

Warwick School District Board of School Directors

The Board meets at 7:00 p.m. on the third Tuesday of each month except for December, when it meets on the first Tuesday in December for organization.

Visitors are welcome and will be given an opportunity to speak at the time they are recognized by the Board President.



AGENDA

June 20, 2017

PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

APPROVAL OF MINUTES ([Regular meeting](#) of May 16, 2017)

TREASURER'S REPORT

PAYMENT OF BILLS

COMMUNICATIONS

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It is recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Geraldine Hollinger as a Special Needs Assistant at Warwick High School, effective June 30, 2017.

Linda Queen Rozell as a Special Needs Assistant at Warwick High School, effective June 13, 2017.

Maryanne Diemer as a Food Service Assistant at Warwick Middle School, effective June 8, 2017.

Hayley Winters as a Food Service Assistant at Warwick Middle School, effective June 8, 2017.

Alverna Brzenski as a Food Service Assistant at John R. Bonfield Elementary School, effective May 29, 2017.

Summer Custodial Work Crew

Lindsay Barker as a Building Services - Summer Painter at Warwick High School, effective May 17, 2017.

Ethan Norman as a Building Services – Summer Custodian for Warwick School District, effective May 22, 2017.

B. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Tanya Bolig Myers as a Physical Therapist at Warwick School District, at the annual salary of \$78,996.00, effective on the first day of the 2017/2018 school year. This is a new position due to the creation of a Physical Therapy program at Warwick School District.

Ashley Turton as an Occupational Therapist at Warwick School District, at the annual salary of \$56,799.00, effective on the first day of the 2017/2018 school year. This is a new position due to the creation of an Occupational Therapy program at Warwick School District.

Daniel Myers as a Health and Physical Education Teacher at Warwick High School, at the annual salary of \$54,179.00, effective on the first day of the 2017/2018 school year. Mr. Myers is replacing Lori Schlotter who retired.

Samantha Snyder as a Business Education Teacher at Warwick High School, at the annual salary of \$56,799.00, effective on the first day of the 2017/2018 school year. Ms. Snyder is replacing Sandra Stehman who retired.

Jeffrey Oberholtzer as a Technology Education Teacher at Warwick Middle School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Mr. Oberholtzer is replacing Ed Hartmann who retired.

Emily Gerlach as an Intervention Specialist at Kissel Hill Elementary School, at the annual salary of \$54,767.00, effective on the first day of the 2017/2018 school year. Ms. Gerlach is replacing Sarah Chamberlain who received a transfer.

Instructional - LTS

Susan Barry as a Long Term Substitute (LTS) Intervention Specialist at John R. Bonfield Elementary School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Ms. Barry is replacing Kim Stively who is on Child Rearing Leave.

Extra-Duty/Extra Curricular

Jackson Corrigan as an Assistant Boys Soccer Coach at Warwick High School, at the annual salary of \$2,426.00, effective June 21, 2017. Mr. Corrigan is replacing Eric Myers who resigned.

Summer Custodial Work Crew

Donny Reisch as a Building Services – Summer Custodian at Warwick School District, 40.0 hours/week, at the hourly rate of \$7.25, effective June 21, 2017, pending receipt of the appropriate paperwork, and continuing through August 25, 2017.

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective June 21, 2017, until they submit their resignations or have their active status changed by the district.

Sherry Chivinski	Justin Kratzer	Suzanne Rigg
Scott Goebel	Amber Lizak	Erin Schoiack
Vicky Hill	Paige Parks	Colleen Steinmetz

Volunteer Coach

It is recommended that the Board approve the election of the individual listed below as a volunteer coach, effective for the 2017/2018 school year, until he submits his resignation or has his active status changed by the district.

Earl Hazel

2. CHANGE OF STATUS REQUESTS

It is recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Jason Simon from a Data Technology Assistant at Warwick School District, to a Programmer at Warwick School District, at the annual salary of \$60,900.00, effective June 21, 2017. Mr. Simon is replacing Austin Weidler who resigned.

Suzanne Snyder from a Secretary at Warwick School District, 8.0 hours/day – 40.0 hours/week, to an Administrative Assistant at Warwick School District, 8.0 hours/day – 40.0 hours/week, effective July 1, 2017. This change in title is a more accurate reflection of the duties and responsibilities of her position.

Sara Bischoff from a Building Services – Summer Custodian for Warwick School District, 40.0 hours/week, at the hourly rate of \$7.25, to a Building Services/Custodian at Warwick High School, 40.0 hours/week, at the hourly rate of \$11.00, effective June 21, 2017. Ms. Bischoff is filling an open full-time position.

Mariah Kearney from a Building Services – Summer Custodian for Warwick School District, 40.0 hours/week, at the hourly rate of \$7.25, to a Building Services/Custodian at Warwick High School, 40.0 hours/week, at the hourly rate of \$11.00, effective June 21, 2017. Ms. Kearney is filling an open full-time position.

Robert Summers from a Building Services employee at Warwick High School, 8.0 hours/day – 2nd shift, to a Lead Building Services employee at Warwick High School, 8.0 hours/day – 2nd shift, at the hourly rate of \$12.36, effective June 21, 2017. Mr. Summers is replacing Irene Eshleman who has retired.

Cherie Crosby from a Cafeteria Monitor at Lititz Elementary School, 4.5 hours/day, to a Food Service Lead at John Beck Elementary School, 29.75 hours/week, at the hourly rate of \$12.00, effective May 30, 2017. Ms. Crosby is replacing Heather Maloney who resigned.

Christine Brumer from a Reading Assistant at Lititz Elementary School, 5.5 hours/day, to an Office Assistant at Lititz Elementary School, 5.5 hours/day, 200 days/year, effective at the beginning of the 2017/2018 school year. Ms. Brumer is replacing Deb Kreider who retired.

Valerie Dorosz from a Learning Support Assistant at Lititz Elementary School, to a Special Needs Assistant at John R. Bonfield Elementary School, effective May 1, 2017. This change of status is due to a student transfer from Lititz Elementary School to John R. Bonfield Elementary School.

Non-Instructional – Additions

It is recommended that the Board approve the addition of Summer Custodian to the existing school year position of the following individuals, resulting in a change of status:

Amber Kready	5.5 hours/day
David Snyder	5.5 hours/day

3. LEAVE OF ABSENCE REQUESTS

It is recommended that the Board approve the following leave of absence requests:

Instructional

Tiffany Miller is requesting a Family and Medical Leave of Absence, beginning May 25, 2017, and to continue through October 6, 2017. Mrs. Miller is anticipating her return to work date as October 10, 2017.

Holly Plumb is requesting a Family and Medical Leave of Absence, to include Child Rearing Leave, beginning August 30, 2017, and to continue through January 24, 2018. Mrs. Plumb is anticipating her return to work date as the first day of the second semester of 2017/2018 school year.

Kimberly Stively is requesting an extension to her previously approved Child Rearing Leave, to continue through the end of the 2017/2018 school year. Mrs. Stively is anticipating her return to work date as the first day of the 2018/2019 school year.

4. BOARD POLICY REVISIONS – FIRST READING

It is recommended that the Board approve, as a first reading, the following policies as per [ATTACHMENT #1](#) (Policies: 610 and 626 – Attachment D).

5. BOARD POLICY REVISIONS – SECOND READING

It is recommended that the Board approve, as a second reading, the following policies as per [ATTACHMENT #2](#) (Policies: 203, 204 and 249).

6. APPROVAL OF APPLE LEASE AGREEMENT

It is recommended that the Board approve the lease agreement with Apple as per [ATTACHMENT #3](#).

7. **ELECTION OF BOARD TREASURER**

It is recommended that the Board elect a Treasurer for the Warwick Board of School Directors effective July 1, 2017, through June 30, 2018.

8. **ELECTION OF BOARD SECRETARY**

It is recommended that the Board elect Nathan Wertsch, Business Manager, as Board Secretary for the Warwick Board of School Directors, effective July 1, 2017 through June 30, 2021.

9. **TEACHER TENURE**

The following teachers have met the teacher tenure requirements as set forth by the Pennsylvania School Code and are recommended for tenure, effective June 20, 2017.

High School

Megan Demianovich - Psychologist
Janelle Garber - Health & Physical Education
Julie Wiker - Social Studies
Carli Youndt - School Nurse

Middle School

Karen Umble - School Nurse

Elementary

Emily Craig - JRB Reading Specialist
Amy Kopp - JRB Psychologist
Matthew Wagner - JRB Emotional Support
Steven Berkey - KH Physical Education
Lauren Litzel - KH Reading Specialist
David Houseknecht - LE Music

10. **2017-2018 SALARY RANGES**

It is recommended that the Board approve the 2017-2018 salary range (SRI) guidelines as per [ATTACHMENT #4](#).

11. **PRE-K READINESS ACADEMY**

It is recommended that the Board approve the individuals and rates, as set forth on [ATTACHMENT #5](#), as staff members for the 2017 Pre-K Readiness Academy at Warwick.

12. **SUMMER ACADEMY AT WARWICK**

It is recommended that the Board approve the individuals and rates, as set forth on [ATTACHMENT #6](#), as staff members for the 2017 Summer Academy at Warwick.

13. **MEMORANDUM OF AGREEMENT**

It is recommended that the Board approve the following Memorandum of Agreement (MOA) between the Warwick Education Association (WEA) and Warwick School District, as it pertains the Extra Pay for Extra Duty Compensation Guide (Appendix C) of the Collective Bargaining Agreement, as set forth on [ATTACHMENT #7](#).

14. RESOLUTION FOR COMMITMENT OF FUND BALANCE

It is recommended that the Board approve the Resolution for Commitment of Fund Balance as presented on [ATTACHMENT #8](#). (Note: The Finance & Legal Committee has reviewed and supports this recommendation)

15. FINAL ADOPTION – 2017-18 WARWICK SCHOOL DISTRICT GENERAL FUND BUDGET

It is recommended that the Board approve the final adoption for the 2017-18 Warwick School District General Fund Budget in the amount of \$70,508,932 as presented on [ATTACHMENT #9](#). The tax increase needed for the final budget equals 0.4149 mills, a 2.0% increase, which would set the millage rate at 21.1623. (Note: The Finance & Legal Committee has reviewed and supports this recommendation)

16. LEVYING OF TAXES

It is necessary to levy the required taxes to support the 2017-18 budget. It is recommended that the Board approve the required Tax Levy Resolution enacting the taxes as listed on [ATTACHMENT #10](#).

17. HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION

It is recommended that the Board approve the 2017 Homestead and Farmstead Exclusion Resolution as presented on [ATTACHMENT #11](#).

18. APPROVAL OF STUDENT ACCIDENT INSURANCE RENEWAL

It is recommended that the Board approve the Student Accident Insurance renewal as per [ATTACHMENT #12](#).

Information from the Superintendent

COMMITTEE REPORTS

Student Representative

No report was given for the month of June.

Building and Property Committee

The Building & Property Committee did not meet in June and does not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in June and does not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, June 6. The committee reviewed the 2017-18 final general fund budget, general fund commitments and the capital reserve fund, and 2016-17 budget transfers. The committee has the following recommendation for Board approval:

1. It is recommended that the Board approve the 2016-17 budget transfers as presented on [ATTACHMENT #13](#).

Student Activities Committee

The Student Activities Committee did not meet in June due to end of school year events taking place in the district. The Committee has the following recommendation for Board approval:

1. It is recommended that the board approve the following Sunday Use Request:
 - a. Healthy Kids Running Series to use JRB Baseball/MP Fields 23, 24, 25, JRB practice field 26 and the JRB parking lot/grounds and for the Healthy Kids Running Series from September 10, 2017 to October 15, 2017 from 3 p.m. – 6 p.m.

Executive Session / Personnel Committee

Labor and Management Committee

Lititz Recreation Center Representative

Legislative Committee

IU Representative

Lancaster County Career and Technology Center Representative

PRIOR BUSINESS

NEW BUSINESS

INFORMATION

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

ADJOURNMENT

Warwick School District Board of School Directors

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SUPPLEMENTAL AGENDA

June 20, 2017

19. APPROVAL OF STATEMENT OF CHARGES

It is recommended that the Board approve the Statement of Charges for termination of employment of Jonathan Lind, Science Teacher at Warwick High School.

WARWICK SCHOOL DISTRICT
EXECUTIVE SESSION



June 20, 2017

8:00 p.m.

Board Room

AGENDA

1. Personnel Issues
2. Other Relevant Items