

Warwick School District

Lititz, PA 17543

July 18, 2017

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 18, 2017 at 7:00 p.m.

Dr. Timothy Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, and Debra J. Wenger, were present. Leslie Penkunas was absent.

Others attending the meeting: Dr. April Hershey, Superintendent; Nathan Wertsch; Dr. Ryan Axe; Fred Griffiths; Lori Zimmerman; Kevin Martzall; Mrs. Kristy Szobocsan; Dr. Ryan Berardi; Lisa Bonfield; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Lindsey Maysilles; and Erin Myers.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the agenda as presented.
Motion passed 8-0.

APPROVAL OF MINUTES ([Regular meeting](#) of June 20, 2017)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of June 20, 2017.

Motion passed 8-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$975,790.38
Wire Transfers	\$3,882,368.99
Construction Fund	None
Cafeteria Fund	\$154,972.80
Middle School Fund	\$910.40
High School Fund	\$4,989.03

Mr. Landis moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None
Absent: Mrs. Penkunas

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Erika Rhodside as a Librarian at Warwick High School, effective at the end of the 2016/2017 school year.

Non-Instructional

Tamalin Burkhart as a Library Assistant at John R. Bonfield Elementary School, effective June 26, 2017.

Mary Hartman as a Classroom Assistant at Lititz Elementary School, effective June 18, 2017.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

B. Termination

It was recommended that the Board approve the termination of the following individual:

Instructional

Richard Lind as a Mathematics/Physics Teacher at Warwick High School, effective July 18, 2017.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the termination of the individual named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Beth Lynch as a Chemistry Teacher at Warwick High School, at the annual salary of \$56,799.00, effective on the first day of the 2017/2018 school year. Ms. Lynch is replacing Laurel Hess who retired.

Emily Barker as a Science Teacher at Warwick Middle School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Ms. Barker is replacing Lisbeth Kelley who resigned.

Erin Myers as a Grade 3 Teacher at Kissel Hill Elementary School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Ms. Myers is replacing Kay Wenger who retired.

Lindsey Hartman Maysilles as a Grade 1 Teacher at Lititz Elementary School, at the annual salary of \$50,711.00, effective on the first day of the 2017/2018 school year. This is a new position due to increased enrollment.

Non-Instructional

William Heesen as a Data Technology Assistant at Warwick School District, 8.0 hours/day, at the annual salary of \$50,600.00, effective July 19, 2017, pending receipt of the appropriate paperwork. Mr. Heesen is replacing Jason Simon who received a change of status.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective July 19, 2017, until they submit their resignations or have their active status changed by the district.

Joshua Cascarella Shannon Shughart

Volunteer Coach

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017/2018 school year, until they submit their resignation or have their active status changed by the district.

Kelly Bollinger	Jason Harris	John Martin	Ed Nixdorf
Amy Bomberger	Michael Hess	Alex Matthew	Emma Rissinger
Bob Borden	Jovanna Jewell	Mike McDonnell	Todd Rucci
Joseph Brenner	Daniel Johnson	Jerry McKonly	Chris Schaffer
Steve Carvell	Steve Lee	Mallory Michel	Aaron Schwartz
Pam Dickow	Robert Longenecker	Adam Moore	Michael Sham
Cassidy Godber	Christina Madara	Steve Mousetis	Jennie Streich
Pete Gomez	Austin Maguire	Mark Mueller	Jerry Yeagley
Bethany Han			

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2017/2018 school year, pending receipt of the appropriate paperwork, until she submits her resignation or has her active status changed by the district.

Rachel Horst

Mr. Eppig moved, Mr. Sahd seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: Mr. Rucci

Nays: None

Absent: Mrs. Penkunas

2. **TRANSFERS/CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the transfers/change of status requests for the following individuals:

Transfers

Instructional

Ashley Darzinikas-Walters from an ELA Teacher at Warwick High School, to an ELA Teacher at Warwick Middle School, effective on the first day of the 2017/2018 school year. Ms. Darzinikas-Walters is replacing Lori Schonour who retired.

Ashley Walter from a Learning Support Teacher at Warwick Middle School, to a Learning Support Teacher at Warwick High School, effective on the first day of the 2017/2018 school year. This is a new position and is necessary due to special education caseloads at Warwick High School.

Amy Hubler-Schweigert from an Elementary Librarian at John R. Bonfield Elementary School, to a Secondary Librarian at Warwick Middle School, effective on the first day of the 2017/2018 school year. Mrs. Hubler-Schweigert is replacing Dale Dodds who retired.

Change of Status

Administrative

Nathan Wertsch from Business Manager at Warwick School District, to Chief Financial Officer at Warwick School District, at the annual salary of \$141,000.00, effective July 1, 2017 through June 30, 2022. This change of status is due to district restructuring.

Instructional

Lynn Brubaker from a Grade 1 Teacher at John R. Bonfield Elementary School, to a Grade 2 Teacher at John R. Bonfield Elementary School, effective on the first day of the 2017/2018 school year. This change of status is due to enrollment.

Diana Delmotte from a Kindergarten Teacher at John R. Bonfield Elementary School, to a Grade 4 Teacher at John R. Bonfield Elementary School, effective on the first day of the 2017/2018 school year. This change of status is due to enrollment.

Amy Henschel from a Grade 3 Teacher at John R. Bonfield Elementary School, to a Grade 1 Teacher at John R. Bonfield Elementary School, effective on the first day of the 2017/2018 school year. This change of status is due to enrollment.

Katie Eberly from a Grade 6 Teacher at Kissel Hill Elementary School, to a Grade 1 Teacher at Kissel Hill Elementary School, effective on the first day of the 2017/2018 school year. This change of status is due to enrollment.

Ashlee Garman from a Grade 4 Teacher at Kissel Hill Elementary School, to a Grade 3 Teacher at Kissel Hill Elementary School, effective on the first day of the 2017/2018 school year. This change of status is due to enrollment.

Megan McNaul from a Kindergarten Teacher at Lititz Elementary School, to a Grade 3 Teacher at Lititz Elementary School, effective on the first day of the 2017/2018 school year. This change of status is due to enrollment.

Non-Instructional

Sara Bischoff from a Building Services – Summer Custodian for Warwick School District, 40.0 hours/week, at the hourly rate of \$7.25, to a Building Services/Custodian at Warwick High School, 40.0 hours/week, at the hourly rate of \$11.00, effective July 10, 2017. This change of status reflects an updated date of hire.

Mariah Kearney from a Building Services – Summer Custodian for Warwick School District, 40.0 hours/week, at the hourly rate of \$7.25, to a Building Services/Custodian at Warwick High School, 40.0 hours/week, at the hourly rate of \$11.00, effective July 10, 2017. This change of status reflects an updated date of hire.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the transfers/change of status requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Instructional

Angela Dymond is requesting a Family and Medical Leave of Absence (FMLA) with concurrent Child Rearing Leave, beginning September 6, 2017, and continuing through the end of the second marking period of the 2017/2018 school year. Mrs. Dymond is anticipating her return to work date as the first day of the third marking period of the 2017/2018 school year.

Amy Kopp is requesting a Family and Medical Leave of Absence, beginning approximately September 8, 2017, and continuing through November 30, 2017. Mrs. Kopp is anticipating her return to work date as December 1, 2017.

Molly Zelewicz is requesting a Family and Medical Leave of Absence, beginning approximately September 21, 2017, and continuing through November 20, 2017. Mrs. Zelewicz is anticipating her return to work date as November 21, 2017.

Tiffany Miller is requesting a revision to her previously approved Family and Medical Leave of Absence, beginning May 25, 2017. Mrs. Miller is now anticipating her return to work date as August 30, 2017.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

4. BOARD POLICY REVISIONS – SECOND READING

It was recommended that the Board approve, as a second reading, the following policies as per [ATTACHMENT #1](#) (Policies: 610 and 626 – Attachment D).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve, as a second reading, the policy revisions, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

5. **APPROVAL OF AUDIT PREPARATION SERVICES**

It was recommended that the Board approve the audit preparation services by Diana M. Reed & Associates as presented on [ATTACHMENT #2](#).

Mr. Landis moved, Mr. Peters seconded, the motion to approve the audit preparation services, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

6. **ATHLETIC EVENTS SUPPORT WAGES**

It was recommended that the Board approve the Athletic Events Support Wages for the 2017/2018 school year as per [ATTACHMENT #3](#).

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Athletic Events Support Wages, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

7. **EXTRA-DUTY ATHLETIC AND BARGAINING POSITIONS – 2017/2018**

It was recommended that the Board approve the election and salaries of the extra-duty athletic and bargaining positions, as per [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the election and salaries of the extra-duty athletic and bargaining positions, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

8. **EXTRA-DUTY NON-BARGAINING POSITION RATES AND PROFESSIONAL CONTRACTS– 2017/2018**

It was recommended that the Board approve the extra-duty non-bargaining position rates and professional contracts, as per [ATTACHMENT #5](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the extra-duty non-bargaining position rates and professional contracts, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

Information from the Superintendent

Dr. Hershey shared the following items:

- It has been a busy summer;
- Pre-K and Summer Academy students as well as band students are here;
- Fall activities will begin in just a few weeks; and
- Leadership Team just held their summer professional development.

COMMITTEE REPORTS

Student Representative

No report was given for the month of July. Paige Bogda has been selected as the Student Representative for the 2017/2018 school year. She will begin her duties in September.

Building and Property Committee

The Building & Property Committee did not meet in July and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in July and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in July and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee did not meet in July, but a Sunday Use Request was discussed and approved via digital communication for recommendation to the Board. The Committee had the following recommendation for Board approval:

1. It was recommended that the board approve the following Sunday Use Request.
 - a. Warwick Youth Football/Cheering to use the HS outdoor concession stand at Grosh Field, turf football stadium 14, varsity field hockey field 1 for football games weekly from September 3, 2017 to November 12, 2017 from 1:00 – 7:00 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday Use facilities request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mrs. Penkunas

Executive Session/Personnel Committee

It was announced that there will be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that meetings would resume in the fall.

Lititz Recreation Center Representative

It was reported that a meeting was held July 18, 2017, and the following items from the meeting were shared:

- 12% increase in membership.
- Running favorably financially.
- RecRock is looking at corporate challenges.

Legislative Committee

The following was reported:

- There is a budget, but no funding.
- Still a \$2 Billion deficit that various options are being looked at;

IU Representative

It was reported that a meeting was held on June 21, 2017. The meeting included general business as well as the recognition of the Annie Sullivan award winner.

Lancaster County Career and Technology Center Representative

No report was given.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Hershey reminded everyone that there will not be a Committee of the Whole meeting in August.

Dr. Quinn welcomed all the new hires present at the meeting.

ADJOURNMENT

There being no further business, Mr. Eppig moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:21 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary