

# Warwick School District

Lititz, PA 17543

January 18, 2011

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, January 18, 2011, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

The Board Secretary substitute, Mr. Dave Zerbe, called the roll of the Board: Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Warren Newberry, David M. Pusey, Dr. Timothy Quinn, Debra J. Wenger, and Kelsey Cowher, Student Representative, were present at roll call.

Excused Absences: Jeffrey A. Conrad and Todd L. Rucci

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Keith Floyd, Assistant Superintendent for Elementary Education, Dr. Robin Felty, Assistant Superintendent for Secondary Education, David L. Zerbe, Business Manager and Assistant Board Secretary, Michael Upton of *Lititz Record Express*, Lori Zimmerman, James Nies, Howard Snoke, Elaine Mathias, Lyn Brosnan, Kevin Martzall, Wendy Creamer, Art Barr, and Lisa Hochreiter.

### **RECOGNITION OF CITIZENS**

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments.

Dr. Quinn expressed condolences to the families of Mrs. Denise Wagner, a substitute teacher for the district, as well as the four Manheim Central students who were killed in a car accident. A moment of silence was held.

Dr. Hershey thanked the School Board for the time, energy, and heart they put into the school district. Examples of thanks were displayed around the Board room. On behalf of the employees, parents, and students, Dr. Hershey expressed gratitude.

James Nies of the class of 2003 presented the Board with a check in the amount of \$125.00 which were profits of the Warrior bumper stickers he sold.

Harold Snoke addressed the Board with regard to the tragedy of the deaths of the four Manheim Central students. He informed the Board that the Ohio State police had made a video showing the results of excessive speed and alcohol. He suggested the High School students view it.

Lisa Hochreiter, on behalf of the Warwick Education Association, expressed sincere gratitude to the Board for all of their efforts. The teachers truly appreciate it.

### **APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the agenda as presented.

Motion passed unanimously.

### **APPROVAL OF MINUTES** ([Regular meeting](#) of 12/21/10)

Mr. Pusey moved, Mr. Landis seconded the motion to approve the minutes of the December 21, 2010, regular meeting of the Board.

Motion passed unanimously.

### **TREASURER'S REPORT**

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was unanimously accepted by the Board.

### **PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,571,022.80
Wire Transfers	\$1,241,721.47
Athletic Fund	\$ 27,697.57
Construction Fund	\$ 90,365.98
Cafeteria Fund	\$ 176,373.38
Elementary Fund	\$ 2,614.99
Middle School Fund	\$ 2,097.81
High School Fund	\$ 4,928.75

Mr. Miller moved, Mr. Landis seconded the motion to approve payment of the bills as presented.

#### **On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,  
Mr. Pusey, Dr. Quinn, and Mrs. Wenger

**Nays:** None

**Absent:** Mr. Conrad and Mr. Rucci

### **COMMUNICATIONS**

### **REPORT OF THE SUPERINTENDENT**

#### **1. PERSONNEL**

##### **A. Retirements**

It was recommended that the Board accept the retirements of the following individuals with thanks and appreciation.

##### Administrative

Dr. Joseph L. Elder, Jr., as principal at Lititz Elementary School, effective August 31, 2011.

##### Instructional

Lucie W. Brown as a reading specialist at Lititz Elementary School, effective June 13, 2011, or the last teacher day of the 2010/11 school year.

Linda Landis as a learning support teacher at Warwick Middle School, effective June 13, 2011, or the last teacher day of the 2010/11 school year.

##### Non-Instructional

Brenda Goodhart as a learning support assistant at Warwick Middle School, effective June 13, 2011, or the last day of the 2010/11 school year.

Kathleen Feyler as ISS monitor at Warwick High School, effective June 13, 2011, or the last day of the 2010/11 school year.

**B. Resignations**

It was recommended that the Board accept the resignations of the following individuals:

Non-Instructional

Kathy Bucher as a learning support assistant at Warwick Middle School, effective January 21, 2011.

Mr. Pusey moved, Mrs. Wenger seconded the motion to accept the retirements and resignations of the above individuals.

Motion passed unanimously.

**C. Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Chad Mitchell as an art teacher at Warwick Middle School, effective January 24, 2011, at the salary of \$61,511. Mr. Mitchell is replacing Beth Hartranft due to her change of status.

Caitlin Obert-Thorn as a long-term substitute music teacher at Warwick Middle School, effective January 27, 2011, through the last scheduled day of the 2010/11 school year, at the prorated salary of \$21,812. Ms. Obert-Thorn will be substituting for Lori Prussner during her sabbatical leave.

Katelyn Kindt as a long-term substitute grade 1 teacher at John R. Bonfield Elementary School, effective January 27, 2011, through the end of the 2010/11 school year, at the salary of \$21,812. Ms. Kindt will be substituting for Marcia Brenner during her sabbatical leave.

Carol Zartman as a long-term substitute grade 1 teacher at Lititz Elementary School, effective September 1, 2010, through February 25, 2011, at the salary of \$26,543.15. Ms. Zartman has been substituting for Carol Kuehner during her leave of absence.

Claudine Hart as a long-term substitute guidance counselor at Warwick High School, effective November 17, 2010, through the last day of the 2010/11 school year, at the salary of \$31,620.97. Ms. Hart is replacing Rachel Kiehl during her leave of absence.

Non-Instructional

Jill Scott as a special needs assistant at Warwick High School, effective January 19, 2011, at the rate of \$9.75 per hour for 7.0 hours/day – 35.0 hours/week. Ms. Scott is replacing Grace Walters due to her change of status.

Amanda Sauder as a cafeteria monitor at John Beck Elementary School, effective January 19, 2011, at the rate of \$8.32 per hour for 3.0 hours/day – 15 hours/week. Ms. Sauder is replacing Brenda Fox due to her change of status.

Extra Duty

Timothy Thompson to the following positions for the 2010/11 school year:

Elementary Orchestra KH	\$587
Elementary Orchestra JB	\$587
Elementary Band JB	\$587

Volunteer Coaches

It was recommended that the Board approve the following individuals as volunteer coaches for the 2010/11 athletic season.

Jeremy Becker	Boys Volleyball
Ken Wolfe	Girls Softball

Independent Volunteers

It was recommended that the Board approve the following individuals as independent volunteers for the 2010/11 school year.

David Bernhardt	Kathleen Long
Bradley Boyer	Wanda Thompson
Marianne English	Bethanne Sapovchak
Ellen Harpel	Zaferula Yelagotes
Kathy Keebler	Amy Linebarger

Substitute Teachers and Support Staff

It was recommended that the Board approve the election of the following individuals as substitutes, effective January 19, 2011, until they submit their resignation or have their active status changed by the district.

Teachers

Katelyn Kindt (pending receipt of her teaching certificate)  
Caitlin Obert-Thorn  
Jonathan Olshan  
Kiley Zigler

Support Staff

Karen Addeo  
Laura Bowman  
Jean Schopt

Mr. Pusey moved, Mr. Miller seconded the motion to approve the elections of the individuals named above.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,  
Mr. Pusey, Dr. Quinn, and Mrs. Wenger  
**Nays:** None  
**Absent:** Mr. Conrad and Mr. Rucci

2. **LEAVE REQUESTS**

It was recommended that the Board approve the following leave requests.

Rachel Kiehl is requesting an extension of her leave to include concurrently observed child care leave with her previously approved FMLA. Her request is for an unpaid child care leave through the remainder of the 2010/11 school year.

Sue Zimmerman was previously approved for unpaid leave pending release from her doctor. She has continued to remain unable to return to work and has remained on unpaid leave. Her earliest return-to-work date is uncertain and is subject to release by her doctor.

Mr. Eppig moved, Mr. Pusey seconded the motion to approve the above requests for leave.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,  
Mr. Pusey, Dr. Quinn, and Mrs. Wenger  
**Nays:** None  
**Absent:** Mr. Conrad and Mr. Rucci

3. **DISTRICT CALENDAR 2011-2012**

It was recommended that the Board approve the District Calendar for the 2011-2012 school year, as set forth on [ATTACHMENT #1](#).

Mr. Pusey moved, Mr. Eppig seconded the motion to approve the District Calendar for 2011-2012, as per Attachment #1.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,  
Mr. Pusey, Dr. Quinn, and Mrs. Wenger  
**Nays:** None  
**Absent:** Mr. Conrad and Mr. Rucci

**Information from the Superintendent**

Dr. Hershey explained how weather decisions to delay or close school are made.

**COMMITTEE REPORTS**

**Student Representative**

Miss Kelsey Cowher reported on December 21, Project U.N.I.T.E. handed out homemade cookies to students as they left school for the day. This is the second big event that U.N.I.T.E. has sponsored this year, following the freshmen orientation where stands were set up advertising different clubs to join. On Monday, January 3, 2011 Kissel Hill had their annual Geography Bee where 25 sixth grade students competed. Last Tuesday, the boys basketball team went into overtime against Cedar Crest, but lost 60-63. On Sunday, many Warwick students received the tragic news that four of their Manheim Central friends, Cody Hollinger, John Griffith, Nicolas Bryson, and DeV Vaughn Lee were killed in a car crash. Pictures, support groups, and promises to pray have been displayed on Facebook ever since.

**Building and Property Committee**

Mr. Pusey reported that the Building and Property Committee met on January 10, 2011. The Middle School project was discussed, including change orders, and the closeout process. Next steps were discussed for the Alternative Funding Committee. The 2011/12 budget was reviewed. The non-repetitive maintenance tour date has been set for January 15, 2011. The Committee made the following recommendation to the Board.

1. That the Board approve change order #4 (\$2,484.19) to Dauphin DataCom, the data network contractor for the Middle School project, as detailed on [ATTACHMENT #2](#).

Mr. Pusey moved, Mr. Newberry seconded the motion to approve the change order detailed on Attachment #2.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,  
Mr. Pusey, Dr. Quinn, and Mrs. Wenger  
**Nays:** None  
**Absent:** Mr. Conrad and Mr. Rucci

**Education Committee**

Mrs. Wenger reported that the Education Committee met on January 10, 2011. Dr. Jennifer Shettel was welcomed as a new community representative on the committee. Miss Kelsey Cowher, Student Representative, reported on student activities. Dr. Keith Floyd, Dr. Robin Felty, and Mrs. Kathy Deisley gave updates on the Standards Aligned System and Common Core Standards. Other topics of discussion included the high school graduation, Keystone Exams, elementary report cards/website, elementary standards-based report cards, and the IU13 Elementary Literacy Audit. The Committee had no recommendations for the Board.

**Finance and Legal Committee**

Mr. Miller reported that the Finance and Legal Committee met on January 13, 2011. Project updates were given on the Middle School close-out process. Next steps were discussed for the Alternative Funding Committee. The 2011/12 proposed general fund budget of the LCCTC was reviewed. Budget planning for the 2011/12 district

budget continued, and the Regional Development Committee was discussed. The Committee made the following recommendation to the Board:

1. That the Board approve the proposed Lancaster County Career & Technology Center 2011/2012 budget (\$17,110,510) and Direct Payment Schedule estimate, as per [ATTACHMENT #3](#). *(Note: This budget reflects a decrease [\$92K] in Warwick's payment schedule, primarily due to reduced enrollment, and maintains the Capital Reserve Funding [\$85K] allocation as in the previous year.)*

Mr. Miller moved, Mr. Pusey seconded the motion to approve the LCCTC 2011/2012 budget and Direct Payment Schedule estimate, as per Attachment #3.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Newberry,  
Mr. Pusey, Dr. Quinn, and Mrs. Wenger

**Nayes:** None

**Absent:** Mr. Conrad and Mr. Rucci

**Student Activities Committee**

Mr. Rucci reported that the Student Activities Committee met on January 13, 2011. John Kosydar, A.D., spoke about the bowling parent group organization. Dr. Robin Felty presented the requests Sunday use of facilities. Miss Kelsey Cowher presented her student representative report. The Committee made the following recommendation to the Board:

1. It is recommended that the Board approve the following Sunday use of facilities requests:
  - A. Softball umpires to use the HS large gym for practice calling balls and strikes on March 13, 2011, from 1:00 to 3:00 p.m.
  - B. The Warwick Matt Club to use the HS LGI and cafeteria dining area for a wrestling banquet on March 27, 2011, from 6:30 to 9:00 p.m.

Mr. Pusey moved, Mr. Miller seconded the motion to approve the above Sunday use of facilities requests. Motion passed unanimously.

**Executive Session / Personnel Committee**

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

**Labor and Management Committee**

Dr. Quinn announced that a meeting is scheduled for January 20, 2011.

**Lititz Community Center Representative**

No report.

**Legislative Committee**

Mr. Pusey reported there is a new Governor. The hot topic now is school choice vouchers

**IU Representative**

Mr. Landis reported the audit report was presented at the meeting of 1/12/11. On January 31, the Board will be attending the meeting with Dr. McCartney. The next legislative breakfast will be held on March 14.

**Lancaster County Career and Technology Center Representative**

No report.

**Lancaster County Academy Representative**

No report.

**PRIOR BUSINESS**

**NEW BUSINESS**

**INFORMATION**

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Lynn Brosnan expressed thanks to the fifth grade Bonfield team. Her son had a medical issue. She was very grateful as to how the situation was handled.

Dr. Quinn, on behalf of the entire Board, expressed his thanks for the show of appreciation from the staff and students.

**ADJOURNMENT**

There being no further business, Mr. Conrad moved to adjourn the meeting. Mr. Landis seconded the motion and the meeting adjourned at 7:49 p.m.

Respectfully submitted,

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David L. Zerbe, Assistant Board Secretary  
Recorder

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Jo Anne McClain, Board Secretary