

Warwick School District

Lititz, PA 17543

September 7, 2010

A special meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, September 7, 2010, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Jeffrey A. Conrad, Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Dr. Timothy Quinn, Todd L. Rucci, and Debra J. Wenger were present at roll call.

Excused absence: Dr. Karen W. Malleus and David M. Pusey

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Keith Floyd, Assistant Superintendent for Elementary Education, Jo Anne McClain, Board Secretary, David L. Zerbe, Business Manager, Laura Knowles of Lancaster Newspapers, Melinda Elmer of *Lititz Record Express*, Lori Zimmerman, Dr. Peggy Montgomery, Troy Price, Scott Galen, and Mark Leidich.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. There being no comment, the meeting proceeded.

APPROVAL OF AGENDA

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the agenda as presented.

Motion passed unanimously.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board accept the retirement of the following individual with thanks and appreciation:

Instructional

Linda Brooks as a gifted teacher at Kissel Hill Elementary School, effective September 8, 2010.

B. Resignations

It was recommended that the Board accept the resignations of the following individuals:

Instructional

Jeff Rothenberger as secondary technology coordinator, effective August 31, 2010.

Jamie Keenan as a kindergarten teacher at Lititz Elementary School, effective August 25, 2010.

Angela Nagy as a long-term substitute reading specialist at John R. Bonfield Elementary School, effective August 19, 2010.

Non-Instructional

Jill Curley as a learning support assistant at Warwick Middle School, effective August 31, 2010.

Beverly Weaver as a reading assistant at John Beck Elementary School, effective August 27, 2010.

Thelma Martin as a food & nutrition services assistant at Warwick High School, effective August 18, 2010.

Victoria Lowe as a food & nutrition services assistant at Warwick Middle School, effective August 16, 2010.

Tiffany Martin as a cafeteria monitor at John Beck Elementary School, effective August 9, 2010.

Jeseen Bauman as a cafeteria/recess monitor at John Beck Elementary School, effective September 7, 2010.

Extra-Duty

Tony Fetter as assistant boys' lacrosse coach, effective August 24, 2010.

Whitney Sementelli as JH assistant field hockey coach, effective September 7, 2010.

Mr. Landis moved, Mr. Miller seconded the motion to accept the retirement and resignations of the above individuals.

Motion passed unanimously.

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Liesl Gehman as a long-term substitute kindergarten teacher (50% FTE) at John R. Bonfield Elementary School, effective September 8, 2010, through the last day of the first semester of the 2010/11 school year, at the prorated salary of \$10,616.80. Ms. Gehman is substituting for Megan Cupo-Fisher during her leave of absence.

Liesl Gehman as a long-term substitute grade 1 teacher at John R. Bonfield Elementary School, effective the first day of the second semester through the last day of the 2010/11 school year, at the prorated salary of \$21,465. Ms. Gehman is substituting for Marsha Brenner during her sabbatical leave.

Jennifer Elgena as a long-term substitute reading specialist at John R. Bonfield Elementary School, effective September 8, 2010, through the last day of the first semester of the 2010/11 school year, at the salary of \$21,234.52. Ms. Elgena will be substituting for Yvonne Engroff during her leave of absence.

Catherine Dommel as a third grade teacher at John R. Bonfield Elementary School, effective September 8, 2010, at the salary of \$43,624. Ms. Dommel is replacing Christine Landis due to her transfer.

Non-Instructional

Nicole Moody as a special needs assistant at John Beck Elementary School, effective September 8, 2010, at the rate of \$9.13 per hour for 6.0 hours/day – 30 hours/week. This is a new position.

Lauri Darling as a special needs assistant at Warwick Middle School, effective September 8, 2010, at the rate of \$9.10 per hour for 5.5 hours/day – 27.5 hours/week. This is a new position.

Barbara Wenger as a learning support assistant at John Beck Elementary School, effective September 8, 2010, at the rate of \$9.57 per hour for 4.0 hours/day – 20 hours/week. Ms. Wenger is replacing Kiersten Wood who resigned.

Leslie Stein as a cafeteria monitor at John Beck Elementary School, effective September 8, 2010, at the rate of \$8.30 per hour for 3.0 hours/day – 15.0 hours/week. Ms. Stein is replacing Tiffany Martin who resigned.

Marita Klugh as a food & nutrition services assistant at Kissel Hill Elementary School, effective September 8, 2010, at the rate of \$9.00 per hour for 3.0 hours/day – 15.0 hours/week. Ms. Klugh is replacing Lynn Schaffner due to her transfer.

Kim Zickefoose as a food & nutrition services assistant at Lititz Elementary School, effective September 8, 2010, at the rate of \$8.27 per hour for 3.0 hours/day – 15 hours/week. Ms. Zickefoose is replacing Joan Silver who resigned.

Extra-Duty

Jayne Stief as JH assistant field hockey coach for the 2010/11 school year, at the salary of \$2,622. Ms. Stief is replacing Whitney Sementelli who resigned.

Genna Antes at JH assistant field hockey coach for the 2010/11 school year, at the salary of \$2,622. Mrs. Antes is replacing Jennifer Coveleskie who resigned.

Brent Behrenshausen as band front instructor (50%) for the 2010/11 school year, at the salary of \$886. Mr. Behrenshausen is replacing Brian Langdon who resigned.

Connie Hilliar as sophomore class advisor (50%) for the 2010/11 school year, at the salary of \$450. Ms. Hilliar is replacing Lisa Gleason who resigned.

Joanna Lynch as sophomore class advisor (50%) for the 2010/11 school year, at the salary of \$450. Dr. Lynch is replacing Lisa Gleason who resigned.

Elton Sturges as a cafeteria monitor at Warwick Middle School for the 2010/11 school year, at the salary of \$685. Mr. Sturges is replacing Sherry Ruggiero who resigned.

Kirsten Potteiger as elementary music director at JRB for the 2010/11 school year at the salary of \$1,013. Ms. Potteiger is replacing Sonia Azaravich who resigned.

Ron Stief as JH head field hockey coach for the 2010/11 school year at the salary of \$3,875. Mr. Stief is replacing Quantina Chau who resigned.

Independent Volunteers

It was recommended that the Board approve the following individuals as independent volunteers for the 2010/11 school year:

Adrienne Hickey
Beth Needelman

Volunteer Coach

It was recommended that the Board approve the following individual as a volunteer coach for the 2010/11 athletic season:

Stacy Rucci – Field Hockey
Ryan Stoner – Boys' Soccer

Substitute Teachers and Assistants

It was recommended that the Board approve the election of the following individuals as substitutes, effective September 8, 2010, until they submit their resignation or have their active status changed by the district.

Teachers

Jennifer Elgena
Liesl Gehman
Tara Geib

Christina Hunsicker
Brittney Johnston
Tara Katerman
Jane Stanton Phillips

Substitute Assistants

Bernae Hass
Amy Heth
Thelma Martin
Emily Mathias
Marie Meeder

Jodi Heikkinen
Denise Henkle
Sharon Kalnoski
Leonila Lint
Shawn Machia
Susan Mast
Susan McCaskey
Dorianne Schuyler
Valerie Wise

Guest Teachers

Kim Bair
Justin Brandenburg

Mrs. Wenger moved, Mr. Miller seconded the motion to approve the elections of the above individuals.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller,
Dr. Quinn, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus and Mr. Pusey
Abstain: Mr. Rucci

2. **TRANSFERS, CHANGES OF STATUS and RATE CHANGE**

It was recommended that the Board approve the following transfers, changes of status, and rate change:

Non-Instructional Transfer

Lynn Schaffner from a food & nutrition services assistant at Kissel Hill Elementary School, to a food & nutrition services assistant at Warwick Middle School, effective September 8, 2010.

Kendall W. Hurst from a building services position at Warwick High School to a building services position at Warwick Middle School, effective September 8, 2010.

Instructional Change of Status

Elizabeth Smith from a 50% FTE third grade teaching position at Kissel Hill Elementary School, to a 100% FTE EDK and gifted teacher position at Lititz Elementary School, effective September 8, 2010. Ms. Smith is replacing Lucie Brown due to her transfer.

Mary Ebersole, a librarian at Lititz Elementary School, has requested that her previously approved designation of resignation be revised to retirement, effective the last day of the 2009/2010 school year.

Non-Instructional Changes of Status

Rebecca Herritt from a 6 hours/day – 30 hours/week to a 5 hours/day – 25 hours/week special needs assistant position at Kissel Hill Elementary School, effective September 8, 2010. Ms. Herritt is replacing Paige Quinn who resigned.

Tameron Wagner from a 5 hours/day – 25 hours/week special needs assistant position to a 4 hours/day – 20 hours/week learning support assistant position at Lititz Elementary School, effective September 8, 2010. Mrs. Wagner is replacing Meghan Sollenberger who resigned.

Grace Walters from a 6.0-8.0 hours/day support personnel assistant position to a special needs assistant at Warwick High School for 7.0 hours/day – 35 hours/week, effective September 8, 2010. This is a new position.

Non-Instructional Rate Change

Missy McMahan, a special needs assistant at Warwick Middle School, 7.0 hours/day – 35 hours/week, from \$11.75 per hour to \$10.25 per hour, effective September 8, 2010. Ms. McMahan is no longer eligible for the special needs differential.

Mr. Conrad moved, Mr. Rucci seconded the motion to approve the above transfers and changes of status.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller,
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus and Mr. Pusey

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the leave of absence request of the following individual:

Claude Young is requesting a leave of absence for medical reasons beginning August 31, 2010, through November 30, 2010, pending release from his physician. His anticipated return-to-work date is December 1, 2010.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the above leave of absence request.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller,
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus and Mr. Pusey

4. BOARD POLICY REVISION APPROVAL

It was recommended that the Board approve, as a first reading, revised Policy Number 6130, "Use of Medications", as set forth on [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Landis seconded the motion to approve, as a first reading, revised Policy Number 6130, as set forth on Attachment #1.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller,
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus and Mr. Pusey

COMMENTS OR QUESTIONS FROM CITIZENS AND BOARD MEMBERS

None

ADJOURNMENT

There being no further business, Mr. Conrad moved to adjourn the meeting. Mrs. Wenger seconded the motion, and the meeting adjourned at 7:17 p.m.

Respectfully submitted,

Jo Anne McClain, Board Secretary