

Warwick School District

Lititz, PA 17543

November 21, 2017

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, November 21, 2017 at 7:00 p.m.

Dr. Timothy Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, and Debra J. Wenger, were present. Paige Bogda, Student Representative, was not present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch; Mark Leidich; Dr. Ryan Axe; Fred Griffiths; Jackie Yanchocik; Kevin Martzall; Scott Kyper; Jeff Weber; Lisa Bonfield; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Dr. Daniel Doremus; Grant Hummer; Barb Mobley; Janice Boyer; Megan Boyer; Bob Locker; Marlene Locker; and Lucy Quinn.

Dr. Hershey and the Board recognized Dr. Timothy Quinn for his years of service to the Board and to the students, staff, and community of Warwick School District.

WEF CHECK PRESENTATION

Grant Hummer, Dr. Daniel Doremus, and Barbara Mobley presented a check from the Warwick Education Foundation in the amount of \$61,400.00, which was utilized to purchase 70 laptop computers for Warwick High School for the 21st Century Technology initiative. The Warwick Education Foundation has presented the District with 3 checks over the last three months totaling approximately \$190,167.00.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of October 17, 2017)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of October 17, 2017. Motion passed 9-0.

[TREASURERS REPORT](#)

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF [BILLS](#)

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,036,907.95
Wire Transfers	\$1,864,169.88
Construction Fund	None

Cafeteria	\$158,640.26
Middle School Fund	\$671.75
High School Fund	\$23,887.79

Mr. Landis moved, Mr. Eppig seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Tina DiLuzio as a Food & Nutrition Services Assistant at Warwick High School, effective November 17, 2017.

Kelly Hollinger as a Student Support Assistant at Warwick High School, effective November 3, 2017.

David Snyder as a Student Support Assistant at Warwick Middle School, effective November 17, 2017.

Tracy Tarbet as a Food & Nutrition Services Assistant at Warwick Middle School, effective October 4, 2017.

Lana Brown as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, effective November 20, 2017.

Stephanie Hironimus as a Student Support Assistant at Lititz Elementary School, effective November 10, 2017.

Extra Curricular/Extra Duty

Connie Hilliar as Musical Drama Director Assistant HS at Warwick High School, effective November, 22, 2017.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Denise Frescatore as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day, at the hourly rate of \$9.75, effective November 22, 2017 pending receipt of the appropriate paperwork. Ms. Frescatore is replacing Colleen Bauer who resigned.

Deborah Morris-Good as a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$11.95, effective November 27, 2017. This position is necessary due to restructuring.

Heather Reber as a Student Support Assistant at Kissel Hill Elementary School, 5.5 hours/day, at the hourly rate of \$11.65, effective November 27, 2017. This position is necessary due to restructuring.

Non-Instructional - Rehire

Karen Addeo as an Office Assistant – Copy Room at Warwick High School, 5.5 hours/day, 225 days/year, at the hourly rate of \$11.95, effective pending receipt of the appropriate paperwork. Ms. Addeo is replacing Lynne Thompson who resigned.

Deborah Morris as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.99, effective October 18, 2017. Ms. Morris is moving from the sub list to her previous position.

Extra Curricular/Extra Duty

Kate Rapp as the Head Teacher – Health & Physical Education, for Warwick School District, at the annual salary of \$638.00, effective November 22, 2017. Ms. Rapp is filling this position for the remainder of the 2017/2018 school year, and is replacing Tamera Olivieri who resigned.

Amy Bomberger as an Assistant Cross Country Coach at Warwick High School, at the annual salary of \$952.50, effective October 16, 2017. Ms. Bomberger is replacing Matt Bomberger who received a change of status.

Kathy Felpel as Musical Drama Director Assistant HS at Warwick High School, at the annual salary of \$1,830.00, effective for the 2017/2018 school year. Ms. Felpel is replacing Connie Hilliar who resigned.

Beth Sahd as Musical Costume Coordinator (50%) at Warwick High School, at the annual salary of \$686.50, effective for the 2017/2018 school year. Mrs. Sahd will be sharing this position with Diane Fund.

Lyle Ressler as Junior High Head Track Coach at Warwick Middle School, at the annual salary of \$2,814.00, effective for the 2017/2018 school year. Mr. Ressler is replacing Brett Miller who resigned.

In-House Substitute Teachers

It was recommended that the Board approve the election of the individual listed below as well as the individuals listed on [ATTACHMENT #1](#), effective November 21, 2017, until they submit their resignation or have their active status changed by the district.

In-House Substitute - Additions

Sarah Bromirski

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed as independent volunteers, effective November 22, 2017, until they submit their resignation or have their active status changed by the district.

Kristin Amicone	Jessica Gillis	Dean Martin	Ashley Stauffer
Andrea Beale	Joyce Hoffman	Janelle Mearig	John Stauffer
Monica Bowen	Carol Krause	Heather Meckley	Melissa Steffy
Adam DiPerna	John Krause	Josephine Mitchell	Nicholas Todd
Melanie DiPerna	Jodi Kreider	Melissa Motz	Kenneth Trovinger, Jr.
Shane Eller	Nicole Lepisto	Oscar Orozco	Bonnie Ulrich
Jillian Fry	Brooke Lute		

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017/2018 school year, until they submit their resignation or have their active status changed by the district.

Liz Borgia Gary Schnupp

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: Mr. Sahd

Nays: None

Absent: None

2. **CHANGE OF STATUS/CHANGE OF RATE REQUESTS**

It was recommended that the Board approve the change of status/change of rate requests for the following individuals:

Change of Status

Non-Instructional

LuAnn Rohrer from a Food & Nutrition Services Substitute for Warwick School District, to a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day, effective November 27, 2017. Ms. Rohrer is replacing Wendy Zimmerman who resigned.

Justin Ryan from a Substitute Custodian for Warwick School District, to a Building Services employee at Kissel Hill Elementary School, 8.0 hours/day, 2nd shift, at the hourly rate of \$11.00, effective November 22, 2017. Mr. Ryan is replacing Eli Saylor who resigned.

Matthew Bomberger from Interim Head Cross Country Coach at Warwick High School, to Head Cross Country Coach at Warwick High School, at the annual salary of \$4,222.00, effective for the 2018/2019 school year. Mr. Bomberger is replacing Terry Lee who resigned.

Diane Fund from Musical Costume Coordinator (100%) at Warwick High School, to Musical Costume Coordinator (50%) at Warwick High School, at the annual salary of \$998.00, effective for the 2017/2018 school year. Ms. Fund will be sharing this position with Beth Sahd.

Change of Rate

Non-Instructional

Elaine Enteria from a Special Programs Assistant at Lititz Elementary School, at the hourly rate of \$12.36, to a Special Programs Assistant at Lititz Elementary School, at the hourly rate of \$13.86, effective October 30, 2017. This change of rate is a reflection of the differential associated with her current assignment.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the change of status/change of rate requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Abstain: Mr. Sahd

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Instructional

Alison Horning is requesting a Family and Medical Leave of Absence (FMLA) with concurrent Child Rearing Leave, beginning approximately February 18, 2018, and continuing through the end of the first semester of the 2018/2019 school year. Mrs. Horning is anticipating her return to work date as the first day of the second semester of the 2018/2019 school year.

Daniel Johnson is requesting a Family and Medical Leave of Absence (FMLA), beginning October 27, 2017, and continuing through January 19, 2018. Mr. Johnson is anticipating his return to work date as January 22, 2018, pending release by his doctor.

Mr. Eppig moved, Mr. Sahd seconded, the motion to approve the leave of absence requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. SUPERINTENDENT CONTRACT RENEWAL RESOLUTION

It was recommended that the Board approve to extend the contract of Dr. April M. Hershey, effective July 1, 2018 through June 30, 2023:

"I hereby move that, pursuant to 1073 (b) of the Public School Code of 1949, as amended, that the Board of School Directors notify Superintendent Dr. April M. Hershey that the Board intends to retain her for a further term of five years."

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the Resolution to renew the contract of the Superintendent, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. APPROVAL OF SUPERINTENDENT CONTRACT

It was recommended that the Board approve the contract of Dr. April M. Hershey, effective July 1, 2018 through June 30, 2023 as per [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Superintendent Contract, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. APPROVAL OF PILOT AGREEMENT FOR HEART OF LANCASTER HOSPITAL

It was recommended that the Board approve the Pilot Agreement with Heart of Lancaster Hospital, as per [ATTACHMENT #3](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Pilot Agreement for Heart of Lancaster Hospital, as presented.

On voice vote:

Ayes: Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: Dr. Quinn

Nays: None

Absent: None

7. APPROVAL OF TRAFFIC SOLUTION FOR LANDIS VALLEY ROAD

It was recommended that the Board approve the traffic solution as presented, as per [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the traffic solution for Landis Valley Road, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

8. BOARD POLICY REVISIONS – FIRST READING

It was recommended that the Board approve, as a First Reading, the following policy revisions and new policy per [ATTACHMENT #5](#) (Policy No. 103, 103.1, 104, 150 [new], and 819).

Mr. Eppig moved, Mr. Shaub seconded, the motion to approve, as a First Reading, the policy revisions and new policy, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

9. BOARD COMMITTEE ELECTION

It was recommended that the Board approve the election of the following individual for the Board Committee listed below, effective November 22, 2017:

Student Activities Committee
Heather Heisey

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the election of the individual for the Board Committee, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- Parent Teacher conferences are going on this week.
- A Reality Fair was held at the Middle School for 8th grade students on Monday.

COMMITTEE REPORTS

Student Representative

The student representative, Paige Bodga, was not present, however she provided an overview of student activities across the district at the Education Committee and Student Activities Committee meetings in November.

Building and Property Committee

The Building & Property Committee did not meet in November and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee met on Monday, November 13, 2017 and opened with a welcome from Mrs. Wenger. Miss Paige Bogda presented the Student Representative Report on the exciting things happening for students throughout the district. Mr. Jeff Wile presented a new course called Mobile Application Development. This course would offer students another option for computer science and would enable them to work with the Apple language, Swift. The team received an update on the Keystone Remediation/Project-based Assessment, which was delayed this month at the state level. The Keystone assessment requirement will not be a graduation requirement until the class of 2020. Lastly, the Education Committee discussed the idea of adding an additional credit to the graduation requirements for Warwick School District. The team overwhelmingly felt more time should be focused on increasing the credit requirement beyond the current requirement of 22 credits. The Committee had the following recommendation for the Board at this time:

1. It was recommended that the Board approve the addition of a new course titled, Mobile Applications Development, for grades 10-12 as a .5 credit for the 2018/2019 school year.

Mrs. Wenger moved, Mrs. Penkunas seconded, the motion to approve the addition of a new course titled, Mobile Applications Development, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Finance and Legal Committee

The Finance & Legal Committee did not meet in the month of November and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee met on Thursday, November 9, 2017. Mr. Rucci opened the meeting with a welcome and then turned to Paige Bogda for the events of the month. The elementary schools held a lot of events surrounding the support of our veterans and character building assemblies and activities. The high school and middle school had a lot of events due to homecoming and career initiatives in the buildings. The SAC was very complimentary about the culture our district is building across the schools. The committee had the following recommendations for the Board at this time:

1. It was recommended that the Board approve the following Sunday use facilities requests:
 - a. Warwick Girls Lacrosse is asking to use the turf for off-season open gyms on Sunday, October 22nd and Sunday, October 29th from 6:30p.m. - 8:00p.m.
 - b. PA Classics AC to use the turf football stadium 14 for the PA Classic Winter College Showcase Tournament on December 3, 2017 from 1:00 – 4:00 p.m.
 - c. Thinklax Tournaments to use all the fields (Fields 1, 3, 4, 5, 6, 7, 8, 9, 10, 11 12, Turf and HS/MS) parking lots for the Summer Genesis Tournament on June 9, 2018.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following Out-of-State Trip Requests.

- a. Warwick High School art students and staff to Washington, DC on April 19, 2018 to tour the National Art Gallery and local art museums.
- b. 6th grade students and staff to Washington, DC on June 5, 2018 to tour exhibits, museums and other influential areas of the city.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Out-of-State Trip requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held this month.

Lititz Recreation Center Representative

It was reported that a meeting was held today and was a standard business meeting.

Legislative Committee

It was reported that not much is coming out of Harrisburg at this time.

IU Representative

It was reported that a meeting was held in November, and was a standard business meeting.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held October 27, and was a standard business meeting, which included program updates.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn, for one last time, thanked everyone for coming out to the meeting tonight and emphasized the exciting things happening in the district. He also encouraged more of the public to come out to the meetings.

Mr. Bob Locker thanked Dr. Quinn for his service to the district.

ADJOURNMENT

There being no further business, Dr. Quinn moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:45 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary