

Warwick School District

Lititz, PA 17543

November 15, 2011

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, November 15, 2011, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Assistant Board Secretary called the roll of the Board: Jeffrey A. Conrad, Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Warren Newberry, David M. Pusey, Dr. Timothy Quinn, Todd L. Rucci, Debra J. Wenger, and Abigail Barthe, Student Representative, were present at roll call.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Keith Floyd, Assistant Superintendent for Elementary Education, Dr. Robin Felty, Assistant Superintendent for Secondary Education, David L. Zerbe, Business Manager, Michael Upton of *Lititz Record Express*, Lori Zimmerman, Nelson Peters, Jean Rarig, Rebecca Noon, Bob Kelly, Zach Fletcher, Wendy Creamer, Leslie Morgan, and Ethan Duda.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments.

Bob Kelly, representing LYSC Boys and Girls Clubs Parents' Association presented Board the 3rd installment of \$5,000 from the Summer Showcase Tournament. He reported 202 teams played in the Showcase, bringing in a total of 7,000-8,000 people that weekend.

APPROVAL OF AGENDA

Mrs. Wenger moved, Mr. Pusey seconded the motion to approve the agenda as presented. Motion passed unanimously.

APPROVAL OF MINUTES ([Regular meeting](#) of 10/18/11) Mr. Eppig moved, Mr. Rucci seconded the motion to approve the minutes of the October 18, 2011, regular meeting of the Board. Motion passed unanimously.

TREASURER'S REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was unanimously accepted by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

Athletic Fund	\$13,631.70
General Fund	\$1,330,005.93
Wire Transfers	\$2,734,814.99
Construction Fund	\$14,984.75
Cafeteria Fund	\$177,431.17
Middle School Fund	\$8,263.66
High School Fund	\$5,802.65

Mr. Miller moved, Mr. Conrad seconded the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,
Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger

Nayes: None

Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board accept the retirement of the following individuals with thanks and appreciation:

Instructional

Curt Morris, Social Studies Teacher at Warwick High School, effective November 8, 2011.

Non-Instructional

Victoria McKee from her building services position at Kissel Hill Elementary School, effective January 2, 2012.

B. Resignation

It is recommended that the Board accept the resignation of the following individuals:

Non-Instructional

Terry Pfautz from his Learning Support Assistant position at Lititz Elementary School, effective November 21, 2011.

Sharon Yoder from her Food & Nutrition Services Assistant position at Warwick High School, effective November 4, 2011.

Diane Leeking from her Food & Nutrition Services Assistant position at Warwick High School, effective November 4, 2011.

Sue Zimmerman from her building Services position at Lititz Elementary School, effective November 9, 2011.

Mr. Landis moved, Mrs. Wenger seconded the motion to accept the above retirements and resignations. Motion passed unanimously.

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Administration

Zachary Fletcher as assistant principal at Warwick High School, at the salary of \$70,200, effective upon his release from Palmyra Area School District. Mr. Fletcher is replacing Mr. E. Eric Thompson who resigned.

Extra-Duty

Nicole Auker as HS Assistant Girls Lacrosse Coach for the 2011/2012 school year at the salary of \$2,363. Miss Auker is replacing Laura Chiodo who resigned.

Katelyn Ream as Head JH Girls Basketball Coach for the 2011/2012 school year, at the salary of \$3,524. Miss Ream is replacing Doug Knepp who resigned.

Volunteer Coaches

It is recommended that the Board approve the election of the following individual as a volunteer coach for the 2011/12 school year

Ian Stoeckl Wrestling

Independent Volunteers

It was recommended that the Board approve the election of the following individuals as independent volunteer for the 2011/12 school year.

Steven Adams	Felicia Chirico
Lisa Clayton	Pamela Daecher
Melanie Deibert	Amy Henschel
Jennifer Herr	Rebekah Johnsen
Rose Colvin	Bonita Hocko
Melissa Lamb	Amy Leonard
Fiona Lines	Michael Long
Janice Mansur	Brenda Minney
Laura Mitchell	Aimee Taylor
Jennifer Hess	

Substitute Teachers and Assistants

It was recommended that the Board approve the election of the individuals listed below as substitutes, effective November 16, 2011, until they submit their resignation or have their active status changed by the district.

Teachers

Linda Jean Berry
Beth Eberly
Christine Heisey

Nurse

Karen Umble

Support Staff

Diane Davies
Angela Messersmith
Elise Rodgers
Sharon Jean Yoder
Lisa Zipko
Bonita Hocko

Guest Teachers

Michelle Hoffman
Amy Kreider
Wayne Olson
Andrew Wingert
Virginia Zimmerman

Mrs. Wenger moved, Mr. Rucci seconded the motion to approve the elections of the above individuals.

On roll call vote:

Ayes:	Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry, Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nays:	None
Absent:	None

2. **CHANGE OF STATUS**

It was recommended that the Board approve the transfer and changes of status as set forth below.

Non-Instructional Change of Status

Nancy Kulp, a Special Needs Assistant at John R. Bonfield Elementary School, from 6.0 hours/day – 30 hours/week to Special Needs Assistant 3.5 hours/day at a rate of \$10.45 per hour, and Classroom Assistant 2.5 hours/day at a rate of \$10.15 per hour, effective November 7, 2011.

Lisa Bieber, Data Technology Assistant at the District Office from 6.0 hours/day to 8.0 hours/day, effective January 2, 2012.

Diane Davenport, a Special Needs Assistant at Warwick High School, from 5.0 hours/day to 5.5 hours/day effective November 16, 2011.

Non-Instructional Transfer

Kimberly Shoenberger, a Food Service Assistant, from 4.0 hours/day at Warwick High School to a Food Service Assistant, 4.0 hours/day at John Beck Elementary School.

Mr. Landis moved, Mrs. Wenger seconded the motion to approve the above change of status and leave requests.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,
Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: None

3. **LANCASTER-LEBANON JOINT AUTHORITY**

It was recommended that the Board approve the appointment of Kevin T. Martzall as the district’s representative to the Lancaster-Lebanon Joint Authority to serve a five (5) year term beginning January 1, 2012.

Mr. Eppig moved, Mr. Pusey seconded the motion to approve the above appointment.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,
Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: None

4. **EARLY RETIREMENT INCENTIVE PLAN MEMORANDUM OF UNDERSTANDING**

It was recommended that the Board approve the following Memorandum of Understanding with the Warwick Education Association, as it pertains to the Collective Bargaining Agreement.

A. Early Retirement Incentive Package, as set forth on [ATTACHMENT # 1](#).

Mr. Eppig moved, Mr. Rucci seconded the motion to the Early Retirement Incentive Plan Memorandum of Understanding.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Nayes: None
Absent: None

Information from the Superintendent

Dr. Hershey thanked Dave Pusey, Warren Newberry and Jeff Conrad for their service on the Warwick Board of School Directors, as this was their final meeting.

COMMITTEE REPORTS

Student Representative

No report.

Building and Property Committee

The Building and Property Committee met on November 14, 2011. The Lititz recCenter signage request was reviewed. The Moore Engineering study of Bonfield Elementary School was discussed. The 2012/13 budget planning was reviewed, and the non-repetitive maintenance tour date was set for January 14, 2012. Issues regarding the McCall house were also discussed. The Committee made the following recommendations to the Board:

1. It was recommended that the Board approve the demolition of the McCall House at the John Beck Elementary School as presented on [ATTACHMENT # 2](#)

Mr. Newberry moved, Mr. Pusey seconded the motion to approve the demolition as presented on Attachment #2.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,
Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: None

Education Committee

Mrs. Wenger reported that the Education Committee met on November 14, 2011. Miss Abigail Barthe presented a student report. Dr. Robin Felty presented information on the District Guidance Plan. Dr. Keith Floyd presented information on movie guidelines and the lesson planning committees. The ongoing budget discussion continued. The Committee had no recommendations to bring before the Board at this time.

Finance and Legal Committee

The Finance and Legal Committee met on November 10, 2011. Topics of discussion included the June 30, 2011 audit report, investment versus risk regarding PA Fiscal Code 72 collateralization and School Code 440.1, the 2012/13 budget planning and review, obsolete equipment, transportation contracts for 2012/13, and the Warwick Ware business plan. The Committee makes the following recommendations to the Board:

1. The School Board accepts the June 30, 2011 Audit Report presented by Brown, Shultz, Sheridan & Fritz, CPA's and Business Advisors as per [ATTACHMENT # 3](#) (to be at your seats) (Note: The auditors have issued a clean opinion and have no findings).

Mr. Miller moved, Mr. Landis seconded the motion to approve the demolition as presented on Attachment #2.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,
Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: None

2. The School Board approve disposal of obsolete AV Equipment as per [ATTACHMENT # 4](#).

Mr. Miller moved, Mr. Landis seconded the motion to approve the demolition as presented on Attachment #2.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,
Mr. Pusey, Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nays: None
Absent: None

Student Activities Committee

The Student Activities Committee met on November 10, 2011. Miss Abigail Barthe presented the Student Representative report. Dr. Robin Felty presented requests for overnight and/or out-of-state field trips and Sunday use of facilities. An update of participation fees for extracurricular activities was presented by John Kosydar, A.D., Mr. Troy Price, and Dr. Robin Felty. The Committee makes the following recommendations to the Board:

1. It is recommended that the Board approve the following out-of-state and overnight field trip requests:
 - A. HS students and staff to Washington, DC to visit the National Gallery and the Hirshhorn Museum on December 7, 2011. The trip aligns with our existing curriculum, and gives students the opportunity to view master work at two world class museums.
 - B. HS students and staff to Cozumel, Mexico for a performance tour from February 15-20, 2012. Students will be given two performance opportunities while on board – once in the venue with professional sound, stage, lighting and then in the open atrium area.

Mr. Rucci moved, Mr. Conrad seconded the motion to approve the above field trips. Motion passed by an 8-1 vote with Mr. Eppig opposing.

Executive Session / Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

Dr. Quinn reported that a meeting is scheduled for November 17, 2011.

Lititz Community Center Representative

Mr. Conrad had nothing to report.

Legislative Committee

Mr. Pusey stated that the voucher issue and issues regarding cyber and charter schools is still being discussed.

IU Representative

Mr. Landis reported that topics from the last meeting included H.R. positions, adult education, tech services, IU alternative funding, consolidation of positions, job descriptions, cyber/charter schools, and a legislative update regarding vouchers. The IU will be offering new board member orientation on January 30, 2012.

Lancaster County Career and Technology Center Representative

Mr. Pusey reported that a meeting was held on October 27, 2011. They voted to procure Wycliff property, with Lampeter-Strasburg voting no. Final proposals from the architect are underway with construction drawings. The JOC held a special meeting on November 22, 2011. The preliminary 2012/13 budget will be presented to superintendents in draft form soon.

Lancaster County Academy Representative

Mr. Miller reported that they received an audit report and there is nothing new on the PDE status issue.

PRIOR BUSINESS

None

NEW BUSINESS

None

INFORMATION

None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those who attended the meeting tonight and encouraged citizens to continue attending the board meeting on the first and third Tuesdays of each month.

Dr. Quinn thanked Mr. Pusey, Mr. Newberry, and Mr. Conrad for their years of service on the Board and said they would be missed.

Dr. Quinn congratulated the Board members who were elected: Mr. Rucci, Mr. Miller, Mr. Knouse, Mr. Peters, and Mr. Shaub.

ADJOURNMENT

There being no further business, Abigail Barthe moved to adjourn the meeting. Mr. Conrad seconded the motion and the meeting adjourned at 8:04 p.m.

Respectfully submitted,

David Zerbe, Assistant Secretary/Recorder

Jo Anne McClain, Board Secretary