



# Warwick School District

## Committee of the Whole

May 3, 2016

Board Room

7:00 p.m.

### *MINUTES*

**Members Present:** Michael Landis, Leslie Penkunas, Scott Shaub, Millard Eppig, Timothy Quinn, Debra Wenger, Nelson Peters, Robin Felty, Ben Sahd, Todd Rucci, April Hershey, Nate Wertsch

**Guests:** Laurie Knowles, Mark Leidich, Lori Zimmerman, Warwick School District Staff Members

1. Proposed Final Budget Presentation  
~ *Mr. Nathan Wertsch*

Mr. Nate Wertsch presented the proposed final budget. Mr. Wertsch outlined the budget, general fund tracking, recent trends and comparisons, an analysis of revenue sources and expenses, and next steps and considerations in planning for the future. The final budget will be voted on in June.

2. Staffing Discussion  
~ *Executive Team*

A review of proposed staffing for the 2016-2017 school year was shared. Dr. Felty, Mrs. Calender, and Dr. Smith provided an update and the process for planning of staffing. Historical summaries of staff planning, retirements, enrollment and the fiscal implications for recommendations, were shared for the elementary, middle and high school levels. The goal: Funding educational programs and district operations in the most fiscally sound manner.

3. Board Policy Review

An initial review of the following policies was provided:

- 626 – Federal Fiscal Compliance
  - with Attachments (5)
- 626.1 – Travel Reimbursement for Federal Programs
- 808 – Food Services
- 827 – Conflict of Interest

4. Other Relevant Items

The committee adjourned at 8:26 p.m.  
Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa Bonfield". The signature is written in dark ink and is positioned above the printed name.

Lisa Bonfield



**Warwick School District**  
**Building and Property Committee**

May 9, 2016

Conference Room A

6:00 p.m.

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***MINUTES***

**No meeting was held.**

# Warwick School District

## Education Committee



May 9, 2016

Board Room

6:00 p.m.

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Attendance: Jean Johns, Jill Lutz, Melanie Calender, Dr. Robin Felty, Deb Wenger, Leslie Penkunas, Sarah Bromirski, Lisa Gleason, Ms. Maria Navea Mitchell

1. Welcome – *Mrs. Deb Wenger*  
Comments on agenda items
2. Student Representative Report – *Ms. Abigail Weit – Not in attendance*
3. K-6 Grammar Curriculum Pilot – *Dr. Ryan Berardi (Approval Given by Education Committee for pilot for 2016-17 school year)*
  - Seeking approval for a pilot for the 2016-17 school year
  - Grammar curriculum is woven into the current ELA curriculum.
  - Some skills are threaded meaning they will be taught in every unit throughout the course of the year.
  - K-6 scope and sequence created to ensure that all standards are covered.
  - Request made for approval to purchase resources to support the grammar curriculum. (Simple Solutions & Easy Grammar)
    - Simple Solutions – grade 1 consumable; grades K & 2 non-consumable
    - Easy Grammar – reproducible for grades 3 – 6.
4. K-2 Personal Social Counseling Curriculum – Safe & Unsafe Touch – *Mrs. Colleen Heckman & Mrs. Jenn Hartzler*
  - Curriculum being proposed helps to meet personal safety standards in the 2016-17 school year
  - Background information provided on visitations with other districts, outreach to a stakeholder group and selection of video for grade 2.
  - Example lesson was shared
  - Permission slip will be used to gain parent approval prior to a child watching the video.
  - Approval was given to put this on the Board Agenda for approval
5. Student Services Data 2015-2016 – *Mrs. Melanie Calender*
  - Students in need of special education services – 477 students identified – 11%
  - Students in need of 504 service plans - 135 students – 3%
  - Students in need of gifted services – 221 students – 5%
  - Students in need of SAP – 140 referrals
  - Teamcare Services – 74 students
  - Risk Assessments – 14 assessments from 2/1/16 until 4/29/16
  - Continuum of Services shared at each academic level

Next Meeting: June 13, 2016

6. District Parent Survey Data – *Dr. Robin Felty*

- Summary of Parent/Guardian Survey shared.
- Survey covered school counseling services and school climate

7. Curriculum Development & Review Process – *Dr. Robin Felty*

- Process for curriculum review with four phases provided for all curricular & program areas through 2023/2024 school year.

8. Other Items for Discussion?

9. Comments (time permitting)

Respectfully submitted:

Stacie E. Bardell



# Warwick School District

## Finance and Legal Committee

May 3, 2016

Conference Room A

6:00 p.m.

### **AGENDA**

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mr. C. Edward Browne, Mr. Michael Landis, Mr. Jim Koelsch, Mr. Nelson Peters, Mr. Philip Shirk, Mr. Russel Dicks, Dr. Tim Quinn, Mrs. Leslie Penkunas, Mrs. Wendy Hoyer, Mr. Fred Zeiset, Mrs. Christie Cosmore, Miss Jennifer Murphy

Absent: Mr. Flip Steinour, Mr. Brian Black

1. Welcome and Public Comment – none
2. 2016-17 Proposed Final Budget - Mr. Wertsch started by sharing a summary of the 2015-16 state budget, and then shared the year-to-date 2015-16 general fund balance. He then moved into recent trends and comparisons including the comparison ratio between student enrollment and full time equivalent over the past five years, as well as Lancaster County millage rates averages. Mr. Wertsch then shared the 2016-17 proposed final budget while highlighting the projected PSERS contribution update and projected healthcare costs. Mr. Wertsch then highlighted key revenue and expense costs for the 2016-17 school year as well as how the district has worked from a comprehensive angle for both revenue and expenses. He then shared the tax revenue implications for 2016-17, as well as the expense function breakdown in comparison to the averages across the IU 13 and the expense object breakdown for the district. The district is currently projecting an increase in revenue of \$2.9M and an increase in expenses of \$3.5M. Finally, Mr. Wertsch highlighted a summary of continuing budget considerations including real estate tax revenue, state funding, bond refinancing, health insurance plan design changes, enrollment and staff, accelerated spending, Warwick Ware, and fund balance commitments. The proposed final budget will be presented for approval at the May 17 board meeting and made available for public review at that time.
3. Other Relevant Items – Questions from the individuals at the meeting included questions about student/teacher ratios, Warwick Ware, healthcare increases, and student enrollment.
4. Board Recommendations Recap –  
The finance and legal committee reviewed the 2016-17 Proposed Final Budget and is in support of the 2016-17 Proposed Final Budget that will be reviewed by the Board.

Meeting adjourned at 6:42 p.m.

Respectfully submitted,

Miss Jennifer Y. Murphy

# Warwick School District

## Student Activities Committee



May 12, 2016

Board Room

6:00 p.m.

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In attendance: Todd Rucci, Ryan Landis, Ben Sahd, Ryan Axe, Robin Felty, Marie Meeder, Dave Emrhein, Lorrie Schonour, Jennifer McMullen, Abigael Weit, Marissa Tocci

1. Welcome – *Mr. Todd Rucci*

No community comments

2. Student Representative Report – *Miss Abigael Weit*

Teacher appreciation week was celebrated, music and art programs were showcased in the elementary schools, Fine Arts Day, a lot of opportunities for families to be involved in the elementary schools, carnivals, WMS students council raised \$ for THON and helped at elementary school, testing season, WHS – THON raised over \$41K, Prom coming up, Prom Promise, end of year events are all getting in gear

3. HS Community Service Opportunity in Peru – *Ms. Sherry Ruggiero*

Ms. Ruggiero shared a plan via powerpoint for students to go to Peru in a service-oriented format. She reviewed the importance of service learning, what to expect, tour highlights, safety, travel policies, health, EF Educational Tours, connections the students will make, pricing, and all that the tour involves. 10 day trip. The committee asked questions about how many could go and how they would be chosen. They also discussed fund raising.

4. Required Coach Certification – *Mr. Ryan Landis*

PIAA now requiring for all coaches, Mr. Landis can teach the course because he passed both courses, \$100 per coach – including volunteers. We have approx. 150 total coaches in our district, the window opens this summer and coaches have 2 years to get this done. Mr. Landis advised that we hold off to see what schools do and if the initiative will continue. Once it's complete it is for life. One course is first aid, the other is about coaching responsibilities, can be taken on line or in person. We have some time to act on this.

5. Athletic Co-op Agreements for 2016-2017 – *Mr. Ryan Landis*

No changes – handout provided; this has worked out well thus far.

6. Feedback on Part-Time Trainer Plan: Planning for 2016-2017 – *Mr. Ryan Landis*

Clearly needed for our athletes; we were one of the few with only one trainer. CPRS were willing to not sign a contract but to provide based on need. It's been a positive partnership @ \$30 an hour.

7. Promotion of Athletic Program – *Mr. Ryan Landis*

Goal to improve aesthetics of facilities for our athletes, banners, fields, HOF, signage, wind screens, records, ticket booths, fitness center, and other upgrades. Any suggestions are welcome by the athletic department.

8. Community Partnerships for Athletic Facilities – *Mr. Ryan Landis*

Youth facility use discussion, partnerships, \$ given by each group, the rec supplies the employee and we provide the field; we give the rec the dates available. It helps because of not having to deal with youth requests. Also eliminates issues with different youth programs.

9. Prom Promise – *Dr. Ryan Axe*

Details for the assembly were shared, mental health focus tied to choices and “anti-drug” messages.

Next Meeting: June 9, 2016

10. Overnight Field Trip Request – *Dr. Robin Felty*
  - a. HS students and staff to compete in the Pennsylvania Envirothon State Competition at Susquehanna University on May 24, 2016 and May 25, 2016.
11. Other Items for Discussion?
12. Comments (time permitting)

Respectfully Submitted,  
Dr. Ryan Axe