



Warwick School District

Committee of the Whole

January 6, 2015

Board Room

7:00 p.m.

MINUTES

Members Present: Darryl L. Miler, Michael Landis, Scott Shaub, Millard Eppig, Timothy Quinn, Debra Wenger, Nelson Peters, Robin Felty, Ben Sahn, Todd Rucci, April Hershey, Nate Wertsch

Guests: Mark Leidich, Lori Zimmerman

1. 2015-16 School Calendar (*handout*)

Dr. Hershey shared that we will be adopting this calendar in January. There are guidelines based on our Collective Bargaining Unit; parameters and language affect the start date, Easter Monday and President's Day. A meeting was held with the Warwick Education Association in a proactive fashion, to discuss the start date for the 2015-2016 school year and the possible development of a Memorandum of Understanding based on the late Labor Day holiday with regards to students' best interest and community input.

2. Board Policy Review

Updates to the following policies were discussed:

- No. 004 – Membership
- No. 204 – Attendance
- No. 302 – Employment of Superintendent/Asst. Superintendent
- No. 304 – Employment of District Staff
- No. 305 – Employment of Substitutes
- No. 306 – Employment of Summer School Staff
- No. 307 – Student Teachers/Interns
- No. 309 – Assignment and Transfer
- No. 317 – Conduct/Disciplinary Procedures
- No. 317.1 – Educator Misconduct
- No. 806 – Child Abuse

- No. 818 – Contracted Services
- No. 916 – Community Volunteers

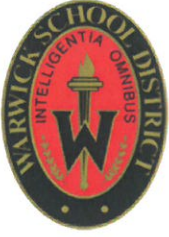
3. Other Relevant Items

The committee adjourned at 7: 46 p.m.

Respectfully Submitted,



Lisa Himes



Warwick School District

Building and Property Committee

January 12, 2015

Conference Room A

6:00 p.m.

- Members Present: Nate Wertsch, Scott Shaub, Tom Becker, Dr. April Hershey, Dr. Michael Smith, Ed Gooch Jr., Carl Kline, and Millard Eppig
- Members Not Present: Robert Marshall
- Others Present: None
- Visitors Present: None

Minutes

1. Welcome and Public Comment

Happy New Year!

2. Bonfield Roof

The District decided to pull the roof out of Trane's scope of the overall Bonfield project. The same three companies that originally bid when the roof was in the overall project scope were able to submit bids on 20 and 30-year roofs. Houck and GSM Roofing presented information regarding their scope and cost of the roof. Due to the scale and scope of the project, the committee continues to analyze completing the project through the Costars system. Our solicitor is currently reviewing the information presented and the feasibility of completing the project through Costars.. The district is leaning toward a 20-year warranted roof at this point in time. The District would procure the materials in increments to minimize risk and save money.

3. 2015-16 Non-Repetitive Maintenance Review

Mr. Wertsch provided the committee with a packet containing each building's Non-Repetitive Budget Requests. This Saturday, January 17, the Building and Property Committee will complete their non-repetitive maintenance tour of the district.

4. Committee Openings – Standing item until filled!

We still have two committee openings.

5. Other Relevant Items

Travelers Risk Control toured our high school. They had one recommendation, which was to add sprinklers to the section of the high school that does not currently have them.

6. Board Recommendations Recap

The Building and Property Committee has no recommendations for the board this month.

Respectfully submitted by Michael M. Smith 1/13/15

Warwick School District

Education Committee



January 12, 2015

Board Room

6:00 p.m.

Attendance: Lisa Miller, Jean Johns, Melanie Calendar, Dr. Robin Felty, Nelson Peters, Deb Wenger, Lorie Sedlmyer, Dr. Jennifer Shettel, Abigail Weit, Stacie Bardell

1. **Welcome** – *Mrs. Deb Wenger*
Comments on agenda items

2. **Student Representative Report** – *Ms. Abigail Weit*
Bonfield

- Healthcare products were donated for the Lititz Community Chest in the month of December.
- Storm and Weather Show – WEF Grant provided the funding for this event.
- Spelling Bee – District Bee is on January 21
- Talent Show is January 27

Kissel Hill

- Custodial Staff - efficiency and work ethic is impressive. They are a huge part of the educational team.
- PTO – fundraiser in December

Lititz Elementary

- Gratitude topic coordinated with service projects
- January Assembly – New theme – self-discipline – kick-off for One Book One School initiative.
- Sincere thanks to Board and committee members for their dedication to student growth.

High School

- Fundraiser for student battling cancer
- Link Crew has begun a tutoring initiative during the day to support freshman.
- Unite is sponsoring a flashback dance on Jan. 24.

3. **Full-Day Kindergarten Program** – *Mrs. Melanie Calendar*

- Thank you to the committee members
- Goal was to offer one full-day kindergarten program in each building.
- Schedule for full day shared - Lunch is included along with Specials. There is extended time in the ELA block. Tiered instruction and enrichment will be provided during this time block. Enrollment in kindergarten and needs of placement of specials will dictate the schedule in each building. Time allotments will remain the same.
- The committee visited two different buildings: Brownstown Elementary and Nitrauer Elementary.
- Selection of Students for FDK – Parent can opt in or out of this program
 - This program will be heterogeneous classes comprised of the following:
 - Red – At Risk (25%)
 - Yellow – Some Risk (37.5%)
 - Green – Low Risk (37.5%)
 - All classes will be similarly balanced in size.

Next Meeting: February 9, 2015

- Random placement of students into this program – looking into options of how to accomplish this. The possibility exists of a computer program to determine random selection.
- Parents will be notified by mid-July of program and classroom placement for next year.
- Evidence of Effectiveness
 - Multiple first year measurements were shared.
- Communication Plan
 - K Expo – January 13
 - K Registration
 - Parent Interest Solicited
 - K Assessment
 - Mid-July Letters

4. **Educational Components of Student Wellness Policy** – *Dr. Robin Felty*

The New School Wellness Policy #246 can be found on the District website

Mission statement shared

Key Components:

- Comprehensive nutrition program
- Access, at a reasonable cost, to healthy foods and beverages to students (Hunger Free Kids Act 2014-15)
- Developmentally appropriate physical activity during the school day
- Educate students about proper nutrition and lifelong physical activity – standards aligned PE/Health Curriculum K-12
- Update and inform public about content and implementation of SWP
 - Assessment of the wellness policy every three years
 - Annual progress report on the district website
- Periodic measurement in attaining goals of policy
- Engaging in goal setting for compliance:
 - Nutrition Promotion
 - Nutrition Education
 - Physical Activity
 - Other School-Based Activities that Promote Student Wellness
- Wellness Safety Info tab on the district website will house all of the information for Student Wellness.

5. **District Data Teaming** – *Mrs. Melanie Calender and Dr. Robin Felty*

- No grade level meetings at the elementary level since the last meeting.
- MS & HS meeting discussions centered on student failures and interventions in place and their effectiveness.
- A survey is being developed for students to solicit more information on what students feel is effective in their learning.
- 9th grade data is showing a reduction in failure rate

6. Other Items for Discussion?

7. Comments (time permitting)

Respectfully Submitted:
Stacie E. Bardell

Next Meeting: February 9, 2015



Warwick School District

Finance and Legal Committee

January 6, 2015

Conference Room A

6:00 p.m.

AGENDA

Present: Mr. Nathan Wertsch, Mr. Flip Steinour, Mr. Jim Koelsch, Dr. Timothy Quinn, Mr. Nelson Peters, Mr. Mark Leidich, Mr. C. Edward Browne, Mr. Darryl Miller, Mr. Michael Landis, Mr. Philip Shirk, Miss Jennifer Murphy

Absent: Mr. Brian Black

1. Welcome and Public Comment
2. LCCTC 2015-16 Budget

Mr. Wertsch reviewed the 2015-2016 LCCTC proposed budget. The increase in budget is related to updated programming that relates to 21st century technology skills. It includes a 1.9% increase overall, and a \$100K increase to Warwick due to the 1.9% increase and increased average daily membership averages for Warwick.

Recommendation – It is recommended that the Board approve the 2015-2016 LCCTC Budget.

3. Bond Refinancing - Fund Balance Commitment vs. Capital Reserve Establishment

Mr. Wertsch explained the options for the Fund Balance Commitment vs. Capital Reserve establishment to the committee for a revised fund balance commitment and debt service issuance related to the Bonfield renovation. The proposed 2014-2015 Year End Fund Balance plan included the PSERS Rate Stabilization, the Projected Operating Deficit and funds for the Bonfield Renovation. Mr. Wertsch also reviewed the proposed cost for the Bonfield Renovation project that conservatively totals \$5.35 million. Bullet points considered in the discussion included the cost of borrowing vs. the cost of savings, the establishment of a Capital Reserve Fund, uncertainty of state funding, 2015-16 Bond Refinancing savings (approximately \$1.2 million), current healthcare costs (+110K month), funding formula reform uncertainty and continued PSERS increase. With committing \$600,000 to the Bonfield Renovation, the district would carry a 7.6% Uncommitted Fund Balance.

Recommendation – It is recommended that the Board approve the revised committed fund balance resolution which commits \$2,943,982 in PSERS rate stabilization, \$3,255,979 in projected operating deficit, and \$600,000 in capital project funding related to the Bonfield renovation.

4. 2015-16 Budget Update

Mr. Wertsch discussed a number of updates related to next year's budget in conjunction with the bond refinancing discussion.

5. Other Relevant Items

- a. Budget Transfers – Mr. Wertsch reviewed the budget transfers for the month of January. The purpose of budget transfers is to more accurately report district spending based on needs throughout the fiscal year.

Recommendation – It is recommended that the Board approve the January budget transfers.

- b. Obsolete Equipment – Mr. Wertsch reviewed the obsolete equipment for the month of January. Many of the obsolete items are being repurposed and sold for some financial gain.

Recommendation – It is recommended that the Board approve the January obsolete equipment.

6. Committee Opening – Standing item until filled!

7. Board Recommendations Recap

Recommendation – It is recommended that the Board approve the 2015-2016 LCCTC Budget.

Recommendation – It is recommended that the Board approve the January obsolete equipment.

Recommendation – It is recommended that the Board approve the January budget transfers.

Recommendation – It is recommended that the Board approve the revised committed fund balance resolution.

Meeting adjourned at 6:30 pm.

Respectfully submitted,

Miss Jennifer Y. Murphy



Warwick School District

Student Activities Committee



6:00 p.m.

January 8, 2015

Board Room

In attendance: Todd Rucci, Ryan Landis, Ben Sahd, Robin Felty, Ryan Axe, Dave Emrhein, Lorrie Schonour, Marie Meeder, Dawn Rissmiller, Abigael Weit

1. Welcome – *Mr. Todd Rucci*
Comments on agenda items

2. Student Representative Report – *Abigael Weit* Abigael updated the committee on all of the events in the elementary schools, the middle school and high school. Students are doing a lot of good across the district.

3. Adult Education Presentation – *Dr. Judy Drager-McCoy and Ms. Dianne Skilling* Dr. Drager-McCoy and Ms. Skilling shared information about the program. The adults who participate give positive feedback about how much they learn. We offer various workshops - (28) last year. They have a five person benchmark for running courses. Last year 250 people participated in the workshops. Seniors do not have to pay if they live in the district. Last year we lost money (over \$2000). They are looking to offer different courses this year. We pay our instructors \$50 per person in the course. We discussed ways to advertise and if students could co-teach for credit.

4. Continued Discussion about Athletic Handbook – Transportation Procedures – *Mr. Ryan Landis*
The committee discussed insight and ideas about transportation to practices and events. Discussion included what to do when practice venues change, who is driving, when this is communicated, what permissions are necessary, when responsibility ends, and so forth. Healthy discussion.

5. Fall Extra-curricular Recap – *Mr. Ryan Landis* – Mr. Landis detailed all that our students did this fall. We had an eventful, exciting fall season. The committee discussed ways we could get this information out to the community.

6. HS Student Council Funds to Link Crew Program – *Dr. Robin Felty* They would like to donate \$500 to off-set costs for the last Link Crew Leadership training.

7. Sunday Use Request – *Dr. Robin Felty*
 - a. Warwick Girls' Softball to use the HS large gym on March 8, 2015 from 1:30 – 3:00 p.m. for the Lancaster Chapter PIAA Umpires Clinic.

Next Meeting: February 12, 2015

8. Out of State and Overnight Field Trip Requests – *Dr. Robin Felty*
 - a. HS students and staff to Conestoga Valley HS to participate in the District 7 Lower Band Festival from January 9-10, 2015.
 - b. HS students and staff to Lebanon HS to participate in the PMEA District 7 Orchestra Festival from February 6-7, 2015.
 - c. HS students and staff to Dallastown Area HS to participate in the PMEA Central Region Orchestra Festival from March 12-14, 2015.
 - d. HS students and staff to the Hershey Lodge and Convention Center to participate in the PMEA All-State Orchestra Festival from March 25-28, 2015.
 - e. HS students and staff to Wilson HS to participate in the 2015 Regional Chorus Festival from February 26-28, 2015.
 - f. HS students and staff to the Hershey Lodge and Convention Center to participate in the 2015 All-State Chorus Festival from March 25-28, 2015.
 - g. HS students and staff to Providence, RI to participate in the 2015 All-Eastern Chorus Festival from April 8-12, 2015.

9. Other Items for Discussion? The committee appreciates the team approach to finding solutions for our students and our district.

10. Comments (time permitting)

Respectfully submitted,

Ryan J. Axe

Next Meeting: February 12, 2015