



Warwick School District

Committee of the Whole

December 6, 2016

Board Room

7:00 p.m.

MINUTES

Members Present: Michael Landis, Leslie Penkunas, Scott Shaub, Millard Eppig, Timothy Quinn, Debra Wenger, Nelson Peters, Ben Sahd, Todd Rucci, April Hershey, Nate Wertsch, Connor Wentworth

Guests: Laurie Knowles, Mark Leidich, Lori Zimmerman, Ryan Axe

1. National English Honor Society (NEHS)

~ Warwick High School Students and Mrs. Joan Bohan
Mrs. Bohan, advisor to the NEHS, was joined by several high school students to share information about the NEHS. NEHS officers shared the group's motto, involvement in community service projects, the sponsoring of the Battle of the Books event, and tutoring of middle school students. NEHS was commended for all of their efforts.

2. Feasibility Study

~ RLPS Architects
Mr. Kimmel shared the background and past experience with the district for the RLPS firm. The feasibility study process was outlined with regards to information gathering from a variety of stakeholders, development of options and presentation of findings to the Board. The impact of 21st Century Learning was also shared as a part of this planning process.

3. Audit/Budget Update

~ Mr. Nathan Wertsch, Business Manager
Mr. Wertsch shared highlights from the audit report. Mr. Wertsch presented on the revenue and expense components affecting the 2016-2017 budget. The impact of projected healthcare costs was shown.

4. Board Policy Review

The following policies were reviewed:

No. 007 – Policy Manual Access


No. 336 – Personal Necessity Leave

No. 810.2 – Transportation – Video/Audio Recording

No. 827 – Conflict of Interest

5. Other Relevant Items

The committee adjourned at 8:12 p.m.
Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa Bonfield".

Lisa Bonfield



Warwick School District
Building and Property Committee

December 12, 2016

Conference Room A

6:00 p.m.

MINUTES

No meeting was held.

**Warwick School District
Education Committee**



December 12, 2016

Board Room

6:00 p.m.

MINUTES

No meeting was held.

Next Meeting: August 8, 2016



Warwick School District

Finance and Legal Committee

December 6, 2016

Conference Room A

6:00 p.m.

Minutes

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mr. Michael Landis, Mr. Nelson Peters, Mr. Flip Steinour, Mr. Russel Dicks, Mr. Phil Shirk, Mr. C. Edward Browne, Mr. Mark Leidich, Mr. Kevin Martzall, Miss Jennifer Murphy, Mrs. Wendy Hoyer, Mr. John Bonawitz

Absent: Mr. Brian Black, Mr. Jim Koelsch

1. Welcome and Public Comment - none
2. 2015-16 Audit Report – John Bonawitz, Brown Schultz Sheridan & Fritz -

Mr. John Bonawitz shared the 2015-16 Audit Report. He highlighted the Independent Auditor's Report. Mr. Bonawitz thanked Mr. Wertsch and Mr. Martzall for their cooperation and hard work in preparation and during the audit. Key financial highlights include general revenues, the expenses that were offset by program specific services, grants or contributions, and the current general fund balance as of June 30, 2016. Mr. Bonawitz also highlighted the proprietary funds that focused on the Food Service and the WarwickWARE funds. In addition, Mr. Bonawitz shared that the special education fund was audited as the single audit for the federal dollars that the district receives. Overall, there were no findings in either of the audits that were completed.

Recommendation – It is recommended that the Board accept the 2015-16 Audit Report as presented by Mr. John Bonawitz from Brown Schultz Sheridan & Fritz.

3. 2015-16 Audit / 2017-18 Budget Analysis Presentation

Mr. Wertsch shared information related to the causes of change for the favorable 15-16 audit. Favorability was found in revenue specifically in the local revenue. Under the expenses, favorability savings was found in many areas including salaries, benefits (specifically in healthcare), charter school payments, and supplies including natural gas and electricity. Mr. Wertsch reviewed how the anticipated 2015-16 budget favorability was built into the 2016-17 budget. Mr. Wertsch reviewed current 2016-17 budget early indicators in revenue and expense. Mr. Wertsch then reviewed specific financial information related to the healthcare costs from 2012-13 to current.

4. 2017-18 Opt-Out Resolution Recommendation

Mr. Wertsch reviewed 2017-18 Opt-Out Resolution Considerations to keep in mind as the committee reviews and makes a recommendation for the 2017-18 budget.

Recommendation – It is recommended that the Board adopt the 2017-18 Opt-Out Resolution for the 2017-18 budget.

5. 2016-17 Budget Transfers

Mr. Wertsch reviewed the current 2016-17 budget transfers that were sent out previous to the finance and legal meeting.

Recommendation – It is recommended that the Board approve the current budget transfers for the 16-17 school year.

6. Obsolete Equipment

Mr. Wertsch reviewed the current obsolete equipment items that were sent out previous to the finance and legal meeting.

Recommendation – It is recommended that the Board approve the obsolete equipment that was presented.

7. Other Relevant Items

8. Board Recommendations Recap

Recommendation – It is recommended that the Board accept the 2015-16 Audit Report as presented by Mr. John Bonawitz from Brown Schultz Sheridan & Fritz.

Recommendation – It is recommended that the Board approve the current budget transfers for the 16-17 school year.

Recommendation – It is recommended that the Board approve the obsolete equipment that was presented.

Recommendation – It is recommended that the Board adopt the 2017-18 Opt-Out Resolution for the 2017-18 budget.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Miss Jennifer Y. Murphy

JYM

Warwick School District

Student Activities Committee



12-8-16

Board Room

6:00 PM

In attendance: Todd Rucci, Ben Sahd, Ryan Axe, Sid Harrison, Ryan Landis, Marisa Tocci, Marie Meeder, Jennifer McMullin, Lori Schonour, Connor Wentworth

1. Welcome – Mr. Todd Rucci
2. Student Representative Report – Mr. Connor Wentworth

Warwick HS

- The Giving Tree is underway! It is an opportunity that allows students in need to request gifts to give to others and then other high school faculty and students can purchase the item for the student who requested it.
- Link Crew is organizing several events throughout the month- cookies, crafts and cocoa, hour of code and a video game competition. These are just more fun ways for our freshman to get involved within the school.
- We are looking forward to Winter Holiday Concert.

Warwick MS

- WMS had a lot going on during the month of November. To highlight a few events the male staff members, led by Mr. Olshan, participated in Beards for Birds to raise funds for the Lititz Warwick Community Chest. The participating teachers raised \$500 and challenged the students to match it. Throughout the month they donated change and more than met the challenge. We finished with a grand total of \$1,152.43!
- We also held our annual Holiday Concert showcasing the WMS Orchestra, Chorus and Choral Ensemble.
- Also on November 18th the students who raised the most money for Heart of a Warrior taped Mr. Szobocsan to a gym wall and silly stringed him in front of the entire 8th grade.
- Although December will go quick we are looking forward to a number of activities including the WMS Winter Play on December 16 and 17.

Bonfield

- Parent-teacher conferences were held November 21 & 22, with the majority of teachers reporting 90-100% attendance by parents.
- Early December brought us another successful All Pro Dad's breakfast on the 1st, and a PTO Movie night at Penn Cinema featuring the new Disney movie "Moana" on the 6th.
- On the 7th, the Franklin Institute Traveling Science Show presented a fascinating assembly on the topic of flight to all students in grades 1

January 12, 2017

through 6. This Assembly was paid for through a WEF Expert in Residence Grant.

- During the remainder of the month, students will be learning about customs, traditions, and holidays around the world, as well as sharing in a school-wide holiday sing along on December 23rd.

Kissel Hill

- KHE held it's first quarterly safety meeting to ensure all aspects of our school maintain the commitment of keeping our students physically and emotionally safe.
- Like our sister elementary schools, KHE teachers worked diligently to prepare and deliver detailed and productive parent teacher conferences last month.
- Teachers continue to excitedly utilize technology, some provided by WEF, to enhance instruction and increase student excitement. Seesaw, a digital student portfolio has been used by a large number of primary teachers. Teachers received training on how to use this tool to enhance their lessons during our summer professional development days.

Lititz El

- On November 30th and December 1, the families of Lititz Elementary School got into the holiday spirit with the annual PTO sponsored Holiday Breakfast. Over 600 students, parents and siblings attended the morning breakfast. A special thank you to Sauder's Eggs for not only donating the eggs, but having wonderful staff members who came and cooked scrambled eggs for all of our families!
- This month, during professional development the staff will be diving into working towards completion on our comprehensive goal plans focus on writing. In addition, Mrs. Kathy Steinour will be working with the staff to begin to share information related to students' efforts and having growth mindsets.

John Beck

- Our Character Building assembly on 12/2 emphasized the spirit of giving and gratitude. Students were encouraged to find ways that they could give to others through their words and actions. Students were also asked to be thankful for what they have, and thank others for their kindness. John Beck's 3rd grade students did their own version of the 12 Days of Giving for the entire school.
- Mr. Balsbaugh and Mrs. Martin wrote a WEF grant related to STEM which is providing the funds for the Franklin Institute to come to each of the elementary schools and present an assembly for all students K-6.

3. Athletic Report – Mr. Ryan Landis

- Transitioning into the Winter sports season.
- December 14th Boys and Girls Basketball has a double header at Ephrata that will be televised on Blue Ridge Cable.
- Tuesday, January 3rd swimming at Manheim Township.

- Friday, January 6th bowling competes against Penn Manor.
4. Sunday Use Requests – Dr. Ryan Axe
 - a. Warwick Girls' Soccer to use the HS small gym for winter training from January 8, 2017 through February 26, 2017 from 1:30 – 4:00 p.m.
 - b. Warwick Girls Softball to use the HS small and large gyms for Softball Skills Camp on February 12, 2017 from 1:30 – 4:30 p.m.
 - c. Warwick Football to use multi-purpose field 3 and running track field 12 for Flag Football from March 26, 2017 through April 30, 2017 from 1:00 – 4:00 p.m.

All are recommended for approval.

5. Out of State/Overnight Trip Requests – Dr. Ryan Axe
 - a. HS Students and staff to ELCO High School to participate in the District Chorus Festival from January 13, 2017 to January 14, 2017.
 - b. HS students and staff to Washington, DC on March 22, 2017. Students will tour museums on the mall and take the National Archive tour which relates to AP US History curriculum.
 - c. MS / HS students and staff to Washington, DC on May 12, 2017. Students will visit the African American Museum, the Newseum and the Smithsonian.
 - d. All WSD Elementary School grade 6 students and staff to Washington, DC on June 5, 2017. Students will tour the mall and museums. This trip corresponds with the 6th grade curriculum.

6. Additional items for discussion – SAC

7. Closing Comments – SAC

Respectfully submitted,



Sydnor W. Harrison III

January 12, 2017