

Warwick School District

Lititz, PA 17543

October 15, 2013

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, October 15, 2013 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

SWEARING IN OF BOARD MEMBER

The Board Secretary administered the oath of office to Mr. Benedict Sahd to complete the term vacated by former member, Matthew Knouse, who resigned.

BOARD MEMBER RECONGITION

Superintendent, Dr. April Hershey, recognized Dr. Timothy Quinn for his eight years of service on the Warwick Board of School Directors.

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Michael R. Landis, Todd L. Rucci, Darryl L. Miller, Benadict Sahd, and Scott Shaub were all present.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Mark Leidich, Dave Davies, Lori Zimmerman, Dena Reedy of the Lititz Record, Lauren Sangrey, Polly Gainer, Fred Griffiths, KC Testerman, Ryan Axe and family, Nancy Reddig, (Will Stout, Jodi Harrington, Beth Brumbagh, Mark Reinhart – Hempfield School District), Charles Humple, Jen Fields, Earl Hazel, Howard and Kathy Snoke.

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES (Regular meeting of [September 17, 2013](#))

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the September 17, 2013 meeting. Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,352,595.65
Wire Transfers	\$2,376,671.77
Construction Fund	None
Cafeteria Fund	\$155,137.51
Middle School Fund	\$546.50
High School Fund	\$2,913.09

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Sahd

Abstain: Mr. Landis

Nays: None

Absent: None

COMMUNICATIONS

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Instructional

Richard Pillion as a Mathematics Teacher at Warwick High School, effective at the end of the first semester of the 2013-2014 school year.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the retirement of the individual named above.

On roll call vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

(From Supplemental Agenda)

Administrative

Zachary Fletcher as an Assistant Principal at Warwick High School, effective upon release by the District.

Non-Instructional

Ann Behling as a Secretary at Warwick High School, effective September 27, 2013.

Elaine Mathias as Assistant to the Business Manager at Warwick School District, effective October 28, 2013.

Susan Kirk as a Food and Nutrition Services Assistant at Warwick High School, effective October 11, 2013.

(From Supplemental Agenda)

Carol Schofield as a Special Needs Assistant at Warwick High School, effective October 9, 2013.

Extra-Duty/Extra Curricular

Nancy Hertzog as JH Head Cheerleading Coach, effective October 3, 2013.

Ann Behling as Senior Class Advisor at Warwick High School, effective September 27, 2013.

Joanna Lynch as Sophomore Class Advisor (50%) at Warwick High School, effective September 17, 2013.

Melodie Fair as Elementary Drama Director at Kissel Hill Elementary School, effective September 4, 2013.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On roll call vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

C. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

(From Supplemental Agenda)

Administrative

Ryan J. Axe as Principal at Warwick High School, at the annual salary of \$105,000, effective pending release from his current employer. Mr. Axe is replacing Troy Price who resigned.

Instructional

Lauren Sangrey as a Mathematics Teacher at Warwick High School, at the annual salary of \$45,391, effective pending release from current employer. Ms. Sangrey is replacing Rob Fisher who retired.

Non-Instructional

Kristin Testerman as a WarwickWARE Specialist for Warwick School District, 8.0 hours/day, at the annual salary of \$65,000, effective October 16, 2013 pending receipt of paperwork. This is a new position funded by the WarwickWARE project.

Tina DiLuzio as a Food and Nutrition Services Assistant at Warwick High School, 3.0 hours/day, at the hourly rate of \$9.25, effective October 16, 2013. Ms. DiLuzio is filling a portion of Susan Kirk's hours, who resigned.

Angela Martin as a Food and Nutrition Services Assistant at Warwick High School, 4.0 hours/day, at the hourly rate of \$9.05, effective October 16, 2013. Ms. Martin is filling a portion of Susan Kirk's hours, who resigned.

Kathy Royer as a Building Services employee at Kissel Hill Elementary School and Warwick Middle School, 8.0 hours/day at the hourly rate of \$10.50, effective October 16, 2013. Ms. Royer is being hired to replace Crista Kimble and Linda Owens due to a change of status.

Extra-Duty/Extra Curricular

Jennifer Eberly as Concession Stand Worker at Warwick High School, at the approved 2013-2014 rate, effective September 27, 2013.

Cheryl Gingrich as Elementary Drama Director at John Beck Elementary School, at the annual salary of \$1,337, effective at the start of the 2013-2014 school year. Ms. Gingrich is replacing Rebecca Heller who resigned.

Jamie Weiler as Senior Class Advisor at Warwick High School, at the annual salary of \$1,013, effective at the start of the 2013-2014 school year. Ms. Weiler is replacing Ann Behling who resigned.

Substitutes and Assistants

It was recommended that the Board approve the election of the individuals listed below, effective October 16, 2013, until they submit their resignations or have their active status changed by the district.

Substitutes

Lydia Burk
Kathleen Ciccarone
Melinda Elmer
Stephanie Hallett

Substitute Nurse

Kathrin Baltz

Substitute Support Staff

Carol Burkholder
Lauren Bitting-Ellis
Kathryn Grisbacher
Darrell Snyder
Marge Wallace

Guest Teachers

Anne Chapman
Lindsey Chillot
Victor DePicciotto
Robert Galgon
Beverly Heller
Emma Madaras
Kirsten Miller
Mary Savage
Janice Southwick

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective October 16, 2013, until they submit their resignations or have their active status changed by the district.

Lauren Bitting-Ellis
Anastasia Bottner
Jennifer Eberly
Andre Ellis
Kathryn Grisbacher
Christina Hagaman
Rebekah Jackson
Cherie Lenahan
Laurie Mumma
Leila Murphy
Michelle Nissly
Beth Ann Nolt
Donald Parsons
Cherylnn Tompkinson
Cindy Widders

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective October 16, 2013, until they submit their resignations or have their active status changed by the district.

Pamela Snavelly-Dickow	Field Hockey, MS
Stacey Hetzel	Cheerleading, MS

(From Supplemental Agenda)

Marco Marinaro	Football
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Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the above individuals subject to all pre-employment requirements and clearance checks.

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

2. CHANGE OF STATUS/TRANSFER/RATE

It was recommended that the Board approve the change of status/transfer requests for the following individuals:

Administrative

Dave Davies as Interim Principal at Warwick High School, at the rate of \$400 per diem to Interim Principal at Warwick High School at the rate of \$450 per diem, effective October 16, 2013. The change in rate is due to time commitment associated with this role.

Non-Instructional

Jami Stacey from a Learning Support Assistant at Warwick High School, 6.0 hours/day to a Learning Support Assistant at Warwick High School, 6.5 hours/day, effective September 4, 2013. The change of status is due to the student services schedule at the high school.

Gayle Simmons from a Learning Support Assistant at Warwick High School, 6.0 hours/day to a Learning Support Assistant at Warwick High School, 6.5 hours/day, effective September 4, 2013. The change of status is due to the student services schedule at the high school.

Mary Lou Berkey from a Learning Support Assistant at Warwick High School, 6.0 hours/day to a Learning Support Assistant at Warwick High School, 6.5 hours/day, effective September 4, 2013. The change of status is due to the student services schedule at the high school.

Carol Hurst from an Office Assistant at Warwick District Office, 20 hours/week to an Office Assistant at Warwick District Office, 24 hours/week, effective September 27, 2013. The change in status is to support the Business Office.

Rebecca Wingert from an Office Assistant at Warwick District Office, 20 hours/week to an Office Assistant at Warwick District Office, 24 hours/week, effective September 27, 2013. The change of status is to support the Business Office.

Jennifer Shreiner from a Recess Monitor at John R. Bonfield Elementary School, 5 hours/day to a Recess Monitor/Classroom Assistant at John R. Bonfield Elementary School, 3.5 hours/day/2 hours/day, effective October 16, 2013. The additional position is due to increased classroom size.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the change of status/transfer/rate requests for the individuals as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Alexxi Spicher is requesting FMLA, effective approximately January 1, 2014 with an estimated return to work date of April 23, 2014.

(From Supplemental Agenda)

Linda Weit is requesting an Unpaid Leave of Absence due to medical reasons, effective October 22, 2013, with a return to work date of November 12, 2013, pending release from her doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence requests as presented.

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

(From Supplemental Agenda)

4. BOARD COMMITTEE RESIGNATION

It was recommended that the Board approve the resignation of the following member of the Building and Property Committee:

Wayne Siegrist

Mr. Eppig moved, Mr. Shaub seconded, the motion to approve the resignation of a member of the Building and Property Committee as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey stated that the field hockey team is in LL League Finals. She welcomed Mr. Axe, said goodbye and thanks to Mr. Zachary Fletcher, Assistant Principal at the high school, and thanked Mr. Davies for his continued service to the district in his interim position(s).

COMMITTEE REPORTS

Student Representative

Miss Rebecca Goebel discussed the Homecoming Spirit week at the high school, the football victory, crowning of Lauren Stork as queen, and the successful Homecoming dance. She also congratulated the students who made County Chorus and County Orchestra.

Building and Property Committee

The Building and Property Committee met on October 14, 2013. The agenda included discussion of the RFQ process for an PA Act 39 guaranteed performance contract regarding the John R. Bonfield Elementary School, discussion regarding future options of the Buch Farm farmhouse, the Lititz Rec Center expansion plans and an update on the Lititz Rail re-location project. The Committee had no recommendations for Board action.

Education Committee

The Education Committee met on Monday, October 14, 2013. Ms. Rebecca Goebel offered a summary of student activities occurring throughout the district. Mrs. Yvette Line-Koller presented student achievement data from the 2012-2013 school year. Dr. Robin Felty provided an overview of each building's School Performance Profile for the 2012-2013 school year. The Committee had no recommendations for Board action.

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, October 10, 2013. The agenda included the 2006 Bond Refinancing/Refunding results, a progress update on the June 30 Audit and 2012/2013 budget transfers, the WarwickWare business plan review and 2013/2014 budget transfers.

1. It was recommended that the Board approve the following budget transfers:
 - a. The Board approve the 2012/2013 budget transfers (\$8,445 & \$973,140) and 2013/2014 budget transfers (\$414,469) as per **ATTACHMENT #1**.

Mr. Miller moved, Mr. Landis seconded, the motion to approve the budget transfers as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahd

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, October 10, 2013. Ms. Rebecca Goebel offered a summary of student activities occurring throughout the district. Ms. Renee Campeau provided information about the proposed field trip to Québec City, Canada from February 27, 2014 through March 3, 2014. Mr. John Kosydar shared data and other relevant information from the final Interscholastic Athletic Opportunities Report. The committee also continued a discussion about the district policy for Sunday use of facilities. Dr. Felty presented the requests for facility use and overnight fieldtrips. The committee had the following recommendations to make to the Board.

1. It was recommended that the Board approve the following Sunday use facilities requests:
 - a. Dance Dynamix to use the high school auditorium on June 8, 2014 from 1:30 – 6:30 p.m. for the year-end showcase.
 - b. The Lancaster-Lebanon PIAA Basketball Officials to use the high school small gym on November 3, 10, 24, 2013; December 8, 15, 2013; and January 5, 12, 16, 2014 from 6:30-8:00 p.m. for chapter meetings.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the budget transfers as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, Mr. Eppig, and Mr. Sahn

Nays: None

Absent: None

2. It was recommended that the Board approve the following overnight and out of state field trip requests:

- a. HS students and staff to the Penn State Hotel, State College, PA to attend the Pennsylvania FBLA 2013 State Leadership Workshop from November 10-11, 2013.
- b. HS students and staff to Québec City, Canada from February 27, 2014 through March 3, 2014. Students will have the opportunity to experience the culture and practice their French language skills.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the budget transfers as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Sahn

Nays: Mr. Eppig

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

No meeting.

Lititz Recreation Center Representative

No meeting.

Legislative Committee

Mr. Eppig talked about the continuing PSERS issues, and endorsed the annual legislation convention recently held at Hershey.

IU Representative

Mr. Landis shared email correspondence with the Board and stated that there was a meeting on October 9, 2013.

Lancaster County Career and Technology Center Representative

Mr. Eppig shared that they had a meeting at the Mount Joy campus on September 26, where they took a tour and discussed infrastructure, child-care profit, and a new truck driving partnership. He stated that the Brownstown campus construction project is almost complete.

Lancaster County Academy Representative

No Meeting.

Lititz Regional CDC

No Meeting.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those in attendance for being at the meeting and encouraged others to attend. Mr. Howard Snoke agreed that if we send students “out of the country”, Canada is a safe place. Elaine Mathias, who resigned from the district, thanked Mr. Zerbe and others for a positive 22 years here at Warwick, Mr. Rucci thanked Mr. Davies for his continued support of the district. Mr. Peters thanked the administration for a quick and thoughtful decision to hire Mr. Axe as the new high school principal.

ADJOURNMENT

There being no further business, Miss Rebecca Goebel moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:46 p.m.

Respectfully submitted,

David Zerbe, Board Secretary