

Warwick School District

Lititz, PA 17543

November 17, 2015

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, November 17, 2015 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahn, Scott A. Shaub, Debra J. Wenger, and Abigael Weit, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Robin Felty, Assistant Superintendent; Nathan Wertsch, Business Manager; Mark Leidich; Dr. Doreen Packer; Kevin Martzall; Lori Zimmerman; Dr. Ryan Berardi; Fred Griffiths; Kristy Szobocsan; Laurie Knowles of Lancaster Newspapers/Lititz Record Express; Barbara Mobley; Aimee Ketchum; Kayla Ketchum; Lyn Brosnan; Kyle Kinsey; Anna Brashers; Kathy Wood; Mary Turner; Bethany Hovan; Leslie Penkunas; Mary Miller; and Grant Hummer.

WEF CHECK PRESENTATION

Mr. Grant Hummer and Mrs. Barbara Mobley presented a check from the Warwick Education Foundation in the amount of \$53,200.00, from the PA Educational Improvement Tax Credit (EITC).

HONORING MR. DARRYL MILLER

Mary Miller spoke in honor of Mr. Miller.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of October 20, 2015).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of October 20, 2015.

Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$654,214.70
Wire Transfers	\$1,555,208.69
Construction Fund	None
Cafeteria Fund	None
Middle School Fund	None

High School Fund \$28,874.88

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Instructional

Betsy Kemper as a Mathematics Teacher at Warwick Middle School, effective January 4, 2016.

Non-Instructional

Barbara Hoffer as a Library Assistant at John R. Bonfield Elementary School, effective December 23, 2015.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Erin McIntosh as a Speech and Language Therapist at Warwick Middle School and Warwick High School, effective December 21, 2015.

Non-Instructional

Sherri Cicero as a Guidance Office Assistant at Warwick Middle School, effective November 17, 2015.

Extra Curricular/Extra Duty

Don Bomberger as an Assistant JH Track Coach at Warwick Middle School, effective November 4, 2015.

Chrissy Casella as Head Girls Soccer Coach at Warwick High School, effective November 9, 2015.

Mallary DeSantis as an Assistant Girls Soccer Coach at Warwick High School, effective November 9, 2015.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Jennifer Hoffman as a Classroom Assistant at Kissel Hill Elementary School, 4.0 hours/day, at the hourly rate of \$10.20, effective November 18, 2015, pending receipt of the appropriate paperwork. This position is needed due to increased class size.

Anna Brashers as a Special Needs Assistant at Kissel Hill Elementary School, 5.5 hours/day, at the hourly rate of \$11.25, effective November 18, 2015, pending receipt of the appropriate paperwork. This position is needed to meet the needs of a new student.

Stephaine Good as a Special Needs Assistant at Lititz Elementary School, 2.5 hours/day, at the hourly rate of \$11.00, effective November 18, 2015, pending receipt of the appropriate paperwork. This position is needed to meet the needs of a new student.

Kurt Bieber as a Computer Assistant at Warwick High School, 5.5 hours/day, at the hourly rate of \$9.95, effective November 18, 2015, pending receipt of the appropriate paperwork. Mr. Bieber is replacing Scott Wilson who resigned.

Patty Gregory as a Special Needs Assistant at Warwick High School, 5.5 hours/day, at the hourly rate of \$11.50, effective November 18, 2015, pending receipt of the appropriate paperwork. This position is needed to meet the needs of a new student.

Martin Sommers as a Special Needs Assistant at Warwick High School, 4.0 hours/day, at the hourly rate of \$11.25, effective November 18, 2015, pending receipt of the appropriate paperwork. This position is needed to meet the needs of a new student.

Robert Turgyan as a Special Needs Assistant at Warwick High School, 4.0 hours/day, at the hourly rate of \$11.50, effective November 18, 2015, pending receipt of the appropriate paperwork. This position is needed to meet the needs of a new student.

Extra Curricular/Extra Duty

Philip Champagne as a JH Assistant Girls Basketball Coach at Warwick Middle School, at the annual salary of \$2,278.00, effective for the 2015/2016 school year, pending receipt of the appropriate paperwork. Mr. Champagne is replacing Zach Snyder who resigned.

Bill Weismandel as an Assistant Baseball Coach at Warwick High School, at the annual salary of \$2,363.00, effective for the 2015/2016 school year. Mr. Weismandel is replacing Jarrett Falduts who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed as independent volunteers, effective November 18, 2015, until they submit their resignation or have their active status

changed by the district, as per [ATTACHMENT #1](#).

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2015-2016 school year, until they submit their resignation or have their active status changed by the district.

Scott Evans	Mike McDonnell	Whitney Szobocsan
Brittany Keifer	Tyler Stief	Jerry Yeagley
Steve Lee		

Substitutes and Assistants

It was recommended that the Board approve the election of the individual listed below, effective November 18, 2015, until she submits her resignation or has her active status changed by the district.

Substitute Support Staff

Lawanda McKay

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2015-2016 school year, until she submits her resignation or has her active status changed by the district.

Heather Johnson

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS/CHANGE OF RATE**

It was recommended that the Board approve the change of status/change of rate request for the following individual:

Instructional

Melissa Vulopas as Interim Principal at John Beck Elementary School, at the rate of \$50 per day in additional to her current salary and capacity as Learning Facilitator effective October 19, 2015. Mrs. Vulopas is replacing Lisa Bonfield who is on a Family and Medical Leave of Absence.

Mr. Rucci moved, Mr. Peters seconded, the motion to approve the change of status/change of rate request of the individual as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Christina Bracken is requesting an extension to her previously approved Family and Medical Leave of Absence, which began September 2, 2015, due to not being released by her doctor. Mrs. Bracken is anticipating returning to work on November 16, 2015, pending release by her doctor.

Megan Demianovich is requesting a Family and Medical Leave of Absence (FMLA) to begin approximately January 29, 2016 and continue through April 21, 2016. Mrs. Demianovich is anticipating her return to work as April 22, 2016, pending release by her doctor.

Britnee Mathin is requesting a Family and Medical Leave of Absence (FMLA) to begin approximately January 14, 2016 and continue through April 1, 2016. Mrs. Mathin is anticipating her return to work as April 4, 2016, pending release by her doctor.

Non-Instructional

Julia Hoak is requesting an extension to her previously approved Unpaid Leave of Absence which began August 10, 2015, due to not being released by her doctor. Ms. Hoak is anticipating returning to work on November 9, 2015 (half days) and November 23, 2015 (full days), pending release by her doctor.

Steven Studholm is requesting an extension to his previously approved Unpaid Leave of Absence, which began October 5, 2015, due to not being released by his doctor. Mr. Studholm is anticipating returning to work on December 7, 2015, pending release by his doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. **LITITZ recCENTER CONTRIBUTION**

It was recommended that the Board approve an adjustment to the District’s annual contribution to the Lititz Rec Center as per the following:

2015-2016	\$4.00 per student	Enrolled at Warwick School District as of October 1, 2015.
2016-2017	\$3.00 per student	Enrolled at Warwick School District as of October 1, 2016.
2017-2018	\$2.00 per student	Enrolled at Warwick School District as of October 1, 2017.
2018-2019 and thereafter	\$1.00 per student	Enrolled at Warwick School District as of October 1 of that year and each subsequent year.

Mr. Peters moved, Mr. Rucci seconded, the motion to approve the adjustment to the District’s annual contribution to the Lititz Rec Center, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. **BOARD POLICY REVISIONS – FIRST READING**

It was recommended that the Board approve, as a First Reading, the following policy revisions per [ATTACHMENT #2](#) (Policies: 136 and 234).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the board policy revisions, as a First Reading, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. **APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES**

It was recommended that William Zee of Barley Snyder, LLP of Lancaster, PA, be appointed as the Solicitor for the school district for special education services only effective immediately.

Mr. Miller moved, Mrs. Wenger seconded, the motion to approve the appointment of William Zee of Barley Snyder, LLP of Lancaster, PA, as the Solicitor for special education services, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey noted the following:

- Congratulations to Warwick Marching Band for finishing 2nd in their division
- Congratulations to all fall sports teams
- Looking forward to winter season, practices began yesterday
- Next week is parent-teacher conferences at the elementary level
- We are back in school on Monday, November 30

COMMITTEE REPORTS

Student Representative

The student representative, Ms. Abigail Weit, provided an overview of student activities across the district at the Education Committee and Student Activities Committee meetings in November.

Building and Property Committee

The Building & Property Committee met on Monday, November 9 at John R. Bonfield Elementary. The committee toured the newly renovated building and discussed non-repetitive maintenance projects that need to be completed next year that were not done as part of the main renovation. The committee did not have any recommendations for the Board at this time.

Education Committee

The Education Committee met on Monday, November 9, 2015. The student representative, Ms. Abigail Weit, provided an overview of student activities across the district. Dr. Ron Hallett presented an overview of student performance data for the 2014-2015 school year. Mrs. Stacie Bardell and Ms. Jennifer Murphy shared student attendance and performance data from the 2015 Summer Academies. Mrs. Melanie Calender offered information on the updated elementary report card, seeking input from the committee for future planning. The committee thanked Mr. Nelson Peters for his service to the Education Committee. The committee did not have any recommendations to make to the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in the month of November and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee met on Thursday, November 12, 2015. The committee welcomed Mr. Jeffrey McSparran as a new community representative. The student representative, Ms. Abigail Weit, provided an overview of student activities across the district. Ms. Jennifer Murphy offered information about the Big Brothers/Big Sisters Program. Mr. Ryan Landis shared an update on the status of the district's extracurricular fees and initiated discussion for future planning of this process. He also discussed the winter track and coach assignments, and the event admission procedures for students in Junior High athletics. Dr. Ryan Axe shared successes from the Homecoming events in October, as well as an update on the recent Student Link Crew Leadership Conference hosted by Warwick. The 2014-2015 financial statements from the district parent groups were reviewed. Dr. Robin Felty presented the requests for facility use. The committee had the following recommendation to make to the Board at this time.

It was recommended that the Board approve the following Sunday use facilities request:

1. Lititz Rec Center to use the MS parking lot/grounds on January 10, 2016 and February 14, 2016 from 1:00-10:00 p.m. for Five Star Swim Meets.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

Dr. Quinn announced that there would be an executive session immediately following this Board meeting.

Labor and Management Committee

It was reported that this Committee did not meet in October or November.

Lititz Recreation Center Representative

It was reported that a meeting was held on the morning of November 17, 2015 and included the usual report to the board. It was also shared that the month of January will be the grand opening month.

Legislative Committee

It was reported that it was Day 139 and there is still no budget. It was shared that the framework claims to be in place, and that there is a backend referendum property tax elimination bill in play.

IU Representative

It was reported that a meeting was held on November 11, 2015, which included the following items:

- Recognition of two veterans on board
- Heard circuit rider presentation on fair funding formula,
- Heard presentation on SB909
- Orientation for new board members on January 27,
- Looking at the IU convention at Pequea Valley in April

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held in November and included the following items:

- Planning and Development committee discussed a new program where home districts can be more involved in their individual students at CTC.
- CTC received a grant for truck driving for veterans.
- Safe School grant submitted in October for security gates at Mount Joy campus.
- Discussed changes in the graduation surveys.
- In-service day held on October 12 for suicide prevention training and curriculum work.
- Higher education update and other standard business heard.

Lancaster County Academy Representative

It was reported that a meeting was held on October 28, 2015, however no report was provided.

PRIOR BUSINESS

None.

NEW BUSINESS

Mr. Wertsch discussed the upcoming 2016-17 budget season, specifically as it relates to looking at the opt-out resolution or preliminary budget seeking exceptions. More information will come fast in December, with decisions needed in January.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for coming out to tonight's meeting.

Mary Turner, from Melanie Ln, Lititz addressed the Board concerning current class sizes at the elementary level and requested the related Board policy addressing class size be revisited.

Lynn Brosnan, from Halmark Dr, addressed the Board concerning the need to look around the high school at driving/walking designations related to potential safety issues.

Bethany Hoven, from Cindy Ln, echoed concerns related to student class size at the elementary level.

Dr. Hershey commented that class sizes are guidelines and not board policy, and they are reviewed every year along with measures in place to address them.

Mr. Landis commented on his visit to Lititz Elementary with Dr. Hershey and how dedicated the teachers were and how enthusiastic the kids were, along with seeing the WEF donations at work

Mr. Rucci thanked Mary Miller for her sacrifice over the years through the donation of Darryl's time to the district.

Mr. Peters thanked Mr. Miller for his service.

ADJOURNMENT

There being no further business, Miss Weit moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Nathan Wertsch, Board Secretary