



Warwick School District

Committee of the Whole

February 5, 2018

Board Room

7:00 p.m.

MINUTES

Members Present: Michael Landis, Leslie Penkunas, Scott Shaub, Millard Eppig, Debra Wenger, Nelson Peters, Ben Sahd, Todd Rucci, April Hershey, Nate Wertsch, Paige Bogda, Melanie Calender

Guests: Laurie Knowles, Mark Leidich, Jackie Yanchocik, Ryan Axe

1. Future City Presentation
~ *Warwick Middle School Students and Mr. Smith*

Mr Smith, advisor, and a group of talented Warwick Middle School students presented their Future City project. Hours of planning, research, and development were invested by the team of thirty students to make their project a success. This team of students presented in Harrisburg and won the regional competition. They are looking forward to competing at the national level over the President's Day weekend. Congratulations on a job well done!

2. RLPS Option Presentation
~ *Erin Hoffman and Craig Kimmel from RLPS Architects*

RLPS Architects provided construction cost configurations associated with four of the options presented in the feasibility study. This was a preliminary view. No decisions are being made at this time. Another public forum will be held in the spring.

3. Unified Sports Program
~ *Dr. Ryan Axe*

Dr. Axe shared information regarding the Unified Sports Program which will be shared with the Student Activities Committee on Thursday. The Unified Sports Program is a team comprised of a mixed group of athletes with a mission to be successful in Track and Field.

4. Policy Review
 - No. 610 – Purchases Subject To Bid/Quotation

A discussion regarding the above listed policy was led by Dr. Hershey.

5. Other Relevant Items

The committee adjourned at 7:47 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa Bonfield", written in dark ink.

Lisa Bonfield



Warwick School District

Building and Property Committee

February 12, 2018

District Office - Conference Room A

6:00 p.m.

AGENDA

1. Welcome and Public Comment
 - a. In Attendance: Ed Gooch, Jeff Weber, Steve Szobocsan, Nate Wertsch, Carl Kline, April Hershey, Callie Neff, Bruce Schreiter, Rob Marshall, Scott Schaub
2. Non-Repetitive Review
 - a. MS and Elementary- no submitted issues or all able to be handled via maintenance
 - b. Building and Grounds
 - i. Hallway lockers- one bank for high school (1)
 - ii. Floor Scrubbers- will go on a cycle similar to vehicle replacement (1)
 1. Will become part of yearly budget to do
 - iii. Blacktop area- High School athletic parking lot
 1. Looking to seal cracks instead of doing any major repairs
 - iv. Blacktop area- Bonfield
 1. Looking at repairing a section similar to the project from last year
 - v. Plasma Exhaust System- High School
 1. Full system is quoted at \$50K
 2. Second option is a water table system that will be less than \$10K
 - a. The committee would recommend the water table option at this point. Review issue again upon renovation.
 - vi. Yellow Security Fence with Ballards- Bonfield outside gas meter (1)
 1. Recommended to be completed
 - vii. High School Tennis Courts
 1. Seals from last year seem to be holding up okay at this point
 - viii. Turf Deep Cleaning and Grooming
 1. Turf company is willing to deep clean for next few years until full replacement would be necessary
 - ix. Library Carpet- High School (2/3)
 1. Seams are an issue but plan to monitor as we move forward. Hoping it will last until renovation.
 - x. High School Gym- Basketball Backstop Repair (1)
 1. Replace all existing backstop winches and safety straps
 - xi. Bonfield Gym- Basketball Backstop Repair (1)
 1. Replace all existing backstop winches and safety straps
 - c. High School
 - i. Fans for Gyms (3)
 1. Will hold off until renovation
 - ii. Air Purifier- Boys Team Room (3)
 1. Will hold off until renovation
 - iii. Floor Drill Press- one additional unit per room C113, C114 (1)
 1. Recommend to be done

- iv. Wrestling Practice Mat- Middle School (1)
 - 1. Recommend to be done
 - v. Training Room Tables- reupholstered (1)
 - 1. Recommend to be done
 - vi. Middle School Track Storage Shed- new roof and siding (1)
 - 1. Recommend to be done
 - vii. Softball Press Box- New (1)
 - 1. Two-story pre-fab building to include concession area
 - 2. Maintenance will do some of the work
- 3. Middle School Fitness Center
 - a. Replacement options were shared by Mr. Weber
 - i. Replacing an existing window with a door approx. \$18K
 - ii. Opening wall and install a door into locker room approx. \$5K
 - 1. This will require moving of lockers and some floor work
 - iii. Double door in place of existing glass doors from hallway, remove glass walls and replace with block walls- \$2K
 - iv. The committee is recommending option #2. The plan is to move quickly and complete this during our current budget cycle.
- 4. Trane M&V Report for Bonfield Elem
 - a. Mr. Wertsch gave an update regarding how this process will be handled for the next two years.
- 5. Other Relevant Items
 - a. Third Party Company- Representing Verizon Wireless
 - i. Inquiring to install a cell phone antenna (4' tall, 10" wide) on the property
 - ii. \$2,500 payment
 - iii. Committee would like to respectfully decline this offer
 - b. Radon Testing
 - i. Kits have come in but testing hasn't been completed yet
 - ii. Once staff is available we will have this done
- 6. Board Recommendations Recap
 - a. None at this time

Warwick School District

Education Committee



February 12, 2018

Board Room

6:00 p.m.

AGENDA

Members Present: Dr. Melanie Calender, Dr. Ron Hallett, Mrs. Deb Wenger, Dr. Ryan Berardi, Mrs. Jill Lutz, Mrs. Kathy Steinhour, Mr. Ken Kauffman, Mrs. Lisa Gleason, Mrs. Leslie Penkunas, Mike Neuman, Mrs. Stacy Geesaman, Mrs. Sarah Bromirski, Mr. Matt Huber, and Miss Paige Bogda

1. Welcome – Mrs. Deb Wenger

2. Student Representative Report – Miss Paige Bogda

- High School: Jan. Students of the Month and Scholastic Key Winners
- Middle School: Hosted District Spelling Bee.
- Kissel Hill: Art Goes to School & Mini Conference
- Lititz El: One School One Book Kick Off & Book Fair
- Bonfield: All Pro Dads & PTO Winter Carnival
- John Beck: Spirit Week & Enjoyed Code.org Assembly

3. Teen Hope Data Review – Mrs. Szobocsan & Dr. Calender

- A reminder that Teen Hope is a proactive approach (meant to support students before they have seriously considered completing suicide).
- Process: (a) consent form, (b) 5 minute questionnaire, and (c) identified students meet with trained mental health professional, (d) parents are contacted, (e) discussion of supports. Teen Hope followed up with every student (either to support or affirm positive choices). Unique situations (such as permission for interpreters and students who could not read the screener) were considered and were planned for.
- Results
 - HS 228 – 18% red
 - MS 255 – 11% red
- First Year Feedback:
 - Found some students who were not previously identified.
 - Proud that whole child was reviewed
 - Overall – positive staff feedback.
- Areas of Growth from First Year:
 - Not sure of all students who scored red (outside screener)
 - Students are on wait lists, some students/parents do not follow up
 - Teen hope may need support with financial management.
- Recommendation:
 - Continue to screen
 - Remain proactive
 - Investigate options for more grade levels.

4. Update in Earth Science – Mr. Brad McClain

- Would like to make Earth Science available to 9th grade students (rolling in a few pre-biology units [ecological org. and ecological interactions]).
- The hypothesis is that this adjustment will result in increase success on Biology Keystone and have less frustration overall in these courses.

Next Meeting: March 12, 2018

5. Addition of Unit in AP Computer Science A – *Dr. Ron Hallett*

- Present course is one unit short of satisfying two college classes.
- Request to add one additional unit on Abstract Data Types. This will continue the course's success while supporting students in receiving college credits.

6. Review and Update of Elementary Summer Programs – *Ms. Lisa Bonfield & Ms. Stacie Bardell*

- K, 1, 2, and Extended School Year was held last summer. Nurse services and a librarian was present at this program.
- Summer Academy (Rising Gr 1 and Gr 2)
 - Content Taught: math, guided reading, and writing
 - With present model, students were able to maintain with non-attenders, however, team would like to see even greater gains.
 - Recommendation: (a) extend length from 4 to 6 weeks, (b) utilize more tech, (c) include more student movement, (d) further utilize manipulatives into instruction, (e) focus on blending whole words read, and (f) including rising 3rd graders.
- Pre-Kindergarten Summer Academy
 - Last year invited students who scored both red and yellow on kindergarten assessments (spring) were invited.
 - Focus on academic areas as well as behavior traits of effective learners.
 - Recommendations: (a) Continue to add emphasis on pre-reading skills, (b) expand technology use, and (c) continue to evaluate present program.

7. Elementary Report Card Update – *Report Card Guiding Team*

- The vision of this adjustment is to communicate the growth of individual standards accurately and clearly to all stakeholders.
- Research indicates that the greatest level of growth occurs when all stakeholders are able to review growth longitudinally.
- Parents provided feedback revealed that they were confused about the concept of "standards based," as well as sharing that they want more detailed feedback regarding student growth.
- Progress of the Report Card Team:
 - Movement to trimesters
 - Updated common assessments to reflect standards
 - Agreed to 3 level rubric
 - Determined performance indicator descriptions
- Group would like to pilot a teacher-only version to start to work out any unforeseen needs with using a standards based report card.
- Committee would like (a) to see the gradebook, (b) to know how excellence will be addressed (3 vs 4 pt scale), (c) wants assurances that updates will continue to be shared with full staff with options for feedback.

8. Multi-syllabic word Routine – *Mrs. Rebecca Noon, Mrs. Melissa Vulopas & Mrs. Kathy Steinour*

- Strategies focused on how to attack words through specific routines
- Piloted in all buildings for various needs ranging from students demonstrating a need to full grade level usage.
- Process begins with identifying open and closed syllables the moves to sounds attached to syllables.
- The process then moves to multisyllabic words.
- The team would like to move this program from intervention to whole class delivery

9. Secondary Multiple Disabilities Support Program (Secondary) & Autistic Support Program (K-12) – Mrs. Juliet Ashton

- Autistic support classrooms provide instruction specific to sensory, communication, and academics.
- MDS classrooms provide cognitive, physical, and academic instructions to students with more significant needs.
- Last year's annual costs
 - AS \$647,255
 - MDS \$307,005
- Request is one AS classroom at elementary level and one at the middle school level. Request also includes one MDS classroom at the secondary level.
- Projected Costs
 - Autistic Support \$539,200
 - MDS \$152,500
- Projected Savings
 - Approx. \$259,000 in savings
 - Possibility of selling seats as well to other districts needing this level of support.

10. Other Items



Warwick School District

Finance and Legal Committee

February 6, 2018

Conference Room A

6:00 p.m.

MINUTES

Present: Mr. Nathan Wertsch, Dr. April Hershey, Mr. Millard Eppig, Jr., Mr. Nelson Peters, Mr. Michael Landis, Mr. Ken Phillips, Mr. Jim Koelsch, Mr. C. Edward Browne, Mr. Flip Steinour, Mr. Mark Leidich, Mr. Kevin Martzall, Dr. Jennifer Murphy

Absent: Mr. Brian Black

1. Welcome and Public Comment - none
2. Debt Service and Bond Refinancing Update – Ken Phillips, RBC – Mr. Phillips shared information related to our debt profile and refinancing. He focused on the Series 2013 Bonds. He shared about the possibility to set a threshold for refinancing savings for the 2013 Bonds.

Recommendation – It is recommended that the board approve the Debt Service and Bond Refinancing with an established minimum threshold of \$50,000 of savings as presented by Mr. Ken Phillips.

3. Fund Balance Commitments and Capital Reserve Fund Transfer – Mr. Wertsch shared information related Fund Balance Commitments and the Capital Reserve Fund. He presented three scenarios to consider related to the topic. Included in the review was 16-17 ending fund balance, the forecasted change from 17-18, transfer to capital reserve funds, forecasting 18-19 starting fund balance, committed funds, total uncommitted funds, proposed 18-19 expense budget, and the uncommitted % of 17-18 expenses.

Recommendation – It is recommended that the board approve the Fund Balance Commitment and Capital Reserve Fund Transfer Option of \$3,842,864.

4. 2017-18 Budget Transfers - – Mr. Martzall reviewed the current 2017-18 budget transfers.

Recommendation – It is recommended that the board approve the current list of 2017-18 budget transfers.

5. Other Relevant Items – None

6. Board Recommendations Recap

Recommendation – It is recommended that the board approve the Debt Service and Bond Refinancing with an established minimum threshold of \$50,000 of savings as presented by Mr. Ken Phillips.

Recommendation – It is recommended that the board approve the Fund Balance Commitment and Capital Reserve Fund Transfer Option of \$3,842,864.

Recommendation – It is recommended that the board approve the current list of 2017-18 budget transfers.

Meeting Adjourned at 6:36 p.m.

Respectfully Submitted,

Dr. Jennifer Y. Murphy



Warwick School District

Student Activities Committee



February 8, 2018

Board Room

6:00PM

MINUTES

In attendance: Jeff McSparran, Paige Bogda, Marisa Tocci, Ben Sahd, Mrs. Meeder, Mrs. Heisey

1. Welcome – Mr. Todd Rucci
2. Student Representative Report – Miss Paige Bogda
WHS – January students of the month, WMS – Future City, KH – Art goes to school, spirit week, LE – one school, one book, book fair, J. Beck, Bonfield
3. Sunday Use Requests – Dr. Ryan Axe
 - a. Warwick Girls' Soccer to use the HS large Gym on March 11, 2018 for an Umpire Clinic from 1:00 – 3:30 p.m.
 - b. Warwick Wrestling Club to use the MS gym and Cafeteria – dining area only on March 4, 2018 for a Youth Wrestling Championship Tournament from 1:30-5:30 p.m.

All approved for recommendation

4. Out of State/Overnight Trip Request – Dr. Ryan Axe
 - a. HS students and staff to Annville Cleona HS to participate in Regional Chorus from March 1, 2018 – March 3, 2018.
 - b. MS students and staff to Washington DC to participate in Future City National Finals from February 17, 2018 to February 21, 2018.
 - c. HS students and staff to Costa Rica June 2019. This will provide students with a social, cultural and service learning experience.
 - * Ms. Ruggiero shared information about the Costa Rica trip and the SAC watched a video about the program and heard about what the students would be doing. EF sponsored program. Dates: 6/15/19-6/23/19, Cost - \$2800, 13 months to collect \$
 - d. HS students and staff to England, France, Germany and Austria June 2020. Students will be immersed in history of how the US aided in defeating Nazi Germany in WWII.
 - * Ms. Ruggiero talked about how different this trip is. Content covered in 9th grade history class. Perfect connection to the curriculum. Videos shared. Safety discussed, EF sponsored program. SAC asked about the #'s for student

March 8, 2018

participation. Cost - \$4780, 26 months to collect \$. The SAC discussed if 2020 is too far away for recommendation and Board approval.

All approved for recommendation

5. Extra-Curricular Activity Update – Dr. Ryan Axe
LAMS would like to be considered for athletics
6. Unified Sports Program – Dr. Ryan Axe
* Additional information

Approved for recommendation

7. Additional items for discussion – SAC
The drug dog search came up.
8. Closing Comments – SAC

Respectfully submitted,
Dr. Ryan Axe

March 8, 2018