

Warwick School District

Lititz, PA 17543

July 20, 2010

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 20, 2010, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Jeffrey A. Conrad, Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, David M. Pusey, Dr. Timothy Quinn, Todd L. Rucci, and Debra J. Wenger were present at roll call.

Excused absence: Dr. Karen W. Malleus

Others attending the meeting: Dr. April Hershey, Superintendent, Matthew LaBuda, Assistant Superintendent for Secondary Education; Dr. Keith Floyd, Assistant Superintendent for Elementary Education; Jo Anne McClain, Board Secretary, David L. Zerbe, Business Manager, Laura Knowles of Lancaster Newspapers, Michael Upton of *Lititz Record Express*, Lori Zimmerman, Nelson Peters, Penny Mason, Dr. Joseph Elder, Scott Galen, Dr. Joyce Good, Eric Thompson, Doreen Packer, Robert Locker, Dr. Peggy Montgomery, Don Gallagher, Mark Leidich, Nancy Reddig, Blue Ridge Cable 11 representatives, Tracey Weller, Matt Rissinger, Connor Weismandel, Tyler Wentzel, Kurtis Zimmerman, John Devenney, Anthony Pelicco, D.J. Johnson, Tony Venti, Andrew Newsome, Deron Thompson, Bryan McCall, Robert Leich, and Flip Steinour.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments.

Matt Rissinger, 19 Sante Fe Drive, representing his fellow teammates on the football team, many of whom were also present in the audience, thanked the board members for their support of all extra-curricular activities. He added that they help people build strength, character, and confidence, and they came to express their appreciation.

APPROVAL OF AGENDA

Mr. Landis moved, Mrs. Wenger seconded the motion to approve the agenda as presented. Motion passed unanimously.

APPROVAL OF MINUTES ([Regular meeting 6/22/10](#))

Mr. Eppig moved, Mr. Conrad seconded the motion to approve the minutes from the June 22, 2010, regular meeting of the Board.

Motion passed unanimously.

TREASURER'S REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was unanimously accepted by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,648,251.67
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Wire Transfers	\$1,287,747.97
Athletic Fund	\$ 984.90
Construction Fund	\$1,138,742.46
Cafeteria Fund	\$ 99,321.50
Elementary Fund	\$ 4,075.06
Middle School Fund	\$ 4,233.88
High School Fund	\$ 3,083.43

Mr. Miller moved, Mr. Landis seconded the motion to approve payment of the bills, as presented.

On roll call vote:

- Ayes:** Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
- Nayes:** None
- Absent:** Dr. Malleus

COMMUNICATIONS

Dr. Hershey stated that letters were received from Marianne O’Keeffe about schools being used as polling places referencing a newspaper article (a copy of which was included in the Board packet). She also received a letter from a family asking about their child participating in the Manheim Central School District Ag program. This request will be reviewed at the next Committee of the Whole meeting.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board accept the retirement of the following individual with thanks and appreciation.

Non-Instructional

Kathleen Carroll, a food services assistant at Warwick Middle School, effective June 8, 2010.

B. Resignations

It was recommended that the Board accept the resignations of the following individuals:

Administrative

Matthew LaBuda as assistant superintendent for secondary education, effective August 8, 2010.

Instructional

Emily Heisler, a learning support teacher at Warwick Middle School, effective June 24, 2010.

Non-Instructional

Matthew Collins, a special needs assistant at John R. Bonfield Elementary School, effective July 12, 2010.

Mr. Eppig moved, Mr. Landis seconded the motion to accept the above resignations.
Motion passed unanimously.

Dr. Hershey and Dr. Quinn expressed thanks and best wishes to Mr. LaBuda.

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Eric Badaracco as an English/social studies teacher at Warwick High School, effective August 26, 2010, at the salary of \$44,817. Mr. Badaracco is replacing Adrienne Kametz.

Kirsten Potteiger as a music teacher at John R. Bonfield Elementary School, effective September 1, 2010, at the salary of \$43,624. Ms. Potteiger is replacing Michelle Schmaldienst.

Bethany Getway as a kindergarten teacher at John R. Bonfield Elementary School, effective September 1, 2010, at the salary of \$44,056. Ms. Getway is replacing Stacy Bernstein.

Non-Instructional

George Quickel as a temporary security officer for the district, effective July 1, 2010, through the last day of the 2010/11 school year; 8.0 hours/day - 40 hours/week, at the rate of \$17.51 per hour.

Volunteer Coaches

It was recommended that the Board approve the following individuals as volunteer coaches during the 2010/11 school year.

Girls Basketball

Fred Gerfin
Leahn Agnew-Karcheski
Bill Mohler

Football

Joel Kreiter
Todd Rucci
Joseph Brenner
Michael Sham

Girls Volleyball

Katie Byler

Cross Country

Dale Dietrich
Lynne Thompson

Golf

Jake Russell

Wrestling

Thomas Pearsall
Jeffrey Bowlby
Wayne Hummer

Field Hockey

Kelly Bollinger

Boys/Girls Soccer

Bill Cifuni

Girls Soccer

Chad Bennett

Boys/Girls Volleyball

Ryan Gajecki

Independent Volunteers

It was recommended that the Board approve the following individuals as independent volunteers for the 2010/11 school year.

Maryanne Bunting
Tracy Deimler
K. John Gazsi III
Lori Groff
Janene Oehme

Substitute Teacher

Board approval was recommended for the election of the following individual as a substitute, effective June 17, 2010, until he submits his resignation or has his active status changed by the district.

Maurice Blose

Mr. Conrad moved, Mr. Miller seconded the motion to approve the elections of the above individuals.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Pusey
Dr. Quinn, and Mrs. Wenger

Nayes: Mr. Miller
Absent: Dr. Malleus
Abstain: Mr. Rucci

2. **CHANGES OF STATUS**

It was recommended that the Board approve the changes of status of the following individuals.

Administrative

Yvette Line-Koller is assuming the role of supervisor of student services as a result of administrative restructuring, effective July 1, 2010. The director of student services position has been eliminated.

Instructional

Wendy Andrews, a German teacher at Warwick Middle School and Warwick High School, from 67% FTE to 50% FTE, effective September 1, 2010.

Non-Instructional

Lisa DeWitt from an administrative assistant position at the District Office at the rate of \$14.35 per hour, to an executive assistant II position at the District Office at the rate of \$15.22 per hour, effective July 1, 2010. Due to administrative restructuring, Mrs. DeWitt's support role now exists as an executive assistant II to the assistant superintendent for elementary education.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the above changes of status.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus

3. **LEAVE REQUESTS**

It was recommended that the Board approve the following requests for leave:

- A. Mary Kathryn Byler is requesting Family and Medical Leave from an anticipated start date of September 30, 2010, until December 24, 2010. Her anticipated return-to-work date is January 3, 2011.
- B. Megan Cupo-Fisher is requesting an extension of her leave. She is requesting unpaid child care leave through the remainder of the first semester of the 2010/11 school year. Her return-to-work date will be the first day of the second semester.
- C. Yvonne Engroff is requesting an extension of her leave. She is requesting unpaid child care leave through the remainder of the first semester of the 2010/11 school year. Her return-to-work date will be the first day of the second semester.
- D. Claude Young is requesting a leave of absence for medical reasons beginning July 12, 2010, through July 22, 2010, pending release from his physician. His anticipated return-to-work date is July 26, 2010.

Mr. Rucci moved, Mr. Pusey seconded the motion to approve the above leave of absence requests.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus

4. **SALARIES 2010/2011**

It was recommended that the Board approve the 2010/2011 wage increases based upon the Increase Guidelines as presented on [ATTACHMENT #1](#). The guideline results in an average increase of 2.7% for support staff and a 2.6% increase for administration effective July 1, 2010.

Mr. Eppig moved, Mr. Miller seconded the motion to approve the salary guidelines as per Attachment #1.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus

5. **EXTRA-DUTY BARGAINING AND NON-BARGAINING POSITIONS 2010/11**

It was recommended that the Board approve the election and salaries of the extra-duty bargaining and non-bargaining personnel as presented on [ATTACHMENT #2](#), subject to all pre-employment requirements and clearance checks.

Mr. Eppig moved, Mr. Conrad seconded the motion to approve the election and salaries of the extra-duty personnel, per Attachment #2.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus

6. **INTELLECTUAL PROPERTY PROJECT**

It was recommended that the Board approve the development, marketing, and sale of Warwick School District owned and created software products as an additional revenue stream for the district, as per [ATTACHMENT #3](#).

Mr. Pusey moved, Mr. Eppig seconded the motion to approve the development, marketing, and sale of district owned and created software products, as per Attachment #3.

Mr. Conrad shared his concerns about moving forward with this project. After lengthy discussion, the motion proceeded to a vote.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: Mr. Conrad
Absent: Dr. Malleus

Information from the Superintendent

Dr. Hershey stated that the district newsletter is hot off the press today, and she commended Mrs. Zimmerman for her work in capturing the district events. We are in the final stages of the calendar preparation. The Leadership Team has been on retreat the last two days in the Board room. They reviewed SAS, goals and visioning, as well as the strategic plan. She will share the specifics at the upcoming Board workshop.

Staff development is in progress, and the district is utilizing several in-house staff members for this training.

Progress continues on the Middle School parking lot. The curbing is completed and they are getting ready for paving, which should be completed in August. The field work is also progressing well and should be ready for the fall sports season.

BUSINESS AFFAIRS

Mr. Zerbe made the following recommendations to the Board:

1. That the Board approve the following change orders for the Grosh Field artificial turf project with Atlas Track & Tennis, as outlined on [ATTACHMENT #4](#).

Change Order #1 – Sinkhole remediation	\$ 1,245.17
Change Order #2 – Bleacher pad (code req.d)	\$ 10,292.66
Change Order #3 – Landscape credit	<u>\$(27,244.71)</u>
Total	\$(15,706.88)

Mr. Pusey moved, Mr. Eppig seconded the motion to approve the above change orders, as set forth on Attachment #4.

On roll call vote:

Ayes: Mr. Conrad, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Pusey
Dr. Quinn, Mr. Rucci, and Mrs. Wenger
Nayes: None
Absent: Dr. Malleus

COMMITTEE REPORTS

Building and Property Committee

No meeting

Education Committee

No meeting.

Finance and Legal Committee

No meeting

Student Activities Committee

No Meeting

Executive Session / Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

Dr. Quinn reported that there was no meeting this month.

Lititz Community Center Representative

Mr. Conrad reported that a meeting was held this morning. They kicked off the new building project to expand the pool. Membership is at all time high with almost 5,000 members. The Center is doing well financially. They are having the Pretzel Twist 5-mile run on September 18th.

Legislative Committee

Mr. Pusey had nothing to report.

IU Representative

Mr. Landis reported that there was no meeting this month.

Lancaster County Career and Technology Center Representative

Mr. Pusey had nothing to report.

Lancaster County Academy Representative

Mr. Miller reported there was no meeting this month. They are in process of evaluating the executive director, who's done an outstanding job considering the struggles with PDE, and goal setting for her upcoming year.

PRIOR BUSINESS

Mr. Zerbe commented that we are moving ahead with the pavilion project and working with the Career and Tech Center to develop a start date.

NEW BUSINESS

None

INFORMATION

None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for coming to the July meeting. He appreciated the good discussion and input.

Donald Gallagher, 38 Green Acre Road, followed up on the suggestions he presented at the last meeting regarding clarity for citizens to make comments at Board committee meetings and having a public record of these proceedings. Dr. Hershey responded that this item is on the August Committee of the Whole agenda for discussion, and welcomed his attendance at that meeting.

ADJOURNMENT

There being no further business, Mr. Conrad moved to adjourn the meeting. Mrs. Wenger seconded the motion, and the meeting adjourned at 7:41 p.m.

Respectfully submitted,

Jo Anne McClain, Board Secretary