

Warwick School District

Lititz, PA 17543

March 19, 2013

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, March 19, 2013 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Michael R. Landis, Scott Shaub, Todd L. Rucci, Darryl L. Miller and Abigail Barthe, Student Representative, were present at roll call. Matthew Knouse was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Michael C. Upton of the *Lititz Record Express*, Laurie Knowles of the *Lancaster Intelligencer*, Melanie Calender, Lori Zimmerman, Troy Price, Mark Leidich, Thomas Becker, Howard and Kathy Snoke, Lyn and Howie Brosnan, Elaine Mathias, Joe Shultz, Robert and Karen Pollett, Barb Jones, Kay Wenger, and Gary Minnich.

CHECK PRESENTATION

Barb Mobley, Dan Doremus, Ken Kauffman and Grant Hummer from the Warwick Education Foundation (WEF) presented the Board with a large check for \$50,000 from ITC monies received from local businesses.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments.

Howard Snoke presented Dr. Robin Felty with a “butterfly bank” and Dave Zerbe with a “Warrior” bank that he handcrafted for them. He also presented the Board with a check from proceeds generated by the Aluminum Can Recycling Collection for \$165.00.

APPROVAL OF AGENDA

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the agenda as presented.
Motion passed 8-0.

APPROVAL OF MINUTES (Regular meeting of [February 19, 2013](#))

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the February 19, 2013 meeting.
Motion passed 8-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer’s Report. A copy of the report is attached to these minutes.
The Treasurer’s Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,217,022.60
Wire Transfers	\$6,491,815.89
Construction Fund	None
Cafeteria Fund	\$163,345.53
Middle School Fund	\$2,530.00
High School Fund	\$1,486.83

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board accept the retirement of the following individuals:

Administrative

Penny Mason as an Assistant Principal at Warwick Middle School, effective August 31, 2013.

Instructional

Hal Lefever as a Technical Education Teacher at Warwick High School, effective at the end of the 2012-2013 school year.

David Mease as a Science Teacher at Warwick Middle School, effective at the end of the 2012-2013 school year.

Marguerite Kull as a Guidance Counselor at Warwick Middle School, effective at the end of the 2012-2013 school year.

Holly Kleimo as a Language Arts Teacher at Warwick Middle School, effective at the end of the 2012-2013 school year.

William Jones as a Social Studies Teacher at Warwick Middle School, effective at the end of the 2012-2013 school year.

Ronald Wanner as a Science Teacher at Warwick Middle School, effective at the end of the 2012-2013 school year.

Sharon Riegel as a Grade Two Teacher at Kissel Hill Elementary School, effective at the end of the 2012-2013 school year.

Julia Carlton as a Grade Four Teacher at John R. Bonfield Elementary School, effective at the end of the 2012-2013 school year.

Barbara Charles as an ESL Teacher at John R. Bonfield Elementary School, effective at the end of the 2012-2013 school year.

Non-Instructional

Patricia Shimp as a Food Services Assistant at John R. Bonfield Elementary School, effective June 30, 2013.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individuals named above.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Amanda Sauder as a Food and Nutrition Services Assistant at John Beck Elementary School, effective June 30, 2013.

Extra-Duty/Extra-Curricular

Dale Stoltzfus as a Cafeteria Monitor- second semester, at Warwick High School, effective January 29, 2013.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Non-Instructional

Dennis Shelly as a Building Services employee for Lititz Elementary School, 8.0 hours/day, 40 hours/week, at the hourly rate of \$10.00, effective upon receipt of paperwork. Mr. Shelly is replacing Joseph Kane who resigned.

Summer Custodial Work Crew

Board approval is recommended for the election of the following individuals to the summer custodial work crew for work to be performed between June 13, 2013, through August 27, 2013, 10.0 hours/day - 40.0 hours/week:

Robin Clugston	\$9.00 per hour
Joshua DeWitt	\$7.25 per hour
Ian Felpel	\$7.25 per hour
Ashley Gingrich	\$7.25 per hour
Pamala Hartman (painter)	\$12.00 per hour
Madalyn Hershey	\$7.25 per hour
David Wingert	\$7.25 per hour
Nathan Zimmerman	\$7.25 per hour

Extra Duty/Extra Curricular

Paul Castellitto as a Cafeteria Monitor – second semester at Warwick High School, at the annual salary of \$342.50, effective January 30, 2013. Mr. Castellitto is replacing Dale Stoltzfus who resigned.

Jeffrey Cusano as a Musical Lighting Technician at Warwick High School, at the annual salary of \$1,661, effective for the 2012-2013 school year. Mr. Cusano is replacing Nicholas Cyr who resigned.

Jeffrey DuBosq as a Cafeteria Monitor – second semester at Warwick High School, at the annual salary of \$342.50, effective January 30, 2013. Mr. DuBosq is replacing Matt Gale who resigned.

Substitutes and Assistants

It is recommended that the Board approve the elections of the following individuals as substitutes in the areas outlined below, effective March 19, 2013, until they submit their resignations or have their active status changed by the district.

Teachers

Brynn Adams
Deborah Basessa
Lauren Martin
Elizabeth Shaak
Ellis Zeltha

Substitute Nurse

Heather Long

Guest Teachers

Timothy Kraynak
Marcus Jaeger
Mitchell Tyree
Laura Wash

Substitute Support Staff

Donna Burkholder
Heather Long
Nathan Zimmerman

Independent Volunteers

It is recommended that the Board approve the elections of the following individuals listed below, effective March 19, 2013. All necessary clearances are on file.

Andrea Angelucci
Erin Eshelman
Sheri Horner
Scott Jones
Crista Kimble
Heather Long
Megan Nolt
Betsy Ramos
Bruce Morgan

Volunteer Coaches

Brian Wiczkowski
David Burkholder
Mark Mueller
Doug Buckwalter
Barry Gingrich
Christopher Dein

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the above individuals subject to all pre-employment requirements and clearance checks.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

2. SABBATICAL LEAVE REQUESTS

It was recommended that the Board approve the following individuals for semester study sabbaticals during the 2013-2014 school year:

- Deb Incorvati, Business Education Teacher at Warwick High School, 1st Semester.
- Diana Griffiths, Science Teacher at Warwick High School, 2nd Semester.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the 2013-2014 semester study sabbaticals for the individuals named above.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

3. GRADUATION DATE

It was recommended that the Board approve Wednesday, June 12, 2013, as the date for Warwick High School's commencement exercises, and approve Calvary Church, 1051 Landis Valley Road, Lancaster, PA 17601, as the location site.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the date for Warwick High School's commencement exercises:

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

Information from the Superintendent

Dr. Hershey shared that the last day for students is Wednesday, June 12, 2013, with the last day for Kindergarteners, Tuesday, June 11, 2013. Dr. Hershey also thanked those staff members who are retiring this school year, commenting that their combined years of service were "hundreds of years".

COMMITTEE REPORTS

Student Representative

Miss Abigail Barthe stated that the WHS Interact Club collected 175 pairs of used jeans for the "Jeans for Teens" campaign. She said that the NHS will help with the Special Olympics on April 23, 2013; and congratulated those who participated in the high school spring musical, "42nd Street".

Building and Property Committee

The Building and Property Committee did not meet in March. The Committee had no recommendations for Board action.

Education Committee

The Education Committee did not meet in March. The Committee had no recommendations for Board action.

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, March 14, 2013. The agenda included 2013-2014 budget planning and review with a focus on debt refunding options, review of obsolete equipment, the Lancaster County Academy (Mall School) budget, the IU-13 Core Program Services and IMS budgets, an update from Karen Miller, Director of Food and Nutrition Services, a review of Tech Intern hours, and a review of Senior Portrait Services for 2013-2014. The committee had the following items for Board action:

1. The Board approve the obsolete equipment for disposal as presented on [Attachment #1](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the obsolete equipment for disposal as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

2. The Board approve the IU-13 Core Program Services & Instructional Materials Services budgets for 2013-2014 as presented on [Attachment #2](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the IU-13 Core Program Services & Instructional Materials Services budgets for 2013-2014 as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

3. The Board approve the revised Programmer Intern hours for 2012-2013 and projected Programmer Intern hours for 2013-2014 as presented on [Attachment #3](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the revised Programmer Intern hours for 2012-2013 and projected Programmer Intern hours for 2013-2014 as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

4. The Board approve the contract for Yearbook Senior Portraits for 2013-2014 as presented on [Attachment #4](#).

Mr. Miller moved, Mr. Landis seconded, the approval of the contract for Yearbook Senior Portraits for 2013-2014 as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

Student Activities Committee

The Student Activities Committee did not meet during March. However, the committee did provide agreement for the following out of state and overnight field trip requests, and Sunday use facilities requests. The Committee made the following recommendations to the Board.

1. It was recommended that the Board approve the following out of state and overnight field trip requests:
 - a. Warwick High School students and staff to participate in Regional Chorus at Hamburg Area HS, Hamburg, PA from March 21, 2013 through March 23, 2013.
 - b. Warwick High School students and staff to participate in the All-State Chorus and PMEA Convention in Erie, PA from April 17, 2013 through April 21, 2013.
 - c. Lititz Elementary students and staff to tour the Smithsonian Museums and Memorials in Washington, DC on April 3, 2013. The trip is part of the elementary social studies and science curricula.
 - d. Kissel Hill Elementary students and staff to tour the Smithsonian Museums and Memorials in Washington, DC on May 8, 2013. The trip is part of the elementary social studies and science curricula.
 - e. Warwick High School and Warwick Middle students and staff to visit New York City, NY on May 10, 2013. Students will tour the Radio City Music Hall and the Metropolitan Museum of Art.
 - f. John R. Bonfield Elementary students and staff to tour the Smithsonian Museums and Memorials in Washington, DC on June 5, 2013. The trip is part of the elementary social studies and science curricula.
 - g. John Beck Elementary students and staff to tour the Smithsonian Museums and Memorials in Washington, DC on June 6, 2013. The trip is part of the elementary social studies and science curricula.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the out of state and overnight field trip requests as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

2. It was recommended that the Board approve the following Sunday use facilities requests:
 - a. The Warwick Football Parents Association to use the Warwick Middle School parking lot/grounds for flag football on May 5, 2013 from 1:00 to 4:00 p.m.
 - b. The Warwick Youth Soccer Club to use lighted soccer field 6 for practice/games from April 7, 2013 through June 16, 2013 for practice/games from 1:00 to 8:00 p.m.

Mr. Rucci moved, Mr. Peters seconded, the motion to approve the Sunday use facilities requests as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

No meeting.

Lititz Recreation Center Representative

Mr. Peters shared that the RecCenter Open House had resulted in many new memberships and the aquatics program was booming. He expressed his congratulations to WHS senior Emily Cameron for her PIAA Gold wins. Mr. Peters also shared that there will be a "Wounded Warrior" walk May 11, 2013 with the Interact Club and the Rec Center.

Legislative Committee

Mr. Eppig gave a review on current, pending legislation.

IU Representative

Mr. Landis shared that they had two meetings. Dr. Barnhart was named their new Executive Director. The IU Convention will be held April 10, 2013.

Lancaster County Career and Technology Center Representative

Mr. Shaub shared a construction update on the Brownstown and Willow Street campuses. They also discussed a demand/response energy savings program. Mr. Shaub visited an auto repair class demonstration.

Lancaster County Academy Representative

Mr. Miller shared that they had a meeting February 27, 2013 and that Warwick currently is filling five out of the District's allotted 10 spots. He said they discussed the preliminary budget and that they are in their 19th year of operation.

Regional Economic Development Committee

No report. Matt Knouse was absent.

PRIOR BUSINESS

Mr. Rucci thanked the administration for providing Mr. Craig Dietz as a motivational assembly speaker to Warwick Middle School students. He called Dietz "a great example for our kids". (Craig Dietz, who was born without limbs, has achieved amazing academic and physical successes. His message to the students was, "You have the ability to define your own potential.") Mr. Deitz is an open water long-distance swimmer and a practicing attorney.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked the Lititz Elementary Orff Instrumental students and their music teacher, Miss Martin, for performing prior to the meeting. Dr. Quinn thanked those in attendance for being at the meeting and encouraged others to attend.

Board member Mr. Landis congratulated the WHS cast and staff members for the “42nd Street” Spring Musical performance and senior Emily Cameron for her PIAA State Swimming Gold winning performances.

Mr. Joe Shultz, a concerned Boy’s Lacrosse parent, requested that Mr. Gary Minnich’s name be brought to a vote by the Board as a volunteer coach.

Mr. Gary Minnich addressed the Board and expressed his concerns with the Board and administration over the volunteer coach issue.

ADJOURNMENT

There being no further business, Ms. Barthe moved to adjourn the meeting. Mr. Shaub seconded the motion and the meeting adjourned at 8:07 p.m.

Respectfully submitted,

David Zerbe, Board Secretary