

Warwick School District

Lititz, PA 17543

July 19, 2016

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 19, 2016 at 7:00 p.m.

Dr. Timothy Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, and Debra J. Wenger were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Nathan Wertsch; Mark Leidich; Fred Griffiths; Kevin Martzall; Lori Zimmerman; Jennifer Murphy; Dr. Ryan Berardi; Dr. Ryan Axe; Tom Becker; Michelle Harris; Kristy Szobocsan; Steve Szobocsan; Dr. Ron Hallett; Mr. Scott Kyper; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Corbin Snavelly; Christine Snavelly; Jenn Walker; Sarah Fritz; and Laura Gobble.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of June 21, 2016)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of June 21, 2016.

Motion passed 9-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,201,252.51
Wire Transfers	\$3,245,151.21
Construction Fund	None
Cafeteria Fund	\$236,977.63
Middle School Fund	\$2,048.93
High School Fund	\$38,637.80

Mr. Landis moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None
Absent: None

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Claude Young, Jr. as a Building Services employee at John Beck Elementary School, effective January 2, 2017.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the retirement of the individual named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Administrative

Dr. Robin Felty as Assistant Superintendent at Warwick School District, effective June 30, 2016.

Non-Instructional

Sandra Stoltzfus as a Food & Nutrition Services Assistant at John Beck Elementary School, effective June 21, 2016.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

C. Termination

It was recommended that the Board approve the termination of the following individual:

Non-Instructional

Stephaine Good as a Special Needs Assistant at Lititz Elementary School, effective at the end of the 2015/2016 school year.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the termination of the individual named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

D. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Nicole Addleman as a Family and Consumer Science Teacher at Warwick Middle School, at the annual salary of \$48,722.00, effective August 31, 2016. Ms. Addleman is replacing Linda Miskinis who retired.

Megan McNaul as a Kindergarten Teacher at Lititz Elementary School, at the annual salary of \$48,722.00, effective August 31, 2016. This position is needed due to increased enrollment.

Jennifer Walker as a Reading Specialist at Lititz Elementary School, at the annual salary of \$57,933.00, effective August 31, 2016. Ms. Walker is replacing Lisa Colino who received a change of status.

Volunteers

It was recommended that the Board approve the election of the individuals listed below as volunteers, effective July 20, 2016, until they submit their resignations or have their active status changed by the district.

Dr. Robin Felty

Jennifer Fyock

Sue Ellen Hendricks

Tara Ilie

Jean Johns

Sally McGeehan

Linda Miskinis

Volunteer Coach

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2016/2017 school year, until they submit their resignation or have their active status changed by the district.

Ashlee Garman

Bethany Han

Daniel Hogan

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. TRANSFER/CHANGE OF STATUS/CHANGE OF RATE REQUESTS

It was recommended that the Board approve the transfer/change of status/change of rate requests for the following individuals:

Transfer

Instructional

Jenna Yanchocik from an Art Teacher at Lititz Elementary School, to an Art Teacher at Warwick High School, effective August 31, 2016. Mrs. Yanchocik is replacing Beth Fuhrman who retired.

Kimberly Stively from a Learning Support Teacher at Lititz Elementary School, to an Intervention Specialist at John R. Bonfield Elementary School, effective August 31, 2016. Ms. Stively is replacing Heather Bellows who received a change of status.

Change of Status

Administrative

Dr. Ryan Axe from Principal at Warwick High School, to the Director of Secondary Education at Warwick School District, at the annual salary of \$122,509.00, effective July 1, 2016. This change of status is the result of district restructuring.

Dr. Ronald Hallett from Coordinator of Assessment & Staff Development at Warwick School District, to the Director of Curriculum, Instruction & Assessment at Warwick School District, at the annual salary of \$98,380.00, effective July 1, 2016. This change of status is the result of district restructuring.

Kristina Szobocsan from Assistant Principal at Warwick High School, to Principal at Warwick High School, at the annual salary of \$93,318.00, effective July 1, 2016. This change of status is the result of district restructuring.

Steven Szobocsan from Assistant Principal at Warwick High School, to Acting Principal at Warwick Middle School, at the annual salary of \$90,000.00, effective July 1, 2016. Mr. Szobocsan is replacing Dr. Smith who received a Leave of Absence.

Scott Kyper from Coordinator of Alternative Learning Programs at Warwick High School, to Acting Assistant Principal at Warwick High School, at the annual salary of \$75,293.00, effective July 1, 2016. This change of status is the result of district restructuring.

Non-Instructional

Amber Kready from Office Assistant at Warwick High School, 5.5 hours/day, to Office Assistant at Warwick High School, 5.75 hours/day, effective for the 2016/2017 school year. This change of status is needed to meet the daily office needs.

Donna Mazenko from Building Services employee at Warwick High School, 8.0 hours/day, to Lead Building Services employee at Warwick High School, 8.0 hours/day, at the hourly rate of \$13.00, effective June 20, 2016. Mrs. Mazenko is replacing Jack Eitnier who retired.

Change of Rate

Administrative

Jennifer Murphy from Principal at Lititz Elementary School, at the annual salary of \$94,822.00, to Principal at Lititz Elementary School, at the annual salary of \$96,822.00, effective July 1, 2016. This change of rate is the due to the addition of increased responsibilities resulting from the district restructuring.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the transfer/change of status/change of rate requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Ruth Gallagher is requesting an extension of her previously approved Child Rearing Leave, through the end of the first semester of the 2016/2017 school year. Mrs. Gallagher is anticipating returning to work at the beginning of the second semester of the 2016/2017 school year.

Lauren Leitzel is requesting a Family and Medical Leave of Absence (FMLA), to begin August 31, 2016, and continuing through November 21, 2016. Mrs. Leitzel is anticipating returning to work on November 22, 2016.

Meagan Nolt is requesting a Family and Medical Leave of Absence (FMLA), to begin approximately September 5, 2016, and continuing through November 9, 2016. Mrs. Nolt is anticipating returning to work on November 10, 2016.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. **BOARD POLICY REVISIONS – FIRST READING**

It was recommended that the Board approve, as a first reading, the following existing policy revisions (Policies 247 and 609), per [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the existing board policy revisions, as a first reading, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. **ATHLETIC EVENTS SUPPORT WAGES**

It was recommended that the Board approve the Athletic Events Support Wages for the 2016-2017 school year, as per [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the Athletic Events Support Wages for the 2016-2017 school year, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. **EXTRA-DUTY ATHLETIC AND BARGAINING POSITIONS – 2016-2017**

It was recommended that the Board approve the election and salaries of the extra-duty athletic and bargaining positions, as per [ATTACHMENT #3](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election and salaries of the extra-duty athletic and bargaining positions, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

7. 2016-2017 SALARY RANGES - UPDATED

It was recommended that the Board approve the updated 2016-2017 salary range (SRI) guidelines as per [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the updated 2016-2017 salary range (SRI) guidelines, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- It's been a busy summer so far.
- With the administrative restructuring, we're blessed to have such amazing individuals to step in that also carry a fiscally responsible approach.
- Trade in-service days have been taking place this summer.
- Currently looking at preliminary testing data from last year, which will come before Committee of the Whole in the near future.

COMMITTEE REPORTS

Student Representative

Connor Wentworth, a junior, has been selected as the Student Representative for the 2016/2017 school year. He will begin his duties in September.

Building and Property Committee

The Building & Property Committee did not meet in July and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in July and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in July and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee did not meet in July and did not have any recommendations for the Board at this time.

Executive Session/Personnel Committee

It was announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

None.

Lititz Recreation Center Representative

It was reported that a meeting was held this morning (a basic meeting), and the following was shared from that meeting:

- It was noted that the year will end positively financially.
- The next focus will be the venture with Rock Lititz.

Legislative Committee

It was reported that the State of Pennsylvania has a budget and a spending plan.

IU Representative

It was reported that no meeting was held during the month of July.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held on June 23, 2016, and the following was shared from that meeting:

- 3 programs fell below the norm, so a new plan has been developed to get them back up.
- Truck driving school opening locations, which doesn't affect school budgets.
- Policies and contracts were reviewed.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

A reminder was given that the next meeting of the Board of School Directors will be held on Tuesday, August 16, 2016 at 7:00 p.m. There will be no Committee of the Whole meeting in August.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for attending the meeting tonight.

Sarah Fritz introduced herself from the Lancaster County District Attorney office regarding connecting with school districts on crime prevention efforts (free of charge).

ADJOURNMENT

There being no further business, Mr. Shaub moved to adjourn the meeting. Mr. Rucci seconded the motion and the meeting adjourned at 7:23 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary