Dr. Robin Felty*

Dr. Felty reviewed the handout of the new District Comprehensive Plan with the committee.

10. High School Student Awareness Presentations – *Mr. Ryan Axe*

Mr. Axe and Dr. Smith are working in conjunction with the Lititz Police department's Jevon Miller to create a presentation for our community about technology and how to help our students make good decisions with the devices they have. This will be in the spring. In the fall the middle school and high school are combining for assemblies and a community night with Pam Stentzel (choices/sex). Our educational committee is in support of this assembly and it is scheduled for November 19<sup>th</sup>.

11. Sunday Use Requests – *Dr. Robin Felty*

- a. Lititz LEO Club to use the high large gym on February 15, 2015 from 1:00 – 7:00 p.m. for Lititz fire and Ice Festival-Interact Dodgeball.
- b. The Lititz Rec Center to use the middle school parking lot/grounds on October 19, 2014 from 1:00 – 5:00 p.m. for a Pickle Ball Tournament.
- c. Grantham FC to use lighted soccer field 6 on September 28, 2014 and October 5, 2014 for the Eastern Pa Amateur Soccer League from 4:30-6:30 p.m.
- d. Grantham FC to use lighted soccer field 6 on October 26, 2014 for the Eastern Pa Amateur Soccer League from 3:30-5:30 p.m.
- e. Grantham FC to use lighted soccer field 6 on November 2 & 16, 2014, for the Eastern Pa Amateur Soccer League from 2:30-4:30 p.m

All approved.

12. Other Items for Discussion?

13. Comments (time permitting)

Respectfully Submitted,

Mr. Ryan Axe