

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, May 15, 2012, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

A Moment of Silence was held for Tiffany Cumberbach, a Warwick High School Senior who passed away Friday, May 11, 2012.

**ROLL CALL**

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Nelson Peters, Dr. Timothy Quinn, Scott Shaub, and Debra J. Wenger, Todd L. Rucci, Matthew Knouse, and Abigail Barthe, Student Representative were all present at roll call.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent for Secondary Education, David L. Zerbe, Business Manager, Lori Zimmerman, Doreen Packer, Melanie Calender, Melissa Vulopas, Dr. Peggy Montgomery, Tom Oldham, Howard and Kathy Snoke, Lyn Brosnan, Stacie Bardell, and Michael C. Upton of *Lititz Record Express*.

**TEACHER APPRECIATION PROCLAMATION**

The Board President read a Warwick Teacher Appreciation Proclamation in honor of Teacher Appreciation Week held May 7- 11, 2012.

**RECOGNITION OF CITIZENS**

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. No one attending the meeting spoke at this time.

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs Wenger seconded the motion to approve the agenda as presented. Motion passed unanimously.

**APPROVAL OF MINUTES** ([Regular meeting](#) of 4/17/2012)

Mr. Eppig moved, Mr. Peters seconded the motion to approve the minutes of the April 17, 2012 meeting of the Board.

Motion passed unanimously.

**TREASURERS REPORT**

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was unanimously accepted by the Board.

**PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,931,080.89
Wire Transfers	\$1,263,828.78
Construction Fund	\$ 0.00
Cafeteria Fund	\$ 175,632.42
Middle School Fund	\$ 1,130.00

High School Fund       \$   31,674.82

Mr. Miller moved, Mr. Landis seconded the motion to approve payment of the bills as presented.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

**Nays:** None

**Absent:** None

**COMMUNICATIONS**

None.

**REPORT OF THE SUPERINTENDENT**

**1. PERSONNEL**

**A. Resignations**

Deborah Dietrich as Food & Nutrition Services Assistant at the Warwick Middle School, effective June 8, 2012.

Debra Magill as a Food & Nutrition Service Assistant at Warwick High School, effective March 30, 2012.

Karen Karr as Purchasing Coordinator for Warwick School District, effective June 30, 2012.

James Whitehead, Building Services, at Warwick High School, effective April 20, 2012.

Extra-Duty

Dale Stoltzfus as Head Boys Soccer Coach at Warwick High School, effective April 18, 2012.

Mike Logan as Head Girls Soccer Coach at Warwick High School, effective June 30, 2012.

M. Katie Byler, as Assistant Girls Volleyball Coach at Warwick High School, effective May 7, 2012.

George Kernisky, as JH Assistant Football Coach at Warwick Middle School, effective April 2, 2012.

Summer Custodian

Ian Stoeckl, as a Summer Custodian, effective May 1, 2012.

Mrs. Eppig moved, Mr. Rucci seconded the motion to approve the resignations of the above individuals.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

**Nays:** None

**Absent:** None

**B. Elections**

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Administrative

Stacie Bardell as Principal of John R. Bonfield Elementary School, at a salary of \$94,500, effective July 1, 2012. Mrs. Bardell is replacing Dr. Peggy Montgomery who is retiring.

Non-Instructional

Tonya Yecker, as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day – 15.0 hours/week, at the rate of \$8.30 per hour, effective May 16, 2012. Ms. Yecker is replacing Consaundra Patterson who resigned.

Summer Academy Instructor

Sandy Weismandel, as a summer academy instructor.

Summer Custodial Work Crew

Board Approval is recommended for the election of the following individuals to the summer custodial work crew to be performed between June 13, 2012, through August 31, 2012, 10.0 hours/day – 40 hours/week:

Ashley Gingrich	\$7.25 per hour
Ian Felpel	\$7.25 per hour

Independent Volunteers

It is recommended that the Board approve the election of the following individuals as independent volunteers for the 2011/12 school year.

Rebecca Borne	Mark Jones
Deirdre Drane	Renita Leong
Karen Espenshade	Kim McCardell
Henry Evans	Timothy Meyer
Sharlene Garrety-Striebich	Stephen Muller
Heidi Hendrix	Scott Simmons
Julia Hoak	Karen Vakkas
Kathy Howe	Stephanie Yarberough

Substitute Teachers and Assistants

It is recommended that the Board approve the election of the individuals listed below as substitutes, effective May 16, 2012, until they submit their resignation or have their active status changed by the district.

Support Staff

Ashley Gingrich  
Karen Karr  
Debra Magill  
Cathy Ruth  
Tracy Salsgiver  
Donna Stark

Building Services

Sonya Brenner

Mr. Eppig moved, Mr. Peters seconded the motion to approve the elections of the above individuals.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

**2. TRANSFERS/CHANGE OF STATUS**

It is recommended that the Board approve the transfers and changes of status as set forth below.

Non-Instructional Change of Status

Susan Kirk as a Food & Nutrition Services assistant at Warwick High School, 4.0 hours/day to a Food & Nutrition Services assistant at Warwick High School, 7.0 hours/day, effective April 18, 2012. Mrs. Kirk is replacing Sharon Yoder who resigned.

Lisa DeWitt as an Executive Assistant II to Purchasing Coordinator for Warwick School District, effective June 30, 2012. Mrs. DeWitt is replacing Karen Karr who resigned.

Dianne Skilling, Executive Assistant to the Assistant Superintendent, to receive a \$1.00 per hour increase in response to taking on additional responsibilities due to the elimination of a district office support staff position, effective May 16, 2012.

Administrative Change of Status

Jennifer Y. Murphy, from a fourth grader teacher at John R. Bonfield Elementary School to Principal at Lititz Elementary School at a salary of \$81,100, effective July 1, 2012. Ms. Murphy is replacing Mrs. Melanie Calender who is transferring to the Director of Elementary Education and Federal Programs position.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the transfers/change of status/rate change of the above individuals.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

**Nays:** None

**Absent:** None

**3. LEAVE OF ABSENCE REQUESTS**

It is recommended that the Board approve the following leave of absence requests.

Britnee Mathin is requesting FMLA, effective August 29, 2012 through September 28, 2012. Her return to work date is planned for October 1, 2012.

Maggie Esbenshade is requesting FMLA, effective approximately September 5, 2012 through November 27, 2012. Her return to work date is tentatively planned for November 28, 2012, pending actual start date of her 12-week leave.

Lisa Goddard is requesting FLMA, beginning approximately September 5, 2012 with concurrent Unpaid Child Rearing Leave continuing through the end of the 2012/13 school

Mr. Rucci moved, Mrs. Wenger seconded the motion to approve the leave of absence requests of the above individuals.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

**Nays:** None

**Absent:** None

**4. ELECTION OF BOARD TREASURER**

It is recommended that the Board elect a Treasurer for the Warwick Board of School Directors effective July 1, 2012, through June 30, 2013:

Mr. Landis nominated Mr. Darryl Miller, Mr. Peters seconded the nomination.  
Mr. Rucci moved to close the nominations for Board Treasurer, Mrs. Wenger seconded the motion.

Mr. Darryl Miller was unanimously voted to the position of Treasurer.

**5. PRELIMINARY ADOPTION - 2012-2013 WARWICK SCHOOL DISTRICT BUDGET**

It is recommended that the Board approve the preliminary adoption of the 2012-2013 Warwick School District Budget in the amount of \$61,761,232, as set forth on [ATTACHMENT #1](#). The tax increase needed for the proposed budget equals .7 mills, a 3.91% tax increase, which would set the millage rate at 18.6.

Mr. Eppig moved, Mr. Miller seconded the motion to approve the preliminary adoption of the 2012-2013 Warwick School District Budget.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

**6. SPECIAL EDUCATION SERVICES CONTRACT**

It is recommended that the board approve the Projected 2012/2013 District Consortium Contract with IU13, as set forth on [ATTACHMENT #2](#).

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the 2012/2013 District Consortium Contract with IU13 proposal.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

**7. EDUCATION COMMITTEE ELECTION**

It is recommended that the board approve Lorie Sedlmyer as an additional member of the Education Committee, effective June 11, 2012.

Mrs. Wenger moved, Mr. Peters seconded the motion to approve the additional member of the Education Committee.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

**Information from the Superintendent**

- IU 13 Ballots –reminder to board members to fill out their individual vote for the IU 13 membership
- Race Against Racism – District award received as largest team in the county.
- Alternative Funding Banner Report – Initial responses were good.
- Sold an additional WarwickWARE Package

## COMMITTEE REPORTS

### Student Representative

#### Building and Property Committee

The Building and Property Committee met on Monday, May 14, 2012. The agenda included the review of 2012-2013 budget line items including, non-repetitive maintenance, the Lititz Rec Center request for signage located on district property along Orange & Maple streets, tennis court repair and maintenance at both the high school and middle school, the Bonfield Elementary School –HVAC needs, and an Alternative Funding and Middle School storm basin/escrow update. The Committee has no recommendations to bring before the Board at this time.

#### Education Committee

The Education Committee met on Monday, May 14, 2012. Miss Abigail Barthe gave a student report. Dr. Robin Felty shared the proposed written procedures for handling challenged books and materials, as well as the proposed procedures for trade book adoption at the elementary and secondary levels. The Committee has no recommendations to bring before the Board at this time.

#### Finance and Legal Committee

The Finance and Legal Committee met on Thursday, May 10, 2012. The agenda included the review of the Lancaster County Academy 2012-2013 budget, the Warwick School District 2012-2013 budget, the 2012-2013 Cafeteria/Food & Nutrition Services budget, the WarwickWARE business plan, Alternative Funding, Obsolete Equipment and Concession Stand updates.

1. It is recommended that the Board approve the 2012-2013 Lancaster County Academy (Mall School) budget as presented on [ATTACHMENT # 3](#).

Mr. Miller moved, Mr. Landis seconded the motion to approve the Lancaster County Academy budget.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

2. It is recommended that the Board approve the disposal of obsolete AV Equipment as per [ATTACHMENT # 4](#).

Mr. Miller moved, Mr. Landis seconded the motion to approve the disposal of obsolete AV Equipment.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

#### Student Activities Committee

The Student Activities Committee met on Thursday, May 10, 2012. Miss Abigail Barthe gave a report on Student Activities. Mr. John Kosydar and Mr. Troy Price presented an update on the district's implementation plan for requiring extracurricular participation fees during the 2012-2013 school year. Dr. Robin Felty presented the requests for Sunday use of facilities and out-of-state field trips. The committee also discussed the recent request presented by the Youth Girls Softball for Sunday use of the facilities. The Committee makes the following recommendations to the Board.

1. It is recommended that the Board approve the following Sunday use of facilities requests:

- A. The Lititz Phillies to use varsity baseball field 13 for games on June 10 and 24, 2012 from 2:00 – 7:00 p.m.
- B. Warwick Youth Girls’ Softball to use the John R. Bonfield Elementary baseball/MP fields 23, 24, and 25 and the Moores Run baseball field 28 on June 10, 2012 for games from 1:00 – 8:00 p.m.
- C. The Warwick Field Hockey Parents Association to use turf football stadium 14 on June 10, 2012 for a tournament from 1:00 – 6:00 p.m.

Mr. Miller moved, Mr. Landis seconded the motion to approve the Sunday use of facilities requests.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
 Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

- 2. It is recommended that the Board approve the following out-of-state and overnight field trip requests:
  - A. High school students and staff to the University of Pittsburg – Johnstown, PA from May 22, 2012 through May 23, 2012. The Warwick Envirothon Team will compete in the Pennsylvania State Envirothon.
  - B. John R. Bonfield Elementary 6<sup>th</sup> grade students and staff to visit Washington D.C. on June 6, 2012. Students will visit several Smithsonian Museums that directly relate to the elementary science curriculum.

Mr. Rucci moved, Mrs. Wenger seconded the motion to approve the out-of-state overnight field trip requests.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
 Dr. Quinn, Mr. Shaub, Mrs. Wenger, Mr. Rucci, and Mr. Knouse  
**Nays:** None  
**Absent:** None

**Executive Session/Personnel Committee**

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

**Labor and Management Committee**

No Meeting.

**Lititz Recreation Center Representative**

No Meeting.

**Legislative Committee**

Mr. Eppig reported that there is a PSBA Regional meeting May 29 at Lancaster-Lebanon IU 13.

**IU Representative**

No Meeting.

**Lancaster County Career and Technology Center Representative**

No Meeting.

**Lancaster County Academy Representative**

No Meeting.

**PRIOR BUSINESS**

None

**NEW BUSINESS**

None

**INFORMATION**

None

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Dr. Quinn thanked those who attended the meeting. He also extended board thanks to the Warwick High School band students who performed in the lobby prior to the meeting.

Mr. Tom Oldham read a statement about his concerns for the BYOD (Bring Your Own Device) to school initiative.

**ADJOURNMENT**

There being no further business, Miss Barthe moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 8:06 p.m.

Respectfully submitted,

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David Zerbe, Assistant Secretary/Recorder