



# Warwick School District

## Committee of the Whole

May 2, 2017

Board Room

7:00 p.m.

### *MINUTES*

**Members Present:** Michael Landis, Leslie Penkunas, Millard Eppig, Debra Wenger, Nelson Peters, Ben Sahd, Todd Rucci, April Hershey, Nate Wertsch, Connor Wentworth, Melanie Calender

**Guests:** Laurie Knowles, Mark Leidich, Lori Zimmerman, Ryan Axe, Fred Griffiths, Wendy Hoyer

1. 2017-2018 Budget

*Dr. Melanie Calender*  
*Dr. Ryan Axe*  
*Mr. Fred Griffiths*  
*Mr. Nathan Wertsch*

Dr. Calender and Dr. Axe shared anticipated elementary and secondary staffing needs for the 2017-2018 school year. Mr. Griffiths presented a plan for a 21<sup>st</sup> century learning initiative focusing on the “Four C’s” (communication, collaboration, critical thinking and creativity). Mr. Wertsch shared the 2017-2018 proposed final budget. He provided information addressing general fund tracking as related to revenue and expenses to date, and the impacting factors. Key metrics considered in the budget development, state budget developments, bond refinancing, healthcare expenses, special education placement expenses, and tax revenue implications were also discussed. Expenses were presented with an emphasis on the continued search for ways to save money. The budget presentation is available on the Warwick website and a timeline for the budget process is included.

2. Board Policies – Review

- No. 203 – Immunizations and Communicable Diseases
- No. 204 – Attendance
- No. 249 – Bullying/Cyberbullying

The above policies were reviewed and discussed.

3. Trane Energy Savings Report

A yearly meeting regarding energy savings guaranteed by Trane Energy was held last week. A report regarding the savings was made accessible for review. Energy savings exceeded the original anticipated amounts.

4. Other Relevant Items

The committee adjourned at 7:49 p.m.  
Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa Bonfield".

Lisa Bonfield



# Warwick School District

## Building and Property Committee

May 8, 2017

District Office - Conference Room A

6:00 p.m.

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### *MINUTES*

1. Welcome and Public Comment
  - a. Attendees- Millard Eppig, April Hershey, Nate Wertsch, Steve Szobocsan, Robert Marshall, Bruce Schreiter, Carl Kline, Ed Gouch and Jeff Weber
2. French Honor Society
  - a. Finalizing donation of tree and plaque- all in favor
3. JV Baseball Field Batting Cage
  - a. Mr. Weber- team wants to add a batting cage behind field #11
    - i. Travel baseball will provide all materials and the District will install the cage
    - ii. No concerns from the committee
4. Bonfield Measurement & Verification Report
  - a. Mr. Wertsch showed the total realized cost savings for the system is \$20,011. This slightly exceeds the guaranteed amount.
  - b. Trane will continue to provide this update on a yearly basis for the next 19 years (20 year total for agreement)
  - c. Mr. Kline asked about the difference in suggested overnight temperature (62 degrees) and the temperature we utilize (65 degrees). The change is due to the extra work the system would need to raise from 62 degrees.
5. General Buildings & Grounds Updates
  - a. Scoreboards have been ordered for HS- approximately \$18,000.00
    - i. These are wireless and one will include foul markers
  - b. Card Readers- here and ready to be put in. Will begin installation 3<sup>rd</sup> week of June
  - c. Cameras- will be putting in additional. Have been ordered on this year's budget and will be installed over the summer.
  - d. Mail Van- has been replaced this year
  - e. Wrestling Mat Update- they are looking at a new Resilite mat that doesn't require it to be hung. It zips together and comes with storage carts. Does not require engineering to hang it since it will be in movable carts.
6. Other Relevant Items
  - a. No additional comments
7. Board Recommendations Recap

# Warwick School District

## Education Committee



May 8, 2017

Board Room

6:00 p.m.

Kathy Steinour, Mike Neuman, Ron Hallett, Melanie Calender, Deb Wenger, Lisa Gleason, Leslie Penkunas, Jill Lutz, Ken Kauffman, Connor Wentworth, Sarah Bromirski

### MINUTES

1. *Welcome – Mrs. Deb Wenger*
2. *Student Representative Report – Connor Wentworth*
  - See attached report
3. *K-12 Counseling Career Plan – Counseling Team*
  - Looking for recommendation to bring the Chapter 339 K-12 Counseling Plan to the Board for approval
  - District demographics were shared. Career and Technology Center data was provided. Currently, 111 students attend. There is a 32% increase in students that have applied for next year from the 15/16 school year.
  - Strategies were shared about how the District will increase communication and awareness about the CTC opportunities that are available to the students.
  - Career goals were shared for the elementary, middle and high school levels.
  - The Education Committee recommends the Board approve the Chapter 339 K-12 Counseling Plan
4. *Student Services Data – Melanie Calender*
  - Dr. Calender provided the 2017 Special Education & Risk Assessment Data Summary
  - 499 students (11%) currently receive special education services
  - Chapter 15 (504 Accommodation Plans) - 174 Students (4%)
  - Chapter 16 – Gifted Services – 233 students (6%)
  - Historical overview provided from June 2010 to May 2017 for all categories
  - Total Students identified with Special Needs – 24%
  - Risk Assessments – 140 risk assessments completed since Feb. 2017 to date
5. *Multi-disabilities Support Program (MDS) – Juliet Ashton*
  - This will serve as a K-6 program.
  - Currently 6 elementary students are in outside placement.
  - This will provide students the opportunity receive their education in their home district.
6. *Other Items:*
  - Dual Enrollment Courses - *Dr. Ron Hallett*
    - Currently does not apply towards GPA or class rank
    - Did not want to hold a student back to taking a college course for fear of it not counting towards their GPA or class rank
    - The recommendation is to change it to offer dual enrollment courses as a weighted 1.2 class
    - Concern was raised about the college course being comparable in difficulty to an AP course to receive 1.2 weight
    - Dr. Hallett will take this back to the guidance department with the committee's concerns.

Respectfully submitted,  
Stacie E. Bardell

Next Meeting: September 11, 2017

# **Student Representative Report**

**Connor Wentworth**

**May, 2017**

## **Warwick High School**

We are quickly gearing up for all of our end of the year celebrations and performances. The NHS held its annual ceremony and induction, the Jazz Band and Orchestra held their annual spring concerts and Unite raised an incredible \$45,087.89 at their Mini-Thon event! The Career Fair, Prom Promise Activities and Prom all took place during the last week in April. We are looking forward to all of the remaining end of the year celebrations.

## **Warwick Middle School**

We have successfully completed both the ELA and Math PSSA exams for 7th and 8th grade. During the first week of May we will do Science PSSAs for 8th grade and the 7th graders will see a presentation on CTC by Mr. Ben Stiles on the first day and a presentation on Cyber-Safety by Officer Savage on the second. The month of May is filled with many events. We have a Holocaust speaker coming on May 10th to present to 7th grade. We will be giving the Algebra Keystone exams on May 15th and 16th. The 8th grade class will see an ASAP assembly on May 17th. We are looking forward to hosting our incoming 7th graders for next year on May 22nd (KH and Beck) and June 7th (LE and Bonfield) for building tours and presentations. We will have our annual Honors Tea program on May 23rd at 7:00pm in the HS auditorium and a Link Crew assembly for our 8th graders on May 30th. On May 31st the 8th grade will be seeing a Shakespeare assembly and on June 8th we will be having our building-wide Team Face-Off. As you can tell we are going to be busy but looking forward to an awesome end to the 2016-2017 school year!

## **Lititz Elementary**

The coming weeks are exciting ones at Lititz Elementary School! On Thursday, May 11, we look forward to welcoming our parents and families to Open House! Students and staff are excited to showcase projects and work completed through the year! On May 15th and 16th the kindergarten assessment team looks forward to meeting our new kindergarten families at kindergarten assessments! This is a time to learn about the students and share information about the district and Lititz El with our new families!

## **John R. Bonfield**

During the month of May, JRB students will be finishing their PSSA's, holding a bike rodeo on May 12<sup>th</sup>, and our 6<sup>th</sup> grade will be having their track and field day on May 19<sup>th</sup>. Our students will also be taking part in the Elementary Orchestra concert on May 16<sup>th</sup> and the Elementary Band concert on May 25<sup>th</sup>.

Bonfield will be holding Fine Arts Day on May 26<sup>th</sup>. The day will begin with a performance by the Hooley School of Irish Dance, and will include presenters from the following areas: fiber artists, pottery, opera, digital art, sign painting, quilting, the Fulton, and photography.

PTO activities during May will include an All Pro Dad's breakfast on May 4<sup>th</sup>, Muffins with Mom on May 5<sup>th</sup>, and Staff Appreciation Week May 8<sup>th</sup>-12<sup>th</sup>.

### **John Beck**

We're looking forward to meeting all of the incoming kindergarten students for 2017-2018 at Kindergarten Assessments 5/10 and 5/11. Every other year, John Beck's PTO provides funding for the Mobile Ag Lab to visit John Beck. The Mobile Ag Lab is at John Beck for the week of 5/15 thru 5/19. Students are provided with the opportunity to visit the lab and perform hands-on science experiments related to agricultural concepts and involving agricultural commodities. John Beck is holding a Book Fair from 5/22-5/26. This event raises money to purchase additional books for the library and classrooms, and promotes reading at home. Mrs. Schieber coordinates the Bike Rodeo which will be held on 5/24 (Rain date 5/25). Students bring their bikes to school and have to demonstrate specific skills through his/her performance at various stations. This event is held each spring as the weather gets nice and students are getting outside, encouraging bicycle safety at all times.

### **Kissel Hill**

May opens with Kindergarten Assessments for all elementary schools hosted at Kissel Hill. This is always an exciting opportunity to learn more about our newest members of the Warwick Family. The PTO is pleased to offer a free carnival to the KHE Community on Friday, May 5th. This is a great opportunity for Kissel Hill's families to spend an evening together as we wind down a great week. Kissel Hill will host a "Climber Dash" race on May 30th. This PTO fundraiser will get all students and staff outside in friendly competition with a focus on health and endurance.



# Warwick School District

## Finance and Legal Committee

May 2, 2017

Conference Room A

6:00 p.m.

### *MINUTES*

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mr. Nelson Peters, Mr. Michael Landis, Mr. C. Edward Browne, Mr. Jim Koelsch, Mr. Brian Black, Mr. Flip Steinour, Mr. Phil Shirk, Mr. Kevin Martzall, Miss Jennifer Murphy, Mr. Fred Zeiset, Mr. Mark Leidich, Mrs. Wendy Hoyer, Mrs. Karen Miller

Absent: Mr. Russel Dicks

1. Welcome and Public Comment - none
2. 2017-18 Food Service Budget – Mrs. Karen Miller shared the proposed 2017-2018 Food Service budget. She reviewed the lunch pricing equity before reviewing possible lunch prices for the coming school year. She then tied the possible prices for lunch for the 17/18 school year to the project budget outlooks. Mrs. Miller then reviewed the 16/17 original budget, the 16/17 anticipated expenses, and the 17/18 anticipated budget.

**Recommendation** – It is recommended that the Board approve option #1 for the 2017-2018 Food Service Budget. This would hold the current prices for the 2017-2018 school year.

3. 2017-18 General Fund Proposed Final Budget – Mr. Wertsch shared the proposed General Fund Final Budget for the 2017-18 school year that includes a 3% tax increase. Specifics were shared from the revenue side and the expense side. He then shared key metrics to consider when creating a budget, as well as information related to property tax reform, basic education funding, special education funding, and transportation funding. A review of healthcare and special education expenses, with history, was reviewed. Tax revenue implications in 2017-18 were shared with millage rate increases shown. Local, state, federal and other revenue was shared for the current budget year, and the coming budget year. Expense budget cause of change was reviewed, with salaries and benefits accounting for the majority of funds. In addition, Mr. Wertsch shared a look ahead for the anticipated 2018-19 expense increases related to salaries, PSERS, healthcare, and debt service. A current fund balance analysis was also shared. Finally, the 2017-18 General Fund Proposed Final Budget timeline was shared.

**Recommendation** – It is recommended that the Board approve the current 2017-18 General Fund Proposed Final Budget.

4. Other Relevant Items – None

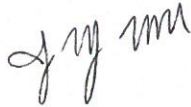
5. Board Recommendations Recap

**Recommendation** – It is recommended that the Board approve option #1 for the 2017-2018 Food Service Budget. This would hold the current prices for the 2017-2018 school year.

**Recommendation** – It is recommended that the Board approve the current 2017-18 General Fund Proposed Final Budget.

Meeting adjourned at 6:36 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J Y Murphy", written in a cursive style.

Miss Jennifer Y. Murphy



# Warwick School District

## Student Activities Committee



May 11, 2017

Board Room

6:00 PM

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### *MINUTES*

In attendance: Todd Rucci, Ben Sahd, Marisa Tocci, Marie Meeder, Jennifer McMullin, Penn Ketchum, Connor Wentworth, Ryan Axe, Kristy Szobocsan, Lorrie Schonour

1. Welcome – Mr. Todd Rucci
  - a. Welcome to Leslie Swan – new community representative
  - b. Thank you Dave Emrhein and Lorrie Schonour for all of your years of service
  - c. Thank you to Connor Wentworth for his year of service
  
2. Student Representative Report – Mr. Connor Wentworth
  - o High School
    - Several DC trips are coming up
    - Annual Band, Orchestra and Choral Concerts are occurring throughout the month
    - Unite raised \$45,087.89 at their Mini-Thon Event
    - Career Fair and Prom Promise assemblies were a success
    - Prom was a great night
  - o Middle School
    - PSSA exams have been successfully completed
    - 7<sup>th</sup> grade presentation from CTC and Cyber Safety
    - Holocaust Speaker visited the MS
    - 8<sup>th</sup> grade has an upcoming ASAP assembly
    - Looking forward to hosting incoming 6<sup>th</sup> grade students
    - Honors Tea program will occur later this month
    - 8<sup>th</sup> grade will hear from the Link Crew
    - The Team Face Off event will end our school year
  - o John Beck
    - Excited for the upcoming Kindergarten assessments
    - Mobile Ag. Lab is coming and students are very excited
    - Upcoming Book Fair will help promote reading at home and raise funds for the school
    - Bike Rodeo set to visit this month
  - o Kissel Hill
    - Excited for the upcoming Kindergarten assessments
    - A Free Carnival sponsored by the PTO was fun for all who attended
    - Upcoming Climber Dash will promote physical activity
  - o Bonfield
    - Finished up PSSA's

June 8, 2017

- Bike Rodeo set to visit this month
    - Looking forward to the 6<sup>th</sup> grade Track and Field Day
    - Annual Band and Orchestra Concerts occur this month
    - Excited for Fine Arts Day
  - Lititz EL
    - Will host an Open House later this month
    - Kindergarten staff is looking forward to meeting their new families
3. Athletic Report – Mr. Ryan Landis
    - a. 17-18 Co-opts list was shared
    - b. Athletic Senior Awards night will occur at the MS
    - c. Flag Football practice time was corrected
  4. Sunday Use Requests – Dr. Ryan Axe
    - a. Odd Fellows to use varsity baseball field 13 for practice on May 21, 2017, June 4, 11 & 18, 2017, and July 9, 16, & 23, 2017 from 6:00 – 8:00 p.m.
      - Committee approves
    - b. Lancaster Evangelical Free Church to use the MS and HS parking lots and grounds for Sunday in the Park on June 4, 2017 from 1:00 – 4:00 p.m.
      - Committee approves
  5. Overnight Field Trip Request – Dr. Ryan Axe
    - a. HS students and staff to Costa Rica either June 2018 and/or Thanksgiving Break 2018. This will be a service-learning trip – Conservation in Costa Rica. – Sherry Ruggiero
      - i. \$2860.00 (includes travel insurance, tour director, flights, hotels, service-learning experience, private transportation, guided tours and events, meals, folklore and cultural activities)
      - ii. CDC recommended (not required) vaccines, Smart Travelers Enrollment Program, trained tour directors (with international phone access)
      - iii. Need at least 6 students with a max of 45
      - iv. Committee expressed need to ensure the trip is available to all students. Sherry Ruggiero will look into fundraiser ideas to help with the financial piece.
      - v. Committee appreciates the opportunity this trip can provide our students, feel the trip is safe, and approve making the recommendation for the trip to move forward.
  6. Additional items for discussion – SAC
    - a. New Teacher Rep will be needed
  7. Closing Comments – SAC

Respectfully submitted by,  
Kristy Szobocsan

June 8, 2017